

Jay Aspin, Chair

Craig Myles, Director of Education

Parry Sound Build Committee Meeting

Monday, April 4, 2022

Head Office of the Near North District School Board
963 Airport Road, North Bay, ON

Committee Members Present

Jay Aspin, Board Chair
John Cochrane, Committee Chair
Bill Steer, Trustee
Gay Smylie, Superintendent
Nichole King, Trustee
Seija Van Haesendonck, Superintendent of Business

Staff Present

Craig Myles, Director of Education
Krista Messenger, Executive Assistant

Committee Regrets:

Marianne Speirs, Capital Projects Manager
Rob Learn, Trustee

1.0 Call to Order

Committee Chair Cochrane called the meeting to order at 4:00 PM. Attendance was taken to ensure the meeting has quorum. Committee Chair Cochrane referred members to the agenda in the agenda package. The floor was opened for additions, with none rose.

*Moved by Trustee King and seconded by Board Chair Aspin that the agenda for the Parry Sound Build Committee meeting of April 4, 2022 is approved as presented. - **CARRIED.***

2.0 Review of Minutes

2.1 Review of Minutes- December 20, 2021

Committee Chair Cochrane referred members to the meeting minutes contained in the agenda package. The floor was opened for corrections with none rose.

*Moved by Board Chair Aspin and seconded by Trustee King that the minutes of the December 20, 2021, meeting of the Parry Sound Build Committee be approved as presented. - **CARRIED***

3.0 Report from Sub-Committees

It is noted that this is a nil report.

4.0 New Business

4.1 Establishment of Committee Chair

Committee Chair Cochrane noted the value in establishing a Committee Chair to observe good governance practices and be consistent with the direction issued to all committees by Board Chair Aspin. As the current Committee Chair, Committee Chair Cochrane noted he would be pleased to continue in this role. Support expressed from Board Chair Aspin for this, given the great leadership shown by J. Cochrane. Further support for J. Cochrane's nomination expressed by SBO Van Haesendonck. Committee Chair Cochrane accepted the role and thanked trustees for their support. The decision was confirmed by way of motion.

Moved by Board Chair Aspin and seconded by SBO Van Haesendonck that Vice-Chair Cochrane is acclaimed to the role of Committee Chair of the Parry Sound Build Committee. – CARRIED.

4.2 Review of the Terms of Reference

Committee Chair Cochrane referred the committee to the attachment shared in the agenda package. Highlights of the conversation are noted as:

- Director Myles offered opening comments to note changes are being proposed to the membership section to align with the committee complement approved during the trustees' annual reorganizational process.
- It is noted that there are other minor amendments suggested (outlined in red font) for consistency and ease of navigation within the document.

The floor was opened for comments or questions with none rose. Consensus expressed from the committee to recommend the changes for inclusion and that the amended Terms of Reference be presented to trustees for approval.

5.0 In-Camera

Committee Chair Cochrane noted the committee would move into private session.

Moved by Trustee King and seconded by Board Chair Aspin that the Committee moves into private session. – CARRIED.

Following the return to regular session, the Committee moved to adjourn the meeting.

6.0 Adjournment

There being no further business to discuss, on April 4, 2022, the Parry Sound Build Committee stands adjourned at 4:38 PM.

Minutes: JC/SVH/km.