

# BOARD MEETING

Tuesday, October 12, 2021 | 6:30 pm

Join Zoom Meeting

<https://nearnorthschools-ca.zoom.us/j/82147536425?pwd=M0pVNndqTE5KZEpNVE96TXVsRXh4QT09>

Meeting ID: 821 4753 6425

Passcode: 394738

Dial in: 1 855 703 8985

## AGENDA

### 1.0 Call to Order

#### 1.1 Land Acknowledgement

We would like to open this meeting by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation. We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

#### 1.2 Opening Prayer by Elder

Welcome to Elder

### 2.0 Attendance

#### 2.1 Confirmation of Quorum

#### 2.2 Declaration of Conflict of Interest

### 3.0 Welcome Trustee-Elect Gagne

#### 3.1 Declaration of Office

#### 3.2 Oath of Allegiance

### 4.0 Approval of the Agenda and Previous Minutes ✓

Motion: That the agenda for the Board meeting of October 12, 2021 be approved, together with the minutes of the September 21, meeting.

### 5.0 Business Arising

#### 5.1 Menstrual Product Report ✓

## 6.0 Communication to the Board

### 6.1 Information Items

- 6.1.1 Monthly Tender Report- October 2021 ✓
- 6.1.2 Professional Development Opportunities Calendar ✓
- 6.1.3 Board correspondence ✓
- 6.1.4 CODE Summer Learning Report ✓
- 6.1.5 Canadian Centre for Child Protection (C3P) Partnership Initiative ✓

### 6.2 Director's Update- Director Myles to lead this item.

- 6.2.1 Board Report ✓

### 6.3 Chair's Remarks- Chair Aspin to lead this item.

### 6.4 OPSBA Report- Trustee Steer to lead this item.

- 6.4.1 Board Report ✓

### 6.5 Student Trustees' Update- Student Trustee Darling to lead this item.

- 6.5.1 Student Trustee Report ✓

## 7.0 Items for Decision

### 7.1 Report from Committee of the Whole Private Session

### 7.2 Report from Committee of the Whole Public Session

### 7.3 Terms of Reference- For Approval ✓

Be it resolved that the Board of Trustees of Near North District School Board approve the Director's Performance Appraisal Committee's Terms of Reference, as recommended by the Director's Performance Appraisal Committee.

### 7.4 Tender Recommendation

Whereas NNDSB has issued a formal selection process and published an RFP for this project;

And whereas the W.J. Fricker Build Committee has reviewed the report from the evaluation committee to develop a recommendation;

Be it resolved that the Board of Trustees of Near North District School Board approve the following firm for the successful award of the W.J. Fricker construction tender, as recommended by the W. J. Fricker Build Committee:

\_\_\_\_\_.

## 8.0 Committee Reports

### 8.1 Committee Meeting Minutes Presented for Information

- 8.1.1 FNAC Committee- unofficial minutes- September 16, 2021 ✓
- 8.1.2 SEAC Committee- unofficial minutes- September 16, 2021 ✓
- 8.1.3 W.J. Fricker Committee- unofficial minutes- October 5, 2021 ✓

## 9.0 Next meeting Date: November 16, 2021

## 10.0 Adjournment

- 10.1 Motion: That on October 12, 2021 we do now adjourn at \_\_\_\_\_ pm.



Jay Aspin, Chair

963 Airport Road North Bay, ON P1B 8H1  
Phone: 705.472.8170  
Website: www.nearnorthschools.ca

Craig Myles, Director of Education

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The September 21, 2021 **Public Session Board Meeting** of the Near North District School Board was held via teleconference and videoconference.

**Trustees Present:**

Jay Aspin, Chair  
John Cochrane, Vice-Chair  
Al Bottomley  
Bill Steer  
Donna Breault  
Harry Fry  
Louise Sargent  
Nichole King  
Student Trustee C. Darling

**Administrative Staff Present:**

Craig Myles, Director of Education  
Deb Bartlett, Communications Officer  
Gay Smylie, Superintendent of Education  
Krista Messenger, Executive Assistant  
Melanie Gray, Superintendent of Education  
Tim Graves, Superintendent of Education  
Seija Van Haesendonck, Superintendent of Business

**Trustee Regrets:**

Rob Learn

**Other:**

Staff, media and community partners

**1.0 Call to Order**

Chair Aspin called the meeting to order at 6:31 pm.

1.1 Land Acknowledgement

Chair Aspin read the land acknowledgement aloud.

1.2 Opening Prayer by Elder

Chair Aspin welcomed elder E. Mcleod of the Nipissing First Nation to the Board meeting. Elder McLeod offered a smudge and a prayer aloud in the Nipissing dialect of the (Ojibwe) language.

Chair Aspin thanked Elder Mcleod for her words and presence at the meeting.

**2.0 Attendance**

2.1 Confirmation of Quorum

Attendance indicated that nine trustees are present for the meeting, including the Student Trustee.

2.2 Declaration of Conflict of Interest

NIL

**3.0 Approval of the Agenda**

*Motion: 21-09-01, J. Cochrane/ A. Bottomley*

That the agenda for the Board meeting of September 21, 2021 be approved as presented. - **CARRIED.**

**4.0 Approval of Previous Minutes**

4.1 2021 06 15 Regular Meeting minutes

Trustees were referred to the meeting minutes contained in the package. The floor was opened for amendments, questions, or comments with none rose.

*Motion: 21-09-02, D. Breault/ B. Steer*

That the minutes of the Regular Board meeting held on June 15, 2021, be approved. – **CARRIED**

4.2 2021 08 05 Special Meeting minutes

Trustees were referred to the special meeting minutes contained in the package. The floor was opened for amendments, questions, or comments with none rose.

*Motion: 21-09-03, D. Breault/ B. Steer*

That the minutes of the Regular Board meeting held on August 5, 2021, be approved. – **CARRIED**

**5.0 Student Trustee Welcome**

5.1 Motion for Appointment- C. Darling

*Motion: 21-09-04, J. Cochrane/ A. Bottomley*

Be it resolved that Cecilia Darling, of Almaguin Highlands Secondary, be appointed as the Student Trustee for the 2021/2022 school year. – **CARRIED**

5.2 Oath of Allegiance

In the presence of trustees and the Board's Secretary (Director Myles), Chair Aspin read aloud the Oath of Allegiance for Student Trustee Darling. Student Trustee Darling repeated after the Chair to affirm her allegiance.

**6.0 Communication to the Board**

6.1 Information Items

*6.1.1 Monthly Tender Report- September 2021*

*6.1.2 Professional Development Opportunities Calendar*

*6.1.3 2021/2022 Board of Trustees meeting schedule*

*6.1.4 NNDSB 2021 Summer School Report*

*6.1.5 COVID-19 Management Report*

*6.1.6 NNDSB Virtual School Report*

Chair Aspin referred trustees to the board reports submitted for information as part of the agenda package for each item. The floor was opened for questions or comments with none rose.

## 6.2 Director's Update

Opening remarks to welcome the school community back and recognize the significant work that has gone into planning for the 2021/2022 school year. It is noted that NNDSB students have elected to return predominantly to in-person learning. Thanks to staff, union partners, coterminous school boards, and the health unit for their collaborative leadership. As part of his report, the Director highlighted:

- COVID-19 is all encompassing, and our teams have taken on these challenges on top of usual operations. These are very detailed and complex pathways with rapidly changing best practices, expectations, and guidance. The board will continue to take a careful, cautious approach to the operations of the organization based upon the guidance of the Ministries of Education, and Health and adjust accordingly throughout the course of the school year when it is needed.
- In follow-up to the Board's decision in the Spring on the Trout Mills property, the timeline for preferred partners to express interest has closed. The Director's Office is proceeding through the next steps in the regulation to approach the Ministry for approval on the sale. Trustees will continue to be kept apprised of any developments.
- Review of the special recognition days to note the meaningful ways the school community will be honouring the National Day for Truth and Reconciliation on September 30, 2021.
- Closing remarks offer to thank trustees for their continued support of NNDSB's mission vision and values. Board service is one of the toughest volunteer roles, and trustees are recognized for their dedication and commitment throughout the year and particularly in the summer when there has usually been a break.

### MYSP Progress Update:

The Director provided an update on the implementation progress of the Multi-Year Strategic Plan (MYSP), following its approval at the June 2021 Board of Trustee Meeting. Highlights of the verbal report are noted as:

- The August conference for Principals, Vice Principals and Managers marked the official launch of the MYSP to board and school level leaders and reinforced the alignment of improvement plans in all areas of the board to the four priorities of the MYSP.
- A significant piece to the implementation plans is to ensure all staff are aware of the vision, mission and value statements of the MYSP and to understand the alignment of all strategic plans to the four priorities. School administrators and Managers were instructed to share the MYSP with staff. The presentation has been loaded to the staff training platform for any staff who missed the introduction.
- The launch of the MYSP was followed by the introduction of the 2021-26 Board Improvement Plan for Student Achievement and Well-being (BIPSAWB) which was followed by the launch of the new School Improvement Plan for Student Achievement and Well-being (SIPSAWB) format which supports schools in aligning key goals for numeracy, literacy, human rights, equity and well-being and student pathways to the four priorities of the MYSP
- The new Department Improvement Plan for Student Achievement and Well-being (DIPSAWB) was introduced and will be further explored at upcoming

- managers' meetings.
- This focus on coordination and saturation across all levels, together with a systemic rollout ensures that the MYSP will maintain its relevance and effect on all staff.

Chair Aspin thanked the Director for the report and opened the floor for comments, with none rose.

### 6.3 Chair's Remarks

The Chair shared remarks regarding board and community engagement initiatives as part of the conversation following the Director's Remarks. Chair Aspin's remarks centered on:

- Recognition that the board has been mentioned in several meaningful ways in the Ontario Ombudsman's 2020/2021 Annual Report. Trustees referred to the report contained in the package. Note that the Ombudsman's Office acknowledged the progress made by NNDSB regarding the Special Advisor's recommendations. Trustees can also take pride in how NNDSB was one of the boards with the lowest number of cases brought forward- with one.
- Trustees acknowledged for their cooperation with the communication protocol. Forwarding correspondence to the Chair to share with the Director's Office ensures inquires and questions are answered consistently and efficiently.
- Chair Aspin was pleased to meet with MPP Fedeli to recognize the government's investment in ventilation. A photo opportunity was held last week at MPP Fedeli's invitation. Further engagement with MPP Fedeli is planned for tomorrow, noting that trustees have been invited to attend a virtual event with MPP Fedeli and Minister Lecce to recognize the investments in the W.J. Fricker project.
- Trustees referred to the COVID-19 Immunization Disclosure Policy information contained in the agenda package. It is noted in the document that this applies to school board trustees and Chair Aspin advised it is an important demonstration of leadership to the school community that trustees comply. Trustees may reach out to the Director's Office for any support to complete the attestation and contact the Chair with any questions or concerns.

Trustees received Chair Aspin's report with thanks.

### 6.4 OPSBA Report

The Chair invited Trustee Steer to lead the Board through this item. Trustee Steer provided a verbal report to note:

- The OPSBA monthly professional development opportunities will be resuming. Trustees are encouraged to attend.
- Note a letter from OPSBA President Abraham is included in the agenda package, with a recommendation that the Board approves the annual fee.

Director Myles highlighted the contributions from Trustee Steer on behalf of NNDSB mentioned in the OPSBA's Annual Report. It is noted that "environmental" has been added to the mission statement, which was an initiative that began at the Board of Trustee level by Trustee Bottomley.

The Chair thanked Trustee Steer for his report and diligence in continuing to represent NNDSB at the provincial level.

#### 6.5 Student Trustee's Update

The Chair invited Student Trustee Darling to speak to this item. Student Trustee Darling referred trustees to the report shared as part of the agenda package. Highlight shared regarding how schools have begun to show their spirit with themes of school colour days during the first weeks. NNDSB has launched a new "Student Voice" project on the website. This dedicated webpage provides a space for students to share and highlight their work, ideas, thoughts and events with others. Student Trustee Darling has created content in the form of an introduction video to share about the student trustee role and encourage other students to participate.

The Chair thanked the Student Trustee for her report.

### **7.0 Items for Decision**

#### 7.1 Report from Committee of the Whole- Private Session

Chair Aspin provided an overview of the trustee recruitment process that began following the resignation of H. Fry as the NNDSB Trustee in Zone 2. At the August meeting, it was determined that the seat would be filled by appointment and the Board approved the application process, noting preference would be given to in-zone candidates. It is noted that this is consistent with direction from the OPSBA as well.

Candidates were invited into the Board's Private Session meeting to discuss their interest. It is noted that consensus was achieved during the In-Camera session that will be confirmed as a motion.

*Motion: 21-09-05, B. Steer/ A. Bottomley*

Whereas the NNDSB Board of Trustees has confirmed a vacancy in zone 2 as a result of a trustee resignation dated June 30, 2021;

And whereas the NNDSB Board of Trustees engaged in a thorough community engagement to seek applications for a replacement trustee;

Be it resolved that Caren Gagne of Rutherglen be appointed as the trustee representing zone 2 for a term to begin immediately and close on November 14, 2022 in alignment with all elected school board trustees. – **CARRIED UNANIMOUSLY**

Chair Aspin thanked D. Allison for his expression of interest and encouraged him to seek candidacy in the next election. D. Allison congratulated Trustee-Elect Gagne on her appointment. Trustee Elect Gagne accepted the appointment and expressed gratitude to the Board of Trustees for their confidence.

#### 7.2 Administrative Guideline- Expressed Approval

Director Myles was invited to speak to this item. Trustees were referred to the report contained in the agenda package seeking trustee approval to expedite public consultation on administrative guidelines. The floor was opened for questions or comments. Point raised by Trustee Steer that the proposed approach is consistent with the Board's

strategic commitment to excellence in communication. No further questions or comments were noted.

*Motion: 21-09-06, J. Cochrane/ D. Breault*

Be it resolved that the Board of Trustees provides expressed approval to Executive Council to proceed to the public consultation period for all Administrative Guidelines once approved for review by Executive Council. – **CARRIED UNANIMOUSLY**

### 7.3 NNDSB Bylaw BL-122: Extraordinary Circumstances- Approval

Trustees referred to the draft bylaw included in the package. It is noted that the pandemic has highlighted a myriad of unique circumstances that require flexibility in decision-making. The draft bylaw presented for consideration is intended to be a tool that the Board can use in support of efficient governance. Review of similar processes adopted by municipalities and other school boards. The floor was opened for comments:

- Support expressed by Vice-Chair Cochrane, noting he is familiar with this approach from his time as a trustee of Cambrian College.
- Comment from Trustee Sargent to note support, with a suggestion for trustees to be apprised promptly when the bylaw is used in lieu of the decision being presented at a subsequent board meeting.
  - Clarification from Director Myles to note this could be implemented by the communication protocol as an added layer of accountability in addition to the item coming forward for ratification at a subsequent meeting.
  - Acceptance from trustees on this approach.

No further comments or questions to note. With the inclusion of the amendment as discussed, a motion was called.

*Motion: 21-09-07, J. Cochrane/ B. Steer*

Be it resolved, that the NNDSB Board of Trustees approves the addition of Bylaw 122 to the Governance Manual, effective September 21, 2021. – **CARRIED UNANIMOUSLY**

### 7.4 OPSBA Annual Dues

*Motion: 21-09-08, B. Steer/ L. Sargent*

Be it resolved, that the Board of Trustees for the Near North District School Board approve the 2021/22 Ontario Public School Boards' Association membership fees. – **CARRIED.**

### 7.5 Statement by Treasurer ✓

*Motion: 21-09-09, B. Steer/ L. Sargent*

That the Board approves the Statement by Treasurer regarding Borrowing for Current Expenditures. – **CARRIED.**

It is noted that the time is quickly approaching 8:00 PM, therefore as a point of order- Trustee Steer tabled a motion for extension to ensure the remaining agenda items may be discussed.

Chair Aspin accepted the motion and called for a seconder to extend the meeting for an additional 5 minutes.

*Motion: 21-09-10, B. Steer/ D. Breault*

That the Board approves the extension of the meeting to 8:05 PM. – **CARRIED.**

**8.0 Committee Reports**

8.1 Committee Meeting Minutes Presented for Information

- 8.1.1 SEAC Committee- June 17, 2021
- 8.1.2 Parry Sound Build Committee- August 3, 2021
- 8.1.3 W. J. Fricker Build Committee- August 25, 2021

Chair Aspin referred trustees to the committee minutes included for information purposes. The floor was opened for questions or comments with none rose.

**9.0 Next Meeting Date**

Chair Aspin confirmed the Board of Trustees would meet next on Tuesday, October 12, 2021.

**10.0 Motion to Adjourn**

*Motion: 21-09-11, J. Cochrane/ A. Bottomley*

That we do now adjourn at 8:03 pm. – **CARRIED**

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**Jay Aspin**  
Chair

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**Craig Myles**  
Director of Education

**RESOLUTION SUMMARY**

<b>21-09-01</b> J. Cochrane A. Bottomley	That the agenda for the Board meeting of September 21, 2021 be approved as presented. - <b>CARRIED</b>
<b>21-09-02</b> D. Breault B. Steer	That the minutes of the Regular Board meeting held on June 15, 2021, be approved. – <b>CARRIED</b>
<b>21-09-03</b> D. Breault B. Steer	That the minutes of the Regular Board meeting held on August 5, 2021, be approved. – <b>CARRIED</b>
<b>21-09-04</b> J. Cochrane A. Bottomley	Be it resolved that Cecilia Darling, of Almaguin Highlands Secondary, be appointed as the Student Trustee for the 2021/2022 school year. – <b>CARRIED</b>

**Minutes of the Public Session Board Meeting of the Near North District School Board held September 21, 2021**

<b>21-09-05</b> B. Steer A. Bottomley	Whereas the NNDSB Board of Trustees has confirmed a vacancy in zone 2 as a result of a trustee resignation dated June 30, 2021; And whereas the NNDSB Board of Trustees engaged in a thorough community engagement to seek applications for a replacement trustee;  Be it resolved that Caren Gagne of Rutherglen be appointed as the trustee representing zone 2 for a term to begin immediately and close on November 14, 2022 in alignment with all elected school board trustees. – <b>CARRIED UNANIMOUSLY</b>
<b>21-09-06</b> J. Cochrane D. Breault	Be it resolved that the Board of Trustees provides expressed approval to Executive Council to proceed to the public consultation period for all Administrative Guidelines once approved for review by Executive Council. – <b>CARRIED UNANIMOUSLY</b>
<b>21-09-07</b> J. Cochrane B. Steer	Be it resolved, that the NNDSB Board of Trustees approves the addition of Bylaw 122 to the Governance Manual, effective September 21, 2021. – <b>CARRIED UNANIMOUSLY</b>
<b>21-09-08</b> B. Steer L. Sargent	Be it resolved, that the Board of Trustees for the Near North District School Board approves the 2021/22 Ontario Public School Boards' Association membership fees. – <b>CARRIED.</b>
<b>21-09-10</b> B. Steer D. Breault	That the Board approves the extension of the meeting to 8:05 PM. – <b>CARRIED.</b>
<b>21-09-11</b> J. Cochrane A. Bottomley	That we do now adjourn at 8:03 pm. – <b>CARRIED</b>

<b>Title:</b>	<b>Menstrual Product Access in NNDSB Schools</b>
<b>Contact:</b>	Superintendent Timothy Graves /Equity Lead Principal Karen Waller
<b>Date Submitted:</b>	Board Meeting October 12, 2021
<b>Mandate</b>	Excellence in Teaching and Learning
<b>Background</b>	<p>The Ontario Student Trustee Association (OSTA-AECO) requested student trustees bring forward the suggestion to write a letter detailing the need for menstrual product funding and how it would benefit schools. In June, Student Trustee Paradis provided a link to a letter sent by the Toronto District School Board regarding the need for this funding, that was shared with NNDSB Trustees.</p> <p><a href="#">Link to Letter to Minister of Education</a></p> <p>NNDSB trustees passed a resolution to direct administration to provide a report for the Board’s consideration.</p>
<b>Research Findings</b>	<p><b>Information shared by <a href="#">OSTA-AECO</a>:</b></p> <p>“Governments and school boards across Canada have begun to tackle this issue by providing access to menstrual products within schools, thereby breaking down an uncontrollable barrier to student participation. In Ontario, the initiative to provide menstrual hygiene products within school washrooms has been fully or partially implemented in the Waterloo Region District School Board, the Thames Valley District School Board, and the Toronto District School Board.”</p> <p>“Providing menstrual hygiene products to students who menstruate in a fully-accessible manner opens doors for students to attend school and extracurricular activities without the fear of sanitation barriers or stigma. By jumpstarting a centralized fund, the Ontario government would have an opportunity to follow in the footsteps of local governments and ensure greater equity of access for menstrual products in school boards across Ontario.”</p> <p>Further to this information there are a number of other School Boards that have begun this work: <a href="#">Halton District</a>, <a href="#">Simcoe County Catholic District</a>, <a href="#">Simcoe County District</a>, <a href="#">Upper Canada District</a>, <a href="#">Greater-Essex County District</a>, <a href="#">Ottawa Carleton District</a>, and <a href="#">Bluewater District</a>, <a href="#">Limestone District</a>.</p> <p>A group, which includes all <a href="#">four of Ontario’s main teacher unions</a> contributed to a letter that was spearheaded by the Toronto Youth Cabinet urging the provincial government to provide free menstrual</p>

products in all publicly funded schools. This group also noted that British Columbia, Nova Scotia and Prince Edward Island offer free menstrual products to all students.

### ***NNDSB Menstrual Product Access***

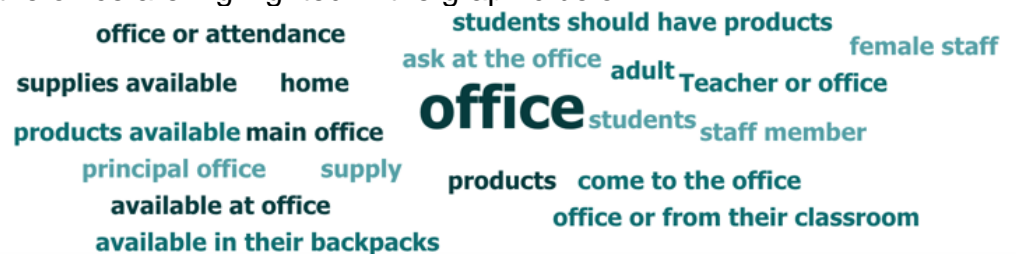
NNDSB Administrators were asked to complete a survey that would provide insight into access to menstruation products in their respective schools.

- 94% of schools took part in the survey
- Of those schools taking part in the survey only two schools indicated they had feminine product dispensers in their washrooms
- Of the two schools with dispensers, these dispensers were located in female washrooms only.

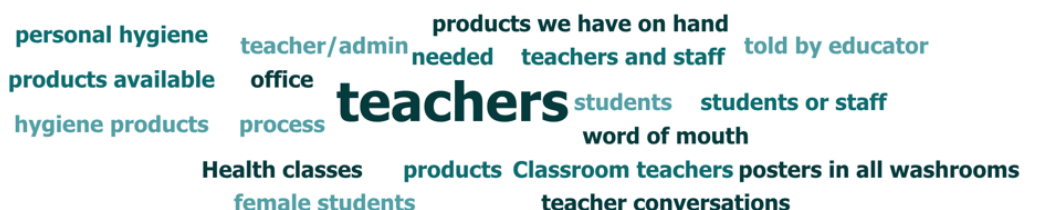
Administrators were asked to provide information on how students access menstrual products, how students were made aware of the process to obtain menstrual products, how products were supplied to their school and if there was anything else they would like us to know about this topic.

### ***Summary of Findings:***

65% of respondents indicated that students access feminine hygiene products at the office. It was also important to note that many responses shared that students needed to ask for access. Additional responses to the office are highlighted in the graphic below:



42% of respondents shared that students were made aware of how to access feminine hygiene products through their teachers. Additional responses are highlighted in the graphic below:



When asked how menstrual products were supplied, the majority of schools indicated that products were either free from a supplier/partner or they were donated. Nine schools indicated they purchased supplies for students.

Respondents shared additional information they felt was important for us to know in regards to menstrual product access:

- Where do we get free products/donations?
- Interested in knowing what better practices may be out there to access products;
- Looking for ideas that aren't stigmatizing or uncomfortable for young teens;
- Inquiry from parents about disposal units for used products other than the large disposal bin located in washrooms

Representatives from two of our Coterminous Boards shared information. Scolaire public du Nort-Est de l'Ontario indicated that schools purchase from their operational budget and distribute as needed. Conseil scolaire catholique Franco-Nord indicated that products are located at the office for students to access when required and that products are purchased out of school budgets.

The board's Health and Safety Maintenance Coordinator reached out to facilities supervisors to determine the number of student washrooms in schools (junior grades and up would access): male (75), female (76), gender neutral (128).

Potential Costs:

[Citrón Flyer](#)

Machine Costs: Range between 329.69 and \$418.00 per dispensing machine. Costs vary depending on size and the quantities it can hold.

<https://www.hospeco.com/product/EVNT4>

**Potential Start Up Costs for Dispensers:**

Product /Dispenser	Quantity	Price /Tax
Evogen® EV4 Mini No-Touch Menstrual Care Dual Vendor (EVNT4) (White)	1	\$329.69 per dispenser
<b>All Washrooms</b>	<b>279</b>	<b>\$104,000.00</b>
<b>Female Washrooms</b>	<b>76</b>	<b>\$28,300.00</b>
<b>Gender Neutral Washrooms</b>	<b>128</b>	<b>\$47,700.00</b>
<b>Gender Neutral + Female</b>	<b>204</b>	<b>\$76,000.00</b>

	<b>Potential Product Costs:</b>						
	Schools	Number of Schools	Quantity: Pads 500/case (# of Cases)	Costs/Pads \$79.95/case	Quantity: Tampons 250/case (# of Cases)	Costs/Tampons \$145.95/case	Total Costs
	K-6	10	2/school	\$1600	0/school	\$0	\$1600.00
	K-8	17	2/school	\$2720	2/school	\$5000	\$7720.00
	7-12	7	4/school	\$2250	4/school	\$4100	\$6350.00
	<b>Totals</b>	<b>34</b>		<b>\$6570</b>		<b>\$9100</b>	<b>\$15670.00</b>
	<p><a href="#">ULINE Dispensers</a> Costs: \$313/ machine</p>						
<b>Recommendation:</b>	Based on all the information and data collected, we do recommend the board provide a letter of support to the ministry detailing the need for menstrual product funding and how it would benefit our schools.						

NNDSB Monthly Tender Report- October 2021

Closing Date	Project	Location	Bidders Submitting Bids	Awarded to	Net Award	Tax	Total	Budget	Contract	Rational
September 23, 2021	NNDSB 2021-020, New Elementary School Buld	Fricker Site	Kenalex Construction Co. Ltd., Venasse Building Group Inc.	TBD			\$0.00			Scoring matrix
August 26, 2021	NNDSB 2021-022, Gym HVAC Upgrades	West Ferris	Mike Witherell Mechanical Ltd. Venasse Building Group Inc. Kenalex Construction Co. Ltd.	Venasse (pending)	\$755,000.00	\$98,150.00	\$853,150.00			Low bidder

<b>Notes:</b>	
NNDSB 2021-020:	Bid has not been awarded but has closed. This bid is currently being evaluated and awaiting approval.
NNDSB2021-022:	Low bidder is Venasse however budgets are currently being reviewed to determine if this project can be awarded.

# PD Opportunities Calendar

<b>Title:</b>	<b>October 2021 Trustee Professional Development Opportunities Calendar</b>
<b>Scheduled Opportunities</b>	<p>OPSBA offers online lunchtime speakers and professional development sessions for trustees.</p> <p>A number of previous OPSBA sessions have been recorded and may be viewed here:</p> <p><a href="https://www.opsba.org/events-and-publications/public-education-symposium/">https://www.opsba.org/events-and-publications/public-education-symposium/</a></p>
<b>Ongoing Opportunities</b>	<ul style="list-style-type: none"> <li>• Ontario Public School Board Association’s “Trustee Development Program” modules <a href="https://modules.ontarioschooltrustees.org/">https://modules.ontarioschooltrustees.org/</a></li> <li>• Ministry of Education governance resources <a href="http://www.edu.gov.on.ca/eng/policyfunding/leadership/govern_resources.html">http://www.edu.gov.on.ca/eng/policyfunding/leadership/govern_resources.html</a></li> <li>• Trustee election resources <a href="http://www.edu.gov.on.ca/eng/trustee-elections/index.html">http://www.edu.gov.on.ca/eng/trustee-elections/index.html</a></li> <li>• Canadian School Boards Association (CSBA) School District Governance-Theoretical and Conceptual Foundations <a href="https://www.cdnsba.org/governance-resources">https://www.cdnsba.org/governance-resources</a></li> </ul>
<b>Registration Support</b>	<p>Trustees may reach out to Krista Messenger via email at <a href="mailto:krista.messenger@nearnorthschools.ca">krista.messenger@nearnorthschools.ca</a> for registration support if they are unsuccessful in self-registering by following the links above, or to request printed copies of the material to review, where available.</p>

**From:** Susan Weinberg <[SWeinberg@opsba.org](mailto:SWeinberg@opsba.org)>  
**Sent:** Wednesday, September 29, 2021 12:48 PM  
**To:** Jay Aspin <[Jay.Aspin@nearnorthschools.ca](mailto:Jay.Aspin@nearnorthschools.ca)>  
**Subject:** RE: Personal - Susan Weinberg

Thank you for your kind words Jay!  
It is most appreciated!  
Susan

**From:** Jay Aspin [<mailto:Jay.Aspin@nearnorthschools.ca>]  
**Sent:** September 9, 2021 2:17 PM  
**To:** Susan Weinberg <[SWeinberg@opsba.org](mailto:SWeinberg@opsba.org)>  
**Cc:** ALL-TRUSTEES <[All-Trustees@nearnorthschools.ca](mailto:All-Trustees@nearnorthschools.ca)>; [al.bottomley@gmail.com](mailto:al.bottomley@gmail.com); Myles, Craig <[Craig.Myles@nearnorthschools.ca](mailto:Craig.Myles@nearnorthschools.ca)>; Abraham, Cathy <[cathy\\_abraham@kprdsb.ca](mailto:cathy_abraham@kprdsb.ca)>; Rusty Hick <[RHick@opsba.org](mailto:RHick@opsba.org)>  
**Subject:** Re: Personal - Susan Weinberg

Hi Susan,

I certainly wish to extend you a sincere thank you for all you have done for the trustees in our province.

You have always been there for us in your quiet, efficient and fun-loving way which made working with OPSBA such a pleasure.

I know I join with many members of our board in congratulating you on your retirement and wishing you the very best in health, happiness and enjoyment during your next chapter.

All the best Susan!

Sincerely,

Jay

**Jay Aspin**  
**Chair**

963 Airport Rd, North Bay, P1B 8H1

Tel: 705.472.8170

[Jay.Aspin@nearnorthschools.ca](mailto:Jay.Aspin@nearnorthschools.ca)



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**From:** Susan Weinberg <[SWeinberg@opsba.org](mailto:SWeinberg@opsba.org)>  
**Sent:** Thursday, September 9, 2021 12:43 PM  
**To:** Susan Weinberg <[SWeinberg@opsba.org](mailto:SWeinberg@opsba.org)>  
**Subject:** Personal - Susan Weinberg

This email message originated from a sender outside of our organization. Do not reply, click links or open attachments if you do not recognize the sender (or senders email address) and know the content is safe.

To: All Northern Region Trustees and Directors of Education

It is with mixed emotions that I write to let you know I am retiring. I couldn't leave without letting you know how much I've enjoyed working with you all, as staff support for the Northern Region, during my time at OPSBA. I'm indebted to you for teaching me so much about Northern Ontario – both the beauty of the landscape as well as the difficulties you face.

I want to take this opportunity to thank each of you for all you do for students and their families in Northern Ontario.

My best wishes to each of you for the future – health and happiness always.

Sincerely,

Susan

[Susan Weinberg](#)

Professional Development Coordinator  
Ontario Public School Boards' Association  
416-340-2540

---

**Head Office**

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September 28, 2021

Ms. Nancy Jacko  
Chairperson, Board of Health  
North Bay Parry Sound District Health Unit  
345 Oak St West  
North Bay, ON P1B 2T2

Dear Ms. Jacko:

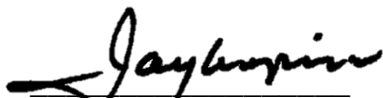
On behalf of the Board of Trustees for Near North District School Board, I am writing to express sincere gratitude to the Board of Health and the senior administration of the North Bay Parry Sound District Health Unit for the leadership displayed throughout the pandemic.

As the governing body responsible for establishing the strategic directions and policy in response to the health needs of our community, you would have been very hard pressed to anticipate a global pandemic when appointed in 2019. However, it is not the anticipation of an event that prevents it from becoming a crisis, but also your reaction to it. As community members and as trustees of the board, we recognize every effort of sincere dedication toward stewarding our community through this pandemic.

The expertise provided by health unit staff together with the continued engagement with coterminous school boards alongside NNDSB as we continue to navigate COVID-19 is essential to ensure all students, their families remain as safe as possible in schools across our region. This also embodies the true spirit of collaboration, a shining example of your core values.

Once again, please accept my highest regards for the health unit's tremendous work under the leadership of the Board of Health in our community.

Yours sincerely,



Jay Aspin  
Chair, Board of Trustees

CC: Board of Trustees, Near North District School Board

<b>Title:</b>	<b>2021 Summer Learning Program</b>
<b>Contact:</b>	Stephen Krause
<b>Date Submitted:</b>	October 5, 2021
<b>Mandate:</b>	<p>This report is intended to provide a board update related to 2021 Summer Learning Program (SLP) for students in Grades 1-8. The virtual program took place from July 5 – July 23, 2021, with 3 hours of teacher-led instruction daily.</p> <p>SLP has an annual mandate to design engaging programming for individual students' mathematics/literacy knowledge and skill acquisition. This serves all children but especially those who may need the additional support. This year due to the Covid-19 Pandemic the focus was particularly relevant and critical as students completed the 2020-2021 school year in a variety of learning contexts. Also unique to this year, was programming designed to prepare intermediate students for success as they enter the secondary panel and the new de-streamed Grade 9 mathematics curriculum.</p>
<b>Background:</b>	<p>Despite the loss of approximately 2/3 of registered students when mandated to pivot to a remote/virtual Summer Learning Program in late June, there were 90 students in Grades 1-8 who participated in this year's programming. Three coordinators worked with 31 educators including teachers, educational assistants, and child development counsellors to support mental health, well-being and math and literacy knowledge and skill acquisition.</p> <p>The success of this year's program is directly related to the strong programming foundation established in recent years.</p> <p>This Year's Summer Learning Program included 3 camps:</p> <ul style="list-style-type: none"> <li>• <b>Camp Connect:</b> An online community for young learners: Students in grades 1-5 are invited to access small group (online) experiences that promote resilience, well-being, social interaction, and grow literacy and numeracy skills through fun and engaging activities. Campers will have opportunities to engage with educators, interact with other children and learn from community guests. Camp Connect will respond to the interests and abilities of children, leveraging curiosity and enabling authentic exploration and learning... ...technology is provided.</li> <li>• <b>Reel Writers:</b> An online community for intermediate learners: Students in grades 4-6 are invited to access (online) learning experiences that promote resilience, well-being, social interaction, and grow literacy skills through the lens of 'filmmaker'. REEL Writers will provide opportunities to engage with educators, interact with student filmmakers and learn from community guests. REEL Writers will respond to the interests and abilities of students, leveraging</li> </ul>

curiosity and enabling authentic exploration and learning through writing, fine art, photography and video.

- **I Cubed - Investigate! Invent! Innovate!** An online community for intermediate learners: Students in grades 7-8 are invited to access (online) learning experiences that promote resilience, well-being, social interaction, and grow learning skills through the lens of ‘innovator and inventor’. I3 will respond to the interests and abilities of students, enabling authentic exploration and learning through science, technology, engineering, arts and math... or “STEAM”! Virtual and “real-world” experiences are designed to support students in developing skills and confidence to promote success as they transition to secondary school.

## Highlights

- One of the biggest successes of the Summer Learning Program was NNDSB’s commitment to the well-being of children, by providing a rich staff-to-child ratio, including two *Child Development Counselors* and four *Educational Assistants*. A comprehensive plan for the mental health and well-being of families was implemented, for self-regulation instruction and 1:1 camper support, as needed. In some cases, those staff members were able to share child history and supportive strategies, for example, before camp a CDC identified a learner who struggled in school this past year whose mother packed daily jokes in his lunch to share with the class. Camp staff immediately responded and carried out the routine for camp. On the last day of camp, this child said, “I’m not leaving! I’m dead serious!” A parent commented on their child “B had such a great time with you all. Thank you for this opportunity. B is all about making energy bites and wants to learn about making other things in the kitchen. It was a great uplift to his mental health to be able to connect with the staff and other students.” Invitations were sent out to families to participate in “Breathe and Think Through,” a 5-week program to focus on self-awareness, problem solving, calming, and coping strategies.
- Collaboration with community partners was essential to maximizing learner engagement. **Perry McLeod-Shabogesic** shared Indigenous stories about the land and Anishinaabe Peoples for varying ages with all family members encouraged to participate. **Science North** delivered online workshops and presentations to Primary and Junior students with a focus on respect for animals and nature, and coding using current and relevant apps (Scratch Jr.). **An NNDSB all-female young innovator team** gave a presentation on their innovation, their journey, and the current status of their project to the I3 group and a **Metis perspective on the innovation of fire building** was also shared with the I3 students. **Canadore College Staff** participated with multiple presentations and pre-recorded

sessions (iCamp overview and tour for I3, College Media Tour and overview of Media programs for Reel Writers). *Some reluctant campers began attending camp solely due to their interests being connected with NNDSB's collaboration with community partners.*

- Families were engaged prior to camp and frequently throughout the camp via phone calls, email and text messages. Staff strived to streamline communication and maintain a positive school/home connection, which resulted in increased trust and openness between the school and the learner. Families felt supported by a collaborative effort by Board employees: Information Technology department, Program Principals, School Principals, SLP Coordinators, and SLP Instructors.
- The learning materials provided to the students through SLP backpacks distributed prior to camp were varied and comprehensive and very well received by the students and families. These items were different depending on the camp, but included playing cards, modeling clay, dice, measuring spoons and/or cups, paper, pencils, colouring materials, watercolour sets, desk organizer/house/vehicle building kits (donated by Home Depot), whiteboard, clipboard, applesauce, \$20 grocery store gift cards (donated by Community Living), new NNDSB iPads loaded with camp specific apps, charging bricks and cables, microphones (RW), and lights (RW). NNDSB gifted most of these items (except for the Ipads) to families to support future learning, engagement and enhance well-being.
- On the second last day of camp, all parents received an invitation created on [www.canva.com](http://www.canva.com) to celebrate the learning and joy of their child on the last day of camp. The celebration was recorded, and the link was posted to the LMS "News" page. Each camp's celebration was unique and heartfelt, with slideshows, iMovie, awards, student beats made from Groove Pizza, highlighting student voice, enjoyment, literacy and numeracy successes and positive well-being and inclusion in the learning. Campers learned the similarities and differences between Camp CONNECT, Reel Writers, and I3, inspiring further learning and curiosity for September and the next Summer Learning Program.

### **Effectiveness**

Through pre and post literacy and mathematics assessments, teacher observations and conversations, student surveys and parent feedback - maintenance of learning or growth was demonstrated by the students. Data was collected throughout the camp for reading, writing, math and well-being, but most importantly, the same diagnostic was used in Week 1 and again in Week 3. This data represents the growth and/or maintenance of academic skills. Each learner had a "Documentation of the Learning" file for all staff to collaborate on in *OneNote*, along with notations on well-being.

In addition to the literacy and mathematics learning, transferable skills for students include confidence in learning, familiarity and confidence with various electronics and learning platforms, having a Growth Mindset, making relationships in quick timeframes, and having a joyful experience in a virtual environment.

**Plans for Future Consideration**

- Early planning, collaboration and funding will lead to increased engagement, professional development, and success.
- The SLP serves as a way for the student learning trajectory to continue throughout the summer.
- The SLP promotes positive parent-school relationships, professional development, and leadership opportunities for all educators within the school system.

The Summer Learning Program Coordinators (Elizabeth Gribbon, Sonya Doyle and Rob Roy) have created the following Sway presentation for your review.



## Summer Learning Program 2021

Program team begins planning for staffing, program expectations and ways to enhance learner experience.

[Go to  
this  
Sway](#)

**Recommendation:**

That the Near North District School Board receive the 2021 Summer Learning Program Report.

# BOARD REPORT

<b>Title:</b>	<b>Partnership with the Canadian Centre for Child Protection</b>
<b>Contact:</b>	Superintendent Smylie
<b>Date Submitted:</b>	September 24, 2021
<b>Mandate:</b>	Pursuant to PPM 166 “Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols” all school boards in Ontario must establish and follow a protocol for the response to suspected sex trafficking occurrences. Part of this protocol requires that educators be trained to understand the historical and social context of sex trafficking and implement prevention strategies that are responsive to the needs of students.
<b>Information:</b>	<p>The Safe Schools Team of NNDSB has partnered with the Canadian Centre for Child Protection (C3P) to ensure that all staff receive the training they require to identify the signs of sex-trafficking, safely respond to disclosures, be culturally relevant and response to diverse student populations and support the immediate physical and emotional safety needs of students. Training will include how to respond to immediate dangers and the need to avoid certain actions that could make an individual’s situation worse or more unsafe.</p> <p>This training will be accomplished through C3P’s <i>Commit to Kids Child Sexual Abuse Prevention Training</i>. This 2.5 hour certificate level training will empower all adults who work with children and youth to become protective adults. Additionally, NNDSB will be provided with guidance, resources and templates from C3P to support the creation of child protection policies.</p> <p>Furthermore, all educators will have access to the <i>Kids in the Know</i> program, which includes both online and print materials that are tailored to suit the developmental readiness of students from Kindergarten to Secondary school. There are multiple lessons per grade, which are available in English, French and some Indigenous languages and are directly related to learning objectives found in the Ontario Health and Physical Education curriculum. Through this partnership, all NNDSB educators have access to these resources for 3 years.</p> <p>During the September 2, 2021 professional development day, all NNDSB staff were provided with an overview of the C3P resources, along with information regarding PPM 166, and the unique role the education sector can play in the prevention of sex trafficking. Due to daily contact with kids, educators are well poised to identify the cues and safely intervene if they suspect a student is involved in trafficking. During that professional development session, staff were provided with time to further explore</p>

	<p>these resources and <i>Kids in the Know</i> kits (which contain print resources) were distributed to all schools the week of September 7, 2021.</p> <p>NNDSB and C3P value the important role that parents play in promoting safe environments and healthy relationships for our students. As such, we are pleased to welcome C3P back again this year to host a virtual parent information night during our annual Bullying Awareness and Prevention week. This event will take place November 17, 2021 with additional information and registration links coming soon. C3P will also be making their Parent publications available for distribution during school events, such as the November 18, 2021 parent teacher information night.</p>
<p><b>Formal Thanks:</b></p>	<p>These resources were made available for all NNDSB staff through funding received as part of the <i>Ontario Provincial Strategy to Protect Children from Sexual Exploitation on the Internet</i> and support from the Ontario Provincial Police. On behalf of the Safe Schools Team, we would like to thank the Canadian Centre for Child Protection for their generous support and look forward to growing this partnership.</p>

<b>Title:</b>	<b>Director's Update</b>
<b>Contact:</b>	Craig Myles, Director of Education
<b>Date Submitted:</b>	Board Meeting October 12, 2021
<b>Welcome</b>	<p>We continue to work very hard to ensure student success as our school year unfolds. October represents many days of appreciation that are relevant to Near North District School Board (NNDSB). Contemporary education incorporates the knowledge, skill set and labour of many groups, and NNDSB is fortunate to have outstanding staff across many professions. Each professional group brings substantial depth and breadth of expertise to the board. Together with the Chair of the Board, this gratitude and recognition have been shared with staff this month in honour of the work carried out each day in service to students.</p>
<b>Program Updates</b>	<p><u>Thrive Implementation Success:</u>          NNDSB continues to ensure compliance with the instructions issued by the Office of the Chief Medical Officer of Health which mandates all district school boards to achieve 100% vaccination policy compliance. Part of this compliance involves the use of a third-party application, ThriveHealth.</p> <p>NNDSB has been recognized by the application provider for developing an implementation procedure that is one of the most effective across Canada. ThriveHealth has reached out to see if NNDSB would support the Government of the Northwest Territories by sharing the board's approach.</p> <p>This work demonstrates action towards the board's strategic commitment to excellence in innovation. Thanks is expressed to the HR and IT departments under the leadership of SBO Van Haesendonck for their excellent work that has brought national recognition to the board.</p> <p><u>SAWB Resource Alignment:</u>          Executive Council and the Officer of Corporate Affairs are working to finetune student achievement and well-being (SAWB) budget alignment processes. This work ensures board funds are aligned to initiatives that support students in the most effective and efficient manner. This work continues to be a priority for the board and will be developed further as part of the leadership framework.</p> <p><u>School Board Communications Handbook</u>          In support of the board's commitment to excellence in communication, NNDSB's Communications Department has designed a handbook to</p>

	<p>provide consistency across all schools and the board with information about social media, updating and maintaining school websites, and engaging with news media. Also included within the handbook is the board's newly created writing style guide to help provide consistency across the school district.</p>
<p><b>Administrative Guidelines for consultation</b></p>	<p>Following the Board's approval at the meeting on September 21, 2021 for administrative guidelines to proceed to public consultation once reviewed by Executive Council, the team has initiated this process. This list will be included as a standing item on the Director's report to the board as requested by trustees to ensure they are kept apprised.</p> <p>Draft Administrative Guidelines are placed on the website for the public consultation phase. Feedback will be collected for 30 days. The AGs on the website currently for stakeholder input include:</p> <ul style="list-style-type: none"> <li>• <a href="#">Bear Protocol</a></li> <li>• <a href="#">Emergency Response Plan</a></li> <li>• <a href="#">Field Trips</a></li> <li>• <a href="#">Student Conduct Management</a></li> <li>• <a href="#">Supporting Students with Prevalent Medical Conditions</a></li> </ul>
<p><b>Event updates</b></p>	<p><u>Special Recognition Days</u> This month NNDSB is pleased to acknowledge special recognition days for their educational value, and connection to the Board's mission, vision, and strategic plan. The following are a few examples noted this month, in addition to those shared as part of other board communications. Meaningful ways individual schools have recognized each day are featured on school websites and included in the monthly Chair/ Director newsletter, Near North Matters.</p> <p><i>Oct. 2 - National Custodian Appreciation Day</i> NNDSB recognizes our custodians, assistant custodians and maintenance staff who work tirelessly each day to ensure the smooth operation of our schools and office buildings. Custodial staff keep our sites clean, safe and well-maintained, and enrich their schools and workplaces with their dedication, and enthusiasm. This has been especially challenging in the extra care required in the COVID environment.</p> <p><i>Oct. 5 – World Teachers' Day</i> NNDSB recognizes Teacher Appreciation Day with gratitude and admiration for teachers that consistently go above and beyond the call of duty to what is best for students." This has been an especially challenging time for teachers and the extra efforts are truly appreciated. A special letter was shared on</p>

behalf of the Director and Board Chair to acknowledge the remarkable job teachers do every day with students and families.

*Oct. 15 – Canadian Library Workers Day*

NNDSB is thankful for the dedication of all librarians and library staff. More than just support to find books, through their work library staff promote cultural awareness, community engagement and imagination. They work as an integral part of school teams that provide support to SAWB.

## **Ontario Public School Boards' Association (OPSBA) Board of Directors Report**

**Saturday September 25, 2021 – Virtual Meeting**

**Submitted by Trustee Bill Steer – NNDSB OPSBA Representative**

Education policy and program issues that were discussed in public session at the meeting are summarized below.

### **Indigenous Education**

#### **National Day for Truth and Reconciliation: September 30**

OPSBA highlighted the work of school boards in commemorating and honouring this day.

### **Equity, Diversity and Inclusion at OPSBA**

Turner Consulting Group's Equity Audit of OPSBA has completed, with Tana Turner presenting her final report to the Board of Directors. In the interim, the Association has posted for the position of an Equity, Diversity, and Inclusion Advisor to provide support to the Association.

The Board of Directors passed a motion recommending: That the OPSBA Equity, Diversity and Inclusion Audit be referred to Project Compass, Indigenous Trustees' Council, OPSBA Work Groups, OPSBA-OSTA Liaison Committee and Staff for further immediate consideration.

### **Legislative Update**

The Legislative Assembly is currently prorogued until October 4. All business on the Order Paper has lapsed and no committees meet until the next Session of Parliament is commenced. Any bill that did not go through the full legislative process (i.e. receive Royal Assent) are dismissed and would have to be re-introduced in the next session. OPSBA will continue to monitor any legislation that is re-introduced, including:

- Bill 216, Food Literacy for Students Act
- Bill 260, Stopping Harassment and Abuse by Local Leaders Act

### **Trustee Code of Conduct Consultations 2021**

School board and trustee associations have been invited to an October stakeholder consultation regarding Trustee Code of Conduct. This consultation was first announced in June via a Ministry of

Education news release, Ontario Supporting 2SLGBTQI+ Students. OPSBA has been corresponding with ADM Didem Proulx and the Leadership, Collaboration and Governance Branch to share and remind ministry staff of the Association's previous work on a Code of Conduct template and Enforcement Procedure for member boards, which was last updated in 2019. As part of the ministry consultation, an online public survey has been posted with a feedback deadline of November 1, 2021. OPSBA's President, Executive Director, and senior staff will be attending the October stakeholder meeting and the Policy Development Work Team will take the lead on a response to the online survey.

## **Education Funding**

### **School Start-up**

The Ministry of Education was clear that there would be no stabilization funding available to school boards to deal with any unexpected enrolment fluctuations that arise as a result of the COVID-19 pandemic and suggested that boards should be conservative in their enrolment forecasting for this year. Conservative forecasting may be leaving some boards in a tight spot with staffing, as the government has encouraged school boards, in writing, to reorganize schools to lower class sizes where they are able as soon as possible.

### **COVID-Related Infrastructure Stream (CVRIS)**

Supply chain issues have caused delays to some projects funded through this federal program. An agreement has been secured between the Federal and Provincial Governments to extend the required completion date for urban projects to December 31, 2023, and for rural projects to December 31, 2024. Because these projects are directly related to the health and safety of students and staff, they should be completed as expediently as possible.

### **Second Half of GSN-related COVID-19 Funding**

The Ministry of Education has begun gathering information to support the release of the second half of the previously announced COVID-19 support funds. September enrolment count information has been requested from school boards, instead of the typical October 31 count date information. September enrolment information is due to the ministry by October 25, 2021.

## **Labour Relations**

Updates were provided in private session on recent developments related to labour relations.

## **Communications, Government and Public Affairs**

OPSBA's Above and Beyond campaign continues to run on social media and through advertising across the Rogers Network on TV, radio and online, including on the CityTV and Sportsnet

websites. A website featuring good news stories from across the system is now active at [www.aboveandbeyondontario.ca](http://www.aboveandbeyondontario.ca).

### **Accessibility**

OPSBA is currently wrapping up consultation of school boards as a response to recommendations from the Education Standards Development Committee (ESDC) for K-12 Education is finalized. These recommendations are meant to inform the Government's work on proposed new accessibility standards for education. The Association's response will be posted publicly at [www.opsba.org](http://www.opsba.org) in October.

### **Project Compass**

At the June 12, 2021 Annual General Meeting, an overview of Project Compass, which is a comprehensive review of the Association's internal governance practices and processes, was provided. A video of the presentation is posted in the Members' Area and will also be provided in future communications so that trustees can learn more about Project Compass. Frequently asked questions have been posted in the Members' Area. This information is accessible to all trustees.

**\*Upcoming...**NOPSBA regional meeting...Saturday October 16. (Presentation on experiential education)

Student Trustee Update

Regular Board Meeting

Tuesday, October 12<sup>th</sup>, 2021

6:00 p.m.

Good evening fellow board members,

Students have been settling into routines after their first month of school. There have been many events this past month that have engaged and enriched students. Firstly, Truth and Reconciliation Week was honored by the secondary schools from September 27-30. Students and staff at Chippewa, Parry Sound, West Ferris, Almaguin, Northern, and F.J McElligott were encouraged to wear orange on Thursday, September 30<sup>th</sup> for Orange Shirt Day, and there was wide participation in this recognition. School announcements were shared regarding Indigenous history, land acknowledgements, the meaning behind Orange Shirt Day, as well as traditional Indigenous recordings of our national anthem. In addition, Almaguin Highlands Secondary School is working on creating and organizing an Indigenous Voices group for anyone interested in exploring this area. This Truth and Reconciliation week was honored by the secondary schools within the Near North District School Board to commemorate the history and ongoing impacts of residential schools, and to further the process of Truth and Reconciliation.

Other school activities occurring within this past month in the Near North District School Board have ranged from Terry Fox events, Franco-Ontario Day, re-opening of extra-curricular activities, and commencement of student councils. Northern Secondary School planned their annual Terry Fox Run, where half of the students participated in a walk of their outdoor track, and the other half joined in events such as Terry Fox trivia. They received many donations from their students and staff for the Terry Fox Foundation. Almaguin Highlands Secondary School has planned an outdoor trail walk to take place on October 6<sup>th</sup>, as well as they will be sharing Terry Fox history, and collecting online donations for cancer research. At Chippewa Secondary School, over twenty-five classes participated in their walk for Terry Fox while maintaining COVID protocols. Schools have continued to carry Terry Fox's torch in the support for cancer research through these events.

Throughout the Near North District School Board, students have shown their enthusiasm for the re-opening of extra-curricular activities. From sports to clubs, such as drama, basketball, volleyball, cross-country, golf, soccer, and band, they have had overwhelming participation from students. West Ferris also celebrated this new addition with a sports-themed spirit week, with jersey days, trivia, and sports music. Students will continue to practice safety, and show their excitement in adding this element to their education once again.

Student councils have been eager to begin their work within the secondary schools and have completed elections, and begun to promote and plan events. Spirit weeks, and Thanksgiving-themed ideas have been put into place, with students excited to participate and show their school spirit. Some other upcoming activities within the Board are Halloween events that are beginning to be organized with week-long events and themed days planned encourage student engagement. Student councils have been focusing on the important aspects of mental health and wellness, environmental consciousness, as well as spirit days to promote student involvement.

The Student Senate has begun their work setting goals and beginning initiatives to address the interests and needs of students within the Near North District Board. Both a Secretary and Communications Coordinator have been elected within the Senate group. The Student Senate team is taking their first steps towards reaching a variety of students and groups within the Board in order to further amplify student voice.

As shown in this month's update, students have been expanding their experiences outside of the classroom, through extra-curricular activities and school spirit opportunities. I would like to thank you for your time and interest in the work of the Student Senate and the Student Trustee.

-Cecilia Darling

Student Trustee

## **Director's Performance Appraisal Committee Terms of Reference**

### **1.0 Purpose**

The Director's Performance Appraisal (DPA) Committee oversees the compilation and delivery of the Director of Education's annual performance evaluation using the Director's Performance Appraisal process.

### **2.0 Membership**

The following shall be full members of the DPA Committee:

- The Chair of the Board of Trustees;
- Two or three trustees as general members

The Director of Education shall be a resource to the DPA Committee. The Committee may invite other parties to attend in an information or resource capacity. Such parties shall not have voting rights and must receive approval from the Committee Chair to attend.

Other trustees may attend committee meetings as an observer with prior approval by the Committee Chair and are not permitted to participate or vote.

### **3.0 Quorum and Voting**

A quorum shall be a majority of committee members. Where the Board has appointed 2 trustees as general members, quorum will be 2 members. Where the Board has appointed 3 trustees as general members, quorum will be 3 members.

Each committee member has one vote. Where there is a tied vote, the Committee Chair will cast the deciding vote.

### **4.0 Reporting & Accounting**

The DPA Committee does not exercise any power over decision-making within the Board.

The recommendations of the DPA Committee will be given full consideration by the Board, and the Board will confirm its response to any advice or recommendations provided to it by the Committee by way of motion.

The Committee Chair shall be responsible for ensuring that agendas and minutes are prepared in accordance with the Near North District School Board By-laws.

Minutes for the committee will be approved at the following committee meeting. Once approved they will be added to the next private session meeting of the Board of Trustees as an information item. With the approval of the Committee Chair, unofficial minutes of the DPA Committee may be included in private session meeting packages for discussion purposes.

## **5.0 Responsibilities/Duties**

The Director's Performance Appraisal Committee will meet at the call of the Committee Chair as required and provide regular reports to the Board.

It is the responsibility of the DPA Committee to ensure the Director of Education receives an annual performance appraisal. This responsibility will be carried out through adherence to the DPA process delineated in Governance Policy 208: Director of Education Performance Review.

The key expectations of the DPA Committee are:

- Act as a liaison between the Board and the Director
- Help achieve Board Goals and Priorities
- Align to Board Multi-Year Strategic Plan
- Help build a strong, mutually respectful relationship between the Director and the Board of Trustees
- Provide clarity to Director regarding Board Goals and Priorities.
- Provide clarity with respect to "any other duties assigned by the Board"
- Support the Director's ongoing development
- Ensure that there are no misunderstandings or surprises during the Director's performance appraisal process

## **6.0 Communications Protocol**

Unless approved by the Board of Trustees, members of the committee will not communicate the activities or decisions of the committee publicly. The Committee Chair will act as the spokesperson for the DPA Committee in front of the Board of Trustees. The Chair of the Board is the spokesperson for the Board of Trustees.

The Committee may conduct in-camera sessions during their meetings to discuss performance matters. In such cases, reports and minutes will be brought forward to the Board of Trustees in private session.

## **7.0 Approval and Amendment**

This Terms of Reference may be amended, varied or modified after consultation by committee members and approval of the Board of Directors.

Best efforts will be made to review this Terms of Reference on an annual basis, at the first committee meeting of each year.

## **8.0 Resources**

- NNDSB Bylaws
- Governance Policy 208: Director of Education Performance Review

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**MINUTES OF THE MEETING OF THE FIRST NATIONS ADVISORY  
COMMITTEE HELD ON SEPTEMBER 16<sup>TH</sup>, 2021  
ZOOM online meeting**

Laurie Forth, Regional K-12 Curriculum Implementation and Monitoring Principal, East  
Melanie Gray, Superintendent, Teaching and Learning  
Nichole King, Moose Deer Point First Nation  
Catherine Pawis, Wasauksing First Nation  
Tracy Hendrick, Coordinator, Indigenous Education Lead  
Lois Lambert, Dokis First Nation  
Louise Sargent, Trustee  
Dawn Buckland, Principal of Parry Sound Intermediate and High School  
Sherrill Judge, Shawanaga First Nation  
Lynn Mongrain, Temagami First Nation  
Melanie Allard, Executive Assistant

**1.0 WELCOME**

**2.0 APPROVAL OF THE AGENDA**

Approved by: Louise Sargent  
Seconded by: Sherrill Judge

**3.0 APPROVAL OF THE MINUTES OF THE FEBRUARY 8<sup>TH</sup> & JUNE 14<sup>TH</sup>, 2021  
MEETING**

Approved by: Lois Lambert  
Seconded by: Louise Sargent

**4.0 Opening Circle and First Nation Updates**

Superintendent Gray welcomed everyone to the meeting. She is happy to see students back in schools, engaged and learning and to continue in this role to support Indigenous education. Our near north staff are engaged and asking for resources, support and looking at new ways to change our practices to support learning for all.

**Dokis First Nation**

The staff and students are happy to be back. There are 15 students from K-5, with the goal of having a grade 6 in place in the future. The staff and students are looking forward to a new school year.

**Moose Deer Point First Nation**

There were 10 students doing summer programs and 37 students are attending Provincial schools. All students have decided to return to in person learning are excited to be back in schools. They had a great day with OPP support that allowed kids to interact with police and fire personnel and equipment.

### **Shawanaga First Nation**

Their learners are still attending from home but excited to get back into routines. There is a new Chief and councilors in place which includes three women. Sherrill works closely with Lucia on support for their students. There was a large class that transitioned over from Nobel to PSHS. Shawanaga's store should be open within a month.

### **Trustee Update**

Trustee Sargent relayed the W.J. Fricker build is moving forward and being mindful of Indigenous supports. She can be a voice for the group as the planning continues. She is looking forward to getting back into schools and is hopeful by the end of the year a face-to-face meeting could be scheduled.

### **Temagami First Nation**

Lynn is the education manager and part of the COVID control group, so it has been busy year.

## **5.0 NIPD Event and Sway Resources**

The June 18<sup>th</sup>, Indigenous Peoples Day took place virtually with over 3800 participants. It began with a live opening and then prerecorded sessions with knowledge keepers were embedded into the Sway, so teachers were free to click on links for a variety of presentations and teachings. This was a very successful day, which also created a valuable resource for teachers to continue to use this year.

### **NNDSB Indigenous Education Sway**

The sway is continuously updated. Tracy reviewed the document with the group. The Native language classes are the same as last year, however without a virtual NSL teacher this year. There are 24 Indigenous studies courses offered this year. The Graduation coach model remains the same and although the Board is not eligible for AIR funding there may be some alternatives available. The land acknowledgement guidebook is complete and available for use.

## **6.0 Parry Sound New Build**

A First Nation consultation took place with the notes and link to the architect presentation sent out to the five Chiefs shortly after. The meeting was very positive, and the architects were excited with the new learning and ideas brought forward. Items such as holistic learning, safe spaces for mental health, smudging and ventilation were discussed. A further consultation meeting was suggested in October/November. Any additional feedback can go through Trustee King.

Principal Buckland discussed the construction process and how staff and students are managing well. The demolition process is almost complete, the biggest impact being on the elementary students as they have two nutrition breaks but are able to use a different area in the school. They are working with a whole staff approach.

## **7.0 Program Updates**

### **AES/Niigaan Gdizhaami Fund – Joint Proposals: Cultural Advisors**

This was a project put together on behalf of participating First Nations who sent in a proposal. The project was for two Cultural advisors, one for the East/West and one for the North. Both applications were approved for \$40,000 each, leaving a gap of \$26,500. The group discussed this in-kind contribution which could include administration support and having elders support this role. Meeting expenses and supplies are extra costs that would be needed. Trustee Sargent reminded the group that the Board could be approached for additional funds through the Trustee initiative fund as the project benefits the entire Board. Further conversations are needed.

These positions would be available to go into schools regularly to support staff and students with cultural teachings, knowledge and protocols and establishing relationships. It would be contract work from September to June, submitting the invoicing to Moose Deer Point in the west and Dokis in the North.

### **AES/EKAN pilot project**

This is a pilot project for cultural sensitivity training. Modules/agendas and resources will follow shortly. Tracy is looking into identifying participants from Board staff and when it could be offered. It would be best offered face to face, which could delay the process. It was suggested that when in place the cultural advisors could help facilitate this project. The Board will be covering any release time needed and it was recommended to schedule a day for each module. The maximum number of participants is 16 people. Tracy will follow up on the opportunity for First Nation staff to participate however small groups are recommended. This could be part of a further wider roll out.

### **Maamwii Project Interviews**

This started with the West Parry Sound Board, interviews with Elders from the Hwy 69 corridor First Nations. The group discussed the sharing of these interviews as there are no signed permission forms. The intent of the project was to share teachings and understandings and it would be the hope to share this out but the appropriate understanding and value of these interviews is needed first. A working group was suggested to further follow up. Education counsellors could work with their communities to develop some protocols on how they can best be shared. Tracy will work with I.T. on restrictions for now and move forward with a working group for further discussions.

### **Grad Coach Model**

There is a 1.0 position at PSHS and a .50 role at Northern, Chippewa and West Ferris. It can be a challenging role at .50 with the Octomester system. There is a grad coach/ Indigenous Leads meeting scheduled for September 22<sup>nd</sup>. Regional grad coach and Indigenous support meetings are being organized. These meetings help bring an understanding around what other Board models look like and the challenges they have. Tracy will follow up with the group after this meeting.

### **Indigenous Student Trustee**

The intention is to have the Indigenous student trustee work alongside the student trustee to bring additional voice to the Board. Initially the first Indigenous student trustee was appointed and last year with COVID challenges Quinn Johnson stepped up to continue this role. It was very challenging for students to meet with the Octomester schedule. This year, a youth advisory circle

will be in place and once together they can discuss a best process. A collaborative process is the priority for our Director of Education. Further discussion is needed; however, it is the intention to have someone in place for the next meeting.

### **Orange Shirt Day**

Tracy took the group through the resources that were sent out to schools. This is much more than a one-day event. She discussed the virtual events available to educators throughout the week. Isaac Murdoch will be doing a live stream presentation available to secondary students. Tracy has started a Tuesday TEAMS link for additional support and discussions for staff. Dokis First Nation will be closing all Band buildings and school for the day. Wasauksing First Nation is also closing all buildings and having community events take place that day. Provincial schools are open; however, communication may be needed to the system that students may choose to attend events in their own communities that day.

### **Tipis**

On Friday September 24<sup>th</sup> the raising of the Tipi will happen at PSHS. The poles and canvas are at Chippewa however they are looking for support from knowledge keepers, such as Perry McLeod. No date has been determined yet. It was suggested that Jodi Baker-Contin and Perry McLeod would make a good team for this day.

### **FNAC contact list**

The group was encouraged to send Melanie Allard any updated contact information, so the most current information is on file.

## **8.0 Trustee & Superintendent reports**

Trustee King relayed it has been a busy year sitting on many committees. She relayed that we do have a voice at the Board table and many of the ideas brought forward are being accepted and moved on. The Board meetings will continue to have an elder open the meeting and Trustee King encouraged the committee to forward any elder contacts.

Superintendent Gray relayed that it is wonderful to have in person learning and is seeing successes already. The virtual school is also running well both elementary and secondary. The Board has all COVID safety measures in place and works daily alongside the Health Units. The octomester schedule was chosen as the safest route for this year and the Grad coaches are working hard to support families where needed. Tracy is continuing as the Indigenous lead until Amanda returns. The Board will get the opportunity to meet with Bryon Brisard individually for further discussions on Indigenous education and programming.

### **New Business**

It was suggested that a follow up was needed on a virtual NSL teacher. The education services agreement was confirmed to be a standing agenda item.

**Next meeting: November 24<sup>th</sup>, 2021, at 9:30am via ZOOM.**



**1. Call to Order – 1:01 pm**

**2. Attendance via TEAMS online meeting platform**

Chris Guillemette	Laura Hansman
Susan Wilson	
Kimberley Gignac	Albina Lavictoire
Candy St. Onge	Lisa Paradis
Louise Sargent	Nichole King

**Regrets:** Alan Bottomley and Karen Gratton-Miscio.

**3. Approval of Agenda: As amended  
Sept 16, 2021**

*Moved – Candy St. Onge  
Seconded – Chris Guillemette  
Carried. No Conflict of interest*

**4. Approval of Minutes:  
June 17, 2021**

*Moved – Louise Sargent.  
Seconded- Chris Guillemette*

**Business – SEAC Annual Agenda**

- Circulate in the SEAC package.
- Will keep up to date with Ministry's documents rather than show a book.
- In October, will ask SBO to come and make a presentation.
- Happy with the presentation from LearnStyle, and working with them on other things.

**Business – PD Days**

- Aug 31- Sept 2<sup>nd</sup> - PD Days took place for elementary and secondary got the same PD – health and safety as it related to Covid-19, and what education they need to deliver to their students.
- All students K-12 needed to receive these reminders.
- Provincial phenomenon – lots of kids stopped participating – our Board is working on a re-engagement plan.
- Nov 19<sup>th</sup> - report card preparations and interviews for elementary
- Nov 19<sup>th</sup> - Later Literacy intervention and curriculum and assessment related to de-streaming for secondary
- Jan 28<sup>th</sup> - report card preparation for elementary
- Jan 28<sup>th</sup> - semester 2 turnaround day
- Apr 29<sup>th</sup> - equity and inclusion work, anti-racism work for both elementary and secondary

- June 10<sup>th</sup> - school based PD Day – SIP plan, and find evidence that what you're doing has made a difference. Do we have a clear understanding of what students need more from us.

#### **Business – MACSE minutes**

- October and Feb dates – do not know when the minutes will be out per say.

#### **Business – Membership**

- Tracy Hanzlik – no longer with her organization; replacement will be provided once hired.
- Barb Loverack – resigned today
- Trustee Fry – resigned as of June
- Next meeting will discuss further details on membership.
- Send a nice card to Tracy and Brenda for their thanks, and Albina will provide more suggestions of gifts for next time.

#### **Business – update Spec Ed Staffing and Programs**

- No changes
- Got 2 new EAs
- Increased 4 EAs, and more CDAs
- Same is true about the Spec Ed classes. Sue Wilson shared the 2021-22 Spec Ed class list found across our Board. It was requested that this be attached to the minutes.
- Central Spec Ed Support document shared; working hard to fill the 0.5 vacancy.

#### **Business – Land Acknowledgement presentation**

- We will be asking Tracy to make this presentation for the next meeting.

#### **COVID-19/ Ministry updates**

- We were required to continue offering virtual learning, and we're offering elementary and secondary. We learned lots about technology needs, and equity.
- Still on an Octomester system.
- Guidance from Ministry has recognized that a number of experiences are very important for students - while balancing their well-being and mental health. Boards are now able to re-open on these aspects – but we have little guidance or processes about it/come up with plans with our Health Units.
- We've asked Principals to work on this at their school. Spectators are not allowed at the events at this point.
- Working on process so as Principals and teachers are working on class trips, that we have everything in place re: protocol. It is important to note that the trips need to be aware of the rules/protocols when it comes to a trip into another Health Unit's district.
- Community use – we really want to have that, but we have no guidance. Working on a draft with the health unit and coterminous schools. Staffing shortages create challenges.
- Mandatory Vaccination policy – all school board staff, trustees, all organizations that visit schools, all community partners – including construction, and all volunteers – Timelines – fully implemented by Sept 27<sup>th</sup> - working on meeting that timeline, as we work with IT on this timeline. Communication will be coming out soon with the specific processes.

- There is some info on our website that we have been mandated to request.

### **Correspondence – Algoma District School Board letter**

- Lots of confusion between online, e-learning, and virtual learning.
- Pre-Covid the Government wanted all secondary students to do 2 e-learning as part of their secondary school experience.
- ADSB concerned with the notion that TV-Ontario will be the oversee-er of these courses.
- Big worry that it is taking these 2 courses out of the hands of these school boards.
- Last year there was a letter by the Durham School Board – Susan Wilson, do we want to bring a letter back in support?
- Concern about what was happening last year with virtual learning, but the concern that the Government made for the 2 e-learning courses. Now there is a mechanism to exempt Spec Ed kids from this. We decided not to write a letter, as we were working with the kids doing virtual learning.

### **Correspondence – Halton District Catholic School Board letter**

- Supporting the original letter from Renfrew Country – potential Bill that came forth, and only received 1 reading. Seems to have disappeared off of the landscape – consider students with FASD.
- We did write a letter of support for, and it went...suspects that it crossed paths.
- Halton Catholic is now supporting this.

### **Correspondence – from LDAO, and placement option description attachment**

- Diane is the head from the LDAO, and she's looking for some information.
- There will be an LDAO circular soon.
- We will go through the questions, and how best to prepare this – from SEAC, or?
- 1<sup>st</sup> bullet point – we are not doing hybrid model.
- 2<sup>nd</sup> bullet point – yes. The criteria was, which kids have the highest level of need/support as they transitioned back to school. Sue working on getting those timesheets while preparing for this with EAs, DLRTS, etc.
- 3<sup>rd</sup> point – Spec Ed plan remittance – the right is there.
- 4<sup>th</sup> point – absolutely, exactly what we talk about during IPRCs. And we offer all 5 options, as per their definitions.
- Motion – to allow Tim and Sue will prepare a letter to send back to Diane Wagner with the answers above as discussed with SO Graves and Sue Wilson.
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*Moved* – Lousie Sarjeant

*Second* – Chris Guillemette.

### **Capital planning and accommodation updates**

- Accommodation process is currently on-hold.
- The build in Parry Sound continues – replacing PSHS, Nobel and McDougall schools.
- Still in process of finishing the demo.
- Community consultation with the Architects. Board collected all of the concerns, and came out with a large document with all of the answers and concerns.
- Further – First Nation communities were invited – communities and Chiefs; still in early stages, but it is on track.

- Work with everyone to ensure that they're being consulted.
- Trustee Sargent on FJ Fricker build committee. Some discussion at the next board meeting. Things are moving along, and can provide more of an update soon.
- We are getting closer and closer to "right-sizing". With these 2 builds placing ourselves in a really good position so a need for accommodation processes are few and far between.

#### **Special Education Plan and Budget**

- Nothing this month

#### **Board report**

- Slow summer besides the new builds, things are just starting to get rolling.
- Thanks to all of the staff for such a great start to the new school year, especially with all of these extra safety precautions.

#### **SEAC report**

- Special thanks to the committee and volunteers!

#### **New Business**

- Membership

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#### **Items for next Agenda**

- Tracy Hendricks to present on Land Acknowledgement.
- SBO to prepare/discuss budget
- Membership – details from Tim

**Next meeting date:** Oct 21st, 2021

Adjourned: 2:31 pm

Moved: Nichole King  
Seconded: Chris Guillemette

Jay Aspin, Chair

Craig Myles, Director of Education

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**W.J. Fricker Build Committee**

Tuesday, October 5, 2021

**REGULAR SESSION**

Head Office of the Near North District School Board  
963 Airport Road, North Bay, ON

Committee Members Present

Bill Steer, Committee Chair  
Louise Sargent, Trustee  
Jay Aspin, Board Chair

Staff Members Present

Gay Smylie, Superintendent of Education  
Marianne Speirs, Capital Projects Manager  
Seija Van Haesendonck, Superintendent of Business  
Krista Messenger, Executive Assistant

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**1.0 Call to Order**

**1.1 Adoption of the Agenda**

Committee Chair Steer called the meeting to order at 3:31 PM. Attendance was called to confirm all invitees are present. It is noted that the meeting has quorum.

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**2.0 Review of Minutes**

Committee Chair Steer referred members to the meeting minutes contained in the agenda package. The floor was opened for corrections or comments with none rose.

Moved by Trustee Sargent and seconded by Board Chair Aspin that the minutes of the August 25, 2021, meeting of the W.J. Fricker Build Committee be approved as presented. - CARRIED.

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**3.0 In-Camera**

Committee Chair Steer noted the meeting includes an in-camera portion and put forward a motion to excuse the Committee into private session.

Moved by Trustee Sargent and seconded by Board Chair Aspin that Committee move into a private session. - CARRIED.

#### **4.0 Arise and Report**

The Committee arose and reported.

#### **5.0 New Business**

##### **5.1 Tender Award Recommendation**

Committee members referred to the report contained in the agenda package. The floor was opened for questions or comments, with none rose.

All committee members endorsed the recommendation to award the construction contract for the new Fricker school build to the top scoring proponent, as recommended by the evaluation committee and presented during the in-camera discussion. A recommendation was read aloud by Committee Chair Steer, with support expressed from all Committee members in attendance. With no one opposed, the recommendation is carried.

Moved by Trustee Sargent and seconded by Board Chair Aspin that the Fricker Build Committee moves to recommend the Board of Trustees approve the construction tender award to the top scoring proponent. – CARRIED.

Conversation to note this recommendation will be brought forward to the Board during the Committee of the Whole meeting for discussion, with the intention of gaining consensus to bring forward a resolution at the Board of Trustees meeting.

#### **6.0 Adjournment**

There being no further business to discuss, on October 5, 2021, the W.J. Fricker Build Committee stands adjourned at 5:17 PM, moved by Board Chair Aspin and seconded by Trustee Sargent. – CARRIED.

Minutes: BS/km.