

COMMITTEE OF THE WHOLE

Tuesday, January 11, 2022 | 6:00 PM

Join Zoom Meeting
<https://nearnorthschools-ca.zoom.us/j/81613893441?pwd=YjhITUxMdXZiRm5XYlByaVg0Z0k4dz09>

Meeting ID: 816 1389 3441
Passcode: 369863
Dial in: 1 855 703 8985

PUBLIC AGENDA

1.0 Call to Order

1.1 Land acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

1.2 Attendance

Confirmation of Quorum

1.3 Declaration of Conflict of Interest

2.0 Approval of the Agenda and Previous Minutes ✓

Motion: That the agenda for the Committee of the Whole meeting of January 11, 2022, and the minutes of the previous meetings of November 16, 2021, and December 20, 2021 be approved.

3.0 Business Arising

Nil.

4.0 New Business

4.1 Audit Committee Membership Update ✓

4.2 Trustee Committee Membership Discussion ✓

4.3 Indigenous Student Circle: Indigenous Student Trustee Recommendation ✓

5.0 Adjournment

Motion: That on January 11, 2022 we do now adjourn at ____pm.



Jay Aspin, Chair

963 Airport Road North Bay, ON P1B 8H1

Phone: 705.472.8170

Website: www.nearnorthschools.ca

Craig Myles, Director of Education

The November 16, 2021 **Public Session Committee of the Whole** of the Near North District School Board was held via video and/or teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Bill Steer
Caren Gagne
Donna Breault
Louise Sargent
Cecilia Darling, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Communications Officer
Gay Smylie, Superintendent of Education
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education
Tim Graves, Superintendent of Education
Seija Van Haesendonck, Superintendent of Business

Other:

Staff, media and community partners

Trustee Regrets:

Rob Learn
Nichole King

1.0 Call to Order

Chair Aspin called the Committee of the Whole meeting to order at 5:30 pm.

1.1 Land acknowledgement

Chair Aspin read the declaration aloud.

1.2 Attendance

Attendance indicated that eight trustees are present for the meeting, including the Student Trustee.

1.3 Declaration of Conflict of Interest

NIL

2.0 Approval of the Agenda and Previous Minutes

Motion: J. Cochrane/ A. Bottomley

That the agenda for the Committee of the Whole meeting of November 16, 2021, and the minutes of the previous meeting of October 12, 2021 be approved-

Carried.

3.0 In-Camera

At this time, Chair Aspin advised the Committee of the Whole would be moving into a private session. Members of the public were excused and advised they would be permitted back into the meeting once the Board arose in public session.

Motion: C. Gagne/ L. Sargent

That the Committee of the Whole move into an in-camera session. **-Carried.**

A brief pause was noted to coordinate the appropriate video conference controls.

4.0 Arise and Report

The Committee arose and reported in the public session of Committee of the Whole. A brief pause was noted to coordinate the appropriate video conference controls to permit members of the public to re-enter the virtual meeting.

5.0 Business Arising

The Chair confirmed there were no matters of outstanding business contained in the meeting minutes to bring forward.

6.0 New Business

6.1 Audit Committee Membership Update

Chair Aspin invited Vice-Chair Cochrane to speak to this item. Trustees were referred to the attachments included in the agenda package in support of this item. Highlights of the presentation are noted as:

- Following the resignation of an external Audit Committee member, the board invited expressions of interest from community members in order to fill the vacancy, as noted in the Audit Committee regulation (O. Reg. 361/10)
- A Selection Committee met and developed a recommendation based on the expressions of interest received to appoint Mr. Marc Morin to the position.
- Marc resides in Mattawa and is a Professor at Canadore College with significant community service experience.
- It is noted that the appointment of M. Morin supports ensuring representation from all areas of NNDSB's jurisdictions.

With no further comments or questions raised, Chair Aspin recognized that consensus has been expressed and the Board will pass a resolution in the regular session to endorse the appointment of Marc Morin as an external member of the Audit Committee for a three-year term.

7.0 Motion to Adjourn

Motion: J. Cochrane/ L. Sargent

That we do now adjourn at 6:50 PM. – **Carried**

Minutes: JA/km



963 Airport Road North Bay, ON P1B 8H1
Phone: 705.472.8170
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Craig Myles, Director of Education

The December 20, 2021 **Public Session Committee of the Whole** of the Near North District School Board was held via video and/or teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Bill Steer
Caren Gagne
Donna Breault
Louise Sargent
Nichole King

Administrative Staff Present:

Craig Myles, Director of Education
Gay Smylie, Superintendent of Education
Josh Casey, Communications Coordinator
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education
Seija Van Haesendonck, Superintendent of Business
Tim Graves, Superintendent of Education

Other:

Staff, media and community partners

Trustee Regrets:

Rob Learn
Cecilia Darling, Student Trustee

1.0 Call to Order

Chair Aspin called the Committee of the Whole meeting to order at 2:35 pm.

1.1 Land acknowledgement

Chair Aspin read the declaration aloud.

1.2 Attendance

Attendance indicated that eight trustees are present for the meeting.

1.3 Declaration of Conflict of Interest

NIL

2.0 Approval of the Agenda

Motion: J. Cochrane/ A. Bottomley

That the agenda for the Committee of the Whole meeting of December 20, 2021 be approved - **Carried.**

3.0 In-Camera

At this time, Chair Aspin advised the Committee of the Whole would be moving into a private session. Members of the public were excused and advised they would be permitted back into the meeting once the Board arose in public session.

Motion: L. Sargent/ A. Bottomley

That the Committee of the Whole move into an in-camera session. **-Carried.**

A brief pause was noted to coordinate the appropriate video conference controls.

4.0 Arise and Report

The Committee arose and reported in the public session of Committee of the Whole. A brief pause was noted to coordinate the appropriate video conference controls to permit members of the public to re-enter the virtual meeting.

5.0 Motion to Adjourn

Motion: A. Bottomley/ L. Sargent

That we do now adjourn at 2:57 PM. – **Carried**

unofficial

Title:	Audit Committee External Member Vacancy- Recruitment Update
Prepared by:	Audit Selection Committee
Date Submitted:	January 11, 2022
Background	<p>The Audit Committee holds a key role in ensuring NNDSB has strong internal controls, budgetary and legal compliance, precise and timely financial reporting and disclosure, sound business practices, and a culture of ethical behaviour.</p> <p>The OPSBA notes that Audit Committee independence is a vital component of an organization's governance structure. As per O. Reg. 361/10, one of the ways that the Audit Committee exercises independence is through the appointment of external committee members.</p> <p>NNDSB is required to have two external Committee members who are appointed for three-year terms. In November 2021, the Board appointed M. Morin to fill one vacancy with a term ending in November 2024.</p> <p>The second external Audit Committee member was notified that their term expired and the Board initiated recruitment to advertise and fill this vacancy. It is noted that the legislation allows for reappointment of external members where the position was advertised for 30 days and no interest was received.</p>
Recruitment Process	<p>In order to fill the vacancy, a recruitment posting was created. This posting was placed on the Board's website, featured across social media channels, and advertised in local print media (Sturgeon Falls Tribune, the Almaguin Highlands News, and the Parry Sound North Star).</p> <p>The recruitment period was open for 5 weeks from November 25, 2021 to January 3, 2022. The posting was refreshed throughout this time and added to the board's calendar of events for added attention.</p> <p>As per O. Reg. 361/10, the Selection Committee was composed to recruit to fill the vacancy. Selection Committee members included Vice-Chair Cochrane, Director Myles, and SBO Van Haesendonck.</p>
Outcome	<p>By Monday, January 3, 2022, at 4:00 PM, no applications were received.</p> <p>The Selection Committee met on January 5, 2022. After a thorough discussion regarding the needs of the Audit Committee and the eligibility criteria outlined in the recruitment posting, a recommendation was formed</p>

	<p>to prioritize a wider scope of potential candidates by shifting the “English public school board supporter” criteria from a requirement to a preference.</p> <p>It is noted that this criterion is not required by legislation but was identified as a requirement by the Audit Selection Committee in the initial posting to be consistent with the trustee recruitment criteria. By identifying support for the English public-school board as a preference (and not a requirement) and by reposting to advertise the expanded criteria, NNDSB remains committed to transparency and public accountability.</p> <p>The refreshed posting is scheduled to close on Friday, January 21, 2022. Following this date, the Audit Selection Committee will reconvene to review applications and form a recommendation on appointment for the Board’s consideration in February. Until another candidate is appointed, the external member with the expired term continues to serve on the Audit Committee to ensure appropriate external representation.</p>
Recommendation	That the Board of Trustees accept this update regarding external Audit Committee membership.

Proposed Committee Membership List

Red font represents requests received for consideration/discussion

Committee Name:	Current Trustee Representation	Executive Council Representative	Reports to:
Audit Committee	John Cochrane Jay Aspin Nichole King Trustee XX	SBO Van Haesendonck	Regular meeting of the Board
Committee of the Whole	All trustees	Director Myles	Regular meeting of the Board
Director's Performance Appraisal Committee	Jay Aspin Bill Steer John Cochrane Nichole King	Director Myles	Committee of the Whole In-Camera
Equity Advisory Circle	Louise Sargent Nichol King Caren Gagne	SO Gray	Regular meeting of the Board
Finance Committee	John Cochrane Al Bottomley Bill Steer Donna Breault Caren Gagne	SBO Van Haesendonck	Regular meeting of the Board
First Nations Advisory Committee	Al Bottomley Louise Sargent Nichole King Caren Gagne Rob Learn (alternate) Bill Steer (alternate)	SO Gray	Regular meeting of the Board
Multi-Year Strategic Planning Committee	Bill Steer Rob Learn	Director Myles	Regular meeting of the Board
North Bay Facilities Study Committee	Jay Aspin Bill Steer	Director Myles SO Smylie	Committee of the Whole In-Camera
Parent Involvement Committee	Nichole King Caren Gagne	SO Graves	Regular meeting of the Board
Parry Sound Build Committee	John Cochrane Nichole King Rob Learn Bill Steer	SO Smylie	Regular meeting of the Board

Special Education Advisory Committee	Al Bottomley Louise Sargent Nichole King John Cochrane (alternate) Bill Steer (alternate)	SO Graves	Regular meeting of the Board
Supervised Alternative Learning Committee	Al Bottomley (Almaguin) Donna Breault (North Bay) John Cochrane (Parry Sound) Nichole King (FN)	Determined by need	Regular meeting of the Board
Transportation Appeals Committee	All trustees Two required but three preferred	SBO Van Haesendonck	Committee of the Whole In-Camera
WJ Fricker Build Committee	Bill Steer Louise Sargent	SO Smylie	Regular meeting of the Board

Association Representatives	
OPSBA Delegate	Bill Steer
OPSBA Alternate delegate	Jay Aspin
OTSA/AECO	Cecilia Darling

Notes:

- Per BL-108, the Chair is an “ex-officio” voting member of all ad hoc committees, and thus regularly attends the Finance, MYSP, Fricker and Parry Sound Build Committees.
- Depending on the sensitivity of agenda items discussed, committees may elect to host a private session. Committee private session reports will be brought forward to the Committee of the Whole In-Camera meetings.
- Once membership is approved, each committee will be responsible for:
 - Appointing a Committee Chair or Co-Chairs for the 2022 year
 - Reviewing or developing a Terms of Reference for approval by the Board of Trustees.

Title:	Indigenous Student Trustee
Contact:	Melanie Gray, Superintendent of Education
Date Submitted:	January 11, 2022
Mandate:	The Indigenous Student Trustee is a member of the Near North District School Board of Trustees and will participate in Public Session Board Meetings. It is the responsibility of the Indigenous Student Trustee to represent the interests of Indigenous students and all students who attend the NNDSB during meetings of the Board of Trustees.
Background:	<p>March 26, 2019 – Student Senate recommended a motion to the board to add a by-law to the Student Senate Constitution about adding a second student trustee position (Indigenous Student Trustee).</p> <p>April 23, 2019 – the NNDSB Board of Trustees passed Motion 19-04-05 to approve the establishment of an Indigenous Student Trustee position in addition to the current Student Trustee position. The Director was directed to engage in discussions with the First Nations Advisory Committee (FNAC) and our First Nations partners to develop the selection process.</p> <p>Following this meeting and per the motion requirements, the selection process 2019/20 Indigenous Student Trustee was established.</p> <p>October 2019 – Grade 12 student Brooklyn Beaucage (Moose Deer Point First Nation) was recognized as the Indigenous Student Trustee candidate and given responsibility to help establish and lead an Indigenous Youth Circle (IYC), and to determine the student-led election process for 2020/21 trustee.</p> <p>2020/21 School Year – IYC was inactive due to COVID-19 restrictions.</p> <p>October 2021 – IYC re-established. Membership included two Indigenous student reps, with teacher leads, from each secondary school. Communication and information shared in new IYC Edsby Group and IYC Sway.</p> <p>Current Student Trustee Cecelia Darling spoke to the IYC about the Student Senate trustee election process and the role and duties of the student trustee. IYC reps discussed the role and characteristics of a</p>

	<p>trustee, and proposed that interested candidates present to the group about their interest in the trustee role.</p> <p>November 16, 2021 – Grade 11 student Allen Lewis-Trodd, attended the NNDSB Board meeting to update trustees about the status of the IYC and Indigenous Student Trustee selection process.</p> <p>November 24, 2021 – FNAC received an update from the board’s Indigenous Education Lead, where the steps the students took to decide on the Indigenous student trustee process were reviewed. FNAC offered their appreciation for all the work to develop the process in support of students.</p> <p>November 25, 2021 – Allen Lewis-Trodd (Magnetawan First Nation) presented to the IYC and was acclaimed as Indigenous Student Trustee.</p>
Recommendation:	That the NNDSB Board of Trustees appoints Allen Lewis-Trodd as the acclaimed Indigenous Student Trustee.