

Committee of the Whole Meeting
Tuesday, October 13th, 2020 6:00 pm
Boardroom and via Zoom

1.0 Opening and Land Acknowledgement

We would like to open these meetings by acknowledging the traditional territories of the Anishinaabe, on which all schools of the NNDSB are situated. The Board Office is specifically located on the traditional territory of the Nipissing First Nation.

We value the cultures, histories and relationships with the Indigenous People of Turtle Island. We are grateful to be gathered here today.

1.1 Call to Order

1.2 Attendance

1.3 Declaration of Conflict of Interest

1.4 Approval of the Agenda

Motion:

That the agenda for the Committee of the Whole meeting of October 13, 2020 be approved.

1.5 Approval of Minutes from Previous Meetings

Motion:

That the minutes of the Committee of the Whole meeting held on September 15, 2020 be approved.

2.0 Bring Forward Business

Staff report re correspondence from N. Green (included)

3.0 New Business

3:2 Consolidation Phase 2 Plan and Proposed Budget (included)

Motion:

That the recommendation be forwarded to the Board for approval.

4.0 Motion to Adjourn

Motion:

That we do now adjourn at _____ pm.



Jay Aspin, Chair

Craig Myles, Director of Education

The September 15, 2020 **Committee of the Whole** of the Near North District School Board was held in the boardroom and via teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Donna Breault
Nichole King
Rob Learn (via phone)
Louise Sargent
Bill Steer

Administrative Staff Present:

Craig Myles, Director of Education
Liz Therrien, Superintendent of Business
Tim Graves, Superintendent
Gay Smylie, Acting Superintendent of Education
Mel Gray, Acting Superintendent of Education
James Bennett, Communications Officer
Maureen Egan, Recording Secretary

Christopher Walkling, Principal
Sean Ruddy, Principal
Steve Krause, Principal
Laurie Forth, Principal
Jason Mirtl, Health and Safety Officer
James Coventry, Health and Safety Coordinator

Trustee Regrets:

Harry Fry



**Committee of the Whole Meeting
Tuesday, September 15, 2020 5:00 pm
Minutes**

1.0. Opening & Land Acknowledgement

1.1 Call to Order

Chair Aspin called the meeting to order at 6:00 pm.

1.2 Attendance

Attendance indicated that eight trustees were present for the meeting.

1.3 Declaration of Conflict of Interest NIL

1.4 Approval of the Agenda

Motion: A.Bottomley/N. King

That the agenda for the Committee of the Whole meeting of September 15, 2020 be approved. – **Carried**

1.5 Approval of Minutes from Previous Meetings

Motion: J.Cochrane/B.Steer

That the minutes of the Committee of the Whole meeting held on August 11, 2020 be approved. – **Carried**

2.0 Bring Forward Business NIL

3.0 New Business

3.1 Correspondence from N. Green dated August 4, 2020

Motion: J.Cochrane/D.Breault

That staff prepare a report and report back to the CW. - **Carried**

3.2 NNDSB Statement on Racism

Motion: N.King/A.Bottomley

That the attached equity and inclusion statement and plan for the 2020-21 school year be forwarded to the board for approval and included on the website. – **Carried**

3.3 School Re-opening Update

Director Myles acknowledged the hard work of staff this summer to ensure a smooth transition to school. The attached report provides a very in-depth look at our re-opening.

SO Graves acknowledged key staff and principals who worked throughout the summer preparing for re-entry including Christopher Walkling, Laurie Forth, Steve Krause, Sean Ruddy, Mel Gray and Andrew Busch. He encouraged trustees to review the attached report and noted challenges including complexity in accounting for the large number of changes when families change their mode of learning; and when students are sent home with “sniffles”. He emphasized the abundance of communication the board has provided and continues to provide to families.

Trustees were invited to comment and ask questions.

Vice-Chair Cochrane noted that he heard there is an influx of students from southern Ontario. Director Myles said he has heard this rumour but is unable to verify. He noted that when a family presents a permanent address in our district they are eligible to attend our schools.

Trustee Sargent commented on the at home learning statistics provided by SO Graves. She asked for an update on numbers in two weeks including projected enrolment.

Chair Aspin noted that he has been in the board office often during the August and saw first hand staff working on re-entry. He thanked Director Myles, SO Graves and their team for their stellar work.

4.0 Motion to Adjourn

Motion: A. Bottomley/D.Breault

That we do now adjourn at 5:28 pm. - **Carried**

Title:	Response to Letter from Nick Green – Alliance Buses and Transportation
Contact:	Liz Therrien – Superintendent of Business
Date Submitted:	To the Board – October 13, 2020
Mandate	To provide a report back to the Board with regard to Nick Green letter – Buses and transportation issues - Alliance
Background	Nick Green provided letter to the Board dated August 4, 2020. Letter was brought forward to both Committee of the Whole and Regular Board Meeting of September 15, 2020 with board staff tasked with providing follow up report to be brought to next board meeting of October 13, 2020.
Current Situation (Short-Term)	<p>Transportation and busing operations is under the purvue of the Transportation Consortium. During the 2019-2020 school year a realignment of pick-up/drop-off was conducted by the Transportation Consortium (“Consortium) whereby do not use Stones Street as a staging area for buses. Currently buses enter access to Alliance in two (2) waves. Wave 1 of buses enter access and come directly up in front of the school establishing two (2) rows of buses (approximately 8-9 buses). Only when an all clear is announced do the second Wave of buses, Wave 2, enter Stones Street. While Wave 2 is awaiting clearance to enter Stones Street, this second wave will wait out on High or Chippewa Streets, staying as far away as possible from Stones Street.</p> <p>Active/alternate transportation has also been part of a provincial strategy to reduce pressure on student transportation. The Consortium Transportation Plan and public communication strategy has raised this issue and repeated its recommendations that parents use pick-up/drop-off points a block or two away in order to ease the traffic congestion in the school zone. The current media strategy includes safe driving message for everyone, awareness of added hazards, and suggestions to avoid school zones where possible. This messaging is being repeated at every opportunity.</p> <p>Alliance and other schools have also been working with Local Health Unit and Consortium on communicating to parents some alternate pick-up/drop-off information along with active transportation establishing a “Walk-a-Block Map” to make school zone safer by reducing parent/guardian traffic at the school where it is being communicated that on days that families need to drive students to school, to park a little farther away and “Walk-a-Block”. A map has been developed illustrating</p>

	<p>areas that would be 5-minute walk as well as a 10-minute walk.</p> <p>Further, school administration at Alliance have organized a second location for pick-up/drop-off on Devonshire Avenue, where there exists a well-worn footpath of 50 metres located at the edge of respective school property at Devonshire Avenue up to Alliances school yard where students may walk up to school yard. This alternate access is supervised with a minimum of two (2) staff supervising students at this location.</p> <p>JK to Grade 1 students with their siblings continue to be picked-up and dropped-off at the location of the lower parking lot with students from Grade 2 to Grade 6 using the alternate location established for pick-up and drop-off.</p>
<p>Next Steps</p>	<p>To ensure existing 50 metre alternate access point be maintained throughout the year, the following is currently recommended:</p> <ul style="list-style-type: none"> ➤ Standard and consistent maintenance and inspection routines need to be established including such routines be recorded/documentated as part of either custodian’s maintenance activities and/or maintenance staff activities in log books which may require additional FTE custodial or maintenance allocation at Alliance given the associated workload of COVID on custodians; ➤ Signage be erected cautioning areas to watch for when students and staff walking on established footpath; ➤ Issue of winter use to be addressed with regard to maintaining clear footpath during winter months which will require removal of snow and snow banks, sanding and de-icing, consideration that this be contracted out similar to snow removal contracts ➤ Footpath be restricted to school operations only with appropriate signage for closing times and notices that no winter maintenance after school hours; ➤ Existing footpath be reviewed in more detail to further identify any grounds’ maintenance that should be undertaken with regard to site improvement under school renewal to more permanently support this alternate access to the school; ➤ Necessary discussions with other third parties <p>The above must be undertaken as soon as possible, otherwise would need to revert back to prior pick-up/drop-off points.</p>

WALK-A-BLOCK MAP

Alliance Public School



Let's make the school zone safer for all students by reducing parent/guardian traffic at the school. On days when your family really needs to drive, please park a little farther away and **Walk-A-Block**.

Everyone can help make our school zones safer.



Information produced using ESRI's ArcGIS software



Adapted from Ottawa Student Transportation Authority

Title:	3:2 Consolidation North Bay Secondary Schools-Phase 2 Budget
Contact:	Craig Myles, Director of Education
Date Submitted:	To the Board – October 13, 2020
Mandate	Costing of 3:2 Consolidation - Phase 2
Background	<p>At the meeting of the NNDSB on September 24, 2019 the Board of Trustees approved a motion that effective September 2020:</p> <ul style="list-style-type: none"> • West Ferris Secondary School and Chippewa Secondary School be designated the two operating North Bay Secondary Schools • That Widdifield Secondary School be closed <p>On January 28, 2020 Trustees approved the allocation of approximately \$1.4 million as part of Phase 1 to begin the necessary renovations to Chippewa and West Ferris facilities to continue offering existing and expanded programming for September 2020.</p> <p>Both Chippewa and West Ferris Secondary Schools accommodate grades 7-12 including students from Widdifield and W.J. Fricker, the two schools that were closed at the end of the 2019-2020 school year.</p> <p>The preliminary enrolment figures are very encouraging despite some of the concerns raised by those opposed to the consolidation process. The January 28th allocation to begin the necessary renovations was the first step to support the consolidation planning process. The 2019-2020 budget did not allocate funding to support the September 24th motion of the board including a very tight tender process and construction timeline and as a result staff recommended only those projects that would ensure a September 2020 school start up. Further complicating the process was the subsequent COVID-19 Pandemic and the Provincial Emergency Order to close all public schools in March, 2020.</p>
Current Situation	<p>Staff have been working diligently to complete the plan for Phase 2 of the consolidation of the secondary schools to be completed for September 2021. Both Chippewa and West Ferris will require further renovations, upgrades, furniture, equipment and other program equipment to accommodate the increase in enrolment and programming at both schools. Staff have estimated the cost of those needs and a summary is included in Appendix A.</p> <p>The total estimated costs for Phase 2 renovations and classroom upgrades is \$954,000 and an additional estimated \$217,800 for Program equipment costs. This amount can be paid for through a variety of revenue</p>

	<p>sources including Accumulated Deferred Revenue, Accumulated Surplus from previous School Renewal projects, and/or our current School Renewal or School Condition Improvement Grants. The costs are estimates prepared by staff based on informal conversations with consultants and suppliers.</p>
<p>Next Steps</p>	<p>As noted above, there were no funds allocated to the North Bay Secondary School consolidation process prior to the \$1.4 million approved by trustees on January 28th, 2020 to begin the renovations for Phase 1 completion for September 2020 start up.</p> <p>It is imperative that appropriate funds for Phase 2 be allocated so that staff can begin the appointment of consultants, engineers and architects to prepare detailed plans and costing for Phase 2 of the consolidation process and ensure that students have access to the upgrades for September 2021. Once a budget is in place and funds allocated, then staff will be permitted to move forward to issue tenders for contractors to complete the work for the September 2021.</p> <p>As of year end, August 2019, the board had *\$3,782,618.00 of school renewal deferred revenue which is available for the consolidation costs related to renovating and upgrading facilities. There is also an additional surplus of \$589,805 in school renewal that could be accessed. No ministry approval is required to use these surpluses or deferred revenues. Board approval is necessary.</p> <p>*As 2020 year end audit is in progress, this number is not available and will differ from the number provided above. Deferred revenue was used (\$430,159) for a portion of Phase 1 Renovations for the 3:2 Consolidation in the 2019-2020 school year.</p>
<p>Recommendation</p>	<p>That the Near North District School Board approve:</p> <ol style="list-style-type: none"> 1. The transfer of funds from the board's accumulated surplus for School Renewal in the amount of \$589,805 to be used to address the renovation and building upgrade needs of West Ferris and Chippewa Secondary Schools. 2. The transfer of funds from the board's deferred revenue for school renewal in the amount of \$364, 195 to be used to address the renovation and building upgrade needs of West Ferris and Chippewa Secondary Schools.

Appendix A

Phase 2 Priority Projects for 3:2 Consolidation

		Renovation	Program
West Ferris	Media Arts – Sound Booth Completion	\$ 25,000	\$ 10,000
	Library/Learning Commons	\$ 225,000	\$ 30,000
	Classroom for PSW & Aesthetics	\$ 70,000	\$ 10,000
	Auditorium	\$ 20,000	\$ 43,500
	Dance Studio A/C	\$ 25,000	
	Contingency	\$ 36,500	\$ 9,350
	Consulting	\$ 36,500	\$ 9,350
Total		\$ 438,000	\$ 112,200
		Renovation	Program
Chippewa	Library/Learning Commons	\$ 200,000	\$ 30,000
	Auditorium	\$ 230,000	\$ 58,000
	Contingency	\$ 43,000	\$ 8,800
	Consulting	\$ 43,000	\$ 8,800
Total		\$ 516,000	\$ 105,600
Grand Total		\$ 954,000	\$ 217,800
		↓	↓
		paid from surplus	paid from current budget

2020-2021 – Proposed School Renewal Projects

West Ferris Parking Lot – estimated cost of \$1.6 million
 Chippewa Bus Loading Zone - estimated cost of \$500,000