

BOARD MEETING

Tuesday, September 12, 2023 | 6:30 pm

Virtual:	In-Person:
Join zoom meeting Meeting ID: 899 1167 8742 Passcode: 859936 Dial in: 1 855 703 8985	North Bay Boardroom NNDSB Head Office 963 Airport Rd., North Bay, ON.

AGENDA

1.0 Call to Order

1.1 Land Acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

2.0 Request for Leaves of Absence

Motion: In accordance with BL-102, be it resolved that Trustee(s) _____ be granted a leave of absence from the September 12, 2023 Board meeting, as confirmation of regrets was provided in advance of the meeting.

3.0 Attendance

- 3.1 Confirmation of Quorum
- 3.2 Declaration of Conflict of Interest

4.0 Approval of the Agenda ✓

Motion: That the agenda for the Board meeting of September 12, 2023 be approved.

5.0 Student Trustees Welcome

- 5.1 Motion for Appointments ✓
- 5.2 Declarations of Office
- 5.3 Welcoming Remarks

6.0 Approval of Previous Minutes ✓

6.1 2023 06 13 Board of Trustee- Regular meeting minutes

Motion: That the minutes of the regular Board meeting of June 13, 2023, be approved.

6.2 2023 06 27 Board of Trustee- Special meeting minutes

Motion: That the minutes of the Special Board meeting of June 27, 2023, be approved.

6.3 2023 08 28 Board of Trustee- Special meeting minutes

Motion: That the minutes of the Special Board meeting of August 28, 2023, be approved.

7.0 Communication to the Board

7.1 Information Items

7.1.1 Monthly Tender Report- June-August 2023 ✓

7.1.2 Professional Development Opportunities Calendar ✓

7.1.3 Monthly Meeting Calendar ✓

7.2 Director's Update- Director Myles to lead this item.

7.2.1 Board Report ✓

7.2.2 2022-23 Strategic Plan Progress Review ✓

7.2.3 2023-24 Board Improvement Plan ✓

7.3 Chair's Remarks- Chair Lougheed to lead this item.

7.4 OPSBA Report- Trustee Steer to lead this item.

7.5 Student Trustees' Update

7.5.1 Student Trustee Report

7.5.2 Indigenous Youth Circle Update

7.6 Community Involvement

7.6.1 Scheduled Delegations

7.6.2 Question Period ✓

8.0 Items for Decision

8.1 Report from Committee of the Whole Public Session

8.2 OPSBA Annual Dues ✓

That the Board of Trustees for the Near North District School Board approve the 2023/24 Ontario Public School Boards' Association membership fees.

- 8.3 OPSBA Northern Conference- Indigenous Student Trustee Attendance ✓
That the Board of Trustees for the Near North District School Board approve Student Trustee Benson to attend the Indigenous Student Trustee gathering hosted at the OPSBA Northern Conference in October 2023.
- 8.4 Statement by Treasurer ✓
That the Board approve the Statement by Treasurer regarding Borrowing for Current Expenditures.
- 8.5 Borrowing Resolutions ✓
That the Board of Trustees for the Near North District School Board approve the Borrowing Resolutions for the fiscal year 2023-2024 as presented on September 12, 2023.
- 8.6 Code of Conduct- Annual Review and Approval ✓
That the Board of Trustees has reviewed and confirmed approval to adhere to the Code of Conduct.

9.0 Committee Reports

- 9.1 Director's Performance Appraisal Committee
9.1.1 Survey update
- 9.2 Audit Committee Report
9.2.1 Unofficial Minutes- June 20, 2023 ✓
9.2.2 2023-24 Multi-Year Plan ✓
- 9.3 Parent Involvement Committee Report
9.3.1 Unofficial Minutes- June 14, 2023 ✓
9.3.2 Year End Report ✓
- 9.4 Committee Meeting Minutes Presented for Information
9.4.1 Special Education Advisory Committee- May 18, 2023 ✓

10.0 Next meeting Date: October 10, 2023

11.0 Adjournment

- 11.1 Motion: That on September 12, 2023 we do now adjourn at _____ pm.



Motion: 2023-09-_____
Date: September 12, 2023

**BOARD OF TRUSTEES
REGULAR MEETING**

Moved by: Trustee _____
Seconded by: Trustee _____

BE IT RESOLVED, That Albany Benson, of Chippewa Secondary School, be appointed as the Indigenous Student Trustee for the 2023/2024 school year, as recommended by the Indigenous Youth Council.

ACTION: _____ **Signed:** _____

RECORDED VOTE				
	YEA	NAY	ABSTAIN	ABSENT
Bertram, Julie				
Fuscaldo, Jeanie				
Hall, Shane				
Phillips, Chantal				
Sargent, Louise				
St. Pierre, Ashley				
Steer, Bill				
Wesley, Howard				
Lougheed, Erika				



Motion: 2023-09-_____
Date: September 12, 2023

**BOARD OF TRUSTEES
REGULAR MEETING**

Moved by: Trustee _____
Seconded by: Trustee _____

BE IT RESOLVED, That Dora Chen, of Chippewa Secondary School, be appointed as the Student Trustee for the 2023/2024 school year, as recommended by the Near North student Senate.

ACTION: _____ Signed: _____

RECORDED VOTE				
	YEA	NAY	ABSTAIN	ABSENT
Bertram, Julie				
Fuscaldo, Jeanie				
Hall, Shane				
Phillips, Chantal				
Sargent, Louise				
St. Pierre, Ashley				
Steer, Bill				
Wesley, Howard				
Lougheed, Erika				



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Erika Lougheed, Chair

Craig Myles, Director of Education

The June 13, 2023 **Public Session Board Meeting** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

Trustees Present:

Howard Wesley, Vice-Chair
Ashley St. Pierre
Chantal Phillips
Jeanie Fuscaldo
Julie Bertram
Louise Sargent
Shane Hall
Allen Lewis Trodd, Student Trustee
Cecilia Darling, Student Trustee

Trustees Absent:

Bill Steer
Erika Lougheed, Chair

Administrative Staff Present:

Deb Bartlett, Communications Officer ®
Gay Smylie, Superintendent of Education
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Teaching and Learning ®
Seija Van Haesendonck, Superintendent of Business
Timothy Graves, Superintendent of Education ®

Invited Guests:

B. Cousins, NNDSB teacher

Other:

Staff, media, union and community partners

® attended remotely via Zoom video or audio conference

1.0 Call to Order

It is noted that Vice-Chair Wesley will be the Presiding Officer and SBO Van Haesendonck will be the Acting Board Secretary for the meeting this evening.

The meeting was called the meeting to order at 6:30 pm. Members of the public were welcomed in person and virtually and directed to the question period submission forms/survey link.

1.1 Land Acknowledgement

Vice-Chair Wesley read the land acknowledgement aloud.

2.0 Requests for Leaves of Absence

Vice-Chair Wesley confirmed Trustee Steer and Chair Lougheed have provided notice of regret for the meeting, and so a motion was tabled to excuse the absences.

Motion: 23-06-01, L. Sargent/ J. Fuscaldo

In accordance with BL-102, be it resolved that the following trustees be granted a leave of absence from the June 13, 2023 Board meeting as confirmation of regrets was provided in advance of the meeting:

Minutes of the Public Session Board Meeting of the Near North District School Board held June 13, 2023

- Trustee Bill Steer
- Board Chair Erika Lougheed
- CARRIED.

3.0 Attendance

3.1 Confirmation of Quorum

Attendance indicated that nine trustees are present for the meeting, including both student trustees.

3.2 Declaration of Conflict of Interest

The floor was opened for trustees to declare conflicts of interest, with none rose.

4.0 Approval of the Agenda

Review of the agenda for the meeting of June 13, 2023. The floor was opened for amendments or additions, with none rose. It is acknowledged that items 8.1 and 8.2 will be nil reports, given the preceding Committee of the Whole meeting was postponed.

Motion: 23-06-02, S. Hall/ J. Bertram

That the agenda for the Board meeting of June 13, 2023 be approved. – CARRIED.

5.0 Presentation: Parry Sound High School Hospitality Program Educator Recognition

5.1 Welcome Guest- B. Cousins

Trustees were referred to the brief included in the agenda outlining the exemplary endeavours of an NNDSB teacher from Parry Sound High School (PSHS), Mr. Blair Cousins.

Mr. Cousins has been invited as a guest to the Board meeting to receive recognition from the Board of Trustees. Mr. Cousins, a dedicated leader at PSHS, brings significant value to the NNDSB. He fosters experiential learning opportunities, connects students with sector partners, and leads a successful Hospitality and Tourism SHSM program. Mr. Cousins' support extends to other teacher leaders and diverse programs, expanding opportunities for students and ensuring their success after secondary school. He is an innovative, caring, and dedicated educator, deserving of formal recognition from the Board of Trustees.

Introductory comments were provided on behalf of Director Myles by SBO Van Haesendonck and Superintendent Smylie in support of Mr. Cousins' leadership in support of NNDSB's strategic commitments to Excellence in Teaching and Learning. Parry Sound High School Principal, Mr. John Staba, provided remarks on behalf of the school in honour of Mr. Cousins.

Mr. Cousins thanked the speakers for their remarks and the Board of Trustees for the invitation to be recognized this evening. Mr. Cousins attributed his accomplishments at NNDSB to the invaluable collaboration and unwavering support provided by his wife, as well as the dedicated staff and administration. Recognizing their pivotal role, Mr. Cousins acknowledged their contributions as critical factors in his work and overall success.

The floor was opened for trustees, with many heartfelt remarks offered in support of Mr. Cousins' service to students. Special remarks offered by Student Trustee Lewis as a former student of Mr. Cousins, and the lasting impact he has made on students.

Closing remarks from Vice-Chair Wesley to thank Mr. Cousins for every effort to enrich his classroom in support of student achievement and well-being.

6.0 Review of Previous Minutes

6.1 2023 05 09 Board of Trustees- Regular meeting minutes

It is noted that the minutes of the regular session held on May 9, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-06-03, C. Phillips/ J. Fuscaldo

That the minutes of the regular Board meeting of May 9, 2023 be approved. – CARRIED.

6.2 2023 05 29 Board of Trustees- Special meeting minutes

It is noted that the minutes of the special session held on May 29, 2023 were included in the agenda package. The floor was opened for amendments or additions, with none rose.

Motion: 23-06-04, S. Hall/ A. St. Pierre

That the minutes of the special Board meeting of May 29, 2023 be approved. – CARRIED.

7.0 Communication to the Board

7.1 Information Items

7.1.1 Professional Development Opportunities Calendar

7.1.2 Monthly Tender Report- June 2023

7.1.3 Committee Meeting Calendar

7.1.4 CSS Renaming Update

7.1.5 LLC Day School Update- Changes and Celebrations

Vice-Chair Wesley referred trustees to the board reports submitted for information as part of the agenda package for each item. The floor was opened for questions or comments from trustees:

- Comments raised by Trustee Bertram regarding item 7.1.4. Recognition was provided for the depth and emotional nature of the work completed. The process has become very complex and so it is suggested that the scope and purview of the committee is being exceeded. To this end, Trustee Bertram moved that “*the CSS Renaming Update be deferred back to the Committee of the Whole Private session for discussion*” (seconded by Trustee Fuscaldo).

The floor was opened by Vice-Chair Wesley for discussion on the pending motion. Highlights noted as:

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- Trustee Phillips recognized the specific criteria required for items to be discussed in private. The Board was refreshed on the criteria outlined in *The Education Act R.S.O. 1990, c. E.2 section 207(2)- Closing of certain committee meetings*. Comment from Trustee Bertram to note the requested discussion would fit within the parameters identified.
- It is suggested that the CSS Renaming Committee would benefit from enhanced guidance from the Board of Trustees to resume its work (specifically regarding what the Board’s vision/expectation is around “renaming” so that the CSS Renaming Committee can work more effectively). This discussion could begin at the Committee of the Whole and proceed into private session if required.
- Trustee Bertram concurred, and noted there are additional items to bring forward. Supplementary discussion to note the legal aspect of private session.

Consensus is noted to strike out the words “*Private Session*”. Vice-Chair Wesley noted a motion to amend would be brought forward to confirm approval of the amendment.

Motion: 23-06-05, L. Sargent/ J. Fuscaldo

Be it resolved that the motion proposed regarding item 7.1.4- CSS Renaming Update is amended to strike out the words “Private Session” – CARRIED

The motion was brought forward as amended.

Motion: 23-06-06, J. Bertram/ J. Fuscaldo

That the CSS Renaming Update be deferred back to the Committee of the Whole for discussion” – CARRIED UNANIMOUSLY

The floor was opened for further comments regarding the information items. Trustee Phillips expressed appreciation for the depth of information provided in the report regarding item 7.1.5- *LLC Day School Update- Changes and Celebrations*. High regards were offered for the work of staff to successfully support the reengagement of students.

7.2 Director’s Update

7.2.1 Board Report

Trustees were referred to the report contained in the agenda package. SBO Van Haesendonck spoke to a few highlights from the report, with special recognition given to honouring the outgoing student trustees, the success of the Trojan Parade for Cancer, and many meaningful days of significance observed this month across NNDSB such as Pride and National Indigenous Peoples Day. Attention was called to the administrative guideline posted for consultation since the agenda package was issued.

Vice-Chair Wesley thanked SBO Van Haesendonck for the report presented.

7.3 Chair’s Remarks

7.3.1 Roundtable Remarks to Outgoing Student Trustees

Vice-Chair Wesley noted the Board is pleased to honour the exceptional contributions of its outgoing student trustees, Cecilia Darling and Allen Lewis.

To begin, Trustee St. Pierre invited B. Govender from Moose Cree First Nation, Moose Factory, to come forward to play a song to honour the outgoing student trustees for their leadership. Trustee St. Pierre presented Student Trustee Lewis with a blanket to commemorate and acknowledge his contributions to the student trustee role and the Near North District School Board.

Principal Samuel was invited to provide an address in honour of Student Trustee Darling. Remarks were offered regarding her instrumental efforts in revitalizing the Student Senate and serving as an exemplary ambassador for the board.

Trustees were invited to provide sentiments to the outgoing student trustees. The tributes served as a collective recognition of the dedicated service and unwavering commitment to representing the voice of students at the Board of Trustee table. Student Trustee Lewis and Student Trustee Darling thanked trustees for their kind words.

7.4 OPSBA Report

7.4.1 Board update

Vice-Chair Wesley provided a verbal report on the OPSBA Annual General Meeting (AGM). Highlights noted as:

- 2023 is the OPSBA's 35th anniversary celebration. The event was well attended, with many rich networking opportunities and professional development sessions.
- One central theme was the critical importance of trustee relationships (with each other, with the Director of Education and with their community).
- Both motions presented by NNDSB passed at the AGM.
 - The first motion was regarding the development of a board self-reflection template. Algoma DSB and Peel DSB supported the motion moving to the floor for discussion. OPSBA Executive Director Donaldson noted OPSBA staff were pleased to dig into this valuable work. The vote was unanimous in favour.
 - The second motion was regarding enhanced recording options at OPSBA events and an intent to create a plan for hybrid conferences. Rainy River DSB and Limestone Kent DSB supported the motion moving to the floor for discussion. After discussion, the motion passed with over two-thirds majority (78% in favour).

Trustees received the OPSBA report with thanks.

7.5 Student Trustees' Update

7.5.1 Indigenous Youth Circle (IYC) Update

Student Trustee Lewis was invited to speak to this item. Student Trustee Lewis provided a verbal report on the events and growth of the IYC over the last term. Highlights were shared regarding the event held at Spirit Point. Goals were identified about increasing cultural activities and Indigenous education courses in schools. Positive remarks were offered in recognition of Indigenous Student Trustee Elect Benson. Trustees were thanked for their leadership, willingness to listen and showing up for NNDSB students.

7.5.2 Student Trustee Report

Student Trustee Darling was invited to speak to this item. A verbal report was provided on the happenings within the secondary school in honour of Pride Month and Indigenous

History Month. Review of the year-end banquet activities honouring excellence in arts, athletics, and academics. Update provided on the excitement building around graduation and other senior activities happening around the board. Trustees were thanked for their support throughout the last two years of the term.

7.6 Community Involvement

7.6.1 Scheduled Delegations

Vice-Chair Wesley confirmed there are no scheduled delegations for this evening.

7.6.2 Question Period

After a brief pause, it is noted that there were no questions submitted from the public for consideration by trustees.

8.0 Items for Decision

8.1 Report from Committee of the Whole Private Session

Vice-Chair Wesley confirmed this is a nil report.

8.2 Report from Committee of the Whole Public Session

Vice-Chair Wesley confirmed this is a nil report.

8.3 Tender Project Award- South River Public School

Motion: 23-06-07, S. Hall/ J. Fuscaldo

That tender NNDSB 2023-001, Site improvements, South River Public School be awarded to Deep Construction 2018 Inc. in the amount of \$1,050,484.00 plus HST. – CARRIED.

9.0 Committee Reports

9.1 Multi-Year Strategic Plan Committee Report

9.1.1 MYSP Semi-Annual Report

Trustees were referred to the report included in the agenda package for information. SBO Van Haesendonck provided comments on behalf of Director Myles to note the quantitative data represents a few among the many initiatives in a multi-pronged approach that NNDSB staff have undertaken in alignment with the specific goals established for 2022/23 within the four priorities of the MYSP.

The floor was opened for questions with none rose.

9.2 Finance Committee Report

9.2.1 Meeting minutes- May 31, 2023

9.2.2 Finance Committee Quarterly Report

9.2.3 Review of the 2023/24 Budget

Trustee Hall, Finance Committee Chair, was invited to speak to this item. Highlights of the presentation are noted as:

- The Finance Committee is pleased to present the proposed NNDSB Budget for the 2023-2024 school year. The meeting schedule was reviewed to demonstrate the committee's attention and focus on the draft budget.

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- The budget is presented with a compliant deficit budget for the 2023-2024 school year, with a deficit for compliance purposes of (\$914,337)
- There will be revenue and expenses for compliance purposes of \$170.5 million and \$171.4 million respectively.
- The board is currently projecting an enrolment increase of 2.5% from the 2022-2023 budget, comprised of 187 additional elementary students, and 60.50 additional secondary students.
- Staffing is projected to decrease slightly from the 2022-23 budget by 6.3 FTE, but additional teaching staff of approximately 10.0 FTE will be added prior to the start of the new school year because of additional funding for de-streaming and math supports – this FTE is not currently included in the budget but will be funded through Priorities and Partnerships funding.

The floor was opened for questions:

- Question raised regarding the comment offered about reduced staffing costs through attrition. SBO Van Haesendonck noted that NNDSB utilizes attrition as an opportunity to review workflow practices for prospective efficiencies to maximize the funding available for student achievement and well-being outcomes.
- Suggestion raised about a more systemic review of the budget to ensure it is fully understood by trustees, in observance of their fiduciary duty. SBO Van Haesendonck noted this suggestion can be referred to the Finance Committee for consideration in next year's budget cycle. It is recognized that a balance must be struck between the presentation of digestible information while ensuring a fulsome understanding. Trustees were refreshed on the ability to attend Finance committee meetings at any time to receive the detailed review.
- Follow-up comment to note the opportunity to align the budget to the MYSP strategic pillars was missed by the committee in the Spring, so it is appreciated if this can remain in the budget procedures manual for completion in the next budget cycle.
- It is recognized that ideas were offered at the committee level regarding active transportation efforts that would have positive outcomes for students and the transportation deficit.

It is recognized that the time is quickly approaching 8:00 PM, and so a motion was tabled to extend the meeting.

Motion: 23-06-08, C. Phillips/ S. Hall

That the Board move to extend the meeting to 8:30 PM. – CARRIED.

Motion: 23-06-09, S. Hall/ A. St. Pierre

That the 2023/24 budget for the Near North District School Board be approved as presented, as recommended by the Finance Committee. – CARRIED.

Motion: 23-06-10, S. Hall/ J. Bertram

That the Near North District School Board approves the In-Year Deficit Elimination Plan as presented. – CARRIED.

9.3 Special Education Advisory Committee Report

9.3.1 *Meeting minutes- April 20, 2023*

9.3.2 *2022- 2023 Special Education Plan*

Trustees were referred to the supporting information included in the agenda package. Highlights of the information reviewed are noted as:

- The Special Education Advisory Committee (SEAC) formally reviews the Special Education Plan annually, and throughout the year as the need arises. The plan is being presented for approval this evening following a review by the SEAC committee.
- SO Graves provided further comment to note that all boards must create Special Education plans on an annual basis and post the plan on their websites by July 15, 2023.
- Question raised regarding the total number of students with Identification, Placement and Review Committees (IPRC) within NNDSB. SO Graves invited Special Education Principal Pauli to respond. It is noted that the total number of reviews conducted is approximately 1518 at this point with a few more weeks in the school year to go. Clarification will be brought back to the next SEAC meeting regarding the firm number.
- It is recognized that Special Education is a priority within NNDSB. SEAC members have continued to express appreciation for the additional funding directed to Special Education beyond the fixed allocations from the Ministry.
- Question raised regarding efforts to address the backlog to access psychoeducational assessments. Further comment by Trustee St. Pierre to note that assessments procured privately must still be reviewed by the board's psychologist, which further contributes to the delay. SO Graves noted this was raised at the committee level with a request to provide more information. It is recognized that this is a challenge, particularly in the post-COVID learning environment. NNDSB has several plans in place to address this challenge. Once the report is received by SEAC, it can be brought forward to trustees as an information item.

Motion: 23-06-11, L. Sargent/ J. Fuscaldo

That the updates to the 2023-2023 Special Education Plan be approved, as recommended by the Special Education Advisory Committee. -CARRIED.

9.4 North Bay Consolidated Committee Report

9.4.1 *Meeting minutes- April 20, 2023*

9.4.2 *Committee Report*

Trustees were referred to the report and minutes included in the agenda package. Thanks was expressed to all committee members for their participation in this work. The floor was open for questions or comments, with none rose.

Motion: 23-06-12, J. Bertram/ S. Hall

Be it resolved, that pursuant to clause 194 (3) (a) of the Education Act, the Near North District School Board declares that as of September 1, 2023, the property at 1351 Chapais Street, North Bay is not required for the purposes of the board;

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That pursuant to clause 194 (3) (a) of the Education Act, the Near North District School Board declares that as of September 1, 2023, the property at 599 Lake Heights Road, North Bay is not required for the purposes of the board;

And that the properties be sold in accordance with Ontario Regulation 444/98 Disposition of Surplus Real Property and Acquisition of Real Property, as recommended by the North Bay Consolidation Committee. -CARRIED.

9.5 Committee Meeting Minutes Presented for Information
9.5.1 Equity Advisory Circle minutes- April 19, 2023

Vice-Chair Wesley opened the floor for any questions regarding the minutes presented for information.

An inquiry was raised regarding the results of the poll on the raising of the Pride flag. It is noted that trustees were canvassed informally given that NNDSB’s administrative guideline on flag raising is currently in development. Results noted trustees were supportive of the Pride flag being raised, and so the Pride flag was raised at the Board Office. Correspondence was sent to administrators to ensure the school-level decisions were made in alignment with the needs of their buildings. A brief review was provided regarding the Pride activities hosted across NNDSB. It is expected that the administrative guideline for flag protocol will be open for public consultation in the Fall.

10.0 Next Meeting Date

Vice-Chair Wesley confirmed the Board of Trustees will meet next on September 12, 2023.

11.0 Motion to Adjourn

Motion: 23-06-13, S. Hall/ A. St. Pierre
That we do now adjourn at 8:21 pm. – CARRIED

HW/km.

Erika Lougheed
Chair

Craig Myles
Director of Education

RESOLUTION SUMMARY

23-06-01 L. Sargent J. Fuscaldo	In accordance with BL-102, be it resolved that the following trustees be granted a leave of absence from the June 13, 2023 Board meeting as confirmation of regrets was provided in advance of the meeting:
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Minutes of the Public Session Board Meeting of the Near North District School Board held June 13, 2023

	<ul style="list-style-type: none"> - Trustee Bill Steer - Board Chair Erika Lougheed <p>-CARRIED.</p>
<p>23-06-02 S. Hall J. Bertram</p>	<p>Be it resolved, that the agenda for the Board meeting of June 13, 2023 be approved. – CARRIED.</p>
<p>23-06-03 C. Phillips J. Fuscaldo</p>	<p>That the minutes of the regular Board meeting of May 9, 2023 be approved. – CARRIED.</p>
<p>23-06-04 S. Hall A. St. Pierre</p>	<p>That the minutes of the special Board meeting of May 29, 2023 be approved. – CARRIED.</p>
<p>23-06-05 L. Sargent J. Fuscaldo</p>	<p>Be it resolved that the motion proposed regarding item 7.1.4-CSS Renaming Update is amended to strike out the words “Private Session” – CARRIED</p>
<p>23-06-06 J. Bertram J. Fuscaldo</p>	<p>That the CSS Renaming Update be deferred back to the Committee of the Whole for discussion” – CARRIED UNANIMOUSLY</p>
<p>23-06-07 S. Hall J. Fuscaldo</p>	<p>That tender NNDSB 2023-001, Site improvements, South River Public School be awarded to Deep Construction 2018 Inc. in the amount of \$1,050,484.00 plus HST. – CARRIED.</p>
<p>23-06-08 C. Phillips S. Hall</p>	<p>That the Board move to extend the meeting to 8:30 PM. – CARRIED.</p>
<p>23-06-09 S. Hall A. St. Pierre</p>	<p>That the 2023/24 budget for the Near North District School Board be approved as presented, as recommended by the Finance Committee. – CARRIED.</p>
<p>23-06-10 S. Hall J. Bertram</p>	<p>That the Near North District School Board approves the In-Year Deficit Elimination Plan as presented. – CARRIED.</p>
<p>23-06-11 L. Sargent J. Fuscaldo</p>	<p>That the updates to the 2023-2023 Special Education Plan be approved, as recommended by the Special Education Advisory Committee. -CARRIED.</p>
<p>23-06-12 J. Bertram S. Hall</p>	<p>Be it resolved, that pursuant to clause 194 (3) (a) of the Education Act, the Near North District School Board declares that as of September 1, 2023, the property at 1351 Chapais Street, North Bay is not required for the purposes of the board;</p> <p>That pursuant to clause 194 (3) (a) of the Education Act, the Near North District School Board declares that as of September 1, 2023, the property at 599 Lake Heights Road, North Bay is not required for the purposes of the board;</p>

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	And that the properties be sold in accordance with Ontario Regulation 444/98 Disposition of Surplus Real Property and Acquisition of Real Property, as recommended by the North Bay Consolidation Committee. -CARRIED.
23-06-13 S. Hall A. St Pierre	Be it resolved, that we do now adjourn at 8:21 pm. – CARRIED

Unofficial



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Craig Myles, Director of Education

The June 27, 2023 **Public Session Special Board Meeting** of the Near North District School Board was held via Zoom teleconference and videoconference.

Trustees Present:

Erika Lougheed, Chair
Howard Wesley, Vice-Chair ®
Ashley St. Pierre ®
Bill Steer ®
Chantal Phillips
Jeanie Fuscaldo ®
Julie Bertram ®
Louise Sargent
Shane Hall ®

Administrative Staff Present:

Craig Myles, Director of Education
Gay Smylie, Superintendent of Education
Deb Bartlett, Communications Officer ®
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education ®
Timothy Graves, Superintendent of Education ®

Other:

Staff, media and community partners

Trustees Absent:

Allen Lewis Trodd, Student Trustee
Cecilia Darling, Student Trustee

® attended remotely via Zoom video or audio conference

1.0 Call to Order

Chair Lougheed called the meeting to order at 4:54 pm.

1.1 Land Acknowledgement

Chair Lougheed read the land acknowledgement aloud.

2.0 Attendance

2.1 Confirmation of Quorum

Attendance indicated that nine trustees are present for the meeting.

2.2 Declaration of Conflict of Interest

The floor was opened for declarations of conflict of interest.

Vice-Chair Wesley raised a conflict with item 4.1.3- Parry Sound Building Committee Report. In alignment with BL-119, Vice-Chair Wesley was requested to state the nature of the conflict and the extent to which this interest affects his duties. A written copy of the declaration is required to be submitted to the Director's Office for inclusion in the Conflict-of-Interest Registry. Vice-Chair Wesley noted the conflict is regarding the nature of his employment, as he is connected to a number of tradespeople.

Trustee Fuscaldo raised a conflict with item 4.1.3- Parry Sound Building Committee Report. In alignment with BL-119, Trustee Fuscaldo was requested to state the nature of the conflict and the extent to which this interest affects her duties. A written copy of the declaration is required to be submitted to the Director's Office for inclusion in the Conflict-of-Interest Registry. Trustee Fuscaldo noted the conflict is regarding the private business which is co-owned by Trustee Fuscaldo.

The Chair offered further details on pecuniary conflicts of interest, noting it strictly involves oneself, one's spouse, or one's child(ren). Trustees who have declared conflicts are not permitted to participate, influence, or vote on this item.

3.0 Approval of the Agenda

Chair Loughheed offered introductory remarks to note this meeting has been called as a Special Meeting of the Board, convened at the call of the Chair.

It is noted that Special Meetings are convened for a specific need, therefore only time-sensitive items have been included for discussion.

Motion: 23-06-A, A. St Pierre/ B. Steer

That the agenda for the Special Board meeting of June 27, 2023, be approved as presented. - Carried.

4.0 New Business

4.1 Parry Sound Building Committee Report

4.1.1. *Meeting minutes- April 21, 2023, and June 14, 2023*

4.1.2. *Terms of Reference*

4.1.3. *Board Report*

Director Myles was invited to provide introductory remarks. Members of the Parry Sound Building Committee were recognized as Trustees Fuscaldo, Hall and Wesley, alongside Superintendents Van Haesendonck and Smylie. Each member was thanked for their dedication to the project and the committee. Thanks are expressed to all who were able to join in person for the exciting announcement by the honourable Minister of Education in Parry Sound on June 19. The additional project funding signals a significant commitment to NNDSB students by the Government of Ontario.

SBO Van Haesendonck provided an overview of the committee meetings and process undertaken which resulted in the recommendation being presented to trustees for award. It is recognized that this project will provide a state-of-the-art school with updated technology, ventilation, additional childcare spaces that NNDSB is aware are desperately needed, and an enhanced space reflective of the Indigenous youth perspective.

The floor was opened for any comments or questions regarding the minutes, Terms of Reference, or report regarding a recommendation for the tender award- with none rose. With this, Chair Loughheed read aloud the motions for review and approval.

Motion: 23-06-B, C. Phillips/ B. Steer

Be it resolved that the Board of Trustees approves the amendments to the Parry Sound JK-12 Building Committee Terms of Reference, as recommended by the Parry Sound JK-12 Building Committee. – CARRIED.

Motion: 23-06-C, L. Sargent/ B. Steer

That the contract to build the new JK-12 school on the current Parry Sound High School site be awarded to Van Horne Construction Ltd. in the amount of \$52,700,000.00 excluding HST, as recommended by the Parry Sound Building Committee. – CARRIED.

Chair Lougheed thanked trustees and recognized the significance of this moment in relation to the length of this journey.

5.0 Items for Decision

5.1 Report from Committee of the Whole- Private Session

Motion: 23-06-D, H. Wesley/ C. Phillips

That the Board of Trustees approves the Letter of Settlement agreement dated May 31, 2023 between NNDSB and the Principals and Vice-Principals Association Near North Principals Council as presented. -CARRIED.

5.2 Report from Committee of the Whole- Public Session

Chair Lougheed noted this is a nil report.

6.0 Motion to Adjourn

Motion: 23-06-E, C. Phillips/ J. Bertram

That on June 27, 2023, we do now adjourn at 5:07 pm. -CARRIED.

Erika Lougheed
Chair

Craig Myles
Director of Education

RESOLUTION SUMMARY

<p>23-06-A A. St Pierre B. Steer</p>	<p>That the agenda for the Special Board meeting of June 27, 2023, be approved as presented. – CARRIED.</p>
<p>23-06-B C. Phillips B. Steer</p>	<p>Be it resolved that the Board of Trustees approves the amendments to the Parry Sound JK-12 Building Committee Terms of Reference, as recommended by the Parry Sound JK-12 Building Committee. – CARRIED.</p>
<p>23-06-C L. Sargent B. Steer</p>	<p>That the contract to build the new JK-12 school on the current Parry Sound High School site be awarded to Van Horne Construction Ltd. in the amount of \$52,700,000.00 excluding HST, as recommended by</p>

Minutes of the Public Session Special Board Meeting of the NNDSB Board of Trustees held June 27, 2023

	the Parry Sound Building Committee. – CARRIED.
23-06-D H. Wesley C. Phillips	That the Board of Trustees approves the Letter of Settlement agreement dated May 31, 2023 between NNDSB and the Principals and Vice-Principals Association Near North Principals Council as presented. -CARRIED.
23-06-E C. Phillips J. Bertram	That on June 27, 2023, we do now adjourn at 5:07 pm. -CARRIED.

unofficial



Erika Lougheed, Chair

963 Airport Road North Bay, ON P1B 8H1

Phone: 705.472.8170

Website: www.nearnorthschools.ca

Craig Myles, Director of Education

The August 28, 2023 **Public Session Special Board Meeting** of the Near North District School Board was held via Zoom teleconference and videoconference or in person at the North Bay Board Office.

Trustees Present:

Erika Lougheed, Chair
Howard Wesley, Vice-Chair ®
Ashley St. Pierre ®*
Bill Steer ®
Chantal Phillips
Louise Sargent
Shane Hall
Albany Benson, Student Trustee
Dora Chen, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Communications Officer ®
Krista Messenger, Executive Assistant
Seija Van Haesendonck, Superintendent of Business

Other:

Staff, media and community partners

® attended remotely via Zoom video or audio conference
* arrived following roll call. Attendance is noted within the minutes.

Trustees Absent:

Jeanie Fuscaldo
Julie Bertram

1.0 Call to Order

Chair Lougheed called the meeting to order at 11:30 a.m.

1.1 Land Acknowledgement

Chair Lougheed read the land acknowledgement aloud.

2.0 Attendance

2.1 Confirmation of Quorum

Attendance indicated that eight trustees are present for the meeting, including both student trustees.

2.2 Declaration of Conflict of Interest

The floor was opened for declarations of conflict of interest.

3.0 Approval of the Agenda

Chair Lougheed offered introductory remarks to note this meeting has been called as a Special Meeting of the Board, convened at the call of the Chair. It is noted that Special Meetings are convened for a specific need, therefore only time-sensitive items have been included for discussion.

PD Opportunities Report

Title:	September 2023 Trustee Professional Development Opportunities Report
Ongoing Opportunities and Resources	<ul style="list-style-type: none"> • Ontario Public School Board Association’s “Trustee Development Program” modules https://modules.ontarioschooltrustees.org/ • Ontario Public School Board Association’s “Guide to Good Governance” https://www.opsba.org/wp-content/uploads/2023/01/EN_Good-Governance-Guide-2022-2026_en_aoda_final.pdf • Ontario Public School Board Association’s 2023 Public Education Symposium- workshop and panel discussion resources: <ul style="list-style-type: none"> ○ Find the full list here: https://www.opsba.org/events-and-publications/public-education-symposium/ • Ministry of Education Governance Resources http://www.edu.gov.on.ca/eng/policyfunding/leadership/govern_resources.html • Canadian School Boards Association (CSBA) Governance Resources https://www.cdnsba.org/governance-resources • Ontario Student Trustees Association- List of publications https://osta-aeco.org/our-work/publications/
Scheduled Opportunities	<p>Osgoode Professional Development will be offering the following scheduled opportunities that may be of interest to trustees:</p> <p><u>Hate Activity in School Boards:</u></p> <ul style="list-style-type: none"> - September 23, 2023 9:30 AM- 1:00 PM OR - October 3, 2023 5:30 PM- 9:00 PM.
Registration Support	<p>Trustees may reach out to Krista Messenger via email at krista.messenger@nearnorthschools.ca for registration support if they are unsuccessful in self-registering by following the links above, or to request printed copies of the material to review, where available.</p>

BOARD REPORT

Title:	Board of Trustees Committee Meeting Calendar
Board Committees	<p>It is noted that the Board of Trustees has structured committees for the purposes of conducting its work more effectively. Committees of the Board of Trustees are comprised of:</p> <ul style="list-style-type: none"> • Statutory Committees- which are established under Provincial Regulations and have mandates, composition, and terms of reference as required by the Regulations; • Ad Hoc Committees- which are formed to assist the Board by doing “pre-Board work” to address a specific topic or project. <p>The NNDSB Board of Trustees welcomes members of the public to attend as observers to public Board of Trustee committee meetings. In support of this commitment, upcoming committee dates are listed below.</p>
Currently Scheduled Meetings	<p><u>Audit Committee Meeting</u> Sept. 19 at 3:00 PM. <u>Join Zoom Meeting</u> Meeting ID: 818 8288 8080 Passcode: 903228 Dial In: 1 855 703 8985</p> <p><u>Special Education Advisory Committee</u> Sept. 21 at 3:00 PM. Contact Superintendent Graves for connection information</p>
Participation Support	<p>Trustees and members of the public are encouraged to view the website for the most current committee meeting information.</p> <p>Trustees and members of the public may reach out to the Director’s Assistant, Krista Messenger via email at krista.messenger@nearnorthschools.ca for any further support.</p>

Title:	Director's Update
Contact:	Craig Myles, Director of Education
Date Submitted:	Board Meeting September 12, 2023
Welcome	<p>I welcome all students, staff, parents, caregivers, school communities and trustees back to school! We are energized and excited about the 2023-2024 school year.</p> <p>We are enthusiastic about our momentum as we strive toward our four key strategic priorities within our Multi-Year Strategy Plan (MYSP)– Excellence in Teaching and Learning, Excellence in Innovation, Excellence in Communication and Excellence in Relationships. The board will act on its priorities and manage our resources prudently while committing to measuring our progress over time. Stakeholders can view the 2021-2026 Multi-Year Strategic Plan on the board's website. Please note that the Ministry is looking at some adjustments to how school boards operate as per Bill 98. We are looking forward to what any changes will look like and how they will affect our governance, operations, and strategic planning within Near North DSB.</p>
Program Updates	<p><u>Trustees Welcome</u> Welcome back to all trustees as we resume our work as the Near North DSB heading into the 2023/24 school year.</p> <p>On behalf of the staff and administration, the Director's Office would like to recognize Dora Chen who will be entering her first term as the Student Trustee for the 2023-2024 year. We look forward to supporting Dora in her work amplifying the student voice within the Board of Trustees.</p> <p>The Director's Office is also proud to welcome Albany Benson into a first term as the 2023-2024 Indigenous Student Trustee. The board is looking forward to all that will be accomplished within our Indigenous Youth Circle under Student Trustee Benson's influence.</p> <p><u>Resumption of Accolades and Communication Pathways</u> In service of our communication pillar within the MYSP – I have previously increased our communication efforts by designing and initiating the Chair/Director monthly newsletter, letter to families, communication protocol, monthly staff kudos, improved information sharing on the board website, amongst other things. After a summer hiatus, the Chair and Director monthly newsletter has resumed. This newsletter is issued to all staff as one of the mechanisms to share board-wide priorities and project updates. Additionally,</p>

the monthly Letter to Families has resumed. I hope our NN communities find these communications beneficial.

September also marks the resumption of the Director's "kudos" accolade to recognize exceptional staff members for extra efforts that go above and beyond. Again this year, recognition will be focused on work that spotlight exceptional efforts that encapsulate the strategic priorities identified in our Multi-Year Strategic Plan.

Muti-Year Strategic Plan- Progress Data of Note:

As part of the Multi-Year Strategic Plan Committee's work to develop the data report, the value of monthly data of note was recognized as a meaningful addition to the Director's remarks to the Board to further demonstrate the positive direction NNDSB is moving in across the four priority areas: Excellence in Communication; Excellence in Relationships; Excellence in Teaching and Learning; and Excellence in Innovation.

In alignment with this direction, we are pleased to share highlights from the board's partnership with the Council of Directors of Education (CODE) on the 2023 Summer Learning Program. CODE, with funding from the Ministry of Education, has coordinated the organization of Summer Learning Programs (SLPs) in boards across the province. The program focused on supporting students who needed extra help to be successful with Mathematics and Literacy learning. This focus continued in 2023, with the aim of minimizing summer learning loss, identifying learning gaps and structuring programs to reduce gaps and increase achievement.

The SLP was offered in July at the following school locations:

- Parry Sound Public School
- Sundridge Centennial Public School
- Woodland Public School
- Sunset Park Public School

Educators from various backgrounds and teaching experiences collaborated to make each week-long camp unique. Hiring and instructional teams were carefully curated to allow for a wide range of teaching, learning and mentorship. For example, including instructors from the secondary, intermediate, and primary levels and recent graduates from the Faculty of Education at Nipissing University. Educational Assistants were also included on the educator teams which provided an additional level of support to student learning and well-being. In addition, the SLP experience allows Educational Assistants to build capacity when working with students one-on-one and supporting classroom instruction.

	<p><u>EcoSchools Champions for the 2022-2023 school year</u> EcoSchools certification represents environmental excellence for elementary through secondary schools in Canada. Each year, schools apply for certification by undertaking environmental actions, campaigns, and projects, and then recording them in the online EcoSchools Certification Application to earn points. At the end of the year, school applications are assessed based on a standard established over 10 years of benchmarking and are awarded a final certification level. In June, the following schools were recognized for reaching distinguished milestones:</p> <ul style="list-style-type: none"> • Nobel Public School earned a platinum status for the level of points achieved aligned with eco-action • Silver Birches Elementary School earned a gold status for the points achieved that aligned with student well-being in the environment <p>The Director’s Office is proud to recognize the efforts of all schools involved in the Eco-Schools initiatives, in support of NNDSB’s commitment to Excellence in Innovation. Further information on NNDSB’s journey with Eco-Schools can be found in the Director’s Annual Report. Additionally, data on the collective efforts and impacts of schools across Canada can be found on the Eco Schools website.</p>
<p>Administrative Guidelines for Consultation</p>	<p>As a historical standing item on this monthly Director’s Board report:</p> <p>Draft Administrative Guidelines (AG) are placed on the website for the public consultation phase. Feedback will be collected for 30 days.</p> <p>Currently, the following AGs are open for comments/feedback:</p> <ul style="list-style-type: none"> • School Generated Funds and Fundraising • School Openings, Closures and Consolidations <p>As a reminder, invitations for feedback are located here along with the full inventory of NNDSB administrative guidelines: https://www.nearnorthschools.ca/board/administrative-guidelines/</p>
<p>Event updates</p>	<p><u>Special Recognition Days</u> This Month NNDSB is pleased to acknowledge special recognition days for their educational value, and connection to the Board’s mission, vision, and strategic plan. The following are a few examples noted this month, in addition to those shared as part of other board communications. Meaningful ways individual schools recognize each day are featured on school websites.</p> <p><i>Fetal Alcohol Spectrum Disorder Awareness Month</i> Throughout September, the work to raise awareness and understanding of fetal alcohol spectrum disorder (FASD) continues. FASD is a brain-based</p>

injury that can occur when an unborn baby is exposed to alcohol. FASD is a life-long disorder with effects that include physical, mental, behavioural and learning disabilities. These effects can vary from mild to severe. First recognized in 1999, FASD Awareness Month is devoted to raising awareness of FASD to improve the prevention of FASD, as well as diagnosis and support for individuals with FASD.

September 17 to 23- Gender Equality Week

The theme this year is United for Gender Equality: Stronger Together. It highlights Canada's commitment to inclusivity and equality by recognizing and celebrating the diversity within the country. These diverse identities shape every individual and represent the richness of our collective diversity. The theme encourages unity among individuals regardless of their gender, sexual orientation, racial background, or level of education. Gender Equality is a strength in building a fair country and a strong future.

September 25- Franco-Ontarian Day

NNDSB wishes the Franco-Ontarian community a happy Franco-Ontarian Day on September 25th. This day is recognized to celebrate the Francophone community in Ontario in all its diversity (heritage, language, culture) and to recognize the long history of Francophones in Ontario.

September 30 - National Day for Truth and Reconciliation

This September 30 Canadians will be observing the first National Day for Truth and Reconciliation. The day has been created to allow everyone to recognize and commemorate the tragic history and ongoing legacy of residential schools.

PUBLIC QUESTION SUBMISSION FORM

In alignment with NNDSB Board of Trustees bylaw BL-114, members of the public are welcome to submit questions pertaining to items on the Board's evening agenda.

Each of the fields below must be completed in order for the question to be put forward to the Chair for consideration.

NNDSB Meeting Date: _____

Name: _____

Address: _____

Phone number: _____

Email contact: _____

Corresponding agenda item: _____

Overview of Question:

Signature: _____



**ONTARIO PUBLIC
SCHOOL BOARDS'
ASSOCIATION**

Leading Education's Advocates

Ontario Public School Boards' Association

439 University Avenue, 18th Floor

Toronto, ON M5G 1Y8

Tel: (416) 340-2540

Fax: (416) 340-7571

webmaster@opsba.org

www.opsba.org

Invoice to:	Near North District School Board P.O. Box 3110 963 Airport Road North Bay, Ontario P1B 8H1		
Invoice# 025-23/24	Date: September 01, 2023	HST #10780 0344 RT 0001	
QTY			AMOUNT
	2023/2024 Membership Fee September 01, 2023 to August 31, 2024		
	* Final Billing		\$34,793.00
	EFT Payment: Beneficiary Name: Ontario Public School Boards' Association Bank Name: TD Canada Trust Bank Address: 180 Dundas St. W., Toronto, ON, M5G 1Z8 Bank Number: 004 Bank Transit: 18322 Bank Account: 0601 0302869 Send EFT Advice to: vt Trinh@opsba.org		
	Please make cheque payable to:		Subtotal
	Ontario Public School Boards' Association		HST @ 13%
	Terms of Payment : Due upon receipt		Total
			\$34,793.00
			\$4,523.09
			\$39,316.09

Copy 1 - Customer

Copy 2 - Accounting

Copy 3 - File



**SAVE
THE
DATE**

Ontario Public School Boards' Association
Northern Regional Council

Presents

2023

NORTHERN CONFERENCE

13 October
2023

(Early evening)

14 October
2023

(All day)

DELTA SAULT STE. MARIE WATERFRONT 

208 St. Mary's River Drive,
Sault St. Marie, ON P6A 5V4

Registration and hotel booking information will be sent late summer 2023



**ONTARIO
DISTRICT SCHOOL BOARDS
STATEMENT BY TREASURER (OR SECRETARY-TREASURER) RE BORROWING
FOR CURRENT EXPENDITURES**

Re: The **Near North District School Board** in the
Province of Ontario (the Board")

I hereby certify that the following statements are true and correct as of this date:

1. The estimates of the Board for the fiscal year have been adopted.
 have not been adopted.
2. The estimated revenues of the Board (exclusive of revenue from education development charges) set forth in the estimates of the Board adopted for the fiscal year 2024 are \$172,381,174.00, as more particularly described set forth in Schedule A
3. The amount of revenues of the Board for the current fiscal year collected to date is \$0.00 as more particularly described in Schedule B hereto.
4. The amount of the estimated revenues (exclusive of revenues from education development charges) of the Board for the current fiscal year not yet collected is \$172,381,174.00 more particularly described in Schedule C hereto.
5. The total of any amounts borrowed by the Board under Section 243 of *The Education Act*, as amended in the current fiscal year is \$0.00 and the total of such amounts that have not been repaid with any accrued interest thereon is \$0.00.

This statement is delivered to ROYAL BANK OF CANADA pursuant to the resolution of the Board re borrowing dated September 12, 2023 and is proof that the borrowing from the Bank contemplated by such resolution has been validly authorized pursuant to the provisions of Section 243 of *The Education Act*.

AS WITNESS the seal of the Board this 12th day of September, 2023.

(Board Seal)

Treasurer (or Secretary-Treasurer)

BOARD REPORT

Title:	Royal Bank Borrowing Resolutions
Contact:	Superintendent of Business Seija Van Haesendonck
Date Submitted:	September 12, 2023
Background	<p>In order to meet the Board's temporary financing needs, the Board of Trustees is requested to approve two borrowing resolutions for the forthcoming fiscal year. One resolution provides financing for operational needs and the other resolution provides financing for capital requirements. The borrowing rates and expectations are detailed in the resolution.</p> <p>The operation loan resolution provides financing in the event that the board requires an operating line of credit as its cash flow has been impacted by unforeseen circumstances (the Ministry reduces monthly advances for example). There is no cost to the board except when monies are borrowed.</p> <p>The capital loan resolution provides financing to meet short-term obligations with respect to capital costs. Although the majority of the board's ongoing capital projects are funded by the Ministry, the board must expend the funds first, then request reimbursement at two reporting periods throughout the year, which can significantly delay Ministry reimbursement, sometimes up to 6 or more months following the initial expenditures. This can affect the board's cash flow strategy, resulting in a need for short-term financing.</p>
Recommendations	That the Board of Trustees for the Near North District School Board approve the Borrowing Resolutions for the fiscal year 2023-2024 as presented on September 12, 2023.



**ONTARIO
DISTRICT SCHOOL BOARDS
INCLUDING SEPARATE DISTRICT SCHOOL BOARDS
RESOLUTION RE BORROWING FOR CURRENT
EXPENDITURES AND DEBT CHARGES**

WHEREAS the **Near North District School Board** in the Province of Ontario (herein called "the Board") deems it necessary to borrow the sum of \$ **20,000,000.00** Dollars to meet the current expenditures and debt charges payable in the fiscal year of the Board until the current revenue and cash respectively have been received (as respectively defined in Sub-section (1) of Section 1 of the Education Act);

AND WHEREAS the amount authorized to be borrowed by this resolution in respect of current expenditures and debt charges together with the total of any similar borrowings heretofore made by the Board under Section 243 of the Education Act that have not been repaid and any accrued interest thereon does not exceed the unreceived balance of the estimated current revenues of the Board (exclusive of revenue from education development charges) and the authorized amounts to be borrowed from time to time hereunder shall not exceed the maximum sum referred to above.

BE IT THEREFORE RESOLVED THAT:

1. For the purposes aforesaid the Board borrow from **ROYAL BANK OF CANADA** (herein called "the Bank") the sum of **\$20,000,000.00** dollars by way of a loan agreement or promissory note(s) payable not later than **August 31, 2024** and bearing interest at the rate of RBP Less 0.75% or Banker's Acceptance plus 0.80% per annum, as well after as before maturity, default and judgement, with interest on overdue interest at the same rate as the principal;
2. The Treasurer together with the Chair or Vice-Chair of the Board be and they are hereby authorized and empowered for and on behalf of the Board to sign such loan agreement or promissory note(s) as may be necessary and to affix thereto the Board's seal;
3. The Treasurer of the Board be and is hereby authorized and directed to apply in payment of all or any sums borrowed as aforesaid, together with interest thereon, all or any of the current revenues of the Board collected or received by the Board and all or any other moneys that may lawfully be applied under the Education Act and the regulations made thereunder for such purpose;
4. The Treasurer of the Board is hereby authorized and directed to furnish to the Bank at the time any amount is borrowed under this resolution in respect of current expenditures a statement showing the amount of the estimated current revenues of the Board (exclusive of revenue from education development charges) for the current year not yet received, or, where the estimates for the current year have not been adopted, a statement showing the estimated revenues of the Board as set forth in the estimates adopted for the previous fiscal year and the amount of the revenues of the current year already received and also showing the total of any amounts borrowed under Section 243 of the Education Act in the current year that have not been repaid; and
5. The Bank shall not be bound to establish the necessity of the borrowings authorized by this resolution or their application for the purposes aforesaid and may rely on a certified copy of this resolution as proof that the borrowings are validly authorized and on any statement furnished by the Treasurer under paragraph 4 of this resolution as proof of the facts stated therein.

We hereby certify that the foregoing is a true and accurate copy of a resolution of the above mentioned Board duly passed at a meeting therefore duly convened and held at the City of North Bay on the 12th day of September, 2023; and that the said resolution is in full force and effect, unamended.

As witness the seal of the Board this 12th day of September, 2023

(Corporate Seal)

Head of Board

Treasurer (or Secretary-Treasurer)



**ONTARIO
DISTRICT SCHOOL BOARDS
INCLUDING SEPARATE DISTRICT SCHOOL BOARDS
RESOLUTION RE BORROWING FOR CURRENT
EXPENDITURES AND DEBT CHARGES**

WHEREAS the **Near North District School Board** in the Province of Ontario (herein called "the Board") deems it necessary to borrow the sum of \$ **20,000,000.00** Dollars to meet the current expenditures and debt charges payable in the fiscal year of the Board until the current revenue and cash respectively have been received (as respectively defined in Sub-section (1) of Section 1 of the Education Act);

AND WHEREAS the amount authorized to be borrowed by this resolution in respect of current expenditures and debt charges together with the total of any similar borrowings heretofore made by the Board under Section 243 of the Education Act that have not been repaid and any accrued interest thereon does not exceed the unreceived balance of the estimated current revenues of the Board (exclusive of revenue from education development charges) and the authorized amounts to be borrowed from time to time hereunder shall not exceed the maximum sum referred to above.

BE IT THEREFORE RESOLVED THAT:

1. For the purposes aforesaid the Board borrow from **ROYAL BANK OF CANADA** (herein called "the Bank") the sum of **\$20,000,000.00** dollars by way of a loan agreement or promissory note(s) payable not later than **August 31, 2024** and bearing interest at the rate of RBP Less 0.75% or Banker's Acceptance plus 0.75% per annum, as well after as before maturity, default and judgement, with interest on overdue interest at the same rate as the principal;
2. The Treasurer together with the Chair or Vice-Chair of the Board be and they are hereby authorized and empowered for and on behalf of the Board to sign such loan agreement or promissory note(s) as may be necessary and to affix thereto the Board's seal;
3. The Treasurer of the Board be and is hereby authorized and directed to apply in payment of all or any sums borrowed as aforesaid, together with interest thereon, all or any of the current revenues of the Board collected or received by the Board and all or any other moneys that may lawfully be applied under the Education Act and the regulations made thereunder for such purpose;
4. The Treasurer of the Board is hereby authorized and directed to furnish to the Bank at the time any amount is borrowed under this resolution in respect of current expenditures a statement showing the amount of the estimated current revenues of the Board (exclusive of revenue from education development charges) for the current year not yet received, or, where the estimates for the current year have not been adopted, a statement showing the estimated revenues of the Board as set forth in the estimates adopted for the previous fiscal year and the amount of the revenues of the current year already received and also showing the total of any amounts borrowed under Section 243 of the Education Act in the current year that have not been repaid; and
5. The Bank shall not be bound to establish the necessity of the borrowings authorized by this resolution or their application for the purposes aforesaid and may rely on a certified copy of this resolution as proof that the borrowings are validly authorized and on any statement furnished by the Treasurer under paragraph 4 of this resolution as proof of the facts stated therein.

We hereby certify that the foregoing is a true and accurate copy of a resolution of the above mentioned Board duly passed at a meeting therefore duly convened and held at the City of North Bay on the 12th day of September, 2023; and that the said resolution is in full force and effect, unamended.

As witness the seal of the Board this 12th day of September, 2023

(Corporate Seal)

Head of Board

Treasurer (or Secretary-Treasurer)

Governance Manual

GP-205

Approved: June 22, 2020

Review:

BOARD OF TRUSTEES CODE OF CONDUCT

1. Rationale

A Trustee position is an elected position which carries with it the understanding that the electorate will decide at election time its support for the effectiveness of a Trustee. At the same time, it is important to recognize the public trust and responsibility the collective body carries and that this trust and responsibility is honoured through determining and enforcing norms of acceptable behaviour. A code of conduct policy contributes to confidence in public education and respect for the integrity of Trustees in the community. It deals with acceptable and respectful behaviours, while promoting the accountability, openness and transparency of the Near North District School Board. (“NND SB”)

2. Policy Statement

It is the policy of the Board to adhere to the Trustee Code of Conduct.

3. Application

This Code of Conduct and the Enforcement Procedures identified within, apply to all Trustees of the Board, including the Chair of the Board.

4. Code of Conduct

4.1 - Integrity and Dignity of Office

- 4.1.1 Trustees of the Board shall discharge their duties loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board.
- 4.1.2 Trustees of the Board shall recognize that the expenditure of school board funds is a public trust and endeavor to see that the funds are expended efficiently, in the best interests of the students.
- 4.1.3 Trustees, as leaders of the Board, must uphold the dignity of the office and conduct themselves in a professional manner, especially when attending Board events, or while on Board property.

Governance Manual

- 4.1.4 Trustees shall ensure that their comments are issue-based and not personal, demeaning or disparaging with regard to Board staff or fellow Board members.
- 4.1.5 Trustees shall endeavor to participate in trustee development opportunities to enhance their ability to fulfill their obligations.

4.2 - Avoidance of personal advantage and conflict of interest

- 4.2.1 No Trustee shall accept a gift from any person or entity that has dealings with the Board if a reasonable person might conclude that the gift could influence the Trustee when performing his or her duties to the Board. However, this does not, for example, preclude a Trustee from accepting a free ticket or admission to a charitable event or professional development event.
- 4.2.2 A Trustee shall not use his or her office to advance the Trustee's interests or the interests of any family member or person or organization with whom or with which the Trustee is related or associated.
- 4.2.3 No Trustee shall use his or her office to obtain employment with the Board for the Trustee or a family member.

4.3 - Compliance with Legislation

- 4.3.1 A Trustee of the Board shall discharge his or her duties in accordance with the *Education Act* and any regulations, directives or guidelines thereunder and comply with the *Municipal Freedom of Information and Protection of Privacy Act*, and any other relevant legislation.
- 4.3.2 Every Trustee of the Board shall uphold the letter and spirit of this Code of Conduct.
- 4.3.3 Every Trustee shall respect and understand the roles and duties of the individual Trustees, Board of Trustees, the Director of Education and the Chair of the Board.

4.4 - Civil Behaviour

- 4.4.1 No Trustee shall engage in conduct during meetings of the Board or committees of the Board, and at all other times that would discredit or compromise the integrity of the Board.

Governance Manual

- 4.4.2 A Trustee of the Board shall not advance allegations of misconduct and/or a breach of this Code of Conduct that are trivial, frivolous, vexatious, made in bad faith or vindictive in nature against another Trustee of the Board.
- 4.4.3 When expressing individual views, Trustees shall respect the differing points of view of other Trustees on the Board, staff, students and the public.
- 4.4.4 Trustees shall at all times act with decorum and shall be respectful of other Trustees of the Board, staff, students and the public.
- 4.4.5 All Trustees of the Board shall endeavor to work with other Trustees of the Board and staff of the Board in a spirit of respect, openness, courtesy, and co-operation.

4.5 - Respect for Confidentiality

- 4.5.1 Every Trustee shall keep confidential any information disclosed or discussed at a meeting of the Board or committee of the Board, or part of a meeting of the Board or committee of the Board, that was closed to the public, and keep confidential the substance of deliberations of a meeting closed to the public, unless required to divulge such information by law or authorized by the Board to do so.
- 4.5.2 No Trustee shall use confidential information for either personal gain or to the detriment of the Board.
- 4.5.3 Trustees shall not divulge confidential information, including personal information about an identifiable individual or information subject to solicitor-client privilege that a Trustee becomes aware of because of his or her position, except when required by law or authorized by the Board to do so.

4.6 - Upholding decisions

- 4.6.1 All Trustees of the Board shall accept that authority rests with the Board, and that a Trustee has no individual authority other than that delegated by the Board.
- 4.6.2 Each Trustee shall uphold the implementation of any Board resolution after it is passed by the Board. A proper motion for reconsideration or rescission, if permitted by the Board's Rules of Order, can be brought by a Trustee.
- 4.6.3 A Trustee should be able to explain the rationale for a resolution passed by the Board. A Trustee may respectfully state his or her position on a resolution provided it does not in any way undermine the implementation of the resolution.

Governance Manual

- 4.6.4 Each Trustee shall comply with Board policies, procedures, By-Laws, and Rules of Order.
- 4.6.5 The Chair of the Board is the official spokesperson to the public on behalf of the Board. No other Trustee shall speak on behalf of the Board unless expressly authorized by the Chair of the Board or Board to do so. When individual Trustees express their opinions in public, they must make it clear that they are not speaking on behalf of the Board.

4.7 – Operational Complaints

- 4.7.1 All Trustees understand that while the Board must remain accountable, the Board shall not interfere in matters delegated to the Director of Education.
- 4.7.2 When a complaint is received regarding an operational matter Trustees shall adhere to the following process:
- a. The Trustee will determine if the proper communication protocol has been followed and shall not offer any evaluative comments or solutions to the matter.
 - b. The Trustee shall confirm that the complaint will be referred to the Director of Education or his/her delegate who will look into the matter and shall respond directly.
 - c. The Trustee shall inform the Director of Education or designate of the complaint, and request that it be handled.

ACKNOWLEDGEMENT AND UNDERTAKING

I confirm that I have read, understand and agree to abide by the Board's Code of Conduct.

DATE: _____ **SIGNATURE:** _____

Erika Lougheed, Chair

Craig Myles, Director of Education

Audit Committee

Tuesday, June 20, 2023, 3:00PM
Zoom Meeting

Committee Members Present

Shane Hall, Committee Chair
Chantal Phillips, Trustee
Judy Kleinhuis, External Member
Melissa Dodge, Regional Internal Audit Team Manager

Staff Present

Seija Van Haesendonck, Superintendent of Business
Saxon Yanta, Acting Executive Assistant

Absent

Howard Wesley, Trustee

1. Call to Order

The meeting was called to order at 3:07PM. Following the roll call, it was noted that the meeting had quorum.

2. Declaration of Conflict of Interest

The floor was opened for declarations of conflict of interest with none rose.

3. Approval of Agenda

Moved by Judy Kleinhuis, and seconded by Trustee Phillips, that the agenda for the June 20, 2023, Audit Committee be approved as presented. – CARRIED.

4. Approval of Minutes from Previous Meeting

Moved by Judy Kleinhuis and seconded by Trustee Phillips that the minutes of the Audit Committee meeting held on March 27, 2023, be approved. - CARRIED

5. Business Arising

Audit Committee External Member Recruitment

Superintendent Van Haesendonck provided an update with regards to the recruitment of an external audit committee member. Unfortunately, this position has not been filled. The last job posting expired in May. This will be reposted with an open-ended date until the position is filled. Staff will also work with the communications department to reinvigorate

how the board shares the posting on its website and social media pages. During the last round, Saxon spent time reaching out to various agencies to try to find qualified individuals. The position requires a high level of financial expertise. Staff will continue to keep the posting open and take every avenue possible to try to encourage applications to this position. Once qualified individual(s) come forward, they will be reviewed through the selection committee process. Superintendent Van Haesendonck asked committee members to share any names of individuals they might know who would be qualified to hold this position.

Trustee Phillips suggested sharing the posting with YES employment, the multicultural centre and Mining and Diversity. Committee member Kleinhuis shared the name of an individual to contact with regards to this position.

6. New Business

6.1. Audit Committee Member Self-Assessment

Superintendent Van Haesendonck thanked the members for their participation in this self-assessment. The data was accumulated and included in this agenda package for review.

6.2. Risk Assessment Report

Regional Internal Audit Manager, M. Dodge was invited to present the Risk Assessment Report.

This list is a list of risks that have been identified throughout the school board which will be used to form the audit plan for next few years. This plan ensures good use of resources to focus on areas of potential risk. A lot of the risks are common across all school boards such as attendance management and IT security. Anything flagged as moderate or high will form part of the audit plan for the coming years. M. Dodge explained that the risk rating is a guide, not a science. The report is not intended to be negative as there are always risks. A rating of high or moderate doesn't always mean an area of high concern because the audit team assesses the controls that are in place.

One of the challenges noted and discussed were staff shortages driven by the province's sick leave plan. This is a common challenge across all school boards. The Human Resources department will be heavily focusing on absence management over the coming year.

Superintendent Van Haesendonck spoke about how the role of the audit committee in school boards is different from other organizations. The audit committee has a responsibility for overseeing risk management and reviewing risk categories for all areas of the board that are not just financial in nature. Over the next few years, committee members will get a good scope of understanding of work that occurs across the board; both operational and academic. This adds a level of interest and challenge for the audit committee.

Trustee Phillips asked if anything new or recent came up in the process that the committee should be aware of. M. Dodge responded that there was nothing of surprise and nothing outside the normal challenges and areas being faced by other boards.

6.3. Annual Audit Plan for Approval

Regional Internal Audit Manager, M. Dodge was invited to present the Annual Audit Plan.

For 2022/2023 there was a plan to review the payroll process and a risk assessment update. The payroll review process was started, noting that a lot of changes will be occurring. The board identified areas of inefficiencies, and those gaps will now be closed as a result of making changes to the process and within the system. The risk assessment component was completed and presented at today's meeting.

For the 2023/2024 school year, not all areas of focus were identified as things can change quickly. Business continuity will likely begin over the summer. A risk assessment will be completed to build a business continuity plan. Also on the list for 2023/2024 are communications, continuing education and general follow-up.

Superintendent Van Haesendonck shared that the Human Resources department has experienced a number of resignations over the past several months, with staff moving on to private sector positions. With the Human Resources department significantly understaffed, the focus will be on recruitment. As a result, the attendance support component will be pushed out to the 2024/2025 school year. For the remainder of the 2024/2025 year, the areas of focus will be determined around this same time next year. These will be based on identified needs at that time.

The Chair extended his thanks to M. Dodge for all her work and her presentation to the audit committee.

Moved by Judy Kleinhuis and seconded by Trustee Phillips that the annual audit plan for the year ended August 31, 2024, be recommended to the Board of Trustees for approval. – CARRIED.

6.4. Introduction of Internal Auditor Assessment

Saxon will share a link following the meeting for assessment of the internal auditor. If committee members have any questions about the assessment, they can contact Saxon or Superintendent Van Haesendonck.

7. Next Meeting Date

The next meeting will be called on Tuesday, September 19, 2023, at 3:00PM via Zoom.

8. Adjournment

With no further business to note, Committee Chair Hall tabled the following motion:

Moved by Trustee Phillips and seconded by Judy Kleinhuis that the Audit Committee meeting adjourn at 3:48PM. -CARRIED.

Minutes: SH/SVH/sy.

2022/2023

Audit	Payroll	Risk Assessment update	Follow Up
Area	Finance	All areas	
Rationale	Process review, duplication of efforts, roles and responsibilities	To determine multiyear plan	ongoing
Status	Deferred	Final Report	

2023/2024

Audit	Business Continuity	Communications	Continuing Education	Follow Up
Area	All areas	Board Level	Instruction and Schools	All Areas
Rationale	Leadership Effort	Leadership Effort, Reputational	Enrolment compliance follow up; limited scope	Ongoing as implementation plans are due
Status				

2024/2025

Audit	Attendance Support	TBD	Follow Up
Area	Human Resources		
Rationale	Financial Impact Operational impact; student success	Other areas listed below	
Status			

Other areas identified during Risk Assessment:

- Safe and Inclusive Learning
- Repairs and Maintenance
- Budget Planning
- School Generate Funds
- Records Management
- Data Security
- Staff Recruiting/Hiring/Succession Planning
- Health and Safety

Parent Involvement Committee Notes (PIC)

Wednesday, June 14, 2023 | 10:00am

Zoom Online Meeting

Present:

Tim Graves, Superintendent of Education
Michael Schnedier, Mactier School Acting Principal
Jill Cooper, Sundridge Centennial
Amanda Meighan, Woodland Principal
Laura Forget, Parent
Krista Holmes, Executive Assistant

Regrets:

Erika Lougheed, Board Chair
Gillian Kajganich, West Ferris Principal
Jeanie Fuscaldo, Trustee
Jennifer Moore, Mapleridge School
Debbie Hope – Land of Lakes
Howard Wesley, Trustee
John Skidmore, Chippewa Secondary
Marion Pellerin, Mattawa and FJ McElligott
Marg McDiarmid, Principal Mapleridge
Leslie Hansen, South River Principal

Land acknowledgement - SO Graves

Called to order at 10:07am. This meeting will be informational as we have received many regrets. Attendance noted. Quorum not achieved.

Survey results – see 2 attachments.

- Reviewed the attached documents, and survey results.
- Reviewed the suggestions from SAC parents to get other ideas.
- Discussed evening sessions for further discussion, and getting more parents involved, and reaching our Indigenous communities.
- Discussed the lack of attendance from some of our presentations earlier this year, and alternate options for sharing the info, and when the sessions are recorded, etc.
- Discussed exploring the podcast option
- Principal Cooper shared the success of the impact and change from the project that started 4 years ago called SIT LESS MOVE MORE – 24 physical literacy project.
- Looking at future dates for our coming year:
 - ~ Safe Schools presentation will be sometime in November.
 - ~ best apps/what's ok – parents want to know. Cyber security.

Draft PIC Annual Report

- Reviewed PIC report, along with the 2 PRO screens sharing pics, quote and feedback.
- Think that we covered everything from our school year, but if anyone thinks of anything that we missed, please forward it to Krista.

New Business

- Principal Kadlec asked about the Admin Guideline, and if there will be some updates happening soon. SO Graves says that this is something that we would like to review next year as the schedule allows.
- Finance is working Admin Guideline on School generated funds.

Draft meeting schedule

- Reviewed the list sent in agenda, maintaining that it is a draft for now as we're in the planning stages. Times can be flexible.
- PRO applications have about a month to be submitted, and then a sub-committee is formed to review, and report back to PIC for final approval from the sub-committee.

<i>Sept</i>	<i>School Council Elections</i>	
<i>Oct 1</i>	<i>School Council Chairs names to SO's office</i>	
<i>Oct 18</i>	<i>School Council Forum ~ share PRO application</i>	<i>6:30-8pm</i>
<i>Nov 1</i>	<i>PIC meeting # 1</i>	<i>10-11:30</i>
<i>Nov 29</i>	<i>PRO Sub Committee</i>	<i>10-11</i>
<i>Nov TBD</i>	<i>Safe Schools Presentation</i>	<i>TBD</i>
<i>Dec 13</i>	<i>PIC meeting # 2/PRO grant approvals</i>	<i>10-11:30</i>
<i>May 1</i>	<i>PIC meeting # 3 School Council Forum/Networking</i>	<i>6-8pm</i>
<i>May</i>	<i>Month to collect survey results</i>	
<i>June 12</i>	<i>PIC meeting #4</i>	<i>10-11:30</i>

Next meeting → date to be determined.

Meeting adjourned at 11:03 am.

BOARD REPORT

Title:	Parent Involvement Committee Year End Report
Contact:	Tim Graves, Superintendent of Education.
Date Submitted:	September 12, 2023
Mandate:	<p>MSYP linkages:</p> <ul style="list-style-type: none"> • Vision: We strive to ensure all members of our educational community contribute to a thriving and inclusive culture of student achievement and well-being. • Excellence in Relationships: Build positive relationships with all members of our education community to foster an engaged and inclusive board culture. Together, we model our stated values, we practice acknowledgement of others, and we continuously meet student needs. There is a definite relationship between a culture of caring and student achievement and well-being. Creating a culture of caring also involves a celebration of our successes. • Goals: Students, families and staff are welcomed, respected and valued as partners. Proactively engage with our staff and parent communities to provide a culture and supportive learning environment that promotes student agency for their education, learning and well-being. Promote and build connections to foster mutually respectful communication among students, families, staff, and the broader community.
Background	<p>Ontario Regulation 612 requires Parent Involvement Committees (PIC) to submit a report to the Board, summarizing the activities of the committee. The following outlines the 2022-2023 PIC activities.</p> <p>Parent Presentations During this school year PIC provided three presentations, which were a result of the 2021-2022 survey to School Councils.</p> <ul style="list-style-type: none"> • Mental Health – presented by Lana St. Louis, NNDSB School Mental Health Lead • Bullying Prevention – presented by Emily Samuel, Principal of Safe Schools • Equity and Inclusion – presented by Lisa Collins, Principal of Equity and Inclusion <p>School Council Presentations/Best Practices During this school year PIC provided two opportunities for School Council Rep(s) to attend virtual networking sessions. Each session outlined NNDSB administrative guidelines and Ministry policy that supports the effective operation of School Councils. In addition, each session included breakout</p>

rooms for networking purposes where smaller groups of Principals and School Council Reps could share success and challenges.

PRO (Parent Reaching Out) Committee and Projects

Each year the Ministry of Education provides funds to the NNDSB to support individual school councils to create parent engagement activities. In 2022/2023 the NNDSB received a total of \$19,500. School Councils were invited to apply for PRO funding by submitting an application to PIC outlining the details of their proposed event.

PIC formed a sub-committee to review all the PRO project submissions received from school councils. A total of 14 projects were approved. The attached appendix entitled NNDSB PRO Grant outlines the feedback from staff and parents from variety of events.

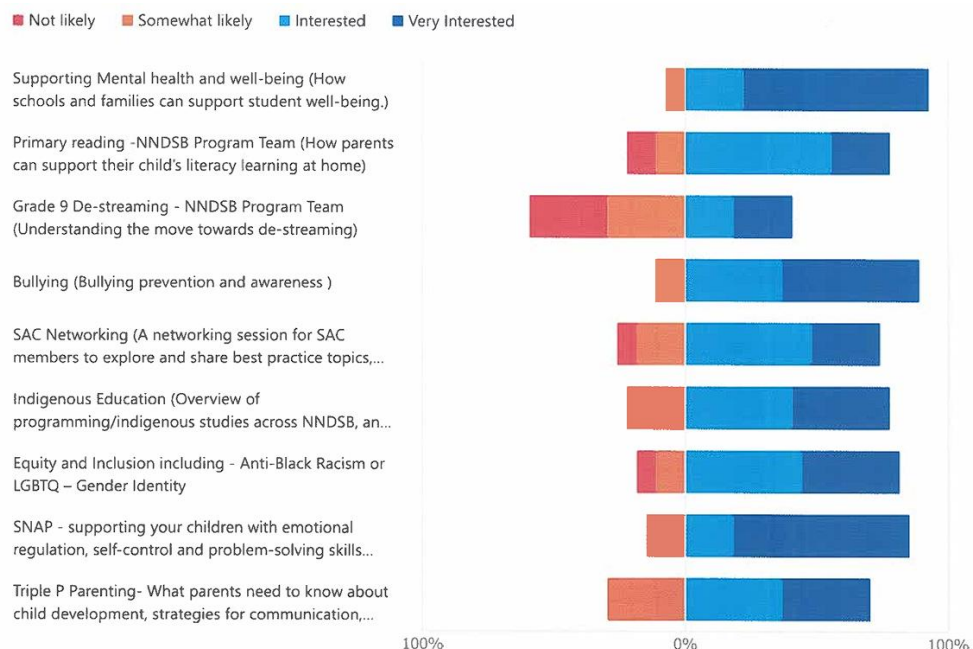
By-Law Review

PIC formed a sub-committee to review the by-laws and suggest changes. The revisions approved by PIC include:

- The use of inclusive pronouns.
- A PIC membership nomination form for non-parent members.
- Revision of membership language to allow for, but not require, three regional co-chairs.

2023/2024 Planning and Calendar

In April PIC surveyed School Councils to determine what topics/learning sessions parents and School Councils were interested in. 21 Schools responded (results below).



	<p>As a result, PIC has created the 2023/24 calendar of events.</p> <table border="0"> <tr> <td><i>Sept</i></td> <td><i>School Council Elections</i></td> <td></td> </tr> <tr> <td><i>Oct 18</i></td> <td><i>School Council Forum ~ share PRO application</i></td> <td><i>6:30-8pm</i></td> </tr> <tr> <td><i>Nov 1</i></td> <td><i>PIC meeting # 1</i></td> <td><i>10-11:30</i></td> </tr> <tr> <td><i>Nov 29</i></td> <td><i>PRO Sub Committee</i></td> <td><i>10-11</i></td> </tr> <tr> <td><i>Fall TBD</i></td> <td><i>Safe Schools Presentation</i></td> <td><i>TBD</i></td> </tr> <tr> <td><i>Dec 13</i></td> <td><i>PIC meeting # 2/PRO grant approvals</i></td> <td><i>10-11:30</i></td> </tr> <tr> <td><i>May 1</i></td> <td><i>PIC meeting # 3 School Council Forum/Networking</i></td> <td><i>6-8pm</i></td> </tr> <tr> <td><i>May</i></td> <td><i>Month to collect survey results</i></td> <td></td> </tr> <tr> <td><i>June 12</i></td> <td><i>PIC meeting #4</i></td> <td><i>10-11:30</i></td> </tr> </table> <p>** During the school year, information items, and reminders regarding PIC events are shared via the monthly NNDSB letter to families and on the PIC website.</p>	<i>Sept</i>	<i>School Council Elections</i>		<i>Oct 18</i>	<i>School Council Forum ~ share PRO application</i>	<i>6:30-8pm</i>	<i>Nov 1</i>	<i>PIC meeting # 1</i>	<i>10-11:30</i>	<i>Nov 29</i>	<i>PRO Sub Committee</i>	<i>10-11</i>	<i>Fall TBD</i>	<i>Safe Schools Presentation</i>	<i>TBD</i>	<i>Dec 13</i>	<i>PIC meeting # 2/PRO grant approvals</i>	<i>10-11:30</i>	<i>May 1</i>	<i>PIC meeting # 3 School Council Forum/Networking</i>	<i>6-8pm</i>	<i>May</i>	<i>Month to collect survey results</i>		<i>June 12</i>	<i>PIC meeting #4</i>	<i>10-11:30</i>
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Recommendation	That the Parent Involvement Report is received as presented.																											

PRO Grant

Parents Reaching Out



“

"I love the little robots that travelled up and down the drawings we made. I wonder how they know where to go?"

“

"I forgot how amazing these events are and how important they are to our community"



“

"Students were supported in discussing equity issues and preparing an Equity display for the hallway. Students were motivated to create posters, art and infographics to share information about equity issues."

**Join Our Community Event on
Equity, Diversity, Inclusion**



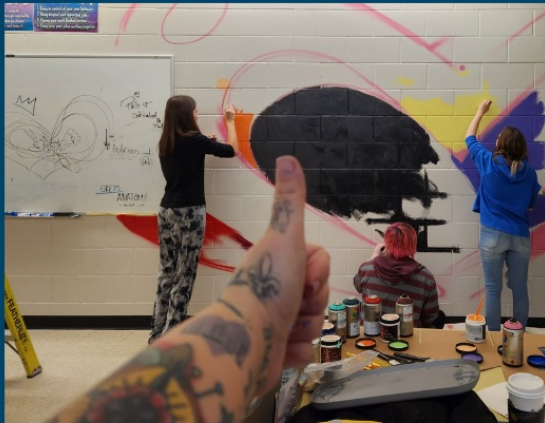
“

"Parent council was extremely excited to be able to use the Pro Grant funds for such an amazing project. The mural means so much more than a picture in the wall. The time and effort this phenomenal artist spent truly getting to know the students to create this piece means the world to the students who are finally able to see themselves have a place in the school."



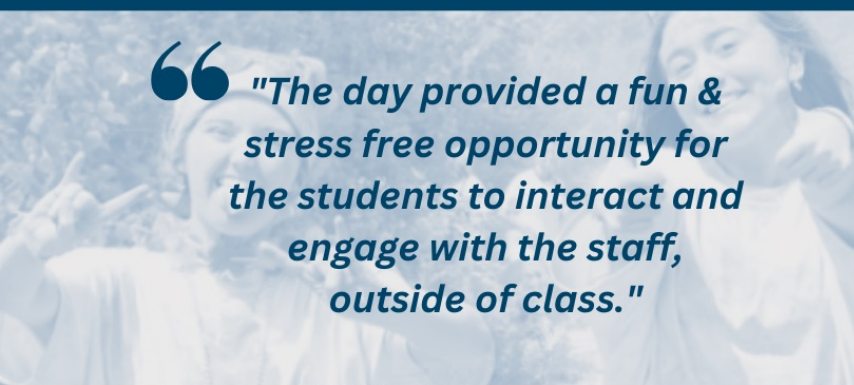
“

"Our students were able to work alongside a renowned artist, Mique Michelle to formulate a vision of what they wanted to see in their safe space."



“

"The day provided a fun & stress free opportunity for the students to interact and engage with the staff, outside of class."



Special Education Advisory Committee Minutes (SEAC)

Thursday, May 18, 2023, 1:00PM

Zoom Online Meeting & North Bay Board Office

Committee Members Present

Albina Lavictoire, Chair
Tim Graves, Superintendent of Education
Louise Sargent, Trustee
Chantal Phillips, Trustee
Jeanie Fuscaldo, Trustee
Lisa Paradis, NNDSB Staff
Kim Pauli, NNDSB Staff
Kimberly Gignac, NNDSB Staff
Candy St. Onge, Community Living
Saxon Yanta, Acting Executive Assistant

Regrets

Chris Guillemette
Louise Maughan, NNDSB Lead Psychologist
Caroline Labrecque
Carol Couillard
Ashley St. Pierre, Trustee

1. Land Acknowledgement

Superintendent Graves presented the land acknowledgement.

2. Call to Order

The meeting was called to order at 1:02PM.

3. Attendance

It was noted that the meeting has quorum.

4. Agenda Approval

Moved by Trustee Phillips and seconded by Candy St. Onge, that the agenda be approved as presented. – CARRIED.

5. Approval of the Minutes of April 20, 2023 meeting.

Moved by Trustee Fuscaldo and seconded by Trustee Sargent, that the minutes of the April 20, 2023 meeting be approved as presented. – CARRIED.

6. Business Arising from the Minutes

Dyscalculia Information Sharing: Trustee Fuscaldo

Trustee Fuscaldo shared information about dyscalculia with the members of SEAC. Many members of the SEAC committee shared personal experiences with their own challenges and solutions for mathematics. The discussion resulted in Trustees Fuscaldo and Trustee Phillips asking how dyscalculia can become an area of focus at the board level.

Superintendent Graves presented two options for consideration: 1. For staff to meet with colleagues and discuss dyscalculia and report back next month, or 2. The committee can make a motion to another committee, and that committee could make a recommendation to the board about dyscalculia. The Committee decided to have the Special Education Dept and Programming Dept discuss dyscalculia. The questions that will be asked are as follows:

- a) To what extent do classroom teachers understand dyscalculia?
- b) What is their strategy to support these students?
- c) What are the research-based ideas that we are trying to move forward in order to support these students in our math strategy.

The results of this discussion will be brought forward to the next SEAC meeting.

Special Education Budget Conversation led by SO Graves

Superintendent Graves noted that Superintendent Van Haesendonck will be providing a presentation to the committee about the special education budget later in the agenda.

SEAC is given the opportunity to make recommendations about the budget for special education. Superintendent Graves noted that every year more money is spent on special education than what is received. Funds are taken from other budgets to make up the difference and the Board has always supported that. Trustee Sargent shared her positive history with SEAC over the years, and the Board's support of special education.

The budget recommendations to be presented by Kim Pauli were put forward last year and developed over a number of years. Superintendent Graves noted that the recommendations do not need to be accepted as is today; however, if there is a desire to change the recommendations, another SEAC meeting would have to be booked to do that. The recommendations will be brought forward to the Finance Committee upon SEAC acceptance.

SEAC Budget Recommendations

Kim Pauli presented the SEAC budget recommendations. See attached.

Following Kim's presentation, Trustee Phillips asked about professional development opportunities for staff regarding the importance of early access to assessments, testing and interventions. Her question arose as a result of seeing this as an ongoing challenge with students who are excluded or expelled. Kim Gignac noted the challenges of early interventions for students who do not come to school, and commented that staff have to work harder with attendance counsellors in these cases. Superintendent Graves explained

how professional development opportunities are scheduled for staff, and the resulting budget implications of targeted training.

Trustee Fuscaldo asked how many students are waiting to be assessed for psych eds; Kim Pauli responded that she could access this information and share it with the committee at the next meeting. Trustee Fuscaldo raised concerns about students not having current psych eds on file and this being a barrier to their ability to pursue post-secondary education. After some discussion, members of the committee decided to bring this item forward for discussion at the next meeting due to time constraints on today's agenda.

Moved by Trustee Phillips and seconded by Trustee Fuscaldo, that the SEAC Budget Recommendations are approved and forwarded to the Near North District School Board for approval. – CARRIED.

Terms of Reference Updates

The Terms of Reference were included for review. Superintendent Graves made a recommendation to change the review of the Terms of Reference from a bi-annual occurrence to an annual occurrence. No other changes to the TOR were proposed.

Moved by Trustee Sargent and seconded by Trustee Fuscaldo, that the SEAC Terms of Reference are approved as amended. – CARRIED.

7. Standing Items

Community Partner updates

Candy St. Onge from Community Living shared information about an upcoming golf tournament which raises funds for inclusive activities in the community. Previously the money has gone to help some families who need hospital beds or equipment not covered by anyone else. They are looking for more teams to join the event on June 11th at 1:00PM in Sundridge. The cost is \$80/person which includes prizes and a steak dinner.

Correspondence received: Letter from KPRDSB SEAC Chair re SIP

Correspondence was noted as received. A response has already been sent.

Ministry updates – SO Graves

Superintendent Graves noted that the Ministry updates were around budgeting process which were discussed at today's meeting.

Special Education Plan

Kim Pauli spoke about the special education plan which must be updated on a yearly basis. The document provided highlighted the proposed changes in red. Superintendent Graves noted that these revisions reflect the past year's updates or changes. He commented that if a motion was made to change the special education plan, budget changes would need to be added due to the timing of the budget approval procedure. Chair Lavictoire commented on a job well done.

Moved by Louise and seconded by Chantal that the Special Education Plan 2022-23 be approved as amended and forwarded to the Near North District School Board with recommendation for approval. – CARRIED.

Budget Presentation – SO Van Haesendonck

Superintendent Van Haesendonck presented the 2022-2023 revised estimates special education budget and the 2023-2024 preliminary special education budget information to SEAC. Some discussion highlights from her presentation that were of particular interest to the committee include:

- The vast majority of the special education budget goes towards people (salaries and benefits);
- Staff professional development (PD) through the special education envelope is a very small portion of the budget. Staff can receive PD through other funding envelopes;
- Boards have flexibility in their use of special education funding.
- A discussion about the new allocation of a Safe and Clean Schools Supplement;
- \$109,000 of Early Math Intervention for Students with Special Education Needs Funding;
- \$120,000 to address the waitlist for professional assessments;
- No allocations have been cut from special education funding this year

Trustee Fuscaldo asked if the early math intervention funding can be used on Professional Development. Superintendent Van Haesendonck responded that she could look this up and provide the information to the special education team.

Trustee Sargent asked if reserve funds can be used when special education is running a deficit. Superintendent Van Haesendonck explained that the Board has an accumulated surplus. The only way the board can use the surplus is to run an overall deficit. If the deficit is only in special education and not as a whole board, the surplus cannot be drawn down. However, the board does have deferred revenue. The special education allocation never runs a deferred revenue as the whole grant is always spent. There is a deferred revenue in SEA funding. It can be challenging to spend those dollars and the funding is very specific. So there may be a small deferred revenue there where funds can be drawn down. Superintendent Van Haesendonck will ensure the special education department is aware of where the deferred revenue is. With regards to using deferred revenue, it is always important to consider if it is a one-time request, or if it is ongoing as sustainability of funding needs to be considered.

Chair Lavictoire thanked Superintendent Van Haesendonck for her presentation.

8. Reports

Board Report (oral – Board Trustee)

Trustee Sargent spoke about the building committee's tour of the new Mapleview Public School. Of particular note were the rooms near the Principal's office that are a dedicated space for testing and assessments.

Trustee Phillips attended the diversity and inclusion event at Alliance with Trustee Sargent. She spent time speaking with a settlement worker from Multicultural Centre at the event. North Bay now qualifies for LINK, so they are seeing the numbers increase.

Trustee Fuscaldo attended a webinar last Friday with NNDSB's Kara Macie and Christopher Walkling for dyslexia Canada. The presentation focused on struggles, successes, and goals for the future. If other boards are interested in watching the webinar, Trustee Fuscaldo has the link to the recording.

Special Education Report and request for input for 2023-24 SEAC Annual Agenda, Goals, and Priorities – Kim Pauli

Kim Pauli noted that registration is being finalized for summer learning. There will be programs on assistive technology strategies for grades 3-8 and registration will take place from June 5 – 16. These will be advertised and sent out to the school team.

National Accessibility week is next week. Resources and information are going to all staff and red shirt day is May 31st.

The SEAC calendar is being planned for next year. Please send any topics of interest or ideas to Krista Holmes.

SEAC Chair Report

Chair Lavictoire thanked Kim Pauli, Kim Gignac and Lisa Paradis for everything they do. The Chair reminded the committee to rest in 4 directions, in accordance with the Indigenous medicine wheel. North: mind, East: heart, emotional, South: soul, spiritual and West: body, physical.

9. New Business

10. Next Meeting Date

The next meeting will be called on June 15, 2023 at 1:00PM.

11. Adjournment

With no further business to note, Committee Chair Lavictoire tabled the following motion:

Moved by Candy St. Onge and seconded by Trustee Phillips that the SEAC meeting adjourn at 3:09PM. -CARRIED.

Minutes: AL/TG/sy.