

Audit Committee Meeting

Monday, November 27, 2023 | 3:00 PM

Join Zoom Meeting

[Zoom Meeting Link](#)

Meeting ID: 836 2983 5030

Passcode: 672917

Dial In: 1 855 703 8985

AGENDA

1. Call to Order

1.1. Attendance

2. Declaration of Conflict of Interest

3. Approval of Agenda ✓

Motion: That the agenda for the Audit Committee meeting of November 27, 2023, be approved.

4. Approval of Minutes from Previous Meeting ✓

Motion: That the minutes of the Audit Committee meeting held on September 19, 2023, be approved.

5. Business Arising

5.1. Audit Committee External Member Recruitment – verbal update

6. New Business

6.1. External Auditor's Report and Draft Audited Consolidated Financial Statements presentation for the year ended August 31, 2023 – KPMG – Tiffany Cecchetto ✓

6.2. Review Draft Audited Consolidated Financial Statements – Seija Van Haesendonck, SBO ✓

Motion: That the draft audited consolidated financial statements for the year ended August 31, 2023 be recommended to the Board of Trustees for approval.

6.3. Review draft Annual Report to the Board of Trustees for the year ended August 31, 2023 – Seija Van Haesendonck, SBO ✓

Motion: That the Annual Report to the Board of Trustees for the year ended August 31, 2023 be approved.

6.4. Review draft Annual Report (Summary) to the Board of Trustees for the year ended August 31, 2023 – Seija Van Haesendonck, SBO ✓

Motion: That the Annual Report to the Board of Trustees for the year ended August 31, 2023 be recommended to the Board of Trustees for approval and submission to the Ministry of Education.

6.5. External Auditor Assessment – Seija Van Haesendonck, SBO ✓

7. Next Meeting Date: Tuesday, March 19, 2024 at 3:00PM via Zoom.

8. Adjournment

Motion: That the Audit Committee meeting adjourn at _____ PM.