

Ashley St. Pierre, Chair

Craig Myles, Director of Education

Governance Committee Meeting Minutes

March 4, 2025
Virtual Meeting

Committee Members Present

Julie Bertram
Jeanie Fuscaldo
Caren Gagne
Ashley St. Pierre
Craig Myles

Staff Resources Present

Maureen Egan, Director's Office
Liana Blaskievich, EOCA

Other

Bill Steer
Howard Wesley

1.0 Call to Order and Approval of Agenda

Director Myles called the meeting to order at 11:09 am.

Moved by C.Gagne and seconded by J.Fuscaldo that the agenda for the Governance Committee meeting of March 4, 2025 be approved. – CARRIED

2.0 Election of Chair

Director Myles called for interest in the position of Chair. C. Gagne put her name forward. Director Myles called for interest twice more. No further names were put forward.

Moved by J. Bertram and seconded by A. St. Pierre that Caren Gagne be elected Chair of the Governance Committee. – CARRIED

3.0 Terms of Reference

C. Gagne read the draft terms of reference which was included in the agenda package and asked for discussion/comments. No edits/comments were raised.

Moved by J. Bertram and seconded by A. St. Pierre that the terms of reference be approved. - CARRIED

4.0 Governance Manual

Director Myles noted the flow chart included in the agenda package which showed the many meetings with Wayne Joudrie re the revisions to the manual. Wayne Joudrie presented the final revisions of the manual to the CW in October 2024. Director Myles explained that the next steps in the process would be forwarding a copy to Hicks Morley for legal review to ensure compliancy with the *Education Act* and all other relevant regulations. He is also briefly reviewed outstanding items in the manual including but not limited to student accommodation, trustee code of conduct, meeting attendance and others.

Trustee Fuscaldo requested that before the manual is reviewed by Hicks Morley that the Committee meet regularly to review as she noticed some items were not included. She also noted that an accessibility bylaw/policy would need to be drafted. A committee review will ensure the manual reflects what is needed. She suggested weekly meetings. C. Gagne asked for input. Director Myles agreed with this review but noted his schedule would not allow for weekly meetings and suggested every two weeks. It was agreed that the first meeting would review BL 101-109. Once the entire review is complete it will be sent to Hicks Morley then to the Board for approval.

5.0 Next Meeting and Adjournment

Next meeting date to be scheduled later in March.

With no further business to note, the committee moved to adjournment.

Moved by J.Fuscaldo and seconded by C.Myles that the Governance Committee stands adjourned at 11:33 am. – CARRIED.