



Erika Lougheed, Chair

963 Airport Road North Bay, ON P1B 8H1
Phone: 705.472.8170
Website: www.nearnorthschools.ca

Craig Myles, Director of Education

The December 13, 2022 **Public Session Board Meeting** of the Near North District School Board was held in person at the Head Office and via a Zoom video and/or teleconference.

Trustees Present:

Erika Lougheed, Chair
Howard Wesley, Vice-Chair
Ashley St. Pierre
Chantal Phillips
Jeanie Fuscaldo
Julie Bertram
Louise Sargent
Shane Hall
Allen Lewis Trodd, Student Trustee
Cecilia Darling, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Communications Officer
Gay Smylie, Superintendent of Education
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Teaching and Learning
Seija Van Haesendonck, Superintendent of Business

Other:

Staff, media and community partners

Trustees Absent:

Bill Steer

1.0 Call to Order

Chair Lougheed called the meeting to order at 7:08 pm. Thanks were expressed for the flexibility to convene later than expected due to the preceding public Committee of the Whole meeting.

1.1 Land Acknowledgement

Chair Lougheed read the land acknowledgement aloud.

2.0 Requests for Leaves of Absence

It is noted that a request for leave was received by the Director's Office from Trustee Steer for the meeting this evening. Chair Lougheed noted a motion would be tabled to accept the regrets.

Motion: 22-12-01, L. Sargent/ S. Hall

In accordance with BL-102, be it resolved that Trustee Bill Steer be granted a leave of absence from the December 13, 2022 Board meeting, as confirmation of regrets was provided in advance of the meeting. – **CARRIED.**

3.0 Attendance

3.1 Confirmation of Quorum

Attendance indicated that 10 trustees are present for the meeting, including both Student Trustees.

4.0 Declaration of Conflict of Interest

The floor was opened for trustees to declare conflicts of interest, with none rose.

5.0 Approval of the Agenda and Previous Minutes

It is noted that the minutes of the regular session held on October 11, 2022 and the minutes of the inaugural meeting held on November 15, 2022 were included in the agenda package.

A correction was noted to the inaugural meeting minutes to confirm Chair Lougheed as the approver until section 16.0.

Motion: 22-12-02, L. Sargent/ J. Fuscaldo

That the agenda for the Board meeting of December 13, 2022 be approved, together with the minutes of the meetings of October 11, 2022 and November 15, 2022 as amended. – CARRIED.

6.0 Business Arising

6.1 Ratification of Actions- School Closure Authority Divestment

Trustees were referred to the report included in the agenda package regarding the confirmation of authority provided to the Director by the previous Board of Trustees to close schools outside of emergency situations by way of motion 22-11-A. It is noted that this item is being brought forward for ratification during a public meeting as a procedural item, in alignment with NNDSB bylaw.

It is noted that Motion 22-11-A was prompted by the CUPE labour disruption, which is no longer an immediate concern. Consensus to amend the ratification to include an end date of today to provide the current Board with flexibility to convene regarding future situations requiring this decision.

Motion: 22-12-03, L. Sargent/ J. Fuscaldo

That the Board of Trustees for Near North District School Board accepts the Labour Relations Update- Transfer of Authority Motion Ratification report as presented and approves the ratification of Resolution 22-11-A with an end date of December 13, 2022 – **CARRIED.**

Closing inquiry regarding electronic voting procedures. Chair Lougheed noted further information will be provided and suggested trustees refer to the governance manual for reference in the meantime.

7.0 Communication to the Board

7.1 Information Items

- 7.1.1 Monthly Tender Report- December 2022
- 7.1.2 Trustee Professional Development Opportunities
- 7.1.3 Trustee Expenditures
- 7.1.4 Tutoring Supports Report
- 7.1.5 2022/23 Enrollment Projections
- 7.1.6 Property Sale Report
- 7.1.7 Administrative Guidelines Report

Chair Lougheed referred trustees to the board reports submitted for information as part of the agenda package for each item. The floor was opened for questions or comments with none rose.

7.2 Director's Update

Trustees were referred to the report contained in the agenda package. Director Myles spoke to a few highlights which included:

- Recognition for the holiday season approaching. A sincere thanks was offered to staff for their continued efforts to persevere. There has continued to be disruption to regular routines this year, and staff continue to go above and beyond to make this time of year so special. It is hoped that all staff and students can take time to rest over the break and return in 2023 feeling refreshed.
- Overview provided of the activities throughout NNDSB during Bullying Awareness and Prevention Week. The week kicked off with a new partnership with the North Bay Battalion. Players helped to create a video, lesson and activity that highlight the importance of using personal positive character traits to combat bullying. The video will support teachers in launching the conversation with their students and help children identify what their individual traits are, how those traits can be used to help others and how they support achieving their goals.
- NNDSB was the first school board in Canada to have all schools signed up for the 2022 "I Read Canadian Day". The event took place for the third year on Nov. 2, 2022, as a celebration that empowers families, schools, libraries, bookstores and organizations to host activities and events by reading Canadian books for just 15 minutes.
- The first NNDSB hockey skills program has begun and is being received in a highly positive way by the Parry Sound community. The program will run throughout semester two in partnership with Seguin Township.
- Overview provided on the MYSP data of note in the report, reflecting ongoing progress towards NNDSB's commitment to Excellence in Teaching and Learning.
- Trustees referred to the draft administrative guidelines on the board's website for public consultation.
- Student Trustee Darling was recognized for her achievement in being selected as a member of Canada's national team at the World Dance Championships in Slovenia.

The floor was opened for questions regarding the Director's report, with none rose.

7.3 Chair's Remarks

The Chair shared remarks regarding board and community engagement initiatives. Highlights are noted as:

- Thanks was expressed to trustees for the confidence and patience extended to Chair Lougheed as she settles into the chair role. Recognition for the efforts of the Director's Office is noted regarding transition support.
- It is noted that many trustee committees have had their first meeting. Recognition provided to trustees who have accepted committee chair roles.
- Information provided regarding bi-weekly teleconferences scheduled for Board Chairs and the Minister of Education. Trustees are encouraged to raise comments or questions for Chair Lougheed to bring forward on behalf of NNDSB.
- Review of several exciting school-based events and celebrations occurring around NNDSB. Trustees were encouraged to follow NNDSB's social media channels to view pictures and further details.

Trustees received the Chair's report with thanks.

7.4 OPSBA Report

Report deferred in the absence of Trustee Steer.

7.5 Student Trustees' Update

7.5.1 Indigenous Youth Circle (IYC) Update

The Chair invited Student Trustee Lewis to speak to this item. Student Trustee Lewis provided a verbal report that centered on the excitement within the IYC regarding ongoing meetings and membership growth. Students are pleased with the increased accessibility of cultural activities in schools (such as drumming, and socials with community). Mental health supports are easily accessible in schools. Working groups have been developed as well to continue generating ideas.

7.5.2 Student Trustee Report

The Chair invited Student Trustee Darling to speak to this item. Student Trustee Darling provided a verbal report that centered on school spirit days and days of significance recognized in October and November (such as Halloween events and Remembrance Day ceremonies). Review of the ways NNDSB schools honoured Treaties Recognition Week- which included information-sharing events and social media campaigns. Update provided regarding plans to host a mental health and student support information fair. This event is planned for January with a goal to support and highlight services available in schools. Closing comments regarding the positive experiences had at the Ontario Student Trustees Conference.

The Chair thanked the Student Trustees for their reports.

8.0 Items for Decision

8.1 Report from Committee of the Whole Public Session

Motion: 22-12-04, S. Hall/ J. Fuscaldo

Be it resolved that the Board of Trustees of Near North District School Board approves of the draft letter regarding transportation supports presented for submission to the Minister of Education. – **CARRIED.**

Motion: 22-12-05, C. Phillips/ J. Bertram

Be it resolved that the Board of Trustees of Near North District School Board approves of the report presented regarding demographic data in Parry Sound as presented and approves of its placement on the website. – **CARRIED.**

Motion: 22-12-06, L. Sargent/ C. Phillips

Be it resolved that the Board of Trustees of Near North District School Board approves of the update as presented regarding the ongoing work of NNDSB with the PSHS shapataun and healing processes. – **CARRIED.**

Motion: 22-12-07, L. Sargent/ H. Wesley

Be it resolved that the Board of Trustees of Near North District School Board approves of the draft letter regarding support for the development of an aquatic centre in Parry Sound for submission to the Parry Sound Aquatic & Recreation Centre Fund Raising Committee. – **CARRIED.**

8.2 NNDSB Charity Works- Membership for Approval ✓

Motion: 22-12-08, S. Hall/ C. Phillips

Whereas the NNDSB Charity Works constitution delineates the organizational structure based on the Board of Trustees Organizational meeting;

And whereas, the Board has conducted the Inaugural meeting for 2022;

Be it resolved that the directors of NNDSB Charity Works shall be:

<i>Erika Lougheed</i>	<i>Chair of the Board of Trustees</i>
<i>Craig Myles</i>	<i>Director of Education</i>
<i>Seija Van Haesendonck</i>	<i>Superintendent of Business</i>

With a term effective immediately and ending at the close of the next Annual Organizational meeting for the Board of Trustees of Near North District School Board.
– **CARRIED.**

8.3 Chippewa Secondary School- Renaming and Rebranding Report ✓

Motion: 22-12-09, J. Bertram/ C. Phillips

*That the Board of Trustees approves the initiation of the renaming and rebranding process of Chippewa Secondary School. – **CARRIED.***

8.4 Ontario Student Trustees Association (OSTA) Annual Membership Fee ✓

Motion: 22-12-10, S. Hall/ L. Sargent

*That the Board of Trustees for the Near North District School Board approve the 2022/23 Ontario Student Trustee Association's membership fees. – **CARRIED.***

8.5 CVRIS Tender Project Award- Humphrey Public School ✓

Motion: 22-12-11, C. Phillips/ J. Bertram

That the Near North District School Board awards tender NNDSB 2022-005, HVAC

Upgrades, Humphrey Public School to W.S. Morgan Construction Limited in the amount of \$423,000.00 plus HST. – CARRIED.

9.0 Committee Reports

9.1 Audit Committee Report

9.1.1 Unofficial minutes- November 30, 2022

9.1.2 Draft Audited Year-End Financial Statements

9.1.3 Audit Year-End Reports

Trustee Hall was invited to speak to this item and provided an overview of the meeting. Trustees were referred to the supporting items contained in the agenda package. The floor was opened for questions:

- Question raised regarding variances between budgeted amounts and the actual reflected in the financial statements. Specific question regarding what is included in the “other” revenues and expense line. SBO Van Haesendonck noted this is a result of the receipt timing of unknown items (such as student tuition fees, release time, rental fees, etc.) so the board estimates very conservatively when completing the budget.

With no further questions, the Chair tabled the motions for review and approval.

Motion: 22-12-12, S. Hall/ C. Phillips.

That the draft audited consolidated financial statements for the year ended August 31, 2022 be approved, as recommended by the Audit Committee. – **CARRIED.**

Motion: 22-12-13, S. Hall/ C. Phillips.

That the annual report (summary) be approved and forwarded to the Ministry of Education for the year ended August 31, 2022, as recommended by the Audit Committee. – **CARRIED.**

It is noted that the time is quickly approaching 8:00 PM, and a motion is needed to extend the meeting.

Motion: 22-12-14, L. Sargent/ H. Wesley

That the Board resolves to extend the meeting beyond 8:00 PM and agree to remain in session until 8:30 PM. – **CARRIED.**

9.2 Multi-Year Strategic Planning Committee Report

9.2.1 Minutes- December 1, 2022

9.2.2 Board Report

It is noted that the committee chair, Trustee Steer, is absent. Chair Lougheed referred trustees to the MYSP Committee minutes and report included in the package.

9.3 Finance Committee

9.3.1 Minutes- December 6, 2022 ✓

9.3.2 Quarterly Report ✓

Minutes of the Public Session Board Meeting of the Near North District School Board held December 13, 2022

Trustee Hall was invited to speak to this item and provided an overview of the meeting. Trustees were referred to the supporting items contained in the agenda package. The floor was opened for questions:

- Suggestion raised regarding the budgeting of release time for supply educators to support coverage with the resumption of school sports or other activities. Trustee Hall noted he would take this back to the committee for discussion.
- Question raised regarding the Trustee Initiative Fund. Confirmation provided by SBO Van Haesendonck that it is an annual budgeted amount, and any unspent portions are rolled into the accumulated surplus.

9.4 Committee Meeting Minutes Presented for Information

9.4.1 FNAC unofficial meeting minutes- October 26, 2022

9.4.2 Equity Advisory Circle- unofficial minutes- November 2, 2022

9.4.3 PIC unofficial meeting minutes- November 14, 2022

9.4.4 SEAC unofficial meeting minutes- November 17, 2022

Chair Lougheed referred trustees to the minutes included in the Board package for information.

10.0 Next Meeting Date

Chair Lougheed confirmed the Board of Trustees would meet next on Tuesday, January 10, 2023. Note that the agenda setting date will be shared with trustees to ensure they are aware.


11.0 Motion to Adjourn

Motion: 22-12-15, J. Bertram/ J. Fuscaldo

That we do now adjourn at 8:09 pm. – **CARRIED**



Erika Lougheed
Chair



Craig Myles
Director of Education

RESOLUTION SUMMARY

22-12-01 L. Sargent S. Hall	In accordance with BL-102, be it resolved that Trustee Bill Steer be granted a leave of absence from the December 13, 2022 Board meeting, as confirmation of regrets was provided in advance of the meeting. – CARRIED.
22-12-02 L. Sargent J. Fuscaldo	Be it resolved, that the agenda for the Board meeting of December 13, 2022 be approved, together with the minutes of the meetings of October 11, 2022 and November 15, 2022 as

Minutes of the Public Session Board Meeting of the Near North District School Board held December 13, 2022

	amended. – CARRIED.						
22-12-03 L. Sargent J. Fuscaldo	Be it resolved, that the Board of Trustees for Near North District School Board accepts the Labour Relations Update- Transfer of Authority Motion Ratification report as presented and approves the ratification of Resolution 22-11-A with an end date of December 13, 2022 – CARRIED.						
22-12-04 S. Hall J. Fuscaldo	Be it resolved that the Board of Trustees of Near North District School Board approves of the draft letter regarding transportation supports presented for submission to the Minister of Education. – CARRIED.						
22-12-05 C. Phillips J. Bertram	Be it resolved that the Board of Trustees of Near North District School Board approves of the report presented regarding demographic data in Parry Sound as presented and approves of its placement on the website. – CARRIED.						
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22-12-07 L. Sargent H. Wesley	Be it resolved that the Board of Trustees of Near North District School Board approves of the draft letter regarding support for the development of an aquatic centre in Parry Sound for submission to the Parry Sound Aquatic & Recreation Centre Fund Raising Committee. – CARRIED.						
22-12-08 S. Hall C. Phillips	<p>Whereas the NNDSB Charity Works constitution delineates the organizational structure based on the Board of Trustees Organizational meeting</p> <p>And whereas, the Board has conducted the Inaugural meeting for 2022;</p> <p>Be it resolved that the directors of NNDSB Charity Works shall be:</p> <table border="1" data-bbox="423 1562 1232 1717"> <tr> <td>Erika Lougheed</td> <td>Chair of the Board of Trustees</td> </tr> <tr> <td>Craig Myles</td> <td>Director of Education</td> </tr> <tr> <td>Seija Van Haesendonck</td> <td>Superintendent of Business</td> </tr> </table> <p>With a term effective immediately and ending at the close of the next Annual Organizational meeting for the Board of Trustees of Near North District School Board. – CARRIED.</p>	Erika Lougheed	Chair of the Board of Trustees	Craig Myles	Director of Education	Seija Van Haesendonck	Superintendent of Business
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22-12-10 S. Hall L. Sargent	Be it resolved, that the Board of Trustees for the Near North District School Board approve the 2022/23 Ontario Student Trustee Association's membership fees. – CARRIED.
22-12-11 C. Phillips J. Bertram	Be it resolved, that the Near North District School Board awards tender NNDSB 2022-005, HVAC Upgrades, Humphrey Public School to W.S. Morgan Construction Limited in the amount of \$423,000.00 plus HST. – CARRIED.
22-12-12 S. Hall C. Phillips.	Be it resolved, that the draft audited consolidated financial statements for the year ended August 31, 2022 be approved, as recommended by the Audit Committee. – CARRIED.
22-12-13 S. Hall C. Phillips.	Be it resolved, that the annual report (summary) be approved and forwarded to the Ministry of Education for the year ended August 31, 2022, as recommended by the Audit Committee. – CARRIED.
22-12-14 L. Sargent H. Wesley	Be it resolved, that the Board resolves to extend the meeting beyond 8:00 PM and agree to remain in session until 8:30 PM. – CARRIED.
22-12-15 J. Bertram J. Fuscaldo	Be it resolved, that we do now adjourn at 8:09 pm. – CARRIED