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Erika Lougheed, Chair

Craig Myles, Director of Education

The September 12, 2023 **Public Session Board Meeting** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

Trustees Present:

Erika Lougheed, Chair
Howard Wesley, Vice-Chair ®
Ashley St. Pierre
Bill Steer
Chantal Phillips
Jeanie Fuscaldo ®
Julie Bertram
Louise Sargent
Shane Hall
Albany Benson, Student Trustee
Dora Chen, Student Trustee ®

Trustees Absent:

Nil.

Administrative Staff Present:

Craig Myles, Director of Education ®
Deb Bartlett, Communications Officer
Gay Smylie, Superintendent of Education
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Teaching and Learning ®
Seija Van Haesendonck, Superintendent of Business
Timothy Graves, Superintendent of Education ®

Special Guests:

D. Nakogee, Attawapiskat First Nation

Other:

Staff, media, union and community partners

® attended remotely via Zoom video or audio conference

1.0 Call to Order

Chair Lougheed called the meeting to order at 6:30 pm. Members of the public were welcomed in-person and virtually and directed to the question period submission forms/survey link.

1.1 Land Acknowledgement

Chair Lougheed invited Trustee Steer to lead this for the Board. A personal reflection was shared expressing gratitude for the land and the Indigenous Peoples who cared for it.

2.0 Requests for Leaves of Absence

Chair Lougheed confirmed there were no notices of regret provided by trustees for the meeting of September 12, 2023.

3.0 Attendance

3.1 Confirmation of Quorum

Attendance indicated that 11 trustees are present for the meeting, including both Student Trustees.

3.2 Declaration of Conflict of Interest

The floor was opened for trustees to declare conflicts of interest, with none rose.

4.0 Approval of the Agenda

Review of the agenda for the meeting of September 12, 2023. The floor was opened for amendments or addition.

Trustee Bertram requested the addition of item "6.1.2- CSS Renaming Admin Guideline Update". The request was seconded by Trustee Phillips and accepted by the Board for inclusion on the agenda.

Motion: 23-09-01, J. Bertram/ C. Phillips

That 6.1.2 "CSS Renaming Admin Guideline Update" be added to the agenda-
CARRIED.

The Chair called for further amendments or additions to the agenda, with none rose.

Motion: 23-09-02, J. Bertram/ S. Hall

That the agenda for the Board meeting of September 12, 2023 be approved, as amended. – CARRIED.

5.0 Student Trustees Welcome

5.1 Motion for Appointment

Motion: 23-09-03, L. Sargent/ S. Hall

Be it resolved that Dora Chen, of Chippewa Secondary School, be appointed for as the Student Trustee for the 2023/2024 school year, as recommended by the Near North Student Senate. – CARRIED

Motion: 23-09-04, A. St. Pierre/ C. Phillips

Be it resolved that Albany Benson of Chippewa Secondary School, be appointed as the Indigenous Student Trustee for the 2023/2024 school year, as recommended by the Indigenous Youth Circle. – CARRIED

5.2 Declarations of Office

In the presence of trustees and the Board's Secretary (Director Myles), Chair Lougheed lead Student Trustee Chen and Student Trustee Benson through the Declaration to complete the formal swearing-in process.

5.3 Welcoming Remarks

Student Trustee Chen and Student Trustee Benson were warmly introduced to the Board and school community as the Student Trustee representatives for 2023-2024. Expressions of welcome were offered by trustees.

6.0 Review of Previous Minutes

6.1 2023 06 13 Board of Trustee- Regular meeting minutes

It is noted that the minutes of the regular session held on June 13, 2023 were included in the agenda package. The floor was opened for amendments or additions:

- Trustee Bertram moved to request an addition to reflect comments offered regarding the time-sensitive nature of the CSS administrative guideline. Chair Lougheed clarified the specific language for consideration in the form of a motion, which was received as “that the minutes of the June 13, 2023 meeting be amended to insert the following bullet following the final bullet listed until 7.1 to state “it is noted that the Administrative Guidelines has been changed mid-process and this is a time-sensitive issue”. The motion was seconded by Vice-Chair Wesley and accepted by the Board for insertion in the minutes.

Motion: 23-09-05, S. Hall/ H. Wesley

Be it resolved, that the minutes of the June 13, 2023 meeting be amended to insert the following bullet following the final bullet listed until 7.1 to state “it is noted that the Administrative Guidelines has been changed mid-process and this is a time-sensitive issue”. CARRIED.

6.1.2- CSS Renaming Admin Guideline Update

Trustee Bertram noted the Board’s decision to defer conversation regarding the CSS Renaming Process to a Committee of the Whole meeting, and inquired when and how this is to be actioned. It is felt the discussion must occur as a priority given the School Openings, Closures and Consolidations Administrative Guideline (AG) posted for public consultation closes tomorrow. Highlights of the discussion are noted as:

- It is recognized the amended AG would now require the Board of Trustees to select one of the naming options proposed, which it is currently not required to do.
- A brief overview was provided of the approval and development process for administrative guidelines, as noted within the Board’s Governance Manual.
- It is recognized that the 30-day public consultation period closes tomorrow, but this does not mark the implementation date of the updated AG.
- Further discussion to note trustees are elected officials and not members of the public, and so further opportunity to review and provide perspective on the AG should be possible. This is tempered by the understanding that AGs are operational processes, which are outside of the Board’s direct control.
- Recognition that more clarity is needed in the role trustees have in establishing AGs and policy.
- Trustees were referred to the report submitted in June which noted the CSS renaming process was put on pause pending a review of the School Openings, Closures and Consolidations AG to ensure it aligned with directives from the Human Rights Code.
- It is recognized that trustees have an opportunity each month to suggest items for inclusion on the Committee of the Whole and Board meeting agenda for consideration by the Agenda Setting Committee. Further, any changes to the governance manual can be brought forward to the Bylaw Review Committee, which is expected to be struck at the organizational meeting in November.

Board Chair Lougheed concluded discussion by noting the CSS renaming discussion will be brought forward as an item of Business Arising on the next Committee of the Whole agenda. Trustee Bertram will take the lead on submitting any supporting information for consideration. The Chair called for further amendments or additions to the minutes, with none rose.

Motion: 23-09-06, J. Bertram/ C. Phillips

That the minutes of the June 13, 2023 Board meeting be approved, as corrected.

– CARRIED.

6.2 2023 06 27 Board of Trustee- Special meeting minutes

It is noted that the minutes of the Special Board meeting held on June 27, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-09-07, S. Hall/ B. Steer

That the minutes of the Special Board meeting of June 27, 2023, be approved.

– CARRIED.

6.3 2023 08 28 Board of Trustee- Special meeting minutes

It is noted that the minutes of the Special Board meeting held on August 28, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-09-08- L. Sargent/ C. Phillips

That the minutes of the Special Board meeting of August 28, 2023, be approved.

- CARRIED.

As the time is approaching 8:00 PM, a motion was tabled to extend the meeting to 8:30 PM.

Motion: 23-09-09, B. Steer/ A. St. Pierre

Be it resolved, that the meeting be extended to 8:30 PM. – CARRIED.

At this time, D. Nakogee of Attawapiskat First Nation was invited to share an Honour Song in recognition of the appointment of Indigenous Student Trustee Benson. Trustees and meeting attendees stood to receive a song created by the Blackstone of Treaty 6 territory. Chair Lougheed thanked D. Nakogee for providing the meaningful tribute in honour of Student Trustee Benson.

7.0 Communication to the Board

7.1 Information Items

7.1.1 Monthly Tender Report- June-August 2023

7.1.2 Professional Development Opportunities Calendar

7.1.3 Monthly Meeting Calendar

Chair Lougheed referred trustees to the board reports submitted for information as part of the agenda package for each item. The floor was opened for questions or comments from trustees:

- Note that the Special Education Advisory Committee's meeting will begin at 1:00 PM on September 21, 2023, as an update to the time outlined on the monthly meeting calendar.
- Trustees were referred to an email from OPSBA regarding a professional development session on how great Boards meet, with an encouragement from the Chair to attend.

7.2 Director's Update

7.2.1 Board Report

7.2.2 2022-23 Strategic Plan Progress Review

7.2.3 2023-24 Board Improvement Plan

Trustees were referred to the reports contained in the agenda package. Director Myles spoke to a few highlights from the monthly board report, with special recognition given to welcoming the trustees and school community into the 2023-24 school year, and summary the resumption of various routines and processes in support of student achievement and well-being.

The floor was opened for questions or comments regarding the Director's reports:

- Request raised to receive an update on enrollment. It is understood that final counts are due to the Ministry shortly. Initial comments from the Director to note it is expected to be status quo.
- Request to receive a report regarding the TOROS program- inclusive of costs, and participation.

The Director noted he would be pleased to provide an update on these items to trustees. Chair Lougheed requested the request be received via email, along with any specifics for consideration for inclusion.

7.3 Chair's Remarks

The Chair provided a verbal report centring on recognizing the work of NNDSB staff to settle into a new school year and wishing all students a great year ahead. Note that the Chair participated in a radio panel discussion regarding the use of pronouns in schools. Many positive and supportive comments were received from parents and provincial trustee colleagues about NNDSB's processes. Thanks was expressed to the administration team for the proactive work in the creation and implementation of the Gender Identity and Gender Expression Administrative Guideline, and the work of all staff and students to create safe spaces in schools. Trustees were reminded about the upcoming organizational meeting with encouragement to start thinking about executive and committee membership.

7.4 OPSBA Report

Trustee Steer provided a verbal report calling attention to the upcoming Northern Caucus event scheduled for October 13-14, 2023 in Sault Ste. Marie, Ontario. It is noted that Trustee Steer, Trustee Bertram, and Chair Lougheed are interested in attending.

Trustees were encouraged to consider attending and follow up with the Chair to confirm interest so arrangements can be made.

7.5 Student Trustees' Update

7.5.1 Student Trustee Report

Student Trustee Chen was invited to speak to this item. A verbal report was provided highlighting welcome BBQs and events planned across the NNDSB. Update provided on the start of extracurricular activities such as volleyball, cross-country running and basketball. Student Trustee Chen shared her experience attending the OSTA Annual General Meeting in May as a Student Trustee Elect. This learning contributed greatly to her onboarding experience.

7.5.2 Indigenous Youth Circle (IYC) Update

Student Trustee Benson was invited to speak to this item. A verbal report was provided to note the Indigenous Youth Circle will be scheduling its next meeting shortly. Student Trustee Benson looks forward to connecting with the Indigenous student representatives and report to the Board on their discussions.

7.6 Community Involvement

7.6.1 Scheduled Delegations

7.6.2 Question Period

It is noted that there are no scheduled delegations for this evening. Chair Lougheed noted the Board would move to its public question period. Submissions of questions will now be closed to organize the list for review.

It is noted that there are no questions submitted in—person or virtually for review by trustees.

8.0 Items for Decision

8.1 Report from Committee of the Whole Public Session

Motion: 23-09-10, L. Sargent/ H. Wesley

Be it resolved, that the regular meetings of the Board of Trustees for the 2023-24 year will occur on:

- September 12, 2023 - January 9, 2024 - April 9, 2024
- October 10, 2023 - February 13, 2024 - May 14, 2024
- November 14, 2023 - March 19, 2024 - June 25, 2024
- December 12, 2023

And That, the Annual Organizational Meeting will be called on November 14, 2023;

And That, virtual attendance will be recognized using the Zoom video and audio conference service;

And That, in-person attendance will be recognized at the Board's Head Office, located at 963 Airport Road, North Bay, as recommended by the Committee of the Whole.

- CARRIED.

Motion: 23-09-11, B. Steer/ S. Hall

Be it resolved, that the NNDSB Board of Trustees approve the nomination of SBO Van Haesendonck for the OSBIE Northeast Regional Board of Directors.

And that Director Myles is appointed as the NNDSB Voting Delegate for the OSBIE Northeast Regional Board of Directors elections, as recommended by the Committee of the Whole.

-CARRIED.

8.2 OPSBA Annual Dues

Motion: 23-09-12, L. Sargent/ C. Phillips

That the Board of Trustees for the Near North District School Board approve the 2023/24 Ontario Public School Boards' Association membership fees. – CARRIED.

8.3 OPSBA Northern Conference- Indigenous Student Trustee Attendance

Motion: 23-09-13, A. St. Pierre/ B. Steer

That the Board of Trustees for the Near North District School Board approve Student Trustee Benson to attend the Indigenous Student Trustee gathering hosted at the OPSBA Northern Conference in October 2023. – CARRIED.

8.4 Statement by Treasurer

Motion: 23-09-14, S. Hall/ H. Wesley

That the Board approve the Statement by Treasurer regarding Borrowing for Current Expenditures. – CARRIED.

8.5 Borrowing Resolutions

Motion: 23-09-15, J. Bertram/ S. Hall

That the Board of Trustees for the Near North District School Board approve the Borrowing Resolutions for the fiscal year 2023-2024 as presented on September 12, 2023. -CARRIED.

8.6 Code of Conduct- Annual Review and Approval

Motion: 23-09-16, B. Steer/ S. Hall

That the Board of Trustees has reviewed and confirmed approval to adhere to the Code of Conduct. – CARRIED.

Chair Loughheed noted this is an annual item for review by trustees, and requested a signed copy be received by the Director's Office in advance of the next meeting. Director Myles recognized the trustees for their diligence to good governance.

9.0 Committee Reports

9.1 Director's Performance Appraisal Committee

9.1.1 Survey update

Chair Loughheed provided a verbal report to note the DPA committee met on August 29, 2023 to review plans to ensure the 2022-23 DPA process is on track to conclude, and the 2023-24 process is underway to begin. The annual survey was discussed, with the following highlights shared with trustees:

- The committee determined the survey will be open for completion by trustees

from September 13-22, 2023. The survey can be completed electronically or by hand.

- The results will be provided directly to the Board Chair. The DPA committee will be meeting early the following week to discuss the results.
- Please reach out to the Chair for specific information or accommodations.

The floor was opened for any comments or questions regarding the survey process, with none rose.

As the time is approaching 8:30 PM, a motion was tabled to extend the meeting by 15 additional minutes.

Motion: 23-09-17, C. Phillips/ S. Hall

Be it resolved, that the meeting be extended an additional 15-minutes. – CARRIED.

9.2 Audit Committee Report

9.2.1 *Unofficial Minutes- June 20, 2023*

9.2.2 *2023-24 Multi-Year Plan*

Committee Chair Hall was invited to speak to this item. Trustees were referred to the material in the agenda package. It is noted that the Audit Committee will be meeting next week as well. Attention was called to the continuing vacancy on the Audit Committee of an external member. The floor was opened for questions and comments, with none rose.

9.3 Parent Involvement Committee Report

9.3.1 *Unofficial Minutes- June 14, 2023*

9.3.2 *Year End Report*

Director Myles provided opening remarks to refer trustees to the report and minutes contained in the agenda package. Recognition was provided to the trustees who sit on the PIC committee, which include Board Chair Lougheed, Vice-Chair Wesley, and Trustee Fuscaldo. The floor was opened for comments or questions:

- It is noted that the School Generated Funds and Fundraising AG is currently on the website for public consultation. A question was raised regarding how PIC and school councils will be engaged to provide feedback, in alignment with Ontario Regulation 612/00. SO Graves noted School Council Chairs receive minutes of PIC meetings, which represents a way this is brought to their attention. Note that there is a plan to bring information forward an update on any AGs that impact school council operations at an upcoming forum.
- Follow-up question to determine if school councils will have the opportunity to ask questions about how any potential changes to the AG will impact their ability to fundraise in advance of the public consultation period closing. SO Graves and SBO Van Haesendonck are pleased to coordinate follow-up on this item.

With no further questions to note, the Chair recognized that consensus is expressed regarding the PIC Year-End Report as presented.

Motion: 23-09-18, C. Phillips/ J. Fuscaldo

That the Parent Involvement Year-End Report is received as presented, as recommended by the Parent Involvement Committee. – CARRIED.

9.4 Committee Meeting Minutes Presented for Information

9.4.1 Special Education Advisory Committee- May 18, 2023

The Chair opened the floor for any comments or questions regarding the meeting minutes presented for information, with none rose.

10.0 Next Meeting Date

Chair Lougheed confirmed the Board of Trustees will meet next on October 10, 2023.

11.0 Motion to Adjourn

Motion: 23-09-19, S. Hall/ A. St. Pierre

Be it resolved, that on September 12, 2023, we do now adjourn at 8:36 pm. – CARRIED

EL/km.



Erika Lougheed
Chair



Craig Myles
Director of Education

RESOLUTION SUMMARY

<p>23-09-01 J. Bertram C. Phillips</p>	<p>That 6.1.2 “CSS Renaming Admin Guideline Update” be added to the agenda– CARRIED.</p>
<p>23-09-02 J. Bertram S. Hall</p>	<p>That the agenda for the Board meeting of September 12, 2023 be approved, as amended. – CARRIED.</p>
<p>23-09-03 L. Sargent S. Hall</p>	<p>Be it resolved that Dora Chen, of Chippewa Secondary School, be appointed for as the Student Trustee for the 2023/2024 school year, as recommended by the Near North Student Senate. – CARRIED</p>
<p>23-09-04 A. St. Pierre C. Phillips</p>	<p>Be it resolved that Albany Benson of Chippewa Secondary School, be appointed as the Indigenous Student Trustee for the 2023/2024 school year, as recommended by the Indigenous Youth Circle. – CARRIED</p>
<p>23-09-05 S. Hall H. Wesley</p>	<p>Be it resolved, that the minutes of the June 13, 2023 meeting be amended to insert the following bullet following the final bullet listed until 7.1 to state “it is noted that the Administrative Guidelines has been changed mid-process and this is a time-sensitive issue”. - CARRIED.</p>

Minutes of the Public Session Board Meeting of the Near North District School Board held September 12, 2023

<p>23-09-06 J. Bertram C. Phillips</p>	<p>That the minutes of the June 13, 2023 Board meeting be approved, as corrected. – CARRIED.</p>
<p>23-09-07 S. Hall B. Steer</p>	<p>That the minutes of the Special Board meeting of June 27, 2023, be approved. – CARRIED.</p>
<p>23-09-08 L. Sargent C. Phillips</p>	<p>That the minutes of the Special Board meeting of August 28, 2023, be approved. - CARRIED.</p>
<p>23-09-09 B. Steer A. St. Pierre</p>	<p>Be it resolved, that the meeting be extended to 8:30 PM. – CARRIED</p>
<p>23-09-10 L. Sargent H. Wesley</p>	<p>Be it resolved, that the regular meetings of the Board of Trustees for the 2023-24 year will occur on:</p> <ul style="list-style-type: none"> - September 12, 2023 - January 9, 2024 - April 9, 2024 - October 10, 2023 - February 13, 2024 - May 14, 2024 - November 14, 2023 - March 19, 2024 - June 25, 2024 - December 12, 2023 <p>And That, the Annual Organizational Meeting will be called on November 14, 2023;</p> <p>And That, virtual attendance will be recognized using the Zoom video and audio conference service;</p> <p>And That, in-person attendance will be recognized at the Board’s Head Office, located at 963 Airport Road, North Bay, as recommended by the Committee of the Whole. - CARRIED.</p>
<p>23-09-11 B. Steer S. Hall</p>	<p>Be it resolved, that the NNDSB Board of Trustees approve the nomination of SBO Van Haesendonck for the OSBIE Northeast Regional Board of Directors.</p> <p>And that Director Myles is appointed as the NNDSB Voting Delegate for the OSBIE Northeast Regional Board of Directors elections, as recommended by the Committee of the Whole. -CARRIED.</p>
<p>23-09-12 L. Sargent C. Phillips</p>	<p>That the Board of Trustees for the Near North District School Board approve the 2023/24 Ontario Public School Boards’ Association membership fees. – CARRIED.</p>
<p>23-09-13 A. St. Pierre B. Steer</p>	<p>That the Board of Trustees for the Near North District School Board approve Student Trustee Benson to attend the Indigenous Student Trustee gathering hosted at the OPSBA Northern Conference in October 2023. – CARRIED.</p>

Minutes of the Public Session Board Meeting of the Near North District School Board held September 12, 2023

23-09-14 S. Hall H. Wesley	That the Board approve the Statement by Treasurer regarding Borrowing for Current Expenditures. – CARRIED.
23-09-15 J. Bertram S. Hall	That the Board of Trustees for the Near North District School Board approve the Borrowing Resolutions for the fiscal year 2023-2024 as presented on September 12, 2023. -CARRIED.
23-09-16 B. Steer S. Hall	That the Board of Trustees has reviewed and confirmed approval to adhere to the Code of Conduct. – CARRIED.
23-09-17 C. Phillips S. Hall	Be it resolved, that the meeting be extended an additional 15-minutes. – CARRIED.
23-09-18 C. Phillips J. Fuscaldo	That the Parent Involvement Year-End Report is received as presented, as recommended by the Parent Involvement Committee. – CARRIED.
23-09-19 S. Hall A. St. Pierre	Be it resolved, that on September 12, 2023, we do now adjourn at 8:36 pm. – CARRIED