

BOARD MEETING

Tuesday, April 20, 2021, at 6:30 pm

Zoom meeting link:

<https://zoom.us/j/95073557191>

Meeting ID: 950 7355 7191

Toll-free Dial in: 1 855 703 8985

AGENDA

1.0 Call to Order

1.1 Land acknowledgement

1.2 Attendance
Confirmation of Quorum

1.3 Declaration of Conflict of Interest

2.0 Approval of the Agenda ✓

Motion: That the agenda for the Board meeting of April 20, 2021 be approved.

3.0 Approval of Minutes from Previous Meetings

3.1 2021 03 16 Regular Meeting minutes ✓

Motion: That the minutes of the Regular Board meeting held on March 16, 2021, be approved.

4.0 Communication to the Board

4.1 Information Items

4.1.1 Monthly Tender Report March- April 2021 ✓

4.1.2 Professional Development Opportunities Calendar ✓

4.1.3 Parry Sound High School Construction Update ✓

4.1.4 Correspondence ✓

4.2 Consolidation Update

4.2.1 Board Report- Public Disposition of Surplus Items ✓

4.3 Director's Update- Director Myles to lead this item.

4.3.1 Board Report ✓

4.4 Chair's Remarks- Chair Aspin to lead this item.

4.5 OPSBA Report- Trustee Steer to lead this item.
4.5.1 Board Report ✓

4.6 Student Trustees' Update
Student Trustee Madelaine Paradis to lead this item.

5.0 Items for Decision

5.1 Report from Committee of the Whole

5.2 SEAC Recommendation ✓

Motion: That the Board of Trustees of Near North District School Board accept the changes to the Special Education Advisory Committee's Terms of Reference as presented, as recommended by the SEAC Committee.

6.0 Committee Reports

6.1 Standing Committees

6.1.1 MYSP Committee –Trustee Steer to lead this item
a. MYSP Committee minutes- March 9, 2021 ✓
b. Board Report ✓

6.2 Committee Meeting Minutes Presented for Information

6.2.1 SEAC- unofficial minutes- March 18, 2021 ✓
6.2.2 PIC- unofficial minutes- March 19, 2021 ✓
6.2.3 EAC- unofficial minutes- April 1, 2021 ✓

7.0 Next meeting Date: Tuesday, May 18, 2021

8.0 Adjournment

8.1 Motion: That on April 20, 2021 we do now adjourn at _____ pm.



Jay Aspin, Chair

963 Airport Road North Bay, ON P1B 8H1

Phone: 705.472.8170

Website: www.nearnorthschools.ca

Craig Myles, Director of Education

The March 16, 2021 **Public Session Board Meeting** of the Near North District School Board was held via teleconference and videoconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Bill Steer
Donna Breault
Harry Fry
Louise Sargent
Nichole King
Rob Learn
Student Trustee M. Paradis *

Administrative Staff Present:

Craig Myles, Director of Education
Deb Bartlett, Information/Communication Officer
Gay Smylie, Acting Superintendent
Josh Casey, Communications Coordinator
Krista Messenger, Executive Assistant
Lisa Collins, Interim Executive Officer
Melanie Gray, Acting Superintendent
Tim Graves, Superintendent
Wally Easton, Interim Superintendent of Business

Other:

Media and community partners

* *Joined the meeting following the roll call. Entrance noted within the minutes.*

Trustee Regrets:

Nil

Administrative Regrets:

Nil.

1.0 Call to Order

Chair Aspin called the meeting to order at 6:33 pm.

1.1 Attendance

Attendance indicated that nine trustees are present for the meeting.

1.2 Declaration of Conflict of Interest

NIL

2.0 Approval of the Agenda

Motion: 21-03-01, A. Bottomley/B. Steer.

That the agenda for the Board meeting of March 16, 2021 be approved as presented.

- Carried.

3.0 Approval of Previous Minutes

3.1 2021 02 16 Regular Meeting minutes

Trustees were referred to the meeting minutes contained in the package. The floor was opened for amendments, questions, or comments with none rose.

Motion: 21-03-02, A. Bottomley/ H. Fry

That the minutes of the Regular Board meeting held on February 16, 2021, be approved.

– Carried

Student Trustee Paradis has joined the meeting.

4.0 Communication to the Board

4.1 Information Items

4.1.1 *Monthly Tender Report*

4.1.2 *Professional Development Opportunities Calendar*

4.1.3 *Student Registration Form – Elementary*

4.1.4 *SBO Search Committee Update*

4.1.5 *Fricker Project Update*

Chair Aspin referred trustees to the board reports submitted for information as part of the agenda package for each item. The floor was opened for questions or comments:

- Comment from Trustee Fry regarding the professional development opportunities calendar. It is noted that the lunch and learn sessions for trustees offered by OPSBA are very informative and sessions that are recorded will be posted to the OPSBA website for viewing outside of the live presentation. Chair Aspin thanked Trustee Fry for this comment.

With no additional comments brought forward, trustees received all the information items as presented.

4.2 Director's Update

Director Myles referred trustees to the report contained in the agenda package.

Highlights drawn to a handful of items including:

- Acknowledgment for the one-year anniversary of the COVID-19 pandemic. Accolades provided to all NNDSB staff for the leadership and creative problem-solving over this last year. Appreciation expressed to the Board of Trustees for their confidence in staff. Union and community partners were integral to the board's ability to adapt during this last very trying year. Out of these tough times, come resilient solutions.
- In partnership with coterminous boards, NNDSB is preparing to implement asymptomatic testing in schools, per the direction from the Ministry of Education.
- The ministry has started to share direction on what the 2021/22 school year will look like. NNDSB will continue to gauge the environment and put appropriate plans in place.
- Acknowledgement for the work of the communications team to distribute many exciting stories highlighting the achievements in our school community and by our professional groups. This traction is also noted across the board's social

media channels with the increases in account interactions.

- Building on this update, point raised that Minister Lecce announced his virtual visit with an NNDSB classroom earlier this evening. The board was extremely pleased to have him participate in a senior culinary class at Parry Sound High School. Acknowledgement for every effort put out to create a meaningful and unique experience for the Minister.

Chair Aspin thanked the Director for the report and opened the floor for comments. Chair Aspin opened the conversation by further expressing appreciation for the communications team's work in disseminating the great work of NNDSB staff and students. In recent weeks, news of a prestigious scholarship awarded to a Mattawa student, the UV box initiative, and now the request by the Minister to engage with the Special High School Major (SHSM) culinary program at the Parry Sound High School.

Point of order to note that Chair Aspin allowed the next few agenda items to be re-prioritized to follow conversation topics. Items were discussed with a slight variation to the sequence presented on the agenda.

4.3 Chair's Remarks

The Chair shared remarks regarding board and community engagement initiatives as part of the conversation following the Director's Remarks. Highlights are noted as:

- Trustees are acknowledged for their focus to ensure the MYSP remains on track.
- With two new builds on the horizon, the community is really noticing NNDSB's forward momentum.
- Chair Aspin spoke to the motivation of many trustees has been to build back trust in the NNDSB and build back the NNDSB's reputation. Progress is noted across these two priorities in the highlights shared this evening.
- Acknowledgement for the instrumental work of the Special Advisors in support of the board's transformation, with the board continuing to benefit from the guidance of W. Easton in his current role of interim SBO.
- Sincere appreciation offered to media partners for their efforts to work with the board, including BayToday and media partners in Parry Sound.

Trustees received the Chair's remarks with thanks.

4.4 OPSBA Report

The Chair invited Trustee Steer to lead the Board through this item. Trustee Steer referred Board members to the report shared as part of the agenda package. Highlights drawn to OPSBA priorities such as:

- Northern and rural challenges. Appreciation expressed to the board staff who provided input into the reports that allowed Trustee Steer to amplify NNDSB's voice. The reports are included in the agenda package for trustees to reference.
- The OPSBA Annual General Meeting will take place virtually for a second year on June 12, 2021.
- Support expressed for the earlier comment from Trustee Fry regarding the rich opportunities for professional development trustees can access via the OPSBA. Recommendation for all trustees to review the governance modules.
 - Strong encouragement from Chair Aspin for all trustees to complete these trainings. It is noted that they are specifically developed to increase

governance capacity in school board trustees which benefit the education system.

The floor was opened for questions, or comments. Comment from Trustee Fry regarding the attendance turnout to the previous lunchtime session. Response from Trustee Steer to estimate there were over 60 attendees. Confirmation from Trustee Sargent that she was also in attendance. The Chair thanked Trustee Steer for his report.

4.4 Student Trustee's Update

The Chair invited Student Trustee Paradis to speak to this item. Student Trustee Paradis shared a verbal report centering on the following highlights:

- During mental health awareness month in February, Chippewa Secondary School raised \$4 475 dollars for the Child and Adolescent Mental Health Unit at the North Bay Regional Hospital.
- With the typical March Break Vacation being postponed, schools embraced this change by hosting a spirit week. Many different activities were planned to celebrate.
- As a member of the Student Advocacy Working group, a designated group created by OSTA/ AECO to support continued advocacy for Ontario students, work is underway to develop an antiracism handbook. The goal of this resource is to provide education about racism, how to be an ally, and the role stigma and prejudice play in racism.
- Student trustees had a guest speaker regarding the importance of women, trans man and gender non-binary person having convenient access to menstrual products, as it supports their full participation in school activities, reduces stigma, and promotes gender equality. Student Trustees are hopeful to see this change implemented in all 72 school boards across Ontario.

Vice-Chair Cochrane acknowledged the importance of anti-racism education and access to menstrual products as two very key areas of leadership for the student trustees. The Chair thanked the Student Trustee for providing her verbal report.

4.5 Consolidation Update

Director Myles was invited to speak to this item and referred trustees to the report contained in the agenda package. It is noted that the board report is accompanied by the School Openings, Closures & Consolidations Administrative Guideline, with a new appendix outlining memorabilia retention. Appreciation expressed for the leadership of Acting Superintendent Smylie regarding this process. The floor was opened for questions with none rose. Chair Aspin thanked administration staff for developing this process and presenting the information for trustee's review and consideration.

5.0 Items for Decision

5.1 Report from Committee of the Whole

Chair Aspin noted consensus was achieved on two items during the Committee of the Whole meeting immediately prior to the Board of Trustees meeting.

*5.1.1 Ad Hoc Parry Sound Architect Selection Committee Dissolution
Motion: 21-03-03, N. King/ J. Cochrane*

That the Ad Hoc Parry Sound Architect Selection Committee be thanked for achieving their mandate, and the committee is hereby formally disbanded. – **CARRIED.**

5.1.2 Trustee Initiative Fund Application Approval- FIRST Team 1305

Motion: 21-03-04, H. Fry/ L. Sargent.

That the Board of Trustees of Near North District School Board approve the 2020/2021 allocation from the Trustee Initiative Fund in the amount of \$15,000 to Near North Student Robotics Initiative FIRST Team 1305, and that the Near North District School Board authorize and direct the Superintendent of Business to do all actions necessary, and execute all required documentation, to give effect to this approval. – **CARRIED.**

5.2 Audit Committee Recommendation

Motion: 21-02-05, J. Cochrane/ D. Breault.

Motion: That the Board of Trustees of Near North District School Board approves the appointment of KPMG as the External Auditors for a period of three (3) years with the option of two (2) one (1) year extensions, as recommended by the Audit Committee. – **CARRIED.**

5.3 MYSP Committee Recommendation

Motion: 21-02-06, B. Steer/ R. Learn

Motion: That the Board of Trustees of Near North District School Board accept the changes to the Multi-Year Strategic Plan Committee's Terms of Reference as presented, as recommended by the MYSP Committee. – **CARRIED.**

6.0 Committee Reports

6.1 Standing Committees

6.1.1 Multi-Year Strategic Plan (MYSP) Committee Report

Committee Chair Steer invited to lead this item for the Board. It is noted that the minutes of the MYSP Committee meeting of February 11, 2021, are included for information purposes. Trustees referred to the report, roadmap, and circular graphic contained in the agenda package. Director Myles invited to share highlights and noted:

- Appreciation expressed to trustees for the approval of the MYSP Committee's Terms of Reference. The changes approved this evening transition the Committee from an "ad hoc" role to a "regular committee" which is integral to ensure the ongoing monitoring of the MYSP following the board's approval of the plan.
- The status arrow is slightly behind the expected progress this month. This is an intentional pause to provide education to staff on how to set clear and measurable goals. Authentic collaboration takes time, and this process is setting the stage for future board plans.
- The progress delay this month is not expected to affect the final approval date, as the MYSP is still expected to continue on target.
- The board's work with consultant M. Ramsay is nearly finished. The Director is committed to keeping staff and trustees updated on this work using a variety of means (including via the MYSP section of the website, and the monthly Near North Matters newsletter).

Chair Aspin thanked Trustee Steer and Director Myles for providing this update. Just prior to the presentation by the Officer of Corporate Affairs, Chair Aspin reflected on how the Multi-Year Strategic Plan will be a five-year anchor for the Board. Alignment is key to ensure all efforts support the overall goal of student achievement and well-being. The focus of the presentation this evening is to present an overview of the MYSP planning process from a public-consumption perspective. Care has been taken to remove the “edu-jargon” from the material so that the concepts can be readily understood by all audiences. This is a key piece to ensure our public can provide input into the MYSP during the forthcoming public consultations.

Presentation: “MYSP Planning Process Overview” presented by L. Blaskievich

It is noted that a slide deck was distributed in advance of the meeting and will be reviewed on screen to anchor the presentation. Highlights of the presentation are noted as:

- Point that the slides are intended as broad examples of the types of planning and collaboration that are occurring regarding board improvement planning that meets the priorities of the multi-year strategic plan.
- There are many parallel processes occurring with a clear vision of aligning to the four priorities that have been set in the MYSP- excellence in teaching in learning, excellence in building relationships, excellence in communication, and excellence in innovation.
- Review of what it means to set SMART goals. SMART is an acronym that stands for Specific, Measurable, Achievable, Realistic, and Timely. Therefore, a SMART goal incorporates all of these criteria to help focus efforts and increase the chances of goal achievement.
- Currently staff are developing the board improvement plans for student achievement and well-being (“BIPSABW”).
- Example reviewed of how a strategic goal in literacy can be adapted to meet the priorities.
- Once this is established, the school improvement planning process can begin to take the board goals and adapt to meet the unique needs of individual schools. Goals in this plan become more specific to increase accountability.
- Review of how these plans are represented on the circular graphic previously presented to trustees.
- Note that the objective of this year’s planning is for all audiences to see how their goals and actions support the larger system.

As the Committee Chair, Trustee Steer thanked L. Blasievich for the presentation and drew attention to how critical SMART goals will be for the board as it relates to the Director’s performance appraisal process and the prioritization of student achievement and well-being.

Chair Aspin echoed these comments and opened the floor for further comments and questions. No comments were raised.

6.2 Committee Meeting Minutes- Presented for information

6.2.1 FNAC- unofficial minutes- February 8, 2021 ✓

6.2.2 Audit Committee minutes- February 17, 2021 ✓

6.2.3 SEAC- unofficial minutes- February 18, 2021

The Chair referred trustees to the minutes of the legislated committees contained in the agenda package for information purposes. Comment from Trustee Fry as the SEAC Committee Chair to note an amendment will be raised to the unofficial SEAC minutes to reflect the correct reference to the Ventin Group.

There being no further business to discuss, the Board moved to adjourn the meeting.

7.0 Next Meeting Date

Chair Aspin confirmed the Board of Trustees would meet next on Tuesday, April 20, 2021.

8.0 Motion to Adjourn

Motion: 21-03-07, H. Fry/ D. Breault

That we do now adjourn at 7:23 pm. – **Carried**

Jay Aspin
Chair

Craig Myles
Director of Education

TENDERS
 March 04, 2021
 to
 April 09, 2021

Closing Date	Project	Location	Bidders Submitting Bids	Awarded to	Net Award	Tax	Total	Budget	Contract	Rational
March 2, 2021	NNDSB 2021-004,	South River P.S.	Kenalex Construction Co. Ltd Canor Construction, 2301149 Ontatio Inc., Direk Construction Inc., Venasse Buikding Group Inc. W.S. Morgan Construction Ltd.	Canor	\$410,107.24	\$53,313.94	\$463,421.18			Low bidder

PD Opportunities Calendar

Title:	April 2021 Trustee Professional Development Opportunities Calendar
Scheduled Opportunities	<p>Every second Thursday from February to May, OPSBA offers online lunchtime speakers and professional development sessions for trustees.</p> <p>Please mark your calendars with these upcoming session dates & times. OBSPA will send additional details and Zoom links as the programs are finalized.</p> <ul style="list-style-type: none"> • Thursday, April 22 from 12:00 p.m. – 1:00 p.m. • Thursday, May 6 from 12:00 p.m. – 1:00 p.m. • Thursday, May 20 from 12:00 p.m. – 1:00 p.m.
Ongoing Opportunities	<ul style="list-style-type: none"> • Ontario Public School Board Association’s “Trustee Development Program” modules https://modules.ontarioschooltrustees.org/ • Ministry of Education governance resources http://www.edu.gov.on.ca/eng/policyfunding/leadership/govern_resources.html • Trustee election resources http://www.edu.gov.on.ca/eng/trustee-elections/index.html • Canadian School Boards Association (CSBA) School District Governance-Theoretical and Conceptual Foundations https://www.cdnsba.org/governance-resources
Registration Support	<p>Trustees may reach out to Krista Messenger via email at krista.messenger@nearnorthschools.ca for registration support if they are unsuccessful in self-registering by following the links above, or to request printed copies of the material to review, where available.</p>

BOARD REPORT

Title:	Construction of New JK-12 School, Parry Sound, ON
Contact:	Gay Smylie, Acting Superintendent
Date Submitted:	April 20, 2021
Mandate:	To construct a new JK-12 school in Parry Sound to open September 1, 2023 on existing site.
Background	<p>In February 2021, the Board of Trustees appointed the Ventin Group as architects for the new Parry Sound High School. The board's project team has met with the architects and established the basic criteria for the new school including the project schedule as well as conceptual site plans and floor plans. The conceptual plans are being refined and it is expected that a report with the floorplan and site plan designs will be presented to the board in May 2021.</p> <p>The board's primary project team includes:</p> <ul style="list-style-type: none"> • Interim Superintendent of Business - Wally Easton • Superintendent of Education - Timothy Graves • Superintendent of Capital Planning - Gay Smylie • Principal of Capital Planning - Emily Samuel • Manager of Capital Projects - Marianne Speirs • Principal Parry Sound Intermediate High School - Dawn Buckland <p>Other school and central office program staff will participate as appropriate.</p> <p>A secondary school typically requires 14 -18 months for construction depending on the size, but additional time is required as the existing school will remain open during construction and the implications of COVID are uncertain. The Ministry of Education and municipal approvals are required for both demolition of the existing building and construction of the new school. Board of Trustees approval is also required for demolition and construction tenders.</p> <p>PROJECT SCHEDULE</p> <ul style="list-style-type: none"> • Establish program and building features - March 2021 • Conceptual design - April 2021 • Approval of board for partial demo and approval of conceptual design - May 2021 • Stakeholder consultation - early June 2021 • School principal review classes for 2021-2022 and 2022-23 in view of reduced rooms due to partial demolition - May/June • At least 50% of design to Ministry to get approval to proceed – May 2021 • Partial demolition summer of 2021 • Ministry approval to go to tender – Dec 2021 • Board approval to tender - Dec 2021 • Tender for construction issued - Jan 2022 • Award contract - early March 2022 • New construction period March 2022 – July 2023 (16 months) • Turn over to school board for preparation - June 30, 2023 • Demo of existing school & site work summer 2023

	<ul style="list-style-type: none">• Opening date September 2023
Recommendation	That the Board of Trustees receives the report on the construction of the new Parry Sound High School.



**GEORGIAN BAY
BIOSPHERE**
MNIDOO GAMII

April 6, 2021

Dear members of the Parry Sound Building Sub-Committee:

Our organization is writing to express its strong support for a new school building that keeps ecology and culture at the forefront of its design and operations.

As a school board partner, delivering environmental and experiential learning, and as a UNESCO world biosphere region that offers a model of international sustainability, we support your deliberations and are available to make recommendations and referrals, and to assist with funding applications or other partnerships, as needed.

From initial design to the selection of materials, and from the energy efficiency of operations to the quality of indoor learning environment, we know there are myriad decisions required for a project of this scope. Fortunately, in 2010 the province of Ontario created the [Green Schools Resource Guide](#) (attached) to outline the principles and practices of sustainable buildings.

The Town of Parry Sound's own goal of 'net zero' emissions should support your efforts and create a living demonstration of best practices and innovative solutions to climate change.

Situated in Anishinaabek Territory, it is imperative that Indigenous peoples have input into the design of a learning institution that affects them and represents our communities for generations to come. We urge you to design meaningful consultations that respect and ultimately reflect local Indigenous perspectives.

Thank you for your consideration of nature and culture in this truly important community project. On behalf of our chair, Ron Chase, and entire Board of Directors,

Sincerely,

Rebecca Pollock, Ph.D.
Executive Director

April 8, 2021

Head Office

P.O. Box 3110
963 Airport Road.
North Bay, ON
P1B 8H1
Fax: 705.472.9927

Main switchboard
for all offices:
705.472.8170

Toll free:
1.800.278.4922

Web site:
www.nearnorthschools.ca

The Honourable Vic Fedeli, M.P.P
Minister of Economic Development, Job Creation and Trade
North Bay Constituency Office
219 Main St. East
North Bay, ON
P1B 1B2

Dear Minister Fedeli:

On behalf of the students, teachers, administrators, and Board of Trustees of Near North District School Board, we wish to thank you for taking the time to virtually visit one of our North Bay elementary schools recently. We hope that you enjoyed your time with us and that your experience moved and empowered you as much as it empowered our students.

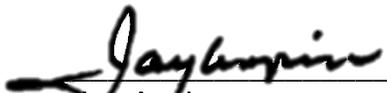
Our rights and freedoms are an essential element of our Canadian identity. Mme. Pearson's French immersion class at Sunset Park Public School was truly grateful to have you contribute to the perspective that our freedoms have been hard-fought. Together with the Minister of Education, the impact of this perspective has both challenged and inspired the thinking of these future leaders.

We are also thankful to you for using your social media platforms to highlight your visit with us, which shines a bright light across our province on the uniqueness of education in northern Ontario.

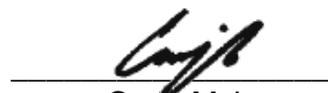
We hope that our schools can continue to be a resource for you and we welcome the opportunity to host you again to showcase more of the incredible work of students in the Near North District School Board.

Thank you again for sharing your valuable time with us.

Yours sincerely,



Jay Aspin,
Board Chair



Craig Myles,
Director of Education

CC: Stephen Simard, Regional Manager, North Regional Office
NNDSB Board of Trustees

April 8, 2021

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Toll free:
1.800.278.4922

Web site:
www.nearnorthschools.ca

The Honourable Stephen Lecce, M.P.P
Minister of Education
Ministry of Education
5th Floor 438 University Ave
Toronto, ON
M5G 2K8

Dear Minister:

On behalf of the students, teachers, administrators, and Board of Trustees of Near North District School Board, we wish to thank you for taking the time to virtually visit two of our schools last month and experience the value of learning in northern Ontario first-hand. We hope that you enjoyed your time with us and that your experience moved and empowered you as much as it empowered our students.

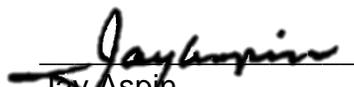
If we want to ensure that our students become creative and inspired thinkers and citizens, an education in the culinary arts is essential. Joined by MPP Miller, we thank you for your time with our highly regarded culinary arts program at Parry Sound High School. We are thankful for the opportunity to showcase how essential Special High School Major (SHSM) supports, such as this culinary stream, are to students in planning for a career in the skilled trades.

Together with MPP Fedeli, your time with Mme. Pearson's French immersion class at Sunset Park Public School was truly meaningful to the grade 5 and 6 students. Your thought provoking questions about human rights have challenged and inspired the thinking of these future leaders.

We hope that our schools can continue to be a resource for you and we welcome the opportunity to host you again to showcase more of the incredible work of students in the Near North District School Board.

Thank you again for sharing your valuable time with us.

Yours sincerely,


Jay Aspin,
Board Chair


Craig Myles,
Director of Education

CC: Stephen Simard, Regional Manager, North Regional Office
NNDSB Board of Trustees

April 8, 2021

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Mr. Norm Miller, M.P.P.
Parry Sound Constituency Office
26 James Street
Parry Sound, ON
P2A 1T5

Dear Mr. Miller:

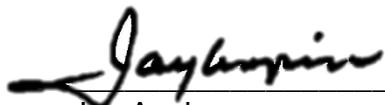
On behalf of the students, teachers, administrators, and Board of Trustees of Near North District School Board, we wish to thank you for taking the time to join the Minister of Education to visit virtually and to experience the value of learning in the culinary arts first-hand.

If we want to ensure that our students become creative and inspired thinkers and citizens, an education in the culinary arts is essential. As you well know, our Parry Sound community thrives on the hospitality industry and we were grateful for the opportunity to showcase how essential Special High School Major (SHSM) supports, such as this culinary stream at Parry Sound High School, are to students in planning for a career in the skilled trades.

We look forward to engaging with you further as we celebrate milestones on the construction of our Parry Sound JK-12 school. We welcome the opportunity to host you again to showcase more of the incredible work of students in the Near North District School Board.

Thank you again for sharing your valuable time with us.

Yours sincerely,



Jay Aspin,
Board Chair



Craig Myles,
Director of Education

CC: Stephen Simard, Regional Manager, North Regional Office
NNDSB Board of Trustees

BOARD REPORT

Title:	3:2 Consolidation Update – Public Disposition of Surplus Items
Contact:	Superintendent Gay Smylie
Date Submitted:	April 20, 2021
Mandate:	To facilitate the successful consolidation of the North Bay secondary schools to ensure diverse and current programming options are available to all students in all pathways. To create innovative, 21 st century processes that utilize new technology to increase efficiencies and accuracy in tasks.
Update:	<p>The 3:2 Committee would like to thank the Finance Department for their work in supporting a successful distribution of surplus items to over a dozen elementary and secondary schools within the Board. As mentioned at the February Board Meeting, a new Administrative Guideline for “Surplus Furniture and Equipment” is being used alongside an innovative process that allows all school leaders to view a digital version of the surplus inventory. Principals can then select materials that will support the programs operating within their schools. These items were shipped to sites the week of April 12, 2021 and will be ready for student use upon our return to in-person learning.</p> <p>Items that are not required for use in schools, already exist in sufficient amount, or are not suitable to support 21st century learning are being made available to the public. As per our Administrative Guideline, such items will be auctioned on the www.govdeals.ca website. This process allows outside parties to bid on items of interest and, if successful, pay for the items online. Items available for public sale will begin to appear on the Gov Deals website the week of April 19, 2021. The Finance Department will continue to post new items as they become available as per the surplus inventory process.</p> <p>The public can easily navigate the Gov Deals website; much like other ‘market place’ sites, users can search items using an internal search engine, or choose from a list of categories. Most items that will be available for public sale would be found under the ‘Furniture/Furnishings’ category, and could include a variety of tables, desks, chairs and shelves.</p> <p>Other items could be found under the following categories:</p> <ul style="list-style-type: none"> ✓ Educational ✓ Sporting Equipment ✓ Music/Musical Equipment ✓ Cafeteria and Kitchen Equipment ✓ Janitorial Equipment ✓ Office Equipment and Supplies <p>The screen shot below provides a glimpse at how the Gov Deals website is organized; the search and categories features make it easy to locate items of interest.</p>



Categories

- | | | |
|---|--|--|
| <p>A Agriculture Equip/Commodities 1
Ambulance/Rescue 2
Arts and Crafts 1
Audio/Visual Equipment 5
Automobiles 2</p> | <p>F Fire and Police Equipment 6
Fire Trucks 3
Forklifts 2
Furniture/Furnishings 20</p> | <p>N Nursery/Horticulture/Landscaping 3</p> |
| <p>B Bicycles 6
Boats, Marine Vessels and Supplies 1
Builders Supplies 1
Buses, Transit and School 6</p> | <p>G Garbage Trucks 2
Generators 2
Glass 1
Golf Course Equipment 3</p> | <p>O Office Equipment/Supplies 10</p> |
| <p>C Cafeteria and Kitchen Equipment 9
Communication/Electronic Equipment 12
Computers, Parts and Supplies 15</p> | <p>I Industrial Equipment, General 9</p> | <p>P Photographic Equipment 1
Playground / Amusement Park Equipment 1
Portable Buildings and structures 1
Printing and Binding Equipment 13</p> |
| <p>E Educational 4
Equipment, Heavy / Construction 6
Exercise Equipment 2</p> | <p>J Janitorial Equipment 3</p> | <p>R Remediation Equipment 1</p> |
| | <p>L Lumber 1</p> | <p>S Snow Removal Equipment 2
Sporting Equipment 6
SUV 3</p> |
| | <p>M Machinery 1
Mailing Equipment 2
Medical Equipment and Supplies</p> | <p>T Tires and Tubes 5
Tractor - Farm 2
Tractors</p> |

Successful bidders will be contacted by the Finance Department to arrange pick-up of their item(s) and sign Appendix A “Terms and Conditions of Sale of Surplus Equipment” of the Administrative Guideline. The public is encouraged to read the Guideline, including the Terms and Conditions, prior to placing a bid. This Guideline can be retrieved by clicking [here](#).

Title:	Director's Update
Contact:	Craig Myles, Director of Education
Date Submitted:	Board Meeting April 20, 2021
Welcome	Last week, all students, both virtual and in-person learners, were on April Break. I hope you had the opportunity to relax, rest and take a break from what has been a complicated and challenging school year. I want to thank you for continuing to follow the health and safety measures. Our collective efforts make a difference in the health and safety of our school communities.
Program Updates	<p><u>CODE Partnership- Summer Learning Program:</u></p> <p>NNDSB was recognized provincially by the Council of Directors of Education (CODE) for the successful work of the Summer Learning Program. The outcomes were combined with scores from eight other school boards to form a final report submitted by CODE to the Ministry of Education that formed a compelling story of how summer learning supports Ontario's more vulnerable learners and their families from all regions of the province. The board facilitated a technology enabled - distance learning program combined with small group learning experiences that promote resilience, well-being, and social interaction, while growing literacy and numeracy skills through fun and engaging activities. Appreciation is expressed to Superintendent Graves and the Regional K-12 Curriculum Implementation and Monitoring Principal, Christopher Walkling, for their leadership on this project. NNDSB looks forward to the opportunity to participate again for the summer of 2021.</p> <p><u>Professional Development- Osgoode Program Invitation</u></p> <p>The executive team has been invited to participate in the Intensive Program in Human Rights for School Board Leaders, offered through Osgoode Professional Development. These sessions are similar to the sessions which were previously run for trustees and well-received, but with some modifications to apply to administrators. This program is designed to provide a foundational understanding of human rights standards and equity relevant to Ontario's publicly funded school boards, and will cover principles of Ontario's Human Rights Code, with a focus on addressing systemic inequality. Each session features a keynote lecture delivered by a respected human rights expert and facilitated small group discussions of case studies professionally designed to help integrate a human rights and equity-based approach to the responsibilities of school board leaders. Senior leaders from the Ministry of Education will also participate in this program.</p>

	<p><u>Student Information System Transition- PowerSchool Migration</u></p> <p>NNDSB will be migrating to a new student records management program for the 2021/22 school year. The PowerSchool program is a cloud-based software for K-12 education that supports the management of instruction, learning, grading, attendance, assessment, analytics, and student registration. PowerSchool supports over 45 million students and 12,000+ districts, schools, and other education institutions in over 90 countries. Through the work of the board's information technology department, the implementation working group has developed training plans focused on capacity building and a program timeline to ensure key milestones are met. To date, the project is going smoothly and remains on track.</p> <p><u>2021/22 Budget Update</u></p> <p>Work continues with the development of the board's budget. Progress is aligned with the milestones articulated in the Budget Procedures manual and remains on track to be presented to the Board of Trustees for approval at the meeting on June 15, 2021. Following the receipt of the expenditures budget templates, senior administration is expecting to review and fine tune the draft within the next two weeks. The refined draft will be presented to the Finance Committee at their meeting on May 11, 2021, for further review. We are still waiting to hear from the government regarding the 2021-22 GSNs.</p>
<p>Event Updates</p>	<p><u>Professional Activities Day- Events Planned for April 23, 2021</u></p> <p>As part of NNDSB's commitment to addressing our goals to meet Ontario's Equity Action Plan as we prepare for de-streaming our schools, all educators, principals, and system leader staff will receive anti-racism training that challenges systemic and individual racism, discrimination, and prevailing constructions of ability.</p> <p>The April 23rd Professional Activities Day will represent an initial step towards developing a shared understanding of how "streaming" exacerbates the marginalization of some students. This includes engaging school leaders, teachers, and staff to identify barriers, develop solutions and review progress toward reducing demographic-based disproportionalities in enrolment and achievement. Staff will hear from a guest speaker from the KOJO Institute on the cultural shifts needed to help dismantle systemic discrimination and structural inequities as it relates to the destreaming of curriculum.</p>

Special Recognition Days This Month

NNDSB is pleased to acknowledge special recognition days for their educational value, and connection to the Board's mission, vision, and strategic plan. The following are a few examples noted this month. Meaningful ways individual schools recognized each day are featured on school websites.

World Autism Day Recognition

Thursday, April 2 was World Autism Awareness Day (WAAD), a day dedicated to raising public awareness by recognizing individuals around the globe living with Autism Spectrum Disorder including NNDSB students, family members, friends, and colleagues.

World Day of Pink

Wednesday, April 14 was the Day of Pink, an international day against bullying, discrimination, homophobia, transphobia and transmisogyny across the world.

OPSBA Report

April 2021

Trustee Bill Steer

1. OPSBA meeting - March 31 and NOPSBA – April 7. OPSBA's Board of Directors had a special meeting to discuss the proposed changes regarding Expanding Student Access to Online and Remote Learning. OPSBA's Table Officers and senior staff also had a virtual follow-up meeting with Ministry of Education staff to discuss these plans and ask questions. This opportunity provided to clarify various technical aspects of the proposal.

The OPSBA response revolves around the role of TVO/TFO and the two mandatory online learning credits (already agreed upon). Even with school boards' best efforts during COVID-19, Boards of Education have seen further marginalization and inequities. Not all students have the same ability and choice to fully and meaningfully engage in this learning option. There is also a broad band issue in many rural areas.

The final written submission has been shared and remains confidential. Member boards may use the key points and the written submission to inform any correspondence to the Ministry or when permissible, public statements. OPSBA continues to liaise with the Ministry on this matter.

2. The spring OPSBA survey was completed and sent regarding Project Compass (NND SB is represented on a review subcommittee.)
3. The next NOPSBA meeting is set for April 22.

We will be reviewing the following.

OPSBA's five multi-year strategic priorities (see page 2) are the Association's major areas of focus. They drive how OPSBA directs resources, manages issues and plans activities. This positions the organization to meet the challenges of the education agenda in the current environment. These are the positions that the Association directs its expertise, time and resources toward in supporting student achievement and well-being and increasing confidence in public education.

Each year, the five Regional Councils review the current multi-year strategic priorities and their connection to current issues of relevance. The Board of Directors reviews this information, usually at their meeting in April, and a recommendation is presented at the Annual General Meeting, with regard to the priorities for the upcoming year.

The SEAC Meeting - Terms of Reference

The Terms of Reference were last reviewed on March 18, 2021

SEAC Mandate

SEAC is an advisory committee of the Board.

Reg. 464/97 states that a special education advisory committee of a board may make recommendations to the board in respect of any matter affecting the establishment, development and delivery of special education programs and services for exceptional pupils of the board. Within this regulation, the board is expected to provide an opportunity for the committee to be heard before the board and before any other committee of the board to which a recommendation is referred. (s. 11), provide an opportunity to participate in the board's annual review of its special education plan and the board's annual budget process as it relates to special education. (s.12) Under this act, the SEAC will also have the opportunity to review the financial statements of the board as those statements relate to special education. (s. 12)

According to Regulation 464/97, the SEAC is required to meet at least 10 times in each school year. This usually means meeting monthly during the school year and not July or August. Meetings are typically 2 to 2.5 hours in length and usually on the third Thursday of the month.

SEAC's Guiding Principles

Interdependence is the paradigm of we.

We can do it, we can co-operate, we can combine our talents and abilities and create something greater together.

(From PACC on SEAC)

- Treat each other with respect and dignity.
- Solve any conflicts in a transparent manner demonstrating respect and civility.
- Empower and support each other to be positive leaders.
- Maintain a consistent high standard of ethical behaviour.
- Respect confidentiality.
- Be collaborative

Membership

All members of SEAC represent the association that has nominated them and the mandate of that association. As a member of SEAC, it is also expected that topics and issues are discussed in the perspective of the entire special education population. SEAC is not a forum for discussion of individual student issues.

The board shall not appoint more than 12 representatives under the Regulations. One alternate for each representative nominated by the local association and appointed by the board.

Each of the persons appointed to a special education advisory committee of a board shall hold office during the term of office of the members of the board and until a new board is organized. O. Reg. 464/97, s. 6.

Attendance

Regular attendance at meetings is required in the legislation. Representatives should also to the best of their ability be actively involved in the meetings.

Representatives should ensure that they receive and read all SEAC materials, including agendas and minutes of meetings.

A SEAC member will cease to be a member if he or she is absent without being authorized as recognized in the minutes from three consecutive regular meetings of the committee or if he or she no longer holds the qualification to be appointed from the committee.

If a member is unable to attend a meeting, he or she should notify the chair of SEAC and arrange for their alternate if this applies, to be present so that their association is represented. The representative should advise the alternate as soon as possible to allow the alternate sufficient time to prepare for and attend the meeting.

Quorum for SEAC Meetings

Reg. 464/97

9. (1) A majority of the members of a special education advisory committee is a quorum, and a vote of a majority of the members present at a meeting is necessary to bind the committee.

(2) Every member present at a meeting, or alternate (if in place) when attending the meeting in his or her place, is entitled to one vote.

Access to Meetings

All SEAC meetings are open to the public, including parents and members of community.

It is important for parents to understand that the details of their individual case cannot be raised at SEAC meetings.

Question Period will be a standing item on the agenda. Questions must be received by the Chair in writing at the meeting and must relate to an item on the agenda.

Members of the public wanting to make a presentation must first be approved through SEAC. It would be required to submit a synopsis to the Chair for discussion and decision.

Dates and times of SEAC meetings should be publicized by the school board on the board's website. Names and nominating associations should be posted to the website on the public portal.

Meeting Cancellations

In cases of inclement weather, SEAC will offer an opportunity to teleconference and continue with the meeting. In the event that a cancellation becomes necessary, the Superintendent will notify members through email.

Chairing the Meeting

Election of the Chair and Vice-Chair of SEAC

The first task of a SEAC is to elect a chair and vice-chair. The process is outlined in Reg. 464/97.

9. (3) The members of the committee shall, at their first meeting, elect one of their members as chair and one of their members as vice-chair.

(4) The vice-chair shall assist the chair and shall act for the chair at meetings in his or her absence.

(5) The chair or, in the absence of the chair, the vice-chair, shall preside at meetings.

(6) If at any meeting the chair and vice-chair are not present, the members present may elect a chair for that meeting.

(7) The chair may vote with the other members of the committee and any motion

The primary responsibility for the conduct of meetings lies with the SEAC Chair. A committee member who has concerns about conduct at the meeting or the behaviour of a member should discuss the matter confidentially with the Chair and/or, if necessary, an appropriate member of the board staff.

In every group of individuals there will be differences of opinion and if not handled appropriately these can lead to conflict. Dealing with potential conflicts is primarily the role of the Chair with the support of board staff, while it is expected that all committee

members recognize the intended role of SEAC, the association that they represent and the Code of Conduct for both SEAC and the Near North District School Board.

The SEAC presents itself as one group. Only the Chair communicates on behalf of SEAC and as approved by SEAC.

The name *Near North District School Board SEAC* shall not be used in speaking, writing or communicating in any matter contrary to established SEAC positions. Where there is no established position, the SEAC member shall not cite his or her affiliation with SEAC without prior approval of SEAC.

Note from the NNDSB Governance Manual:

“The Board speaks with one voice or not at all. The Board’s policies are the Board’s voice – a voice that is the single expression of diverse views, values and perspectives. While unanimity is not required, the Board’s group decision must be recorded in policy and supported by every member of the Board as if it had been their own decision. No one person or sub-group may make policy for the Board. No member has the authority to speak for the Board unless specifically authorized by the Board as a whole.”

Role of the Chair: Effective Practices

Chairperson controls the meeting by:

- Using a basic version of Roberts Rules of Order
- Making rules clear to everyone
- Not allowing one member to monopolize
- Being clear to offenders after the meeting if possible
- Encouraging the participation of all members of the committee

Agendas and Minutes

The SEAC agenda is prepared by the chair with input from the members and staff through its regular meetings.

Meetings should include receiving regular reports from board staff about decisions of the board or province that may affect special education programs, supports or services as well as receiving regular updates about initiatives related to special education.

Representatives should read the minutes of every meeting carefully and be prepared to ask questions if anything needs to be clarified.

Motions

Making a Motion

A motion is made by a member stating, "I move that..."

When speaking on a motion, it is generally good practice to address all comments to the chair and to start by indicating whether you are speaking for or against the motion. This can be done by starting your comments with, "Chair, I wish to speak for the motion".

A member may amend the motion by stating "I wish to amend the motion by...". The SEAC must vote on any amendment to the motion before voting on the motion itself.

There may be a need for a discussion and or a motion to be made during a time when the budget decisions of the Board lie in the month of July or in between regular meetings. In this case, an additional meeting will be called and a teleconference option organized to allow for meaningful participation.

Expectations of SEAC Members

The Special Education Advisory Committee will conduct its work with the regard to the interests of all students with exceptionalities

Each committee member is expected to:

- Respect the privacy of individual exceptional students
- Respect confidentiality around discussions taking place at SEAC meetings especially when connected to finances and staffing considerations as we work through the budget process. Information posted in the minutes on the public website is the only information that is public information.
- Represent and inform the SEAC about the association that he or she represents
- Act with civility and respect for all SEAC members and the staff of the NNDSB
- Act in accordance with the Provincial Code of Conduct and the Code of Conduct for the NNDSB

New Business/ Business Arising

Between Meetings

Items suggested for new business /business arising that come up between meetings are to be submitted in writing to the Chair for potential inclusion (as either an agenda item or an information item) in the agenda for the next meeting

At Meetings

Items suggested as new business/business arising are put forth at the beginning of the meeting and then the meeting Agenda is to be revised and put forth for moving and approval by SEAC

The SEAC Terms of Reference can be amended by Motion.

SEAC Terms of Reference will be reviewed on a bi-Annual basis

References:

Education Act Section 57.1

Reg. 464/97

NNDSB Governance Manual

NNDSB Administrative Guidelines

Provincial Parent Associations Advisory Committee on SEAC (PAAC)

SEAC Guiding Principles

Jay Aspin, Chair

Craig Myles, Director of Education

Multi-Year Strategic Plan Committee

Tuesday, March 9, 2021

Head Office of the Near North District School Board
963 Airport Road, North Bay, ON

Committee Members Present

Bill Steer, Committee Chair
Craig Myles, Director of Education
Jay Aspin, Board Chair

Staff Present

Krista Messenger, Executive Assistant
Liana Blaskievich, Officer Corporate Affairs

Absent

Rob Learn, Trustee

1.0 Call to Order

Chair Steer called the meeting to order at 3:32 PM. Attendance was called to confirm the meeting has quorum.

1.1 Adoption of the Agenda

Moved by Board Chair Aspin that the agenda for the March 9, 2021 Multi-Year Strategic Plan Committee agenda be approved as presented. - *CARRIED*

2.0 Approval of Minutes

2.1 MYSP Committee minutes- February 11, 2021

Review of the minutes contained in the agenda package. Floor opened for comments or amendments, with none rose.

Moved by Board Chair Aspin that the Committee approve the Multi-Year Strategic Plan Committee minutes as presented for the meeting held on February 11, 2021.
- *CARRIED*

3.0 Business Arising

3.1 Terms of Reference

Committee Chair Steer called attention to the Terms of Reference document shared as part of the agenda package. Recall from the previous meeting, the Committee intended to review this document in detail. It is noted that the MYSP Committee established this

document, and it was approved by the Board of Trustees in April of 2019. The floor was opened for comments and suggested amendments. Highlights are noted as:

- Director Myles noted that he is listed as a member of the committee, not a resource to the committee. This will have impacts on quorum for future meetings as he will have voting privileges. Consensus from Committee members to continue with this practice.
- Board Chair Aspin noted an adjustment is needed to reflect the proper term of the MYSP. Staff to update the reference to the “2021-2026” MYSP under the “Purpose” and “Responsibilities” section
- Board Chair Aspin noted the timeline currently states, “The work of the Ad Hoc Committee shall continue until the identified purpose has been fulfilled and a final report has been provided to the Board of Trustees”. Suggestion to amend as the intention is to have this be a Standing Committee to continue working beyond the Board’s approval of the MYSP.
 - Chair Steer agreed with the suggestion and acknowledged the evaluation role the MYSP committee will hold.
 - Consensus to update to state, “The work of the Committee shall continue in accordance with the development of the ongoing implementation and monitoring of the Multi-Year Strategic Plan”.
- Decision to approve the Terms of Reference document as amended, so the document may be brought forward for approval by the Board of Trustees at the March meeting.

4.0 New Business

4.1 Verbal Update

Chair Steer invited the Officer of Corporate Affairs, L. Blaskievich, to speak to this item. A verbal report was provided, noting the following highlights:

- Committee members referred to the roadmap document contained in the agenda package.
 - It is noted that the status arrow is slightly behind the expected progress this month. This is an intentional pause to provide education to staff on how to set clear and measurable goals.
 - Authentic collaboration takes time, and this process is setting the stage for future board plans. Previous BIPSAWB plans have included vision statements, whereas the current process requires actionable goals to be set across the four MYSP priorities.
- The progress delay this month is not expected to affect the final approval date, as the MYSP is still expected to continue on target.
- Director Myles noted there is an element of change management occurring. There is an opportunity cost to influencing the internal culture to ensure clear accountability. Expectations are being set for a culture of this practice to ensure the work produced meets the board’s instructions.
- Chair Steer requested L. Blaskievich speak to the progress directly at the Board of Trustees meeting, followed by the Director’s supporting comments to paint the larger picture for trustees.

- Board Chair Aspin invited to speak to this item. Recognition expressed for the change management processes that are underway.
- Chair Steer provided instruction for the meeting minutes and board report to be vetted via the Director and the Officer of Corporate Affairs first, before being provided to Board Chair Aspin and himself to ensure accuracy.
- Director Myles suggested a plain language presentation be reviewed at the Board meeting to explain the education reports and concepts.
- Consensus to adopt this approach. Presentation to encompass 5-6 slides and be tabled at the March Board of Trustees meeting as discussed.

Committee Chair Steer thanked the Officer of Corporate Affairs and noted the importance of reiterating the progress to all trustees each month.

4.2 Review of Board Report

Committee Chair Steer referred committee members to the board report included in the agenda package. Review of the report to confirm it includes the relevant updates to bring forward to the Board for approval. Floor opened for questions and comments.

Highlights of the discussion are noted to be:

- Comment from Committee Chair Steer to highlight the roadmap for trustees at the meeting. As a point of clarity, articulating the full explanation of acronyms is needed to support mechanics of language. Semantic update to the word “complements” for action.
- Board Chair Aspin noted the continued reference to “the re-org”. Can this be explained further or a status report provided?
 - Director Myles advised he can provide brief verbal remarks on this item at the Board meeting.
 - For the purposes of informing the committee, Director Myles noted M. Ramsay will be concluding his work on this shortly. Once the information is received, the Director intends to refine and adapt more intimately to the NNDSB landscape. The final board reorganization update is expected to come forward to the Board in June, to dovetail with the MYSP approval.
- Although it is recognized as an operational matter, Committee Chair Steer noted it would be more prudent to table this at the May Board of Trustees meeting to ensure trustee feedback can be taken into consideration before final approval.
- Board Chair Aspin noted the approval of the MYSP in June is critical to ensure implementation can begin in September 2021. As well, the approved MYSP is a foundational piece to the Director’s Performance Appraisal (DPA) process.
 - The Director acknowledged the suggestion and advised he will adjust the target to bringing forward the reorganizational update to the end of April, so the MYSP committee may discuss at their May meeting, and recommend it move forward to trustees in May.
- Question raised if consultant M. Ramsay will be invited back to present the final recommendations virtually.
 - The Director advised there are some nuances to this idea, given the content received will be adapted to conform to the realities of NNDSB.
 - Committee Chair Steer advised he will leave this with the Director for follow-up but would be pleased to see this as the final approach.

5.0 Next Meeting Date

The next meeting date of the Multi-Year Strategic Planning Committee was confirmed for Thursday, April 15, 2021.

6.0 Adjournment

There being no further business to discuss, on March 9, 2021 the Multi-Year Strategic Plan Committee stands adjourned at 4:01 PM.

Minutes: BS/km.

BOARD REPORT

Title:	MYSP Committee Update
Contact:	Committee Chair Steer
Date Submitted:	April 20, 2021
Mandate:	Completion of a Multi-Year Strategic Plan
Rationale:	<p>Ensure the completion of the comprehensive Multi-year Strategic Plan through the completion of goal setting collaborative work in each of the priority areas: excellence in teaching and learning, excellence in innovation, excellence in relationships, excellence in communication.</p> <p>Action planning is taking place in the interest of, but not limited to, excellence in teaching and learning, alignment of finance and resources to student achievement and wellbeing, increasing broad band and IT resources for students and staff and human resources board office reorganization resulting in key role analysis and the appropriate appointment and alignment of key roles necessary to maintain structure and organizational practice.</p> <p>Ensure that the work of every action plan has a direct line of sight to the highest intentions of the organization, All NNDSB goals should link to the vision, mission and values of the Multi Year Strategic Plan.</p>
Timeline:	On track with the MYSP Road map-see attached. There have been delays due to Covid-19 directives and a switch in gears that has caused an all hands-on deck environment to ensure student achievement and wellbeing.
December 2020	<p>Creation of aligned process whereby Board Improvement Plans for Student Achievement and Wellbeing and School Improvement Plans for Student Achievement and Wellbeing are aligned to the goals of the Multi Year Strategic Plan.</p> <p>The MYSP board team prepared to facilitate the distribution of templates created for department planning aligned to the MYSP /BIPSAWB. Templates ensure departmental, board improvement and school Improvement planning that support the creation of smart goals (specific, measurable, achievable, realistic, time bound,) Progress will be monitored and evidence informed adjustments will be made as appropriate.</p>
January 2021	<p>This process takes collaborative mindful planning over several sessions between and amongst all departments, This will ensure to ensure alignment of all action plans to the board priorities within the MYSP.</p>
February 2021	<p>The MYSP alignment graphic was completed Jan 31. to provide visual representation and further explanation of the complex processes at play in MYSP/BIPSAWB/SIPSAWB/DIPSAWB alignment. It was presented to the MYSP committee Feb 11 and to board Feb 16, 2021. Each circle is a representation of the work and process toward meeting the core purpose of student achievement and wellbeing.</p> <p>The MYSP board team is currently using the planning tools that allow for easier comprehension of the alignment process to complete the BIPSAWB. Meetings held Feb 18, and March 5 with refinement work by the core team between meetings.</p> <p>The board team working on the BIPSAWB met with the executive team and the system principals to refine the BIPSAWB. The system team had refined the SIPSAWB template to better support principals with understanding how to plan to ensure school goals aligned to the MYSP priorities.</p>

March 5 2021

Feedback provided by this larger group has informed the smaller team that it is necessary to further refine the BIPDSAWB to include more specific process (action) goals to the established Objectives. Planning is behind established projections but the necessary changes must occur in this essential piece of the larger alignment puzzle. Despite these delays in the planning stages, NNDSB should still be able to meet projected schedules.

It was determined that the Board department Managers will need to build capacity prior to engaging in planning that aligns to the MYSP. This kind of planning has historically not occurred and must be taught. The MYSP board leads will support this learning and continue to support the planning of each department, HR, Business/Finance, IT,

Communications, Program, Facilities aligned to the MYSP in late March and will ensure the creation of smart goals (specific, measurable, achievable, realistic, time bound,) Progress will be monitored and evidence informed adjustments will be made as appropriate.

As stated in February, this process takes collaborative mindful planning over several sessions between and amongst all departments to ensure alignment of all action plans to the board priorities within the MYSP.

The BIPSAWB planning is ongoing and the board BIPSAWB planning team project completion by the end of April 2021.

Department planning, which compliments the MYSP is slated to begin in April and continue into the summer aligned to the BIPSAWB

April 2021

The MYSP committee has drafted the presentation and is planning the invitations for regional virtual MYSP information meetings where the MYSP Draft will be shared with community stakeholders. Presentations will include common themes in stakeholder data that informed the collaborative planning whereby trustees established the overarching priorities of the MYSP which will be presented. The public will have an opportunity for feedback following the sessions. Links to the feedback documents will be provided on the MYSP page of the website.

Dates were set by the committee and S.O lead established

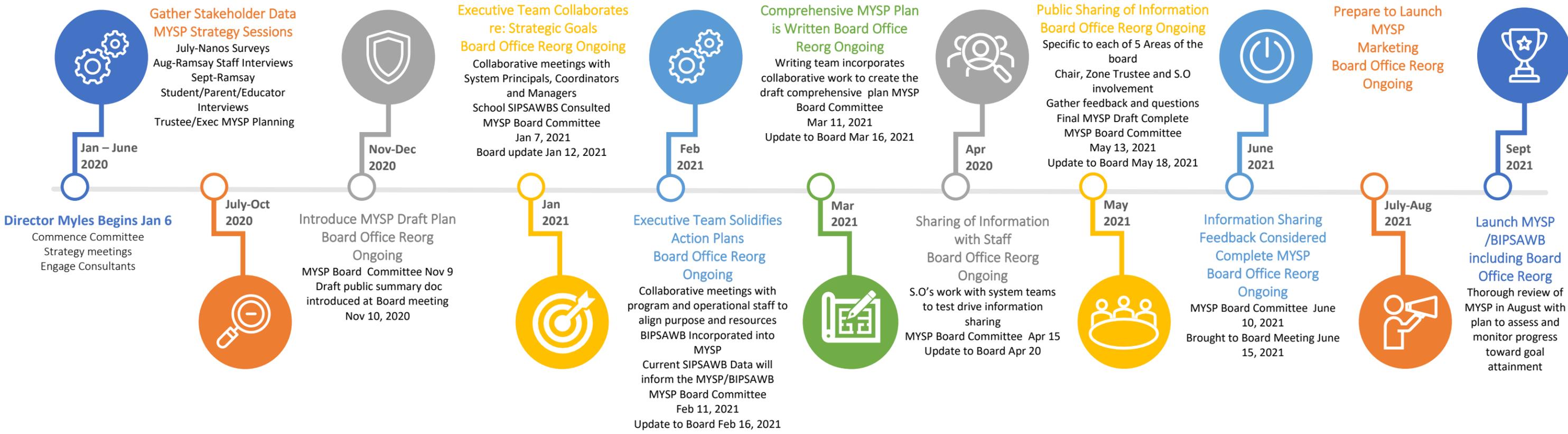
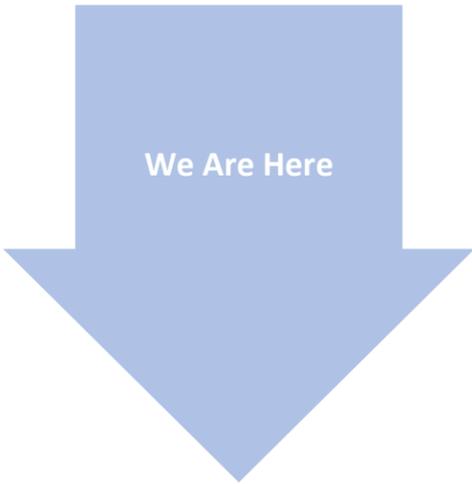
Invitation to Trustees and level of involvement in presentations was determined

	Zone 1: North Bay	Zone 1: Sturgeon Falls	Zone 2: Mattawa	Zone 3: Port Loring	Zone 4: Parry Sound	Zone 5: Sundridge
Meeting date	April 27 6-7 PM	April 28 6-7 PM	April 29 6-7 PM	May 4 6-7 PM	May 5 6-7 PM	May 6 6-7 PM
S.O. lead	Gay Smylie	Melanie Gray	Gay Smylie	Tim Graves	Tim Graves	Tim Graves
Trustee participating	Bill Louise Donna		Harry Fry	Rob Learn	John Cochrane	Al Bottomley

Next Steps:

Meeting with the Communications team to establish mode of advertisement and invitations to key stakeholders. Separate meeting with those involved to prep for information meeting timelines and process.

Multi Year Strategic Plan Road Map



1. Call to Order – 1:02 pm

2. Attendance via TEAMS online meeting platform

Harry Fry (Chair)	Chris Guillemette
Alan Bottomley	Susan Wilson
Kimberley Gignac	Tracy Hanzlik
Albina Lavictoire	Melanie Gray
Candy St. Onge	Karen Gratton-Miscio
Lisa Paradis	
Louise Sargent	

Regrets: Barb Laverock, Nichole King, Laura Hansman

3. Approval of Agenda:

March 18th, 2021

Moved – Chris Guillemette

Seconded – Alan Bottomley

Carried. No Conflict of interest

4. Approval of Minutes:

February 18th, 2021

Moved – Chris Guillemette

Seconded- Louise Sargent

Presentation – Psych Supports

- Louise Maughan, the Board's lead psychologist presented to the group.
- Louise is also a part of the multi-disciplinary team.
- The psych team includes three psychoeducational consultants and Louise who is the lead registered psychologist. Louise reviews the psychoeducational assessments completed by her team and is responsible for diagnosing.
- Pre-referral meetings are held annually at each school and a member of the psych team attends with a speech language pathologist. Meetings are attended by the principal, resource, and classroom teacher. The teacher presents students about whom they have concerns and the speech language pathologists and psych team offer recommendations for appropriate strategies and targeted interventions.
- The benefits of these meetings include directing appropriate resources to students in need, tracking students and their response to interventions, providing the right type of assessment at the right time, tracking needs of the system and providing professional development opportunities for teachers.
- The psychoeducational assessment is one piece of the puzzle to determine why a student may be struggling. Schools do not have to wait for an assessment before providing resource interventions.
- Psychoeducational assessment provides the following functions:
 - Getting to know the student as a learner
 - Measuring how the student uses processing skills, executive functioning, achievement, and adaptive functioning skills
 - Gaining understanding of why a student is struggling

- If the areas of concern include attention, behaviour, Autism, social or mental health, a psychological assessment is required and is completed by Louise.
- The assessment outcomes can result in a diagnosis or identification. A Diagnosis is made by a Clinician and meets specific clinical criteria. An identification involves recommending a referral to the IPRC committee. This committee makes the decision of whether the student should be formally identified as exceptional in one or more of the categories of exceptionality defined by the Ministry of Education.
- A report is generated for both the parents and the school and a debrief meeting is held for psych staff to present the report to parents and appropriate school staff.
- Louise reviews many assessments completed by other Boards, agencies, and private practitioners. The parents sign a consent, the report is then sent to the psych department for review and a consultation report is completed. A recommendation based on the NNDSB criteria for identification and next steps are included in this report.
- The psych department provides PD for teachers, EA's, principals etc. on such topics as IPRC categories and definitions.
- The psych team also partners with One Kids Place developmental clinic to provide psychoeducational assessments for NNDSB students.
- As needed Louise sits in on other working groups and committees including the board's multidisciplinary team.
- Louise is a part of the association of Chief Psychologists of Ontario School Boards and they meet quarterly to discuss Ministry initiatives, best practices, and current issues.

PAAC- Review of annual SEAC agenda, Input regarding terms of reference

- There were no questions received from the March meeting and the PAAC conversation.
- SEAC is a legislated committee and must follow legal boundaries. The committee is required to meet regularly and can be heard at the Board level.
- The NNDSB SEAC has four trustees that are available to listen. Each participant is a representative of their association and not individual concerns. Ongoing PD (such as NNDSB presentations) occur for members to understand the scope and range of services the special education department offers to our students.
- Each member has one vote.
- Meetings are open to the public.
- Questions need to be received in writing to the Chair, prior to the meeting.
- A representative can not represent SEAC without permission from the Board.
- Members are not obligated to vote for something just because they made the motion. It opens the floor for discussion than a vote is held.
- Priorities for SEAC are budget recommendations.
- The annual agenda will be updated and circulated out with the recommendations from the PAAC.
- The May meeting includes a tour of a school, however in this environment we could fill this time slot with an update on the Learn Style program.

Motion: SEAC recommends their Terms of Reference for Board approval.

Moved: Alan Bottomley

Seconded: Albina Lavictoire.

COVID-19/ Ministry updates

- There were 1471 cases of COVID-19 in publicly funded schools in the last 14 days.
- 34 schools are currently closed, however no schools in the NNDSB.

- One student did test positive in North Bay but has not been in contact with the school (Chippewa) during the infectious period, so no action was needed.
- School Boards are participating in random testing. Near North is working with an outside vendor and will begin testing shortly.
- Schools will likely open in September with the same health and safety requirements.
- The special education team has completed and submitted reports that support provincial planning.

Correspondence – HPE DSB

- A copy of the letter is in the SEAC package as an information item.

Capital planning and accommodation updates

- Parry Sound K-12 build – the architects are on site meeting with the school Board team.

Special Education Budget

- The Ministry has announced that the GSN's will be released as per the usual timeline.
- The Board is currently preparing budgets for submission.
- Superintendent of Business Liz Therrien has retired with Interim Superintendent Wally Easton in place for now. The Board is working on securing a permanent replacement.
- The annual budget motion SEAC puts forward to the Board will be reviewed at the next meeting.

Board report

- Trustee's are participating in ongoing PD opportunities.
- Parry Sound & WJ Fricker builds are moving along well.

Special Education Update

- The update is available in the SEAC package.
- It outlines the ongoing projects and the four areas of focus.
- Provincial negotiations and the dollars provided has allowed the Board to hire or call back staff on layoff to help fill the areas of need.

New Business EON information

- Chris discussed how community living supports children and youth alongside Near North. She brings back information received from this SEAC group to share with their agency personnel.
- Early ON Child and family centre is a free educational pre-school service for parents and care givers.
- Virtual programs are offered at this time for children 0-6 years.
- It was discussed that a representative could present to SEAC with further details on their programs and resources.

Items for next Agenda

Financial Update and Budget Discussion
 Preliminary Budget Forecast for Special Education
 Ministry Communications/ PPM
 Review LDAO's report on Special Education Funding (if available)
 Presentation – Multi-disciplinary team

Standing Items:

1. Correspondence received requiring action.
2. Capital Plan and Accommodation Review
3. Special Education Plan
4. Special Education Budget
5. Question Period

Next meeting date: April 29th , 2021

Adjourned: 2: 37pm

Moved: Alan Bottomley
Seconded: Louise Sargent

**Parent Involvement Committee (PIC)
March 19th, 2021
TEAMS online meeting**

Melanie Gray, Acting Superintendent of Education
Harry Fry, Trustee
Laura Forget, Parent
Cathy Bennett, Parent
Melanie Allard, Executive Assistant

Welcome

- Melanie Gray, Acting Superintendent of Education responsible for the parent involvement committee welcomed everyone and went through introductions.

Approval of the January 20th, 2021 notes

- The committee approved the January 20th, 2021 notes.

Parent sessions

- Taking direction and suggestions from the last meeting, themes such as mental health, and supporting students and families learning from home, Superintendent Gray reached out to our Mental health Lead Sue Lessard for some workshop options.
- A three-part series was suggested that would be in webinar format and approximately an hour in time.
- The group reviewed the breakdown and the three-part series suggested was:
 - Strategies to help children with mental wellness.
 - How to help a friend with mental wellness: what to do when you are struggling.
 - Staying connected to the school through technology.
 - 4th option – Parent play day – destressing creatively.
- The second session will be on Indigenous education. Tracy Hendrick, the Board's Indigenous Lead will be resurrecting two Teepees, one at Chippewa and one at Parry Sound High. A virtual tour will be offered and students, Indigenous educators and community partners will be invited to share stories and teachings.
- A suggested idea was a focus on our younger students. How to recognize mental health struggles in our younger students (i.e., sleeping issues) and what parents can do. A companion workshop for K-6 could be offered along with the 7-12 focus.
- The group decided on April 21, 28, May 5 & 12th as workshop dates. Evening sessions tend to work best for parents.

- Posters and advertising materials will be designed. The Board's communication department can help with all social media platforms. It will also be circulated out to the Board's SEAC, FNAC and EAC groups.
- The sessions will be recorded for future viewing.
- It was suggested to have a PIC introduction before these sessions with the use of the PIC video.
- A speaker will be further investigated.

Future Meetings

- The committee was invited to the next Equity Advisory Circle meeting taking place April 1st at 9:30am. Melanie will send out the invites.
- A further PIC meeting was scheduled for April 9th at 9:30am.

NNDSB Equity Advisory Group Minutes

April 1st, 2021 – 9:30am
TEAMS online meeting

Present:

Louise Sargent, Trustee
Harry Fry, Trustee
Tracy Hendrick, Indigenous Education
Seth Compton, Outloud North Bay
Jeannie Vaillancourt, North Bay Metis
Laura Forget, PIC Chair
Marcus Etienne, PIC Chair
Margaret Soroye, NNDSB Teacher
Nathan Moore, CAS Teacher Liaison Youth in Care
Deborah Robertson, Multi-Cultural Society
Amanda Mathias-Mizzi – Education Officer, Indigenous Education & Well-being Division
Melanie Gray, Acting Superintendent of Education
Susan Lessard, Mental Health Lead
Karen Waller, Principal/Equity Lead
Deb Bartlett, Information/Communication Officer
Melanie Allard, Executive Assistant

Regrets:

Nichole King, Trustee
Cathy Bennett, PIC Chair
Sandra Zurbrigg, NNDSB Teacher
Susan Wilson, Principal of Special Education
Lisa Collins, Interim Executive Officer

Opening Circle

- Superintendent Gray welcomed everyone to the meeting and had introductions around the table.
- Committee members referred to the power point slides presented on TEAMS; NNDSB Equity Advisory Circle presentation.

Business Arising from Feedback Preferred Name

- From the work and discussions taken place, concerns were brought forward that some students may not be aware on how to go about using a preferred name in schools.
- This led to conversations on what processes are in place and if there is alignment across our school system.
- Further investigation into our processes will take place and communication on this will be circulated to our community partners.
- Adoptive probation (name changes) – this will be further discussed at the next meeting; using appropriate names and ensuring processes are in place.

How do we move beyond promoting our work related to anti-racism and discrimination and move to ensuring the work is happening?

- The group discussed Black history month and the work being done in schools.
- Including areas of equity, wellness and well-being in Board improvement plans and school improvement plans.
- Working, planning, and setting goals with school administrators.
- Further discussions will take place next meeting.

New Business

This is Us

- This work has been taking place for the last three years. In 2018 the ARD standards were created around the sensitivity of this demographic data collection and how to support identity race-based data.
- By January 2023, all School Boards must be collecting this data.
- There were two parts to the survey: demographic data and student questions. The use of this survey gives us a clearer picture of who are students are, help identify barriers and inform existing programming and better practices to support student achievement and well-being.
- The report is available to the public on the Board website.
- The survey was divided between JK-grade 6 students and grade 7-12 students. The JK-6 survey was completed by parents on behalf of their children where the 7-12 survey was completed by students.
- Across the Board there was a 37% participation rate. (JK-12)
- There is representation from all schools.
- Details noted in the survey were:
 - The majority is English speaking.
 - FNMI – Align with school population demographics (similar with the self ID process)
 - There is incredible diversity across our communities.
 - Increase in non-traditional religions.
 - Gender – JK-6, most identify as boy/girl. 7-12 included more diverse responses.
 - There were more LGBTQ2's identified with the 7-12 survey. This was eye opening for schools to continue to help and support students in this area.
 - Attitudinal responses – a higher percentage of responses were “not sure”.
- Next steps are to “dig” deeper into this data more specifically and by region.
- The work connects to safe schools and will identify barriers and work to set targets, support monitoring, decision making and evaluation of our goals.
- As the collection data process continues, the team is hoping for an increased level of participation.
- The data is stored and stays only within the NNDSB.

De-Streaming Math

- Students can pick from applied, academic, and locally developed courses/pathways.
- Research shows that this can have a negative impact on students, especially when some of these choices may not allow them to take the future pathway they want.
- Starting in September, the math curriculum will now be de-streamed, no more applied, or academic options. This is starting with grade 9 math but will continue down the road with other courses.
- One of the first steps would be working on cultural shifts in schools to dismantle systemic discrimination and structural inequities. Training educators and touching on staff's beliefs.
- Kike Ojo-Thomson from the KOJO Institute will be speaking to educators on the April 23rd PD day.
- Conversations are starting around which students sit in applied and academic classes and increasing educator capacity. How do educators ensure that all needs are being met in their classroom?
- Wrap around supports for these students such as grad coaches, student success and DLRT's will be an essential part of this new learning environment.
- Next steps – What actions are needed to ensure learning for all in a de-streamed classroom is going to take place? What might we need to learn or do differently?

International Day for the Elimination of Racial Discrimination

- The group discussed the event called celebrating students who make a difference.
- This event has been taking place for the last 35 years and is the most long-standing recognition event.
- This is normally an in-person event, however, took place virtually this year which included videos of student performances and artwork contributions. The video is available on the Board's website.
- This event includes the four school Boards, Canadore College and Nipissing University.
- As this event has been going on for so long, the committee does want to make sure there is emphasis on anti-racism, and this continues to be a meaningful occasion and not a "one off". Looking forward to what this event could be in the future.
- Next steps - How do we implement this in the classroom?

Reports

SEAC

- SEAC is one of the legislated committees within School Boards.
- The committee meets the third Thursday of each month, except July and August.
- The committee is provided with opportunities to make recommendations to the Board on the development and delivery of special education services.
- The committee reviews the special education plan and budget each year.
- Members are representatives from various organizations and community partners.
- The committee creates an annual agenda that includes various presentations.

FNAC

- Tracy Hendrick, the Board's Indigenous Lead reviewed the services and programming provided by the Board and the ongoing projects in place.
- The FNAC committee meet every two months and is made up of our eight local First Nation's who have formal education service agreements with the Board.

- There is also an IEAC committee that meet twice a year. This includes our First Nation partners but also community partners such as the Metis council, Nipissing University, etc. The group works on developing and monitoring the Board action plan.
- Tracy discussed the importance of our families to self-identify and how it helps provide the programming and services needed.
- The Board does struggle with having a limited number of NSL teachers. NSL classes are open to all students.
- Other supports include Grad coaches and the youth and family outreach worker.

PIC

- The parent involvement committee is made up of three cochairs who represent the West, East and North areas of the Board.
- The committee meets several times a year and help support the work of student advisory committees.
- This year the focus has two parts: one, a three-part speaker series around mental health and the second around Indigenous education. These sessions will be taking place virtually.
- The committee was asked to look out for these advertising materials and forward to all that would be interested.

Board Trustee Report

- Thanks goes out to all on this committee for your voice.
- It is great to see action made on items brought forward from this group.

Collaboration: Next Steps

- The group was encouraged to reach out with any questions and concerns through Melanie Allard.
- As this committee moves forward it will allow for more open discussions and digging deeper into the ideas brought forward.
- The slides will be shared out to the group.

Next meeting date: May 27th, 2021 9:30am – 11:30am.