

Erika Lougheed, Chair

Craig Myles, Director of Education

Parry Sound Building Committee Meeting

Friday, October 27, 2023 11:00AM

Virtual meeting over Zoom Videoconference

Committee Members Present

Shane Hall, Trustee

Jeanie Fuscaldo, Trustee

Seija Van Haesendonck, Superintendent of Business

Gay Smylie, Superintendent of Education

Howard Wesley, Committee Chair (arrived at 11:11AM)

Staff Resources Present:

Saxon Yanta, Acting Executive Assistant

Regrets:

Craig Myles, Director of Education

Deb Bartlett, Communications Officer

Marianne Speirs, Manager Capital Projects

1. Call to Order

Superintendent Van Haesendonck called the meeting to order at 11:02AM. Following the roll call, it was noted that the meeting has quorum.

In the absence of Committee Chair, Superintendent Van Haesendonck put forward a call to appoint a temporary Chair for today's meeting. Trustee Hall put forward his name to act as Chair.

Moved by Superintendent Van Haesendonck and seconded by Trustee Fuscaldo that Trustee Hall be appointed as the temporary Chair for today's meeting. CARRIED.

2. Declaration of Conflict of Interest

No conflicts of interest declared. None rose.

3. Approval of Agenda

Moved by Superintendent Smylie, and seconded by Superintendent Van Haesendonck, that the agenda for the Parry Sound Building Committee meeting of October 27, 2023 be approved. – CARRIED.

4. Approval of Minutes of Previous Meeting

Deferred to next meeting.

5. Change Order Approval

Superintendent Van Haesendonck was invited to speak regarding the change order. A report was provided to the committee in the agenda package. Change orders do occur on projects of this size. While the engineers had done their testing and anticipated micro pile lengths, occasionally once works starts they are required to go deeper. The additional cost was brought forward to the committee in accordance with the Terms of Reference which specify that any change order over \$75,000 must be approved by the Parry Sound K-12 Building Committee. The \$183,069.76 + HST will come out of the cash allowance for construction, leaving just over \$370,000.00 which will not affect the overall budget of the project. Staff are looking for committee approval so the change order payment can be processed.

Trustee Fuscaldo asked if the micro piles that were previously purchased would be returned. Superintendent Van Haesendonck clarified that the original micro piles will be used, and additional ones will be purchased.

Trustee Hall asked if this is a regular occurrence for new builds and if the committee can expect to see more of these requests. He also wanted to understand if the contractor gets to keep adding on to things that should have been accounted for in the original bid. Superintendent Van Haesendonck responded that this type of work is determined by the engineer and is unrelated to the general contractor. This type of request is common when working in an environment where you have to install micro piles or other foundation types. The engineers did their testing but sometimes it does not account for everything. Other change orders are likely to come forward throughout the project. If they are less than \$75,000, they will not come forward for approval by the committee but rather will be reviewed and approved or denied by staff.

Trustee Hall noted that this change order will use half the allotted funding for change orders and expressed his hope that no further large change orders arise. Superintendent Van Haesendonck responded that there are other contingencies in place to draw from if needed.

Trustee Wesley joined at 11:11AM.

In response to Trustee Fuscaldo's question, Superintendent Van Haesendonck noted that the engineers on this project are familiar with the Parry Sound geographic landscape and are well versed on the Parry Sound property itself. The Parry Sound property has a unique site structure which was taken into consideration for this project. This type of change order request is not unusual when dealing with the challenging circumstances of the property.

Moved by Superintendent Smylie, and seconded by Trustee Wesley, that the Parry Sound Building Committee approve Change Order #3 for additional micro pile lengths in the amount of \$183,069.76 + HST– CARRIED

6. Next Meeting Date: TBD

7. Adjournment

Moved by Trustee Wesley, and seconded by Superintendent Van Haesendonck, that the Parry Sound Building Committee adjourn at 11:16AM.

Minutes: HW/SVH/sy.

Official