

COMMITTEE OF THE WHOLE

Tuesday, November 16, 2021 | **5:30 PM**

Join Zoom Meeting

<https://nearnorthschools-ca.zoom.us/j/82494206486?pwd=OGxhQldkMzZveHhadTQ4aTdVVUNTdz09>

Meeting ID:824 9420 6486

Passcode: 244540

Dial in: 1 855 703 8985

PUBLIC AGENDA

1.0 Call to Order

1.1 Land acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

1.2 Attendance

Confirmation of Quorum

1.3 Declaration of Conflict of Interest

2.0 Approval of the Agenda and Previous Minutes ✓

Motion: That the agenda for the Committee of the Whole meeting of November 16, 2021, and the minutes of the previous meeting of October 12, 2021, be approved.

3.0 In-Camera

Motion: That the Board move into a Committee of the Whole Private Session

4.0 Arise and Report

5.0 Business Arising

Nil.

6.0 New Business

6.1 Audit Committee Membership Update ✓

7.0 Adjournment

Motion: That on November 16, 2021 we do now adjourn at ____pm.



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Craig Myles, Director of Education

The October 12, 2021 **Public Session Committee of the Whole** of the Near North District School Board was held via video and/or teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Bill Steer
Louise Sargent
Nichole King
Caren Gagne, Trustee Elect
Cecilia Darling, Student Trustee

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Communications Officer
Gay Smylie, Superintendent of Education
Krista Messenger, Executive Assistant
Melanie Gray, Superintendent of Education
Tim Graves, Superintendent of Education
Seija Van Haesendonck, Superintendent of Business

Other:

Staff, media and community partners

Trustee Regrets:

Donna Breault
Rob Learn

1.0 Call to Order

Chair Aspin called the Committee of the Whole meeting to order at 6:00 pm.

1.1 Land acknowledgement

Chair Aspin read the declaration aloud.

1.2 Attendance

Attendance indicated that eight trustees are present for the meeting, including the Trustee Elect and the Student Trustee.

1.3 Declaration of Conflict of Interest

NIL

2.0 Approval of the Agenda and Previous Minutes

Chair Aspin noted a point of order for ease of the meeting, the resolution to move the agenda and minutes have been combined. Should there be any corrections to either document, the resolution will be amended and separated to capture the decision appropriately.

Motion: J. Cochrane/ A. Bottomley

That the agenda for the Committee of the Whole meeting of October 12, 2021, and the minutes of the previous meeting of September 21, 2021 be approved- **Carried.**

3.0 In-Camera

At this time, Chair Aspin advised the Committee of the Whole would be moving into a private session. Members of the public were excused and advised they would be permitted back into the meeting once the Board arose in public session.

Motion: L. Sargent/ A. Bottomley

That the Committee of the Whole move into an in-camera session. **-Carried.**

A brief pause was noted to coordinate the appropriate video conference controls.

4.0 Arise and Report

The Committee arose and reported in the public session of Committee of the Whole. A brief pause was noted to coordinate the appropriate video conference controls to permit members of the public to re-enter the virtual meeting.

6.0 Business Arising

The Chair confirmed there were no matters of outstanding business contained in the meeting minutes to bring forward.

7.0 New Business

7.1 OSBIE Director Nomination

Chair Aspin invited Director Myles to speak to this item. Trustees were referred to the attachments included in the agenda package in support of this item. Director Myles noted SBO Van Haesendonck has expressed an interest in being nominated for a seat on the OSBIE Northeast Regional Board of Directors. Together with the full executive team, Director Myles expressed his full support for SBO Van Haesendonck's nomination. It is noted that this reflects very positively on the board, under the pursuit of the strategic commitment to Excellence in Relationship Building.

It is noted that NNDSB requires a trustee to support the nomination. Chair Aspin opened for comments. Highlights noted as:

- As the Committee Chair for the Audit and Finance Committees, Vice-Chair Cochrane noted he fully supports SBO Van Haesendonck's nomination, and noted his confidence that she would represent the Board very well. It is noted that OSBIE represents 79 school boards/school authorities advocates for many things that align with NNDSB priorities (such as accountability, safe school practices, and risk mitigation strategies).
- Chair Aspin noted that previous SBOs have represented NNDSB on the OSBIE Regional Board, so there is consistency in the board's presence at that table.

With no further comments or questions raised, Chair Aspin recognized that consensus has been expressed and the Board will pass a resolution in the regular session to endorse SBO Van Haesendonck's candidacy.

7.2 OSBIE Delegate Appointment

Chair Aspin invited Director Myles to speak to this item. Director Myles referred

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trustees to the information contained in the agenda package in support of this item. Related to the item above, it is noted that individual members of OSBIE must appoint a voting delegate to cast a vote regarding the director nominations. Given that the Board has supported SBO Van Haesendonck's candidacy, she cannot be appointed as the voting delegate. The Director noted he would be pleased to accept this role in his capacity as the Board's Secretary, should an OSBIE vote be required.

Chair Aspin opened the floor for comments on this suggestion, with none rose. It is recognized that consensus has been expressed to appoint Director Myles as the OSBIE Voting Delegate on behalf of NNDSB. The Board will pass a resolution in the regular session.

7.3 Report from the W.J. Fricker Committee

Chair Aspin invited Trustee Steer to speak to this item as the Committee Chair.

Highlights of the discussion are noted as:

- Trustees referred to the report included in the agenda package to review the process the committee used to develop the final recommendation regarding the tender award.
- This recommendation was developed at a Fricker Build Committee meeting on October 5, 2021. The public session minutes of this meeting are included as an information item as part of the regular board meeting package.
- This capital project underpins the Board's commitment to innovation under the new Multi-Year Strategic Plan as the Board looks forward to providing future-oriented learning experiences that promote excellence in student achievement and well-being.
- Thanks expressed to Trustee Sargent and all members of the Fricker Build Committee for their diligence in this process.

Chair Aspin thanked Committee Chair Steer for presenting a thorough report during the in-camera session. Chair Aspin noted a consensus has been reached regarding the firm to be recommended for approval by the Board. It is noted that this item will be brought forward with a resolution during the regular Board of Trustees meeting immediately following the Committee of the Whole session.

Closing remarks offered from Director Myles to note the board is grateful to MPP Fedeli and the Ministry of Education for their contributions and recognition. Sincere words of thanks were offered to each member of the W.J. Fricker Committee for their dedication. Director Myles noted he looks forward to working with contractors and architects to get this project underway, in the best interest of NNDSB staff, families and most importantly, students.

8.0 **Motion to Adjourn**

Motion: A. Bottomley/ B. Steer

That we do now adjourn at 6:40 PM. – **Carried**

Title:	Audit Committee External Member Vacancy- Recruitment Update
Prepared by:	Audit Selection Committee
Date Submitted:	November 10, 2021
Background	<p>On October 14, 2021, G. Jodouin notified the SBO's Office that he would be resigning from his position as an external member of the Board's Audit Committee.</p> <p>As per O. Reg. 361/10, the Selection Committee was composed to recruit to fill the vacancy. Selection Committee members included Vice-Chair Cochrane, Director Myles, and SBO Van Haesendonck.</p>
Recruitment Process	<p>In order to fill the vacancy, a recruitment posting was created. This posting was placed on the Board's website, featured across social media channels, and advertised in local print media (Sturgeon Falls Tribune, the Almaguin Highlands News, and the Parry Sound North Star).</p> <p>The recruitment period was open for two weeks, October 22- November 5, 2021. The posting was refreshed throughout the two-week period and added to the board's calendar of events for added attention. Direct messages were shared with the North Bay CPA Chapter Association, the Parry Sound Chamber of Commerce, Nipissing University economics department head, Canadore College accounting department head, as well as the board's previous audit team at BDO with a request to share the volunteer opportunity within their networks.</p> <p>Candidates were directed to reach out to SBO Van Haesendonck with any questions regarding participation, and to the Director's Executive Assistant with their expression of interest.</p>
Outcome	<p>By Friday, November 5, 2021, at 4:00 PM, two applications were received. The Office of the SBO conducted an initial review of both applicants to ensure they met the eligibility criteria.</p> <p>The Selection Committee met on November 9, 2021 to review the applications. Both candidates were identified as qualified potential candidates for appointment to the Audit Committee. After a thorough discussion regarding the needs of the Audit Committee and the capacity of both candidates, a recommendation was formed to support the nomination of Mr. Jean-Marc Morin, of Mattawa, Ontario as the successful candidate to fill the external member vacancy on the Board's Audit Committee.</p>

Recommendation	That the Board of Trustees appoints Mr. Marc Morin to the Audit Committee as an External Member to fill a three-year term effective immediately and ending on November 16, 2024, as recommended by the Audit Selection Committee.
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