

# Parent Involvement Committee Minutes (PIC)

Wednesday, April 5, 2023 | 6:30 pm  
Zoom Online Meeting

## Present:

Tim Graves, Superintendent of Education  
Erika Lougheed, Board Chair  
Jeanie Fuscaldo, Trustee  
Howard Wesley, Trustee  
Laura Forget, Parent  
Krista Holmes, Executive Assistant  
Gillian Kajganich, West Ferris Principal  
Jill Cooper, Sundridge Centennial  
Marion Pellerin, Mattawa and FJ McElligott  
Marg McDiarmid, Principal Mapleridge  
Michael Schnedier, Mactier School Acting Principal  
Leslie Hansen, South River Principal

## Regrets:

Jennifer Moore, Mapleridge School  
Debbie Hope – Land of Lakes  
John Skidmore, Chippewa Secondary

## Land acknowledgement - SO Graves

Called to order at 6:31pm.

Agenda – updated. – approved as amended,

## Agenda and Minutes:

SO Graves presented an updated agenda.

- Agenda approved as amended; motioned by Laura Forget and seconded by Jill Cooper.
- Minutes from the January meeting approved by Jill Cooper, and seconded by Marion Pellerin.

## School Survey – next steps

- Discussed survey suggestions/topics from last meeting. No other suggestions were received.
- In November of 2023, our Safe Schools team will be doing a presentation on Internet safety and Child Protection.
- We will be issuing the survey to all SAC's via their Principals, ideally next week. We will be making sure that there is an open response that School Council can let us know of anything that was not on the suggested list of topics. (we will be using a Likert scale again)
- The survey will be complete by the end of May, and then at our June meeting, we will have a calendar of events to share with the Board for next year's PIC presentations/plans.

## Trustee Update

- Trustee Lougheed – we are just starting to hit our stride. We are the conduits for students and parents and can help pending topic Looking forward to enhancing learning opportunities for students.

- Was very happy with the Trustee Initiative fund brought the Sounding Thunder show to most of the NNDSB schools.
- Trustee Fuscaldo – we have great parents, and that schools are really working hard to engage parents.
- Trustee Wesley – echo both the Chair and Trustee Fuscaldo’s comments. Very proud of the recent purchase of the books for the Welcome to Kindergarten packages.

### **By-Law Review and Nomination Forms**

- We met with the smaller committee since the last meeting and present the changes. Discussed that we’re not always able to have quorum, so that’s why some things needed to be reviewed, altered, etc.
- Reviewed changes with the committee.
- We will post the Nomination Form and attach it to the By-Laws.

4.1 Motion to accept the amended by-law as presented.  
 Motioned by Trustee Fusclado Seconded by Laura Forget.  
*Carried.*

### **New Business**

None.

### **Review best practices on fundraising, including School Cash Funds** (in break-out rooms for networking purposes)

- In Fall of every year, we have an evening where we talk about roles, responsibilities, etc.
- SO Graves reviewed Fundraising regulations, and Administrative Guidelines as a reminder before we broke into Break-Out Rooms for networking discussions.
- Presentation with all Principals as part of the minutes.
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### **Networking note**

#### Breakout Room 1

- Sundridge – Science North event last night with PRO funds; amazing 76 families participate.
- Mactier – new Principal with our board, active council of 7 members.
- Challenges – once we raise funds, what is the best way to distribute them equitably?

#### Breakout Room 2

- Popular fundraisers – with good profit margin – cheese sales, but it can cause extra labour for secretary and staff; all worth it, but an extra demand/challenge of the group.
- Gift baskets seem to be a big task, but very successful.
- Mayfest – success at Humphrey; like a spring fair.
- Recognize that the expenditures of large items (like playground equipment) can be hard to fundraiser for. And sometimes that the maintenance of these is hard too.
- Water filters – suggestion that the Nutrition program can sometimes help with that.
- Principal Cooper shared the wonderful program that Science North shared with their parents last night, through the PRO grant. With offering up a great door prize (VR headset) and having the pizza dinner for families.

**Final PIC meeting** of 2022/2023 school year will be on June 14 at 10am, via Teams

Meeting adjourned at 8:02pm.

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