

COMMITTEE OF THE WHOLE

Tuesday, April 11, 2023 | **5:30 PM**

Virtual:	In-Person:
Join zoom meeting Meeting ID: 856 3321 7981 Passcode: 769627 Dial in: 1 855 703 8985	North Bay Boardroom NNDSB Head Office 963 Airport Rd., North Bay, ON.

AGENDA

1.0 Call to Order

1.1 Land acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

1.2 Attendance

Confirmation of Quorum

1.3 Declaration of Conflict of Interest

2.0 In-Camera

Motion: That the Board move into a Committee of the Whole Private Session in order to discuss items pertaining to The Education Act R.S.O. 1990, c. E.2 section 207(2) clause (b).

3.0 Arise and Report

4.0 Approval of the Agenda ✓

Motion: That the agenda for the Committee of the Whole meeting of April 11, 2023, be approved.

5.0 Review of Previous Minutes ✓

Motion: That the minutes for the Committee of the Whole meeting of March 28, 2023, be approved.

6.0 Business Arising

Nil.

7.0 New Business

7.1 Notice of Motion- Trustee Steer ✓

7.2 Code of Conduct Review ✓

7.3 Question Period Process Review ✓

7.4 North Bay Elementary School Naming Committee Report ✓

8.0 Adjournment

Motion: That on April 11, 2023 we do now adjourn at ____pm.



963 Airport Road North Bay, ON P1B 8H1
Phone: 705.472.8170
Website: www.nearnorthschools.ca

Erika Lougheed, Chair

Craig Myles, Director of Education

The March 28, 2023 **Committee of the Whole Public Session** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

Trustees Present:

Erika Lougheed, Chair
Howard Wesley, Vice-Chair
Bill Steer
Chantal Phillips
Jeanie Fuscaldo ®
Julie Bertram ®
Louise Sargent
Shane Hall
Allen Lewis Trodd, Student Trustee
Cecilia Darling, Student Trustee *

Trustees Absent:

Ashley St. Pierre

Administrative Staff Present:

Craig Myles, Director of Education
Gay Smylie, Superintendent of Education
Deb Bartlett, Communications Officer ®
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education ®
Timothy Graves, Superintendent of Education ®

Other:

Staff, media and community partners

® attended remotely via Zoom video or audio conference

* arrived following roll call. Attendance noted within the minutes

1.0 Call to Order

Chair Lougheed called the Committee of the Whole meeting to order at 6:01 p.m.

1.1 Land acknowledgement

Chair Lougheed read the declaration aloud.

1.2 Attendance

Attendance indicated that 10 trustees are present, including Student Trustee Lewis.

1.3 Declaration of Conflict of Interest

Nil.

2.0 In-Camera

Chair Lougheed noted the Board would not be going in-camera this evening.

3.0 Arise and Report

Not applicable.

4.0 Approval of the Agenda

Trustees were referred to the agenda included in the agenda package. The floor was opened for comments or corrections, with none rose.

Motion: L. Sargent / S. Hall

That the agenda for the Committee of the Whole meeting of March 28, 2023, be approved. - **Carried.**

5.0 Review of Previous Minutes

5.1 2023 02 14 Committee of the Whole

Trustees were referred to the minutes included in the agenda package. The floor was opened for comments or corrections, with none rose.

Motion: C. Phillips/ H. Wesley

That the minutes for the Committee of the Whole meeting of February 14, 2023 be approved. – **Carried.**

6.0 Business Arising

It is noted that there is no business arising brought forward for discussion. The floor was opened to trustees for inquiries or comments, with none rose.

Student Trustee Darling has joined the meeting.

7.0 New Business

7.1 Trustee Initiative Fund (TIF) application- Journey into Learning

Trustees were referred to the TIF application contained in the agenda package. It is noted that the application is requesting \$13,626.90 in funding from the trustee initiative fund. Note that the funding is being requested to support the expansion of the Journey into Learning Kits for ELK students with a book called “Outside, You Notice”. This book is written by a local author, and the book has received accolades (such as the 2021 Northern Lights Book Award). Chair Lougheed opened the floor for questions or comments regarding the application:

- Clarification to note the amount will be drawn from the 2022-23 TIF budget, but the amount will cover two years’ worth of Journey into Learning Kits.
- Question raised about the amount remaining in the TIF. Confirmation to note it sits at approximately \$30,000 excluding the application under consideration currently.
- Closing comments to note that TIF applications are accepted on an ongoing basis throughout the year and must have a trustee nominator to be considered.

With no further comments, it is recognized that consensus has been achieved regarding support for this application. A motion will be presented in regular session to confirm.

7.2 Notice of Motion- Trustee Steer

Trustees were referred to the Notice of Motion filed by Trustee Steer contained in the agenda package with regard to making committee meeting dates publicly available. the

separation of Committee of the Whole and Board meetings.

It is noted that to proceed to discussion, the motion requires a seconder. The floor was opened for expressions of support. Vice-Chair Wesley noted he will second the motion. Chair Lougheed noted Trustee Steer is permitted to speak first for up to three minutes, and then the floor will be opened for discussion by trustees. Highlights are noted as:

- Opening comments by Trustee Steer to recognize that making committee meeting dates available to the public is an important part of the Board's strategic commitment to Excellence in Communication with the MYSP. The inspiration for this Notice of Motion came forward at a recent MYSP meeting where further efforts regarding ways to contact trustees, delegation procedures, and website accessibility were noted. It is noted that this work will continue at the operational level, as the Communications team will be working on new website templates to increase user-friendliness.
- Supporting comments from the Director to note he would be pleased to support these efforts of trustees, if the motion is supported, by adding the meeting dates to the Director's staff newsletter and the monthly letter to NNDSB families.
- Question raised about members of the public attending Board meetings in person and being able to ask questions. Chair Lougheed noted this is under consideration for the next meeting and directed the discussion back to the current topic.
- Question raised regarding also posting meeting joining information. Interest expressed in this idea to complement the meeting dates. It is recognized that committees continue to meet virtually, and so this will be investigated further to ensure the appropriate parameters/ safeguards are put in place.

Closing comments from Chair Lougheed to note there is consensus to move the recommendation forward to the Board meeting for review and approval. Thanks were expressed to Trustee Steer for bringing this forward to the Board for consideration.

8.0 Motion to Adjourn

Motion: C. Phillips/ B. Steer

That we do now adjourn at 6:21 PM. – **Carried**

Title:	NOTICE OF MOTION
Contact:	Trustee Bill Steer
Date Submitted:	April 11, 2023
Mandate:	In alignment with NNDSB Bylaw 102, Trustee Steer provided notice to the Secretary of the Board, Director Myles, requesting an item be placed on the agenda for discussion during the April Committee of the Whole meeting.
Background:	<p>The four-day work week is a societal issue; it is an educational issue. There are current examples where the four day work week is being implanted. There could be a four-day school week. There will be implications and impacts on the public school system,</p> <p>OBPSA should start studying/researching by gathering information (articles/studies) for information collation and dissemination.</p>
Resolution:	Be it resolved that OPSBA work to gather articles and studies – collate and report on the impacts of the four-day work week on the public school system as recommended by the Near North Board of Trustees.



OPSBA POLICY RESOLUTION SUBMISSION FORM

Impact of Four-Day Work Week on Public Education System

Rationale

Whereas the public school system currently operates on a five day work week;

Whereas Board of Education – through the Education Act currently plan and implement a school year.

Whereas there are examples of the four-day work week being implemented throughout a number of sectors and within a number of countries.

Whereas it would be beneficial to begin to become more aware of the impacts of the four day-work week on the public education system.

Whereas OPSBA priorities are designed to advocate for conditions that support and improve student achievement and well-being – will be maintained if there is a four-day work week and a four-day school week.

Resolution

BE IT RESOLVED that OPSBA begin to study – gathering articles and studies – related to the four-day work week and its potential implications on the public education system as recommended by the Near North Board of Education.

Respectfully submitted,

Date of Submission: April 11, 2023

Name of Member Board Representative: Trustee Bill Steer

Title of Member Board Representative: Trustee Bill Steer – OPSBA Director

Name of Member Board: Near North District School Board

Governance Manual

GP-205

Approved: June 22, 2020

Review:

BOARD OF TRUSTEES CODE OF CONDUCT

1. Rationale

A Trustee position is an elected position which carries with it the understanding that the electorate will decide at election time its support for the effectiveness of a Trustee. At the same time, it is important to recognize the public trust and responsibility the collective body carries and that this trust and responsibility is honoured through determining and enforcing norms of acceptable behaviour. A code of conduct policy contributes to confidence in public education and respect for the integrity of Trustees in the community. It deals with acceptable and respectful behaviours, while promoting the accountability, openness and transparency of the Near North District School Board. (“NND SB”)

2. Policy Statement

It is the policy of the Board to adhere to the Trustee Code of Conduct.

3. Application

This Code of Conduct and the Enforcement Procedures identified within, apply to all Trustees of the Board, including the Chair of the Board.

4. Code of Conduct

4.1 - Integrity and Dignity of Office

- 4.1.1 Trustees of the Board shall discharge their duties loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board.
- 4.1.2 Trustees of the Board shall recognize that the expenditure of school board funds is a public trust and endeavor to see that the funds are expended efficiently, in the best interests of the students.
- 4.1.3 Trustees, as leaders of the Board, must uphold the dignity of the office and conduct themselves in a professional manner, especially when attending Board events, or while on Board property.

Governance Manual

- 4.1.4 Trustees shall ensure that their comments are issue-based and not personal, demeaning or disparaging with regard to Board staff or fellow Board members.
- 4.1.5 Trustees shall endeavor to participate in trustee development opportunities to enhance their ability to fulfill their obligations.

4.2 - Avoidance of personal advantage and conflict of interest

- 4.2.1 No Trustee shall accept a gift from any person or entity that has dealings with the Board if a reasonable person might conclude that the gift could influence the Trustee when performing his or her duties to the Board. However, this does not, for example, preclude a Trustee from accepting a free ticket or admission to a charitable event or professional development event.
- 4.2.2 A Trustee shall not use his or her office to advance the Trustee's interests or the interests of any family member or person or organization with whom or with which the Trustee is related or associated.
- 4.2.3 No Trustee shall use his or her office to obtain employment with the Board for the Trustee or a family member.

4.3 - Compliance with Legislation

- 4.3.1 A Trustee of the Board shall discharge his or her duties in accordance with the *Education Act* and any regulations, directives or guidelines thereunder and comply with the *Municipal Freedom of Information and Protection of Privacy Act*, and any other relevant legislation.
- 4.3.2 Every Trustee of the Board shall uphold the letter and spirit of this Code of Conduct.
- 4.3.3 Every Trustee shall respect and understand the roles and duties of the individual Trustees, Board of Trustees, the Director of Education and the Chair of the Board.

4.4 - Civil Behaviour

- 4.4.1 No Trustee shall engage in conduct during meetings of the Board or committees of the Board, and at all other times that would discredit or compromise the integrity of the Board.

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- 4.4.2 A Trustee of the Board shall not advance allegations of misconduct and/or a breach of this Code of Conduct that are trivial, frivolous, vexatious, made in bad faith or vindictive in nature against another Trustee of the Board.
- 4.4.3 When expressing individual views, Trustees shall respect the differing points of view of other Trustees on the Board, staff, students and the public.
- 4.4.4 Trustees shall at all times act with decorum and shall be respectful of other Trustees of the Board, staff, students and the public.
- 4.4.5 All Trustees of the Board shall endeavor to work with other Trustees of the Board and staff of the Board in a spirit of respect, openness, courtesy, and co-operation.

4.5 - Respect for Confidentiality

- 4.5.1 Every Trustee shall keep confidential any information disclosed or discussed at a meeting of the Board or committee of the Board, or part of a meeting of the Board or committee of the Board, that was closed to the public, and keep confidential the substance of deliberations of a meeting closed to the public, unless required to divulge such information by law or authorized by the Board to do so.
- 4.5.2 No Trustee shall use confidential information for either personal gain or to the detriment of the Board.
- 4.5.3 Trustees shall not divulge confidential information, including personal information about an identifiable individual or information subject to solicitor-client privilege that a Trustee becomes aware of because of his or her position, except when required by law or authorized by the Board to do so.

4.6 - Upholding decisions

- 4.6.1 All Trustees of the Board shall accept that authority rests with the Board, and that a Trustee has no individual authority other than that delegated by the Board.
- 4.6.2 Each Trustee shall uphold the implementation of any Board resolution after it is passed by the Board. A proper motion for reconsideration or rescission, if permitted by the Board's Rules of Order, can be brought by a Trustee.
- 4.6.3 A Trustee should be able to explain the rationale for a resolution passed by the Board. A Trustee may respectfully state his or her position on a resolution provided it does not in any way undermine the implementation of the resolution.

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- 4.6.4 Each Trustee shall comply with Board policies, procedures, By-Laws, and Rules of Order.
- 4.6.5 The Chair of the Board is the official spokesperson to the public on behalf of the Board. No other Trustee shall speak on behalf of the Board unless expressly authorized by the Chair of the Board or Board to do so. When individual Trustees express their opinions in public, they must make it clear that they are not speaking on behalf of the Board.

4.7 – Operational Complaints

- 4.7.1 All Trustees understand that while the Board must remain accountable, the Board shall not interfere in matters delegated to the Director of Education.
- 4.7.2 When a complaint is received regarding an operational matter Trustees shall adhere to the following process:
- a. The Trustee will determine if the proper communication protocol has been followed and shall not offer any evaluative comments or solutions to the matter.
 - b. The Trustee shall confirm that the complaint will be referred to the Director of Education or his/her delegate who will look into the matter and shall respond directly.
 - c. The Trustee shall inform the Director of Education or designate of the complaint, and request that it be handled.

ACKNOWLEDGEMENT AND UNDERTAKING

I confirm that I have read, understand and agree to abide by the Board's Code of Conduct.

DATE: _____ **SIGNATURE:** _____

Governance Manual

BL-114

Approved: June 22, 2020

Reviewed:

PUBLIC QUESTION PERIOD

1. During the Board meeting, questions will pertain only to agenda items appearing on the agenda for that meeting
2. The purpose of the public question period is to allow members of the public to address specific questions to the members of the Board.
3. If required, each agenda will include a question period not to exceed ten minutes during which any member of the audience may ask a question of the Board. Speakers are asked to limit their questions to two (2) minutes or less. The Chairperson reserves the right to limit the time allotted to any speaker. Questions related to operational areas that the Board has delegated to the Director of Education will be referred to the Director for response within a reasonable time period.
4. The Chair of the Board will explain the procedures for question period as set out in this Board's By-Law at the beginning of question period.
5. Questions will be addressed to the Chair of the Board. The Chair, if unable to provide an immediate response, may direct the question to another trustee, or the Director of Education. The Chair has the option of deferring a response where additional information is required to fully and accurately respond on behalf of the Board.
6. Questions shall be submitted, in writing, using the public question form. Key information includes:
 - Name and address
 - Phone and email contact
 - Overview of question
 - Signature of questioner
7. Questions will be addressed in order of submission; each questioner will be allowed one question with additional questions if time allows.
8. If required, the question period will last a maximum of ten (10) minutes. The Chair will ensure adherence to the principles of this By-Law.
9. Questions concerning the character or performance of named individuals (students, staff, citizens or trustees) shall be ruled out of order by the Chair.
10. Employees of the Board, or representatives of employee groups shall not utilize the public question period to express their views relative to their employment or professional interests.

Title:	Naming Committee – New NNDSB Public School Build in North Bay
Contact:	Melanie Gray, Superintendent Teaching and Learning
Date Submitted:	April 11, 2023
Mandate:	<p>In support of the strategic commitment to “Promote and build connections to foster mutually respectful communication among students, families, staff, and the broader community” as part of the board’s commitment to Excellence in Relationships, it is noted that trustees resolved to receive three recommendations regarding names for the new NNDSB public school build in North Bay.</p> <p>As per NNDSB Administrative Guideline: School Openings, Closures & Consolidations, The Naming Committee, through the Superintendent of Teaching and Learning will report the recommendations to the Board of Trustees to assist them in making the final determination regarding the name of the new NNDSB public school build in North Bay.</p>
Background:	<p>Membership The naming committee was comprised of the following members as required and outlined in the Administrative Guideline:</p> <p>Shane Hall, Trustee Bill Steer, Trustee Louise Sargent, Trustee (alternate) Jane Commanda, Councillor, Nipissing First Nation Mike Sawyer, Deputy Chief, Nipissing First Nation Jamey Byers, Principal of E.T. Carmichael Heather Taylor, Principal of E.W. Norman Kayla Heaslip, E.W. Norman School Council Representative Jessica Robinson-Jobin, E.T. Carmichael School Council Representative Melanie Gray, Superintendent Teaching and Learning</p> <p><i>NNDSB Staff Supports:</i> Marianne Speirs, Capital Projects Manager Deb Bartlett, Communications Officer Melanie Allard, Executive Assistant</p> <p>Process and Timeline Input was gathered through three consultation processes and three names were submitted for consideration from the naming committee.</p> <p>Consultation #1 February 14-27,2023</p>

	<p>Media Release and Survey (asking for name suggestions) with ongoing social media updates (Facebook & Twitter)</p> <p>March 1, 2023 – Committee reviewed names received from the 122 community suggestions and the top choices from both E.T.Carmichael and E.W. Norman schools with considerable discussion around school descriptors and came to a consensus on the top 5 names.</p> <p>Consultation #2 March 2-22, 2023 A letter was sent to Nipissing First Nation outlining the five names chosen with rationale and language that came from the online/student submissions. This was brought to Chief and Council for discussion and then relayed through the Nipissing First Nation representatives that they were in full support of the names proposed and offered support to continue with the naming process.</p> <p>March 22, 2023 – Committee meeting, after considerable discussion the top 5 names were shortened to the top 3 names.</p> <p>Consultation #3 March 24 – April 3, 2023 Media Release and Survey (top 3 names) with ongoing social media updates.</p> <p>April 5, 2023 – Committee meeting with considerable discussion on the preferred name.</p> <p>Results Following deliberations and a final community consultation three names are submitted to the Trustees for final decision.</p> <p>The 3 names presented to the Trustees for consideration:</p> <ul style="list-style-type: none"> • Graniteville Public School, GPS • Maple View Public School, MVPS • Trout Lake Public School, TLPS <p>Community Results: Graniteville Public School – 310 Votes Maple View Public School – 336 Votes Trout Lake Public School – 206 Votes</p> <p>E.W. Norman Results: Graniteville Public School – 59 Votes Maple View Public School – 66 Votes Trout Lake Public School – 22 Votes</p>
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	<p>E.T. Carmichael Results: Graniteville Public School – 57 Votes Maple View Public School – 51 Votes Trout Lake Public School – 55 Votes</p> <p>Attached include meeting minutes outlining timelines, committee discussion and results of consultations. Also attached are media releases.</p>
<p>Recommendation:</p>	<p>That the Board of Trustees accept the report and approve the name as supported through community consultation and recommended by the Naming Committee.</p> <p>Final survey results based on submissions by students, parents, and community members indicate the top choice to be Maple View Public School.</p> <p>Based on the number of votes in support of Maple View Public School the Naming Committee recommends Trustees approve this name for the new public school in North Bay.</p>

New North Bay Public School Naming/Renaming Committee Meeting Minutes: January 26th, 2023 North Bay Board Room

Present:

Melanie Gray, Superintendent, Teaching and Learning
Jamey Byers, Principal of E.T. Carmichael
Heather Taylor, Principal of E.W. Norman
Louise Sargent, Trustee
Shane Hall, Trustee
Kayla Heaslip, E.W. Norman School Council Representative
Jessica Robinson-Jobin, E.T. Carmichael School Council Representative
Melanie Allard, Executive Assistant

Regrets:

Bill Steer, Trustee
Deb Bartlett, Communications Officer

Superintendent Gray called the meeting to order at 6:02pm.

Land acknowledgment by Superintendent Gray

Welcome

Superintendent Gray welcomed everyone to the first meeting to name the new K to 6 school in North Bay on the former WJ Fricker site.

Introductions

Introductions followed and individuals were thanked for participating on the committee. We look forward to working together on a collaborative process.

Terms of Reference

The committee reviewed the terms of reference available in the package provided to committee members. This is a working copy for now and can be edited where needed.

Establishment of Committee

The committee is established under the authority of the Director of Education. The process for inviting suggested names will be submitted to the Director for approval prior to commencement. The committee is authorized to set out processes that will take place.

- **Administrative Guideline**

The administrative guideline was highlighted, and the composition of the committee was discussed. For this committee two administrators were asked to attend, as we

are still working through principal placements and do not have one in place to date for the new North Bay school. Including both administrators will allow a school designed process and help engage students and families. Having both principals also allow us to have both SAC chairs to be a part of the process and help engage their school communities. The Board has reached out for a representative from Nipissing First Nation. The childcare facility within the building would choose their own name; this would not be the decision of the committee. The group agreed with the composition of the committee moving forward.

The committee discussed the criteria that was used in prior naming committees and what is used now in the updated guideline. There is no longer an option for the naming of a person. The committee was asked to direct the public to the administrative guideline available on the Near North website.

The committee discussed the timeline and although the process can move quickly it is particularly important to have the name chosen as the building is slated to be complete by the end of June 2023 and vendors are requiring the official name to move forward and finalize the build.

The committee discussed the emphasis around the name reflecting the values of the NNDSB's mission, Vision, and strategic plan. Committee members were encouraged to review the MYSP available on the website. This plan helps guide the Board and school improvement plans in the four priorities of excellence in teaching and learning, excellence in innovation, excellence in communication and excellence in relationships.

- **Sharing of Membership Contact Information**

Reviewed and updated membership information. Email will be the primary form of communication.

- **Proposed addition to criteria**

The committee was encouraged to continue to reference the administrative guideline where needed.

- **Maps/Floor Plan**

The committee reviewed the floor plan and area surrounding the new build that was enclosed in their package. The plan lays out classroom placements and the shape of the building. Graniteville is the name of the residential area surrounding. The building is close to the skill hill and not far from Trout Lake. Portables are attached at the back of the building but are removable.

School Naming/Renaming Procedures

Within the next few weeks, SAC chairs will engage with other SAC's and school communities and families on how they can submit a name, using regular routes of communication with principal support.

Principals will design their own school process. Each school process will look a little different as they will tailor it to their school student and family needs. The two schools will come up with a shortlist of 4 names. SAC chairs will also come up with a shortlist of 4 names. It was suggested that a student from each school could come in and present how they collected names and decided on the four. These names will be submitted to Melanie Allard on February 13, 2023.

Press Release

The committee reviewed and updated the proposed media release. The media release to announce the process is underway; calling for names and a brief rationale to be issued on January 30, 2023. A second media release will follow on February 16, 2023, with the list narrowed down.

Setting of Dates

- January 26, 2023 6pm – Initial Committee Meeting North Bay Board Office
- January 30 – February 10, 2023 – School and Community Consultation
- February 13, 2023 – Submission due to the committee
- February 15, 2023 6pm – Committee meeting North Bay Board Office
- February 16 – March 3, 2023 – Consultation #2
- March 6, 2023 6pm – Committee meeting North Bay Board Office
- March 21, 2023 – Board Meeting (Dependent of when the Board meeting falls)
- March 21/22, 2023 – Communication of decision made at the Board Meeting (Dependent of when the Board meeting falls)

Adjournment: The meeting adjourned at 7:33pm.

New North Bay Public School Naming/Renaming Committee Meeting Minutes: February 23rd, 2023 ZOOM

Present:

Melanie Gray, Superintendent, Teaching and Learning
Jamey Byers, Principal of E.T. Carmichael
Louise Sargent, Trustee
Shane Hall, Trustee
Bill Steer, Trustee
Mike Sawyer, Deputy Chief Nipissing First Nation
Jane Commanda, Councillor Nipissing First Nation
Kayla Heaslip, E.W. Norman School Council Representative
Jessica Robinson-Jobin, E.T. Carmichael School Council Representative
Melanie Allard, Executive Assistant

Regrets:

Marianne Speirs, Capital Projects Manager
Deb Bartlett, Communications Officer
Heather Taylor, Principal of E.W. Norman

Superintendent Gray called the meeting to order at 6:05pm.

Land acknowledgment by Superintendent Gray

Welcome

Superintendent Gray welcomed everyone to the second meeting to name the new K to 6 school in North Bay on the former WJ Fricker site.

Introductions

Introductions followed and individuals were thanked for participating on the committee.

Committee Member Roles

The first meeting took place in January to begin the process. Principals alongside staff have been working on initiatives around the school naming process to access all student voices. The draft minutes have been circulated to the committee for review. Since this meeting a media release has been issued with a link to the survey so participants can submit their suggested school name, contact details and rationale. This was picked up by the North Bay Nugget and shared through social media channels. The first survey will close Monday February 27, 2023.

Principal Byers spoke about the process E.T. Carmichael took. He discussed this first at a staff meeting and they worked on the how students could get an understanding of

the criteria needed and how the Board's mission and values connect with this naming process. Each student completed an activity "my proposed name is..." and from this each class produced their top three names. These names were then put on a sheet for a school wide vote. The top four names were captured from this vote.

Superintendent Gray read a report from Principal Taylor, who was unable to make this meeting. E.W. Norman also followed a similar process, but they used an online voting system which scored the top choices until four were selected. They made a video of how the students engaged in the process, which is also a great opportunity to collaborate and have further discussions on what the new school environment will look like.

Kayla discussed how she was having difficulty reaching some families but has put it out on social media and some parents had gone through the Nugget. Superintendent Gray relayed that the Nugget had picked up the release however had omitted the survey link and just kept that suggestions could be dropped off at the Board office or sent by mail.

Jessica has also added it to social media and a few suggestions have come in, however she is hoping to receive more after last night's SAC meeting.

Current Results

Fifty-seven entries have been received so far. Superintendent Gray discussed the breakdown, however out of those fifty-seven, fourteen of the suggestions are individual names, which are not part of the criteria. The criteria are limited to the street on which the facility is located; the area which the facility serves; a geographical feature specific to NNDSB or wording that is supportive of the Board's mission and vision and meets the best interests of the school's students and is culturally responsive to the community.

Sharing of Information

Next steps, after the survey due date passes is to collate the data received into themes and the number of similar suggestions. This data will be shared out to the group at the next meeting. Superintendent Gray will work with the communications team to send out another media "blast" and any other places they can think of. It has also been shared out to Board committees such as EAC, FNAC and IEC. It was recommended that the media release could be updated with the addition that the committee has reconvened are looking for more input.

Setting of Dates

- January 26, 2023, 6pm – Initial Committee Meeting North Bay Board Office
- February 13 – February 24, 2023 – School and Community Consultation
- February 27, 2023 – Submission due to the committee
- March 1, 2023, 6pm – Committee meeting North Bay Board Office
- March 6 – March 17, 2023 – Consultation #2

- March 22, 2023 – 6pm – Committee Meeting North Bay Board office.
- If needed another consultation – March 27-April 3
- If needed committee meeting – April 5
- April 11 – Communication of decision made at the Board meeting.

The next meeting will take place March 1, 2023, at 6pm at the North Bay Board Office. A zoom link will be provided for any committee members that can not meet in person. The naming process is a priority as the school's name is necessary to get all the required services up and running before the school opening. The committee will be looking to narrow down the names received to a more limited amount of six to eleven names.

Adjournment: The meeting adjourned at 6:51pm.

New North Bay Public School Naming/Renaming Committee Meeting Minutes: March 1st, 2023 North Bay Board Room & ZOOM

Present:

Melanie Gray, Superintendent, Teaching and Learning
Jamey Byers, Principal of E.T. Carmichael
Louise Sargent, Trustee
Shane Hall, Trustee
Bill Steer, Trustee
Marianne Speirs, Capital Projects Manager
Deb Bartlett, Communications Officer
Heather Taylor, Principal of E.W. Norman
Jane Commanda, Councillor Nipissing First Nation
Kayla Heaslip, E.W. Norman School Council Representative
Jessica Robinson-Jobin, E.T. Carmichael School Council Representative
Melanie Allard, Executive Assistant

Regrets:

Mike Sawyer, Deputy Chief Nipissing First Nation

Superintendent Gray called the meeting to order at 6:02pm.

Land acknowledgment by Superintendent Gray

Welcome

Superintendent Gray welcomed everyone to the third meeting to name the new K to six school in North Bay on the former WJ Fricker site.

Introductions

Introductions followed and two students that came from E.T. Carmichael to present on their top name were introduced to the committee. The minutes were reviewed, and revisions made.

School Naming/ Renaming Suggestions

Two students from E.T. Carmichael presented to the group on how their number one ranked name from the students came about. The students chose Graniteville Public School because of the location, area, parks, and proximity to the Granite/curling club. The committee thanked the two students for coming in and presenting on behalf of the school.

E.W. Norman used an online polling system where students could enter their name suggestions and the program ranked these names until the four most popular surfaced.

The committee viewed a PowerPoint presentation put together by an EW Norman student on the process and the top name which was Graniteville Public School. This was also based on location and was an easy, simple name to remember.

Superintendent Gray relayed to the committee that after the last meeting the communications team circulated out the survey link to all families via school messenger and “blasted” it out again over social media. This resulted in doubling the amount of name suggestions received.

Shortlist to Six

The committee reviewed the raw data and charts with number tallies and trends. Some names had to be omitted as they did not fit the criteria being named after a person. The group discussed whether everyone was comfortable with the amount of data received and the reach out across the Board. The committee agreed that they have covered all ground and have enough responses to work with. The group agreed they are comfortable moving forward to shortlist to the top six.

The committee agreed based on the feedback from schools and the survey that Graniteville Public School is definitely on the top six list. It was suggested that Public school would be added after the name chosen (instead of elementary/ education centre, etc.) as this will work with any school changes in the future.

After discussions, the committee agreed on the top five names:

- Graniteville Public School
- Maple View Public School
- Trout Lake Public School
- Lakewood Public School
- Maple Creek Public School

Further discussions led to deciding that letters will be prepared for Chief and Council at Nipissing First Nation and the Mayor and council at the City of North Bay. These letters will include the proposed names and rationale and ask if there are any concerns. It was confirmed that this could be added to the next Nipissing First Nation Council meeting on March 7th. The committee did question and discuss the reach out to the city.

Once feedback has been received another media release will be circulated out along with the use of school messenger, letter to families and social media. The list will then be narrowed down to the top three names and presented at the Board meeting on April 11, 2023. Superintendent Gray made it clear that that these timelines can be revisited and updated where needed throughout the process.

Promotion and Voting Procedures for Consultation of Shortlist.

Once the five names have been confirmed, this procedure will be revisited.

Setting of Dates

- January 26, 2023, 6pm – Initial Committee Meeting North Bay Board Office
- February 13 – February 24, 2023 – School and Community Consultation
- February 27, 2023 – Submission due to the committee
- March 1, 2023, 6pm – Committee meeting North Bay Board Office
- March 6 – March 17, 2023 – Consultation #2
- March 22, 2023 – 6pm – Committee Meeting North Bay Board office.
- If needed another consultation – March 27-April 3
- If needed committee meeting – April 5
- April 11 – Communication of decision made at the Board meeting.

The next meeting will take place March 22, 2023, at 6pm at the North Bay Board Office. A zoom link will be provided for any committee members that can not meet in person. It was relayed that if needed a special Board meeting could be called for the naming approval.

Adjournment: The meeting adjourned at 7:41pm.

New North Bay Public School Naming/Renaming Committee Meeting Minutes: March 22nd, 2023 North Bay Board Room & ZOOM

Present:

Melanie Gray, Superintendent, Teaching and Learning
Jamey Byers, Principal of E.T. Carmichael
Louise Sargent, Trustee
Shane Hall, Trustee
Bill Steer, Trustee
Marianne Speirs, Capital Projects Manager
Deb Bartlett, Communications Officer
Heather Taylor, Principal of E.W. Norman
Jane Commanda, Councillor Nipissing First Nation
Mike Sawyer, Deputy Chief Nipissing First Nation
Kayla Heaslip, E.W. Norman School Council Representative
Jessica Robinson-Jobin, E.T. Carmichael School Council Representative
Melanie Allard, Executive Assistant

Superintendent Gray called the meeting to order at 6:05pm.

Land acknowledgment by Superintendent Gray

Welcome

Superintendent Gray welcomed everyone to the fourth meeting to name the new K to six school in North Bay on the former WJ Fricker site. The group accepted the minutes from the March 1st, 2023, meeting.

Feedback received from Nipissing First Nation

A letter was sent to Nipissing First Nation outlining the five names chosen with rationale and language that came from the online/student submissions. Jane confirmed that the letter was reviewed by Chief and Council, and they are in full support of the names proposed and the naming process. There were no additional names they would like to put forward as they are fully supportive of the process and recognize they have an advisory role.

Mike also confirmed there was no problem with the name Graniteville. It is descriptive of the land and location of school. He did confirm there was no direct translation for Graniteville as there is, for example with the Trout Lake name. They appreciate the time and support the committee has given to this process.

Discussion

The survey will be resent out so the community can choose their favourite from the list. The top three names will be presented to Trustees for their final decision. The group discussed the top five names beginning with Graniteville. Although it would be difficult to translate this name, it was well supported by students and the community. The group agreed Graniteville would continue to be a choice however the group revised the rationale.

After discussion, the group also agreed that Lakewood Public School was not a good fit, along with Maple Creek Public School as there is no actual creek in the area.

The group agreed to three names and rationales:

- **Graniteville Public School** – The Graniteville neighborhood was named when the City of North Bay was growing and encompasses the area where the three schools come together as a new elementary school.
- **Maple View Public School** – The landscape around the school is a beautiful view of maple trees.
- **Trout Lake Public School** – The new school is located near the life source of North Bay known as Trout Lake.

Promotion and Voting Procedures for Public Consultation #3

The media release/social media and school messenger worked well in the first consultation. These tools will be used again along with encouraging schools to get the link out to their families and communities. ET Carmichael and EW Norman will follow like what they did in the first round and forward the information to Melanie Allard.

Revisit Dates

The media release will go out on Friday March 24 and stay open until Monday April 3. The final meeting will take place on April 5th, to review the results. The Board report will be shared with the committee for any changes or updates before being submitted to the Board of Trustees.

Adjournment: The meeting adjourned at 7:30pm.

New North Bay Public School Naming/Renaming Committee Meeting Minutes: March 22nd, 2023 ZOOM

Present:

Melanie Gray, Superintendent, Teaching and Learning
Jamey Byers, Principal of E.T. Carmichael
Louise Sargent, Trustee
Shane Hall, Trustee
Bill Steer, Trustee
Deb Bartlett, Communications Officer
Heather Taylor, Principal of E.W. Norman
Jane Commanda, Councillor Nipissing First Nation
Mike Sawyer, Deputy Chief Nipissing First Nation
Kayla Heaslip, E.W. Norman School Council Representative
Jessica Robinson-Jobin, E.T. Carmichael School Council Representative
Melanie Allard, Executive Assistant

Regrets:

Marianne Speirs, Capital Projects Manager

Superintendent Gray called the meeting to order at 6:02pm.

Land acknowledgment by Superintendent Gray

Welcome

Superintendent Gray welcomed everyone to the fifth meeting to name the new K to six school in North Bay on the former WJ Fricker site. The group accepted the minutes from the March 22nd, 2023, meeting.

Review of top three names

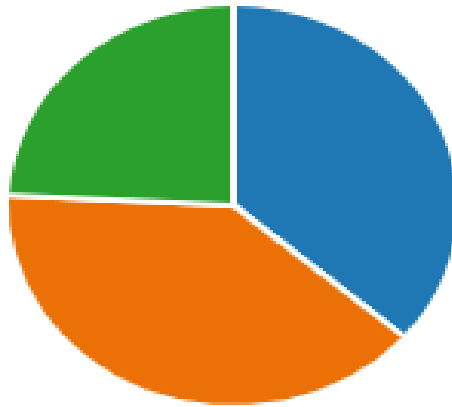
The top three names were discussed: Graniteville, Maple View and Trout Lake Public School. A personalized letter was sent on behalf of the Board to the Mayor and Council inviting them and their constituents to participate in the survey.

The results from the community survey are:

Parent/Guardian	461
Staff	104
Student	30
Community partner	69
Local organization	9
Other	179

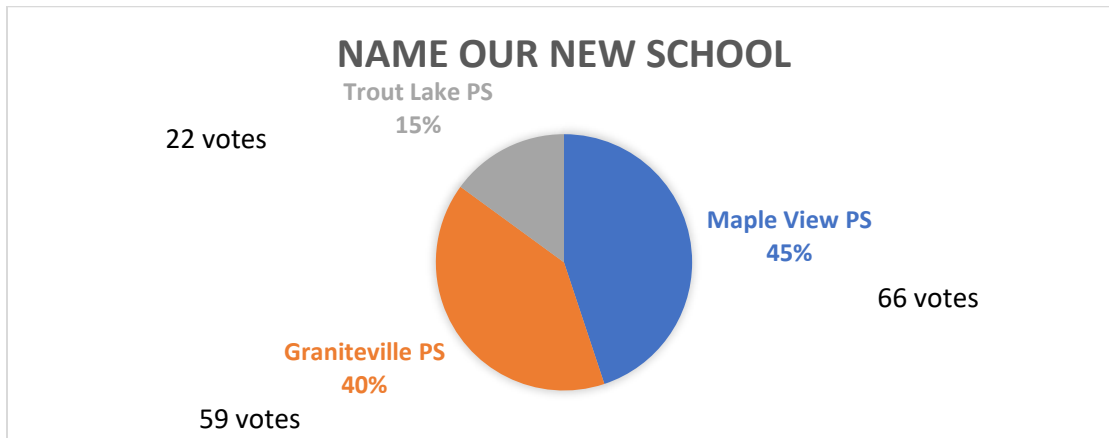
Preferred Name

Blue - Graniteville Public School -	310
Orange - Maple View Public School -	336
Green - Trout Lake Public School -	206



A substantial number of submissions came in from the public totalling 852. The top choice from the community was Maple View Public School.

E.W. Norman results are below:



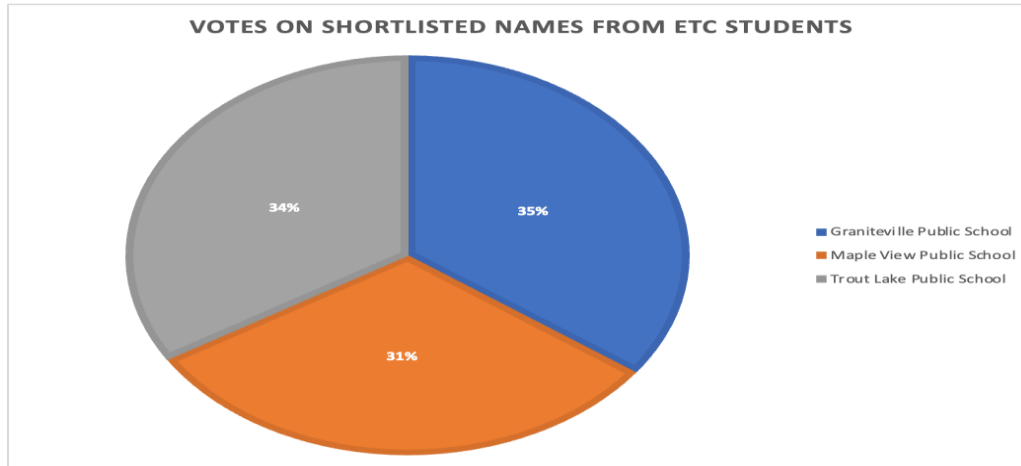
The top choice for the students was Maple View Public School. EW Norman staff were concerned with the similarity to Mapleridge Public school and a Maple View retirement home, but it was later confirmed this retirement home was not located in the city of North Bay.

E.T Carmichael followed the process they had used prior, and their results were:

Graniteville Public School – 57 Votes

Maple View Public School – 51 Votes

Trout Lake Public School – 55 Votes



Graniteville Public School was the top choice for E.T.Carmichael students.

The two SAC chairs relayed that they had received the same feedback as the first survey however feel a larger audience of parents was reached but that the first choice has remained Graniteville Public School.

Discussion

The committee agreed that three names would be presented to the Trustees of the Board with the recommendation for Maple View Public School as this was top choice that had arisen from the consultation process. The committee agreed that the process worked to reach as much community, family, student, and stakeholder voice. The committee agreed that the Indigenous translation of the name, once chosen is needed as soon as possible.

Board Report

The Board report will go to the committee of the whole first with the top three names, accompanying minutes, media releases and recommendation. This will be reviewed by Trustees in the Board package that will be circulated out tomorrow.

Superintendent Gray looks forward to the Trustees decision and the new school opening ceremonies in the fall. Thanks goes out to each committee member for their time and dedication to this process.

Revisit Dates

Public Board meeting – Tuesday April 11, 2023. The link and connection details are listed on the Board website.

Adjournment: The meeting adjourned at 6:40pm.

MEDIA RELEASE

For Immediate Release
Tuesday, Feb. 14, 2023

Board invites community to help name newest North Bay elementary school

A school naming committee has been formed by Near North District School Board's (NNDSB) Board of Trustees to support a process that invites suggested names for the new elementary school in North Bay. The committee is seeking input from members of the Near North community, including students, school councils, staff, community partners and local organizations.

Slated to open in September 2023, the new elementary school will be located at 790 Norman Ave. in North Bay and will accommodate Junior Kindergarten to Grade 6 students. It will be home to the Grade 5/6 Extended French Program. As a result of the consolidation of three schools, students from E.W. Norman and E.T. Carmichael will attend the new build at the former W.J. Fricker school site.

Based on feedback received from all stakeholders, the committee will bring a recommendation of up to three names forward to the Board for consideration. NNDSB trustees, as elected representatives of their communities, shall approve the official name of the new school.

This is the first step in the process to engage the Near North community. Once submissions have been received by the deadline of Feb. 27, the committee will reconvene to shortlist the submissions using predetermined criteria as outlined in the administrative guideline [School Openings, Closures & Consolidations](#). Further community consultation will follow.

Individuals or groups are invited to help name the new school in accordance with the following guidelines:

- the street on which the facility is located;
- the area which the facility serves;
- a geographical feature specific to Near North District School Board;
- wording that is supportive of the Board's mission, vision and Multi-Year Strategic Plan, meets the best interests of the school's students and is culturally responsive to the community.

Submissions should include reasoning for the name, background or history of the suggested name, and the submitter's name, address, and email address. Please use [this link](#) to enter your submission. Submissions can also be dropped off in writing by 4 p.m. Feb. 27, 2023 to the attention of The New North Bay Public School Naming Committee, Near North District School Board Office, 963 Airport Rd., North Bay, ON.

For more information contact:

Deb Bartlett
Communications Officer
Near North District School Board
P. (705) 472-8170, extension 5010
E. Deb.Bartlett@nearnorthschools.ca

MEDIA RELEASE

For Immediate Release

March 24, 2023

Area's beauty a theme of names for new North Bay school

Near North District School Board's Naming Committee for North Bay's newest elementary school wishes to thank the community and the schools for submitting proposed names for the school, set to open in September 2023.

From the many suggestions received, the most common theme was the wish to convey the natural beauty of the geography, which is special to this area. Committee members, after much deliberation and consideration of many factors, have narrowed the submissions to the following options, listed below along with a brief rationale and in alphabetical order:

- **Graniteville Public School (GPS)**
The Graniteville neighbourhood was named when the City of North Bay was growing and encompasses the area where the three schools come together as a new elementary school;
- **Maple View Public School (MVPS)**
The landscape around the school is a beautiful view of the maple trees;
- **Trout Lake Public School (TLPS)**
The new school is located near the life source of North Bay known as Trout Lake.

Once again, input is being sought from interested community members, students, and their families to assist the Committee and the Board of Trustees in the final deliberations to choose the new school's name. The Committee will meet again following this consultation period and will forward its recommendations to Near North District School Board's Trustees for final decision.

Please use [this link](#) to submit your choice from the list provided by April 3, 2023.

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For more information, please contact:

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