

Erika Lougheed, Chair

Craig Myles, Director of Education

W.J. Fricker Building Committee

Tuesday, April 18, 2023, 3:00PM
Zoom Meeting

Committee Members Present

Bill Steer, Trustee

Louise Sargent, Trustee

Staff Present

Seija Van Haesendonck, Superintendent of Business

Gay Smylie, Superintendent of Education

Saxon Yanta, Acting Executive Assistant

James Coventry, Manager Facilities & Operations

Regrets

Marianne Speirs, Capital Projects Manager

1. Call to Order

The meeting was called to order by Superintendent Van Haesendonck at 3:01PM.
Following the roll call, it was noted that the meeting had quorum.

2. Declaration of Conflict of Interest

The floor was opened for declarations of conflict of interest with none rose.

3. Election of Chair

Superintendent Van Haesendonck noted that the meeting would begin with the election of a Chair.

Moved by Trustee Steer and seconded by Trustee Sargent that the nominations be opened for the Chair of the W.J. Fricker Building Committee.

Trustee Sargent nominated Trustee Steer. Trustee Steer accepted the nomination. No other nominations were received.

Moved by Trustee Steer and seconded by Trustee Sargent that the nominations for the Chair of the W.J. Fricker Building Committee be closed.

Moved by Trustee Sargent and seconded by Superintendent Smylie, that Trustee Bill Steer be acclaimed as Chair of NNDSB's W.J. Fricker Building Committee for a one-year term beginning immediately.

Committee Chair Steer shared his enthusiasm for the school project and that he looked forward to an update on its progress.

4. Approval of Agenda

Moved by Superintendent Van Haesendonck, and seconded by Trustee Sargent, that the agenda for the April 18, 2023, W.J. Fricker Building Committee be approved as presented.
– CARRIED.

5. Approval of Minutes from Previous Meeting

Moved by Superintendent Smylie and seconded by Superintendent Van Haesendonck that the minutes of the W.J. Fricker Building Committee meeting held on September 27, 2022, be approved. - CARRIED

6. New Business

6.1. New Build Name

Trustee Steer presented the motion regarding renaming the Building Committee to reflect the name of the school.

Moved by Trustee Sargent and seconded by Superintendent Van Haesendonck, that the committee recommends the name of the W.J. Fricker Building Committee be changed to Maple View Building Committee.

Committee Chair Steer updated the committee regarding the committee process that was undertaken to determine the new name for the school. The new name of Maple View Public School was presented at the most recent Board meeting, and all were in alignment to change the name for the three amalgamated schools.

Superintendent Van Haesendonck added that now that a name has been officially selected, operational items are happening internally. Staff are working with the architects and the Ministry to ensure everything is in place for the new school's name.

Superintendent Van Haesendonck extended her thanks to the naming committee for completing the renaming with so much advanced notice. Regarding the name of this committee, this motion will go forward to the Board for review and approval. Following Board approval, this committee will be heretofore referred to as the Maple View Building Committee.

6.2. Review Terms of Reference

Committee Chair Steer reviewed the Terms of Reference and commented that he does not feel any further changes should occur other than what staff have proposed.

Superintendent Van Haesendonck noted that staff had reviewed the Terms of Reference and there were no additional recommendations for changes to put forward at this time.

The committee will continue to hold meetings on an 'as needed' basis. While the school is

set to open in September 2023, the committee will likely continue until December 2023, at which time it will be disbanded.

Moved by Superintendent Van Haesendonck and seconded by Superintendent Smylie, in alignment with changing the name of the committee, updates shall be made to the Terms of Reference to reflect the name change throughout the document. – CARRIED.

6.3. Project Update

Through the Chair, Superintendent Van Haesendonck introduced James Coventry, Manager of Facilities and Operations, to the committee to provide an update on the project.

Mr. Coventry attended the Maple View site on April 12th to complete a walkthrough of the facility. A lot of the larger items such as HVAC and ERV have been confirmed shipped and will arrive on site in the next few weeks. There are no delays with any of the larger mechanical items. All the paint, tile and other supplies needed to finish the project are already at the facility.

During Mr. Coventry's tour there were approximately 30 personnel on site including subtrades. The building has about 3 classrooms that are 100% completed and most of the internal work is complete. Tile is being laid down in the main atrium. Final touches are still needed in the daycare and the gymnasium. The portables will be built on site. Everything is moving very quickly. A lot of the remaining bigger work is on the exterior such as the parking lot and fields. Work with the heavy machinery needs to be complete before the exterior spaces can be completed.

Some holdups at the time were signage, which can now move forward due to the name selection. Staff received mock-ups of signage from the Architects today along with other design proposals to review such as interior signage.

Trustee Sargent commented that during the last tour there was some indication that staff would be able to start moving into the building at the end of June, and she asked if that was still going to be a possibility. Superintendent Van Haesendonck responded that staff are doing the planning for the move. The Capital Projects Manager has met with staff and provided directions on what the packing process will look like. The intention is to use the summer to move belongings over and have rooms to start being set up in August. At the time teachers are ready to prepare their classrooms in August, staff will know which teachers will be assigned to each room.

Trustee Sargent commented that the project appears to be on schedule. Superintendent Van Haesendonck confirmed that the project remains on target and on budget.

Committee Chair Steer asked how many change orders there have been on the project, as this is usually indicative of supply chain issues. Mr. Coventry responded that there have only been 5 throughout the project, and these have been for alternative materials used or returned items as overage.

Committee Chair Trustee sought clarification regarding additional funding from the Ministry for ventilation. Superintendent Van Haesendonck clarified that the application for ventilation funding was for retrofitting existing school. Maple View Public School will be outfitted with the same HVAC system that the existing schools were retrofitted with.

7. Next Meeting Date

Superintendent Van Haesendonck sought the committee's interest in having a site tour for the next meeting, with all committee members being in favour. Once a date has been selected, likely in early May, invitations will be shared with the Board Chair, Vice-Chair, Director of Education and the communications department.

8. Adjournment

With no further business to note, Committee Chair Steer tabled the following motion:

Moved by Superintendent Van Haesendonck and seconded by Superintendent Smylie that the Maple View Building Committee meeting adjourn at 3:27PM. -CARRIED.

Minutes: SH/SVH/sy.