



963 Airport Road North Bay, ON P1B 8H1  
Phone: 705.472.8170  
Website: www.nearnorthschools.ca

Ashley St. Pierre, Chair

Craig Myles, Director of Education

---

The July 15, 2024 **Public Session Board Meeting** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

**Trustees Present:**

Ashley St. Pierre  
Bill Steer  
Caren Gagne  
Chantal Phillips ®  
Shane Hall ®  
Howard Wesley ®  
Louise Sargent

**Administrative Staff Present:**

Craig Myles, Director of Education  
Gay Smylie, Superintendent  
Timothy Graves, Superintendent of Education ®  
Seija Van Haesendonck, Superintendent of Business  
Deb Bartlett, Communications Officer ®  
Maureen Egan, Executive Assistant

**Regrets:** Mel Gray, Superintendent

**Trustees Regrets:**

Jeanie Fuscaldo  
Julie Bertram

**Other:** n/a

® attended remotely via Zoom video or audio conference

**1.0 Call to Order**

Chair St. Pierre called the Special Board meeting to order at 11:55 am.

Land Acknowledgement

Vice Chair Wesley read the Land Acknowledgement.

**2.0 Attendance and Declaration of Conflict of Interest**

**2.1 Confirmation of Quorum**

Attendance indicated that 7 trustees were present for the meeting.

**2.2 Declaration of Conflict of Interest**

The floor was opened for trustees to declare conflicts of interest, with none rose.

**3.0 Review of the Agenda**

Chair St. Pierre thanked everyone for attending and kindly asked that we all treat each other with respect during the meeting. She advised Trustees that this meeting has been convened as a “Special Meeting”. Our bylaws state that a special meeting may be

**Minutes of the Special Public Session Board Meeting of the Near North District School Board held July 15, 2024**

convened at the call of the Chair. Please note as per bylaw 105 clause 3 no other items shall be transacted or considered unless all members of the Board qualified to vote on the matter are present, and agree unanimously to so consider.

Motion: 24-07-01, L.Sargent/B.Steer

That the agenda for the Special Board meeting of July 15, 2024 be approved.–  
CARRIED.

**4.0 Report from Committee of the Whole Private Session**

Motion: 24-07-02, C.Gagne/B.Steer

That the Board approve the amendment to the Director’s contract effective immediately. –  
CARRIED

Trustee Phillips asked for a recorded vote.

	YEA	NAY	ABSTAIN	ABSENT
Bertram, Julie				x
Fuscaldo, Jeanie				x
Gagne, Caren	x			
Hall, Shane	x			
Phillips, Chantal			x	
Sargent, Louise		x		
St. Pierre, Ashley	x			
Steer, Bill	x			
Wesley, Howard	x			

**5.0 Finance Committee Reports**

5.1 Finance Committee minutes 2024-07-09 unofficial were included for information purposes.

5.2 Review of the 2024/25 Budget

Director Myles thanked SBO Van Haesendonck and her team for bringing a surplus budget to the board. He noted that this is a significant and detailed process and that her team worked very hard on completing it.

Chair St. Pierre asked the Chair of the Finance Committee to provide comments. Trustee Hall said he was pleased to present the proposed NNDSB Budget for the 2024-2025 school year and provided the following comments:

The budget is presented with a compliant surplus budget for the 2024-2025 school year, with a surplus of \$61,324. There will be revenue and expenses of \$188.8 million and \$188.7 million respectively. The board is currently projecting an enrolment increase of 0.4% from the 2023-2024 budget. Staffing is projected to increase from the 2023-24 budget by 33 FTE, but additional teaching staff of approximately 9.4 FTE was added following the completion of the 2023-24 budget for math and literacy facilitators, with the

funding continuing in 2024-25. The special education budget reflects a deficit of approximately \$609,000, including the addition of the 9.0 EAs. This was a purposeful increase in the special education deficit in order to use projected deferred revenue from an increase in SIP funding received in 2023-24. There also continues to be a significant deficit in transportation of \$2.14 million (budgeted for \$1.65 million deficit in 2023-24). Overall, the budget reflects the board's four key priorities in the Multi-Year Strategic Plan, and although the board is experiencing some budget pressures, in particular in transportation, staffing levels and services to support students remain very similar to the levels provided in 2023-24. As chair of the Finance committee, I would like to thank staff for their efforts in preparing a compliant 2024-25 budget that has a continued commitment to improving student achievement and well-being, while working within some challenging funding constraints.

Trustees were provided with an opportunity to ask questions and provide comments. It was suggested reviewing the budget earlier in the year and trustees would like to see it as an agenda item monthly on the CW agenda beginning in September. Trustee Steer noted that he was glad to see we are getting the budget approved and moving on so we don't suffer another relopsis.

Motion: 24-07-03, S. Hall/H.Wesley

That the NNDSB approves the 2024-2025 budget as presented, as recommended by the Finance Committee. - CARRIED

5.3 Tender Award

Motion: 24-07-04 L. Sargent/S.Hall

That the Near North District School Board awards tender *NNDSB 2024-014 Electrical Service Upgrades, West Ferris Secondary School* to Bernard Rochefort Limited for \$544,000.00 plus HST. - CARRIED

5.4 Borrowing Resolutions

Motion: 24-07-05, S. Hall/H. Wesley

That the Near North District School Board approves the Borrowing Resolutions for the period of June 29, 2024 to August 31, 2025. - CARRIED

6.0 Adjournment

Motion: 24-07-06, B.Steer/C.Gagne

That on July 15, 2024 we do now adjourn at 12:37 pm. – CARRIED



---

**Ashley St. Pierre**  
Chair



---

**Craig Myles**  
Director

**RESOLUTION SUMMARY**

<p><b>24-07-01</b> L.Sargent B.Steer</p>	<p>That the agenda for the Special Board meeting of July 15, 2024 be approved.– CARRIED.</p>
<p><b>24-07-02</b> C.Gagne B.Steer</p>	<p>That the Board approve the amendment to the Director’s contract effective immediately. - CARRIED</p>
<p><b>24-07-03</b> S.Hall H.Wesley</p>	<p>That the NNDSB approves the 2024-2025 budget as presented, as recommended by the Finance Committee. - CARRIED</p>
<p><b>24-07-04</b> L.Sargent S.Hall</p>	<p>That the Near North District School Board awards tender <i>NNDSB 2024-014 Electrical Service Upgrades, West Ferris Secondary School</i> to Bernard Rochefort Limited for \$544,000.00 plus HST. - Carried</p>
<p><b>24-07-05</b> S.Hall H.Wesley</p>	<p>That the Near North District School Board approves the Borrowing Resolutions for the period of June 29, 2024 to August 31, 2025.</p>
<p><b>24-07-06</b> B.Steer C.Gagne</p>	<p>That on July 15, 2024 we do now adjourn at 12:37 pm. – CARRIED</p>