

COMMITTEE OF THE WHOLE

Tuesday, September 13, 2022 | 6:00 PM

Join Zoom Meeting
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ca.zoom.us/j/84755907484?pwd=YWRMcZSaQIZScUZraGkrV3VGcWRtQT09](https://nearnorthschools-ca.zoom.us/j/84755907484?pwd=YWRMcZSaQIZScUZraGkrV3VGcWRtQT09)

Meeting ID: 847 5590 7484
Passcode: 547692
Dial in: 1 855 703 8985

PUBLIC AGENDA

1.0 Call to Order

1.1 Land acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

1.2 Attendance

Confirmation of Quorum

1.3 Declaration of Conflict of Interest

2.0 Approval of the Agenda and Previous Minutes ✓

Motion: That the agenda for the Committee of the Whole meeting of September 13, 2022, and the minutes of the previous meeting of June 14, 2022, be approved.

3.0 In-Camera

Motion: That the Board move into a Committee of the Whole Private Session

4.0 Arise and Report

5.0 Business Arising

5.1 Charity Works Update

6.0 New Business

6.1 Trustee Role Expectations

6.2 Governance Policy Development Report ✓

7.0 Adjournment

Motion: That on September 13, 2022 we do now adjourn at ____pm.



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Craig Myles, Director of Education

The June 14, 2022 **Committee of the Whole Public Session** of the Near North District School Board was held via video and/or teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Bill Steer
Caren Gagne
Donna Breault
Louise Sargent
Nichole King
Rob Learn
Allen Lewis Trodd, Student Trustee
Cecilia Darling, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Gay Smylie, Superintendent of Education
Deb Bartlett, Communications Officer
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education
Seija Van Haesendonck, Superintendent of Business
Tim Graves, Superintendent of Education

Other:

Staff, media and community partners

Trustees Absent:

Nil.

1.0 Call to Order

Chair Aspin called the Committee of the Whole meeting to order at 6:00 pm.

1.1 Land acknowledgement

Chair Aspin read the declaration aloud.

1.2 Attendance

Attendance indicated that 11 trustees are present, including both student trustees.

1.3 Declaration of Conflict of Interest

NIL

2.0 Approval of the Agenda and Previous Minutes

Motion: J. Cochrane/ A. Bottomley

That the agenda for the Committee of the Whole meeting of June 14, 2022, and the minutes of the previous meetings of May 10, 2022, be approved - **Carried**.

3.0 In-Camera

At this time, Chair Aspin advised the Committee of the Whole would be moving into a private session. Members of the public were excused and advised they would be permitted back into the meeting once the Board arose in public session.

Motion: C. Gagne/L. Sargent

That the Committee of the Whole move into an in-camera session. - **Carried.**

A brief pause was noted to coordinate the appropriate video conference controls.

4.0 Arise and Report

The Committee arose and reported in the public session of the Committee of the Whole. A brief pause was noted to coordinate the appropriate video conference controls to permit members of the public to re-enter the virtual meeting.

5.0 Business Arising

Chair Aspin noted this is a nil report this evening.

6.0 New Business

6.1 Summer Committee Work

Item presented for information to note that while traditionally the Board of Trustees recesses for the summer, it may be that trustees will be called upon to convene prior to September to support the Board's major projects remaining on track. Every effort will be made to give ample notice and with respect for scheduling availability.

Chair Aspin thanked trustees for their commitment to supporting the work of the NNDSB. Question from Trustee Sargent to inquire of the TOROS Ad Hoc Committee would be convening over the summer. Director Myles replied to confirm this staff committee will be continuing their work in the months ahead. Superintendent Smylie provided further comment to note the work will focus primarily on the development of administrative guidelines, which will be brought forward through the usual process in the fall.

6.2 NNDSB Charity Works Report

It is noted that at the February meeting, the Board passed a resolution to further investigate the creation of a foundation to enhance fundraising opportunities. Trustees were referred to the report included in the package to share the results of the research conducted by SBO Van Haesendonck. Highlights of the discussion are noted as:

- It appears the current structure of NNDSB Charity Works could meet the Board's objectives without the creation of a separate Foundation entity.
- This is an ideal time to be reimagining the Charity's work and focus, as the constitution will need to be reviewed to ensure compliance with the Ontario Not-For-Profit Corporations (ONCA) Act.

Consensus expressed to refer the report shared with trustees to the Charity Works Committee for further review to provide a recommendation back to the Board regarding the next steps.

With no further business to note, Chair Aspin noted the Board would proceed to adjournment.

7.0 Motion to Adjourn

Motion: J. Cochrane/ C. Gagne

That we do now adjourn at 6:56 PM. – **Carried**

unofficial

Title:	Governance Policy Development
Contact:	Board Chair Aspin
Date Submitted:	September 13, 2022
Mandate:	Excellence in Communication
Background:	<p>The Board’s governance policies set forth the required criteria for the development and creation of operational policy and guidelines. The process is delineated in Governance Policy 202, which was adopted as part of the Board’s Governance Policy Manual that was approved on June 22, 2020.</p> <p>Currently, the board’s governance policies are updated on a four-year revision cycle. The need for a new policy is identified by the Board of Trustees. Once approved for creation, the draft policy development will follow the same process to seek public consultation for 30 days as the Administrative Guidelines follow. Once the public consultation period is complete, the finalized policy is presented to the Board for approval. Once approved, the policy is added to the governance manual and posted on the website.</p>
Policy Development Support	<p>Currently, materials and resources are being prepared to onboard the 2022-2026 Board of Trustees. During the collection process, it is noted that the Board would benefit from additional policy guidance in two main areas:</p> <ul style="list-style-type: none"> • Student Trustee roles • Trustee Social Media etiquette <p>The goal of the Student Trustee policy would be to bring clarity to the role and responsibilities of this position. It is noted that this is an ideal time to be setting policy, as the Student Senate will be reviewing their constitution and the Indigenous Youth Circle is determining their structure.</p> <p>The goal of the Trustee Social Media policy would be to ensure the Board remains consistent with the communication protocol, and the expectations set out by the Ministry’s Special Advisors.</p>
Recommendation:	That the Board of Trustees approve the development of governance policies regarding Student Trustees and Trustee Social Media Etiquette.