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Erika Lougheed, Chair

Craig Myles, Director of Education

The December 12, 2023 **Public Session Board Meeting** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

Trustees Present:

Erika Lougheed, Chair
Ashley St. Pierre, Vice-Chair ®
Bill Steer
Chantal Phillips
Howard Wesley ®
Jeanie Fuscaldo ®
Julie Bertram ®
Louise Sargent
Shane Hall
Albany Benson, Student Trustee
Dora Chen, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Communications Officer ®
Gay Smylie, Superintendent of Education ®
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Teaching and Learning ®
Seija Van Haesendonck, Superintendent of Business

Other:

Staff, media, union and community partners

® attended remotely via Zoom video or audio conference

Trustees Absent: Nil.

1.0 Call to Order

Chair Lougheed called the meeting to order at 6:30 PM. Members of the public were welcomed in person and virtually and directed to the question period submission forms/survey link.

1.1 Land Acknowledgement

Chair Lougheed read the Land Acknowledgement out loud.

2.0 Requests for Leaves of Absence

The Director confirmed for the Chair that there were no notices of regret provided by trustees for the meeting this evening.

3.0 Attendance

3.1 Confirmation of Quorum

Attendance indicated that 11 trustees were present for the meeting, including both Student Trustees.

3.2 Declaration of Conflict of Interest

The floor was opened for trustees to declare conflicts of interest, with none rose.

4.0 Approval of the Agenda

Review of the agenda for the meeting of December 12, 2023. The floor was opened for amendments or additions, with none rose.

Motion: 23-12-01, S. Hall/ L. Sargent

That the agenda for the Board meeting of December 12, 2023 be approved. – CARRIED.

5.0 Review of Previous Minutes

5.1 2023 11 14 Board of Trustee- Organizational meeting minutes

It is noted that the minutes of the organizational meeting held on November 14, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-12-02, C. Phillips/ H. Wesley

That the minutes of the annual organizational meeting of November 14, 2023, be approved. – CARRIED.

5.2 Regular meeting minutes

It is noted that the minutes of the regular session held on November 14, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-12-03, S. Hall/ C. Phillips

That the minutes of the regular Board meeting of November 14, 2023, be approved. – CARRIED.

6.0 Communication to the Board

6.1 Community Involvement

6.1.1 *Scheduled Delegations*

6.1.2 *Question Period* ✓

Chair Lougheed noted the community involvement section of the Board’s agenda has been advanced on the order of items, following a recommendation stated as an OBSPA Leader’s Academy professional development session.

It is noted that there are no scheduled delegations for this evening. Chair Lougheed noted the Board would move to its public question period. Submissions of questions will now be closed to organize the list for review. It is noted that there are no questions submitted in—person or virtually for review by trustees.

6.2 Information Items

6.2.1 *Monthly Tender Report- November 2023*

6.2.2 *Professional Development Opportunities Calendar*

6.2.3 *Monthly Meeting Calendar*

6.2.4 *Trustee Expenditures*

6.2.5 *2024- 25 Preliminary Enrolment Projections*

Chair Lougheed referred trustees to the board reports submitted for information as part

of the agenda package for each item. The floor was opened for questions or comments from trustees on all of the items presented for information, with none rose.

6.3 Director's Update

6.3.1 Board Report

Trustees were referred to the reports contained in the agenda package. Director Myles spoke to a few highlights from the monthly board report, with special recognition given to the work of staff throughout 2023- particularly as it relates to supporting the work of the Board of Trustees via meeting set-up and coordination. Remarks were offered for the resilience of NNDSB students and their families, despite experiencing setbacks and challenges. An overview was provided on the professional activity day events that occurred in November.

The floor was opened for questions or comments regarding the Director's report, with none rose.

6.4 Chair's Remarks

The Chair provided a verbal report centering on recognizing the Board committees for their adherence to good governance practices by meeting and selecting their committee chairs and reviewing their Terms of Reference. Trustees who have accepted the role of committee chair were thanked for their leadership. It is noted that the Chair's Council will be assembled shortly, now that this work has occurred. Heartfelt thanks were extended to all staff for their work to make this time of year so meaningful for NNDSB students.

6.5 OPSBA Report

Trustee Steer provided a verbal report calling attention to the Public Education Symposium coming up in January. Note that there is a session planned regarding a national food security strategy, which is timely given the Board's recent discussions about this topic.

6.6 Student Trustees' Update

7.5.2 Indigenous Youth Circle (IYC) Update

Indigenous Student Trustee Benson reported on the numerous activities taking place at each of the secondary schools. The IYC is planning to visit elementary schools to show Indigenous representation and inspire youth to be leaders. It is noted that IYC members are also working to collect funds, toys, gifts, and clothes that will be sent to families in Northern remote communities in time for Christmas.

7.5.1 Student Trustee Report

Student Trustee Chen provided an overview of the report included in the agenda package. Key highlights are noted as

7.0 Items for Decision

7.1 Report from Committee of the Whole Private Session

The Chair noted this is a nil report this evening.

7.2 Report from Committee of the Whole Public Session

The Chair recognized that the following motion was discussed in the Committee of the Whole meeting immediately prior. A recorded vote was conducted where seven trustees

voted in favour of the recommendation being carried to the regular session. The Chair asked if there were any changes to the recorded vote taken in the Committee of the Whole and hearing none, the recorded vote will stand. The motion is rescinded with seven votes in favour and two votes not in favour.

Motion: 23-11-04, L. Sargent/ C. Phillips

Be it resolved, that the Board of Trustees rescind Motion 22-12-09 carried on December 13, 2022 that stated: "Be it resolved, that the Board of Trustees approves the initiation of the renaming and rebranding process of Chippewa Secondary School.- CARRIED.

8.0 Committee Reports

8.1 Multi-Year Strategic Planning Committee Report

8.1.1 Verbal report

Trustee Steer was invited to provide a verbal report. Highlights centered on:

- The MYSP committee met on December 8, 2023 and Trustee Steer was acclaimed as the committee chair. The committee has recommended changes to their Terms of Reference, so this will be discussed further and presented to the Board for review once consensus is achieved.
- The committee will be meeting next in March where it will also be reviewing the semi-annual report before it is brought to the Board as an information item.

The floor was opened for comments or questions, with none rose.

8.2 Finance Committee Report

8.2.1 *Meeting minutes- June 6, 2023 (official), September 5, 2023 (official) and December 5, 2023 (unofficial)*

Trustees were referred to the minutes for informational purposes.

8.2.2 *Terms of Reference*

Trustees were referred to the proposed changes to the Terms of Reference, as recommended by the Finance Committee. The floor was opened for any comments or questions about the proposed revisions, with none rose.

Motion: 23-12-05, S. Hall/ H. Wesley

That the changes to the Finance Committee's Terms of Reference be approved, as recommended by the Finance Committee. – CARRIED.

8.2.3 *Quarterly Reports*

Trustee Hall provided a report as the Finance Committee Chair. Highlights are noted as:

- An update to note the committee is providing informational reports and minutes for two quarters, given its September meeting did not have quorum, and so therefore the deliverables were carried over to the December meeting for review and approval before being brought forward to the Board.
- Trustee Hall was acclaimed as the Finance Committee Chair.

The floor was opened for questions and comments, with none rose.

8.3 Audit Committee Report

8.3.1 Meeting minutes- November 27, 2023 (unofficial)

Trustees were referred to the meeting minutes for informational purposes.

8.3.2 Draft Audited Year-End Financial Statements

Trustees were referred to the draft audited financial statements in the agenda package for review. Highlights were provided on the audit process, noting KPMG’s positive compliments on the competency of NNDSB staff. With no comments or questions raised, Chair Lougheed read aloud the motion.

Motion: 23-12-06, S. Hall/ B. Steer

That the draft audited consolidated financial statements for the year ended August 31, 2023 be approved, as recommended by the Audit Committee. – CARRIED.

8.3.3 Audit Year-End Reports

The Audit Committee Chair, Trustee Steer, referred trustees to the two year-end reports contained in the agenda package. It is noted this is a required submission to the Ministry from the Audit Committee.

Motion: 23-12-07, S. Hall/ C. Phillips

That the annual report (summary) be approved and forwarded to the Ministry of Education for the year ended August 31, 2023, as recommended by the Audit Committee. – CARRIED.

8.4 Committee Meeting Minutes Presented for Information

8.4.1 Special Education Advisory Committee- October 19, 2023

Chair Lougheed referred trustees to Committee Chair Phillips on hand for any questions.

9.0 Next Meeting Date

Chair Lougheed confirmed the Board of Trustees will meet next on January 9, 2024.

10.0 Motion to Adjourn

Motion: 23-12-08, J. Bertram/ S. Hall

Be it resolved, that on December 12, 2023, we do now adjourn at 7:06 pm. – CARRIED

EL/km



**Erika Lougheed
Chair**



**Craig Myles
Director of Education**

RESOLUTION SUMMARY

<p>23-12-01 S. Hall L. Sargent</p>	<p>That the agenda for the Board meeting of December 12, 2023 be approved. – CARRIED.</p>
<p>23-12-02 C. Phillips H. Wesley</p>	<p>That the minutes of the annual organizational meeting of November 14, 2023, be approved. – CARRIED.</p>
<p>23-12-03 S. Hall C. Phillips</p>	<p>That the minutes of the regular Board meeting of November 14, 2023, be approved. – CARRIED.</p>
<p>23-12-04 L. Sargent C. Phillips</p>	<p>Be it resolved, that the Board of Trustees rescind Motion 22-12-09 carried on December 13, 2022 that stated: “Be it resolved, that the Board of Trustees approves the initiation of the renaming and rebranding process of Chippewa Secondary School.- CARRIED.</p>
<p>23-12-05 S. Hall H. Wesley</p>	<p>That the changes to the Finance Committee’s Terms of Reference be approved, as recommended by the Finance Committee. – CARRIED.</p>
<p>23-12-06 S. Hall B. Steer</p>	<p>That the draft audited consolidated financial statements for the year ended August 31, 2023 be approved, as recommended by the Audit Committee. – CARRIED.</p>
<p>23-12-07 S. Hall C. Phillips</p>	<p>That the annual report (summary) be approved and forwarded to the Ministry of Education for the year ended August 31, 2023, as recommended by the Audit Committee. – CARRIED.</p>
<p>23-12-08 S. Hall A. St. Pierre</p>	<p>Be it resolved, that on October 10, 2023, we do now adjourn at 8:06 pm. – CARRIED</p>