

Ashley St. Pierre, Chair

Craig Myles, Director of Education

Director's Performance Appraisal Committee Minutes
June 6, 2025 Virtual Meeting

Committee Members Present

Ashley St. Pierre, Board Chair
Bill Steer, Committee Chair
Caren Gagne, Trustee

Staff Resources Present

Craig Myles, Director of Education
Maureen Egan, Executive Assistant

1.0 Call to Order

Interim Chair Steer called the meeting to order at 8:15 am. Attendance was noted to confirm the meeting had quorum.

1.1 Adoption of the Agenda

Moved by Trustee Gagne and seconded by Board Chair St. Pierre that the agenda for the Director's Performance Appraisal Committee meeting of June 6, 2025 be approved.
– CARRIED

2.0 Review of Minutes

2.1 DPA meeting minutes-

Moved by Trustee Gagne and seconded by Board Chair St. Pierre that the minutes for the Director's Performance Appraisal Committee meeting of November 25, 2024. – CARRIED

3.0 Overview of DPA process, update and next steps

Director Myles provided an update on the DPA process and his report to the Committee which outlined some of the initiatives undertaken by NNDSB staff to ensure we are meeting MYSP and Ministry expectations. He noted that the expectations set to meet the mandatory Ministry indicators have been completed and successful in 2025.

Committee Chair Steer summarized the next steps being the survey to trustees for completion by end of June. He explained the assessment rubric noting the Ministry has based the assessment on 6 key indicators found in column one. The rubric also notes in column two the goals set by the director to meet these indicators. These goals are followed in columns 3-6 by the Ministry assessment markers from "Meets all expectations" to "Does not meet expectations."

The Committee confirmed that the Director meets all expectations.

4.0 Next Meeting Date

TBA

5.0 Adjournment

With no further business to note, the committee moved to adjournment.

Moved by Committee Chair Steer and seconded by Board Chair St. Pierre that the DPA Committee stands adjourned at 8:57 am. – CARRIED.