



REGULAR BOARD MEETING
To be held in the boardroom and via Zoom
Tuesday October 13, 2020 at 6:30 pm

AGENDA

1.1 Call to Order

1.2 Attendance

1.3 Declaration of Conflict of Interest

1.4 Approval of Agenda

Motion:

That the agenda for the Regular Board meeting of October 13, 2020 be approved.

1.5 Approval of Minutes from Previous Meeting

Motion:

That the minutes of the Board meetings held on September 15, 2020 be approved.

2.0 Communication to the Board

2.1 Information Items:

- a) CODE Summer Learning
Report included – SO Graves & Principal Walkling
- b) Monthly Tender Report
September to October 2020 – nil report
- c) Chair's correspondence to FOCA dated September 23, 2020.

2.2 Director's Update
Report included

2.3 Chair's Remarks

2.4 OPSBA Report
Trustee Steer

2.5 Student Trustees' Update

3.0 Items for Decision

3.1 3:2 Consolidation Phase two plan

3.2 Staff report re correspondence from N. Green

4.0 Committee Reports

4.1 Standing Committees

a) Director's Performance Appraisal Committee

Motion:

That the Director's Performance Appraisal report be approved.

4.2 Staff Committees

a) 3:2 Consolidation Update
Report included

4.3 Legislated Committees

a) SEAC unofficial minutes dated September 17, 2020

5.0 Adjournment

5.1 Motion:

That we do now adjourn at _____ pm.



P.O. Box 3110, 963 Airport Road
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Phone: 705.472.8170
Website: www.nearnorthschools.ca

Jay Aspin, Chair

Craig Myles, Director of Education

The September 15, 2020 **Public Session Board Meeting** of the Near North District School Board was held in person at the Board office and via teleconference.

Trustees Present:

Jay Aspin, Chair
John Cochrane, Vice-Chair
Al Bottomley
Donna Breault
Harry Fry
Nichole King
Rob Learn
Louise Sargent
Bill Steer

Administrative Staff Present:

Craig Myles, Director of Education
Liz Therrien, Superintendent of Business
Tim Graves, Superintendent
Gay Smylie, Acting Superintendent of Education
Mel Gray, Acting Superintendent of Education
Christopher Walkling, Principal
Melissa Peddie, teacher
Glenn Morrison, Manager of IT
Marianne Speirs, Capital Projects
Liana Blaskievich, Corporate Affairs
James Bennett, Communications Officer
Maureen Egan, Recording Secretary

Trustee Regrets: n/a

Other:

Members of the Press
Michael Ramsay
Federations

Minutes of the Public Session Board Meeting of the Near North District School Board held September 15, 2020

1.1 Call to Order

Chair Aspin called the meeting to order at 6:25 pm and acknowledged the traditional territories of the Anishinaabe on which all schools of the NNDSB are located.

1.2 Attendance

Attendance indicated that nine trustees were present for this meeting.

1.3 Declaration of Conflict of Interest NIL

1.4 Approval of Agenda

Motion: 20-09-01, A.Bottomley/J.Cochrane

That the agenda for the Board meeting of August 11, 2020 be approved as amended. The amendment being moving item 3.1 September Report to the Minister to item 4.1 c). - **Carried**

1.5 Approval of Previous Minutes

Motion: 20-09-02, H.Fry/A.Bottomley

That the minutes of the Board meetings held on June 22, July 30 and August 11, 2020 be approved as amended. The amendment being the declaration of a conflict of interest August 11th by Chair Aspin with item Collective Agreement Ratification. Chair Aspin's daughter-in-law is a teacher in our board

1.6 Student Trustee

Motion: 20-09-03, N. King/D.Breault

That Madelaine Paradis (Almaguin Highlands Secondary) be appointed Student Trustee for the school year 2020-2021. - **Carried**

Director Myles delivered the Declaration of Office and Oath of Allegiance to Madaleine Paradis. Chair Aspin welcomed and congratulated Madelaine.

2.0 Communication to the Board

2.1 Information Items:

- a) Correspondence from N. Green dated August 4, 2020 (CW Sept. 15)

Motion: 20-09-04, A. Bottomley, L. Sargent

That staff prepare a report and report back to the CW. – **Carried**

- b) New Math Curriculum

SO Graves referenced the report in the agenda package and said that while this curriculum was planned for by the Ministry the timing did present challenges and staff was concerned with its implementation during re-opening. He said that regardless all staff are very supportive. SO Graves continued explaining that it blends social and

emotional skills with learning and financial literacy and computer coding. Chair Aspin thanked SO Graves and Principal Walking for the thorough written report to the Board and the excellent work preparing our staff for student success.

- c) Monthly Tender Report
June to September 2020

2.2 Director's Update

Report included.

Director Myles welcomed everyone back as we navigate through a new way of teaching, learning and doing business in the NNDSB. "We have worked very hard to ensure our schools and board office are safe for everyone as we resume learning and educating."

He welcomed our new student trustee Madeleine Paradis; Acting Superintendent Mel Gray to the senior team and Jamie Bennett as Communications Officer.

Director Myles noted that the first week of school has been a success and no doubt due to the tireless efforts of our staff to create safe and welcoming spaces for learning. It is also due to the advocacy and dedication of our trustees.

He acknowledged the leadership of Chair Jay Aspin who has been an advocate for our community for decades, representing our community with honour at multiple levels. He has used his experience and worked with his connections to provide our students with enriching and immersive learning experiences.

Director Myles thanked the entire Board for their commitment to Near North schools.

2.3 Chair's Remarks

Chair Aspin was pleased to talk about the success of the 3:2 school consolidation and opening. It was a huge task and our team did an amazing job. He recently toured the two schools with trustees and staff and saw first-hand the excellent refurbishment of the schools. Chair Aspin is very proud of the notable changes to the board including the boardroom with the new logo, the indigenous pieces reflecting our heritage and other updates throughout the Board office.

Chair Aspin stated he thought it would be beneficial for the board to combine the CW meetings and board meetings on one date due to COVID and potential in climate weather. He asked trustees to contact him if they have any comments regarding this. He also advised trustees that we will be moving from the Teams platform to Zoom. Zoom has improved its platform and we will use it for all Board committee meetings. As a result of this, we will no longer need Parry Sound and South River links as we have done in the past nor will we need to update this infrastructure. This will save the board significant dollars. Chair Aspin commented on positive feedback he has received from

his Ministry contacts regarding the changes we are making to the board in response to the Special Advisors Report.

2.4 OPSBA Report

Trustee Steer noted the September 26th AGM via Zoom. He will be supporting Cathy Abraham as president. Trustee Steer also noted that he has been asked to consider sitting on the policy committee.

Motion: 20-09-05, L. Sargent, J. Cochrane

That the Board approve Trustee Steer as a member of the OPSBA policy committee and support his intention to pursue the vacancy on the committee. – **Carried**

2.5 Student Trustee Update

Student Trustee Madelaine Paradis will be updating the Board at the October meeting.

3.0 Items for Decision

3.1 Director's Performance Appraisal Committee

Motion: 20-09-06, L. Sargent/H. Fry

That the Director's Performance Appraisal Committee be struck consisting of the following trustees: Chair Aspin, Vice Chair Cochrane, Trustee Steer, Trustee King and Trustee Fry. - **Carried**

3.3 Use of Accumulated Surplus for COVID

Motion: 20-09-07, J. Cochrane/H.Fry

That the Board approve for the 2020-2021 fiscal year an in-year deficit up to 2% of its 2020-2021 Board Operating Allocation and such in-year deficit be funded by accessing its accumulated surplus (reserve). - **Carried**

Trustees asked how this money will be used and SBO Therrien explained it will be used for additional teachers and in-class and online learning.

3.4 NNDSB Statement on Racism

Motion: 20-09-08, A.Bottomley/L.Sargent

That the attached equity and inclusion statement and plan for the 2020-21 school year be forwarded to the board for approval and included on the website. – **Carried**

3.5 Statement by Treasurer

Motion: 20-09-09, A. Bottomley/D. Breault

That the Board approve the Statement by Treasurer (or Secretary-Treasurer) re: Borrowing for Current Expenditures. - **Carried**

4.0 Committee Reports

4.1 Standing Committees

a) Finance Committee

Vice-Chair Cochrane updated trustees on the recent meeting. The Finance department is currently reviewing all outstanding expenses, revenues and adjustments for the 2019-2020 fiscal school year. There were areas of unplanned expenditures due to COVID-19 however there were also many areas of savings due to COVID-19 and school closures. Given this combination of unplanned expenditures and savings it is anticipated that the Board will end the fiscal year in a surplus position. J. Cochrane asked M.Egan to forward the Finance agenda package and supporting documents to all trustees.

b) Multi-Year Strategic Planning

Trustee Steer advised the Board that the MYSP committee has been meeting throughout the summer and on September 14. He provided a brief summary of the progress to date including the start of phase three with Michael Ramsay.

Trustee Steer introduced Michael Ramsay of Ramsay and Partners who will be leading phase three of the MYSP with the Board. Michael Ramsay has significant experience working with school boards on similar plans and operational reviews.

Michael Ramsay presented a brief overview of the work we will be undertaking including our work with stakeholders as we meet our MYSP timelines. Director Myles thanked Michael Ramsay and thanked Liana Blaskievich for the excellent work.

c) September Report to the Minister

Motion: 20-09-10, J. Cochrane/A. Bottomley

That the Board accept the September Response to the Special Advisor's Report and forward that response to the Minister of Education and implement all recommendations contained therein to date. - **Carried**

4.2 Ad Hoc Committees

a) WJ Fricker Build

Trustee Steer updated the Board on the WJ Fricker Build noting that project was awarded in December to Mitchell Jensen Architects after a complete RFP process to select the most qualified consultant, and who provided an acceptable fee structure. In January Mitchell Jensen Architects began developing the conceptual design and presented a layout that was in keeping with the Ministry of Education's approved space template and guidelines. The project includes a Child Care and Ontario Early Years space within the new facility. Over the past several months, staff and Mitchell Jensen have worked together to 'massage' the plans in order to meet the Ministry's benchmark funding allocation. The project will see the new structure oriented in a similar configuration, where the front face and entrance of the building will continue to face south at Norman Street. The site plan currently incorporates an extensive parking area and an

off road bus loop on McKee avenue, with an area at the front of the facility similar to Woodland PS where parents can drop off younger students to the kindergarten play space area and/or to the Child Care. The exterior surrounding property maintains the large playing field with some hard surfaced planned for a small basketball court. The interior design incorporates large volume spaces with windows in every teaching space for maximum light.

The project was anticipated to be tendered this fall however the COVID downtime along with various Ministry changes to the scope of this project means we will not see tendering until spring 2021. Students from the Fricker site have been transferred to EW Norman PS for the duration of this construction project, and continue to be in a safe and welcoming environment, with Heather Taylor, previously the principal at Fricker.

Chair Aspin thanked Marianne Speirs for her excellent work on the project and also for her continuing efforts with the Ministry. He noted that despite the COVID setbacks we are in a good position and are moving forward.

Trustees asked for a brief update on the Parry Sound build. Director Myles stated that we are moving forward on this project as well and experiencing similar issues. Marianne Speirs advised that we are proceeding with the RFP process in the next few weeks.

4.3 Staff Committees

a) 3:2 Consolidation Update

Report included. Director Myles advised the Board that the students are settled in the two schools and doing well as the transition continues and we begin phase two. Lucio Pavone was pleased to report that phase one of the consolidation process is completed and was one time. He is excited for the teaching and learning opportunities the new spaces will provide. Next steps will include working with the staff as we begin phase two.

Trustee Sargent thanked all those involved in the recent tour for trustees and would like to tour the schools at future date. Trustee Steer acknowledged the hard work of principals Gagne and Beaudoin. Trustee Learn asked what capital is outstanding and Lucio Pavone explained that some items that were presented in January were not completed for September 2020 (auditorium and library).

4.4 Legislated Committees

a) SEAC unofficial minutes dated June 18, 2020

3.0 Motion to Adjourn

Motion: 20-09-11, J.Cochrane/N.King

That we do now adjourn at 8:03 pm. – **Carried**

Minutes of the Public Session Board Meeting of the Near North District School Board held September 15, 2020

**Jay Aspin
Chair**

**Craig Myles
Director of Education**

Title:	CODE Summer Learning Program - 2020
Contact:	Tim Graves and Christopher Walkling
Date Submitted:	October 13, 2020 to Board
Mandate:	<p>The 2020 <i>Summer Learning Program</i> (SLP) focused on Math and Literacy learning for students in Kindergarten to Grade 5 students who will experience higher levels of summer learning loss. <i>In addition, the NNDSB also accessed funding to extended summer learning opportunities to pupils in Grades 6, 7 and 8.</i></p> <p>The CODE SLP is intended to continue student engagement into July - closing achievement gaps and enhancing well-being and/or success in school.</p> <p>As part of our coordinated response to the COVID-19 school closures, these summer learning experiences were designed to bridge the gaps in learning created by the current health crisis and to prepare students for a return to school in September.</p>
Overview:	<p>Given the COVID-19 health and safety restrictions and the direction from the Provincial Medical Officer of Health, the 2020 Summer Learning Program was delivered via online learning.</p> <p>The program was offered as a technology enabled - distance learning program - facilitating small group learning experiences promoting resilience, well-being, and social interaction, while growing literacy and numeracy skills through fun and engaging activities. The 3-week virtual camp was delivered between July 6th and July 24th.</p> <p>64 students in grade 1-5 participated in “Camp CONNECT” which promoted the development of reading, writing and math skills, through engaging online learning activities, games and social experiences. Students connected in real-time with a “Camp Team”, which included educators, Educational Assistants and Childhood Development Councillors. The Camp sections reflected grade cohorts and adopted “animal mascots” – Owls, Bears, and Moose. Each cohort had</p> <p>35 students in Grade 6-8 attended “REEL Writers” - a virtual summer film camp featuring creative and collaborative activities through writing, fine art, photography and video. Students access online learning resources and activities designed to develop literacy skills through the lens of filmmaker.</p> <p>All participating students were provided with an LTE iPad to enable access to the program. These devices were used to connect synchronously (real-time) with staff and other students, access online learning activities and resources and enable students to interact with each other. In regions where the Rogers LTE network was not accessible, staff supplemented with Bell cellular hotspots. In spite of these efforts there were a very small percentage of families that continued to have challenges with connectivity.</p> <p>Backpacks containing all required learning materials and technology were purchased/branded and provided to each participant. Documentation (photos, narratives, artifacts) were collected for each child which provided a fulsome profile</p>

	<p>for each learner in a brief span of time.</p> <p>The involvement of parents and guardians was critical to the success of the program. Ongoing communication between central staff, camp teams and families enriched learning opportunities and home extensions for learning and exploration.</p>
<p>Current Situation:</p>	<p>SLP staff worked collaboratively with the Special Education and Mental Health teams to design program experiences that promoted resilience, well-being, social interaction. Professional learning experiences were well received and contributed to high levels of success for both staff and students. One staff member reflected <i>“We learned professionally in differentiated and personalized ways, from and with each other (e.g. from learning how to set the Team’s background, working with Canadian Ecology Centre to have narrated virtual nature walks online communication strategies, tips for setting Netiquette norms, inviting online engagement without video, using emojis to show self-reg and emotional state...”</i></p> <p>Staff were encouraged to share their personal interests and tap into their strengths. For example, one educator offered a professional learning session on Metis beading, another introduced dance and movement learning materials to the camp backpack. One of the EAs made use of an online student profile tool which was shared with her Principal of Spec Ed and colleagues in the system, the CAMP CDC offered a menu of Mindfulness Minute online resources and, in consultation, developed a self-regulation resource for families.</p> <p>Community partnerships also helped to inspire camp experiences. Families enjoyed access to live science shows with Science North and participated in Virtual Nature Walks with Canadian Ecology Centre Staff.</p> <p>Parents were invited to complete a post program survey, anecdotal responses included:</p> <ul style="list-style-type: none"> ● I was impressed how easily my son adapted. and he enjoyed the opportunity to learn this way. ● Love that science North was involved. And my daughter LOVED the campfire reading. ● Thank you to the teachers for acknowledging that my child was struggling with the online platform and taking the initiative to call and make adjustments for her specific learning style. ● The Camp Connect page was easy to navigate and the different areas to go to for different presentations were a great set up that made things easy for him to navigate independently.
<p>Next Steps:</p>	<p>The experiences and learning that occurred during the CODE Summer Learning Program have greatly influenced the instructional approaches and design of the Fall Near North@Home Learning initiative that currently supports over 900 elementary remote learning students.</p> <p>The staff development and resources initiated during the 2020 CODE SLP will continue to shape innovative approaches to distance learning and may evolve to achieve organizational goals beyond the COVID-19 crisis.</p>



VIA EMAIL

September 23, 2020

Terry Rees
Executive Director
Federation of Ontario Cottagers Associations

Dear Terry:

Re: NNDSB Committee of the Whole meeting September 15, 2020

I am writing to you to clarify some statements that appeared in the press after the September 15 meeting of the Committee of the Whole.

At Near North District School Board, we are committed to being transparent with our community and providing accurate information regarding organizational activities and processes. As a result of this, I would like to offer the information below from the meeting of the Committee of the Whole in question.

Vice-Chair John Cochrane noted he had heard of an influx of students relocating to our area from Southern Ontario. Director Craig Myles acknowledged hearing the same rumour, however, he also noted he was unable to verify the accuracy of it. Director Myles added that when a family presents a permanent address in our district, they are eligible to attend one of our schools.

We remain committed to providing safe, welcoming and equitable spaces for every student who attends one of our schools.

If you have questions or would like to discuss this further, please don't hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads 'Jay Aspin'. The signature is written in a cursive, flowing style.

Jay Aspin
Chair of the Board

Title:	Director's Update
Contact:	Craig Myles, Director of Education
Date Submitted:	Board Meeting October 13, 2020
Welcome	<p>We continue to work very hard to ensure student success as our school year unfolds. The Ministry of Education provides numerous directions and updates as well as twice weekly teleconferences with Minister Lecce and with Nancy Naylor. Our intention as always is to keep you updated but please know how fluid the landscape remains.</p> <p>Executive Council is currently focused on information and protocol regarding the potential closure of schools when and where necessary. We are examining very closely protocols around the hiring of non-qualified staff and also how we can support Nipissing University Bachelor of Education students.</p>
MYSP	<p>The development of our MYSP is proceeding well. In particular, we have gathered more information from students and parents via focus groups that allowed for this important stakeholder voice. Michael Ramsay and his team conducted sessions on Sept 30 and Oct 1. We have received very positive feedback regarding the student sessions. The staff at Almaguin Highlands contacted us saying the students were "just glowing" and were so proud to have been asked. The principal commented that "the kids said they "felt like the Director really wanted to hear from them. They were very proud to have been involved."</p> <p>A reminder of the half day virtual retreat sessions on October 19, October 22, October 28 and October 30. It is extremely important, given this format that we read session packages prior to the online sessions and know the materials in order to facilitate discussion.</p>
Community	<p>I would like to thank the Student Nutrition Program for the support it has offered to families in our area who have requested assistance with food security. This organization has provided gift cards and coupons to families, and even continuing this assistance into the summer. This is another example of our community coming together to support each other during a difficult time.</p>

<p>Communications</p>	<p>As you are aware we have designed a new communications team. I am pleased to share that they are working on a comprehensive plan using varied media and contact points for the gathering of information. They are also working on increased publication of the good news stories that may have been missed in the past and developing some new social features and resources to increase engagement.</p> <p>New features include:</p> <ul style="list-style-type: none"> - Where in NNDSB? a Facebook poll where visitors on our page can demonstrate their knowledge of NNDSB by identifying a distorted/edited photo of a school; - #TriviaTuesday, a Twitter quiz where people can demonstrate their knowledge of Board history, geography and more; - Infogram, an Instagram feature focused on student achievement; - Throwback Thursday, a celebration of Board history; and - Feature Friday, a deep dive into a celebration of good news at the Board. This may also include a media release. <p>On Monday, October 6, we released the first monthly Board Chair / Director of Education Newsletter. This newsletter is meant to inform our staff and through them our community about the good work occurring in our system. System updates included in the newsletter are:</p> <ul style="list-style-type: none"> - the 2020-21 budget; - a learning from home update; - staffing additions; - new math curriculum; - the anti-racism statement; and - the release of the <i>This Is Us</i> data. <p>Good news stories included in the newsletter are:</p> <ul style="list-style-type: none"> - Orange Shirt Day at NNDSB; - the \$96,000 Skills Catalyst Project; - National Custodian Day; and - the opportunities afforded to students by the OWLS and OFIP programs. <p>Monday October 5th was World Teacher’s Day . A personal message was sent to teachers by the Director to thank them for all of their hard work and acknowledge their very important role and contribution to student success.</p>
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OPSBA Report – Trustee Steer
October 13, 2020

1. Kathy Abraham was returned as OPSBA President for a second term (recent OPSBA AGM).
2. Trustee Steer to remain as a policy alternate for the northern boards section.
3. NNDSB School Trip Preparedness motion, presented again at the OPSBA AGM,; directed by amendment after discussion (Jan Johnstone BWDSB) to the Education Program Work Team-Committee. Review and study to occur.
4. OPSBA priorities for 2021 to remain as follows.

Advocating for the Whole Child and Student Well-being . OPSBA believes that improving student achievement and student engagement is directly linked to ensuring that we work collaboratively to support the social, emotional, mental and physical well-being of all children and youth in our

increasingly complex world. **Advancing Reconciliation – First Nations, Métis and Inuit Education** OPSBA believes that through education we will move towards a Canada where the relationship between Indigenous and non-Indigenous Canadians is founded on mutual respect and OPSBA, therefore, supports the Calls to Action of the Final Report of the Truth and Reconciliation

Commission (TRC). **Supporting Trustees as Leaders in Public Education** OPSBA believes that local democratically elected trustees make a significant and direct contribution to the achievement of all students through their leadership in directing the policies and priorities of the local school board that shape a culture of continuous improvement. **Strengthening Positive Labour Relations** OPSBA believes that teachers and education workers deeply influence a positive and productive learning environment for students and are supported in this role through the peace and stability engendered by successfully negotiated collective agreements. **Advocating for Sustainable and Equitable Education Funding**

OPSBA believes that strong and equitable education funding is a foundational factor in setting the conditions that promote and sustain student achievement.

5. Public Education Symposium is the premier professional development symposium, specifically designed for school boards, offering dynamic sessions on topics directly affecting the role of trustee and the broader environment within which school boards operate. In 2021, due to the Covid-19 pandemic, we will be organizing a virtual event to be held **on Thursday, January 28.**

Title:	3:2 Consolidation North Bay Secondary Schools-Phase 2 Budget
Contact:	Craig Myles, Director of Education
Date Submitted:	To the Board – October 13, 2020
Mandate	Costing of 3:2 Consolidation - Phase 2
Background	<p>At the meeting of the NNDSB on September 24, 2019 the Board of Trustees approved a motion that effective September 2020:</p> <ul style="list-style-type: none"> • West Ferris Secondary School and Chippewa Secondary School be designated the two operating North Bay Secondary Schools • That Widdifield Secondary School be closed <p>On January 28, 2020 Trustees approved the allocation of approximately \$1.4 million as part of Phase 1 to begin the necessary renovations to Chippewa and West Ferris facilities to continue offering existing and expanded programming for September 2020.</p> <p>Both Chippewa and West Ferris Secondary Schools accommodate grades 7-12 including students from Widdifield and W.J. Fricker, the two schools that were closed at the end of the 2019-2020 school year.</p> <p>The preliminary enrolment figures are very encouraging despite some of the concerns raised by those opposed to the consolidation process. The January 28th allocation to begin the necessary renovations was the first step to support the consolidation planning process. The 2019-2020 budget did not allocate funding to support the September 24th motion of the board including a very tight tender process and construction timeline and as a result staff recommended only those projects that would ensure a September 2020 school start up. Further complicating the process was the subsequent COVID-19 Pandemic and the Provincial Emergency Order to close all public schools in March, 2020.</p>
Current Situation	<p>Staff have been working diligently to complete the plan for Phase 2 of the consolidation of the secondary schools to be completed for September 2021. Both Chippewa and West Ferris will require further renovations, upgrades, furniture, equipment and other program equipment to accommodate the increase in enrolment and programming at both schools. Staff have estimated the cost of those needs and a summary is included in Appendix A.</p> <p>The total estimated costs for Phase 2 renovations and classroom upgrades is \$954,000 and an additional estimated \$217,800 for Program equipment costs. This amount can be paid for through a variety of revenue</p>

	<p>sources including Accumulated Deferred Revenue, Accumulated Surplus from previous School Renewal projects, and/or our current School Renewal or School Condition Improvement Grants. The costs are estimates prepared by staff based on informal conversations with consultants and suppliers.</p>
<p>Next Steps</p>	<p>As noted above, there were no funds allocated to the North Bay Secondary School consolidation process prior to the \$1.4 million approved by trustees on January 28th, 2020 to begin the renovations for Phase 1 completion for September 2020 start up.</p> <p>It is imperative that appropriate funds for Phase 2 be allocated so that staff can begin the appointment of consultants, engineers and architects to prepare detailed plans and costing for Phase 2 of the consolidation process and ensure that students have access to the upgrades for September 2021. Once a budget is in place and funds allocated, then staff will be permitted to move forward to issue tenders for contractors to complete the work for the September 2021.</p> <p>As of year end, August 2019, the board had *\$3,782,618.00 of school renewal deferred revenue which is available for the consolidation costs related to renovating and upgrading facilities. There is also an additional surplus of \$589,805 in school renewal that could be accessed. No ministry approval is required to use these surpluses or deferred revenues. Board approval is necessary.</p> <p>*As 2020 year end audit is in progress, this number is not available and will differ from the number provided above. Deferred revenue was used (\$430,159) for a portion of Phase 1 Renovations for the 3:2 Consolidation in the 2019-2020 school year.</p>
<p>Recommendation</p>	<p>That the Near North District School Board approve:</p> <ol style="list-style-type: none"> 1. The transfer of funds from the board's accumulated surplus for School Renewal in the amount of \$589,805 to be used to address the renovation and building upgrade needs of West Ferris and Chippewa Secondary Schools. 2. The transfer of funds from the board's deferred revenue for school renewal in the amount of \$364, 195 to be used to address the renovation and building upgrade needs of West Ferris and Chippewa Secondary Schools.

Appendix A

Phase 2 Priority Projects for 3:2 Consolidation

		Renovation	Program
West Ferris	Media Arts – Sound Booth Completion	\$ 25,000	\$ 10,000
	Library/Learning Commons	\$ 225,000	\$ 30,000
	Classroom for PSW & Aesthetics	\$ 70,000	\$ 10,000
	Auditorium	\$ 20,000	\$ 43,500
	Dance Studio A/C	\$ 25,000	
	Contingency	\$ 36,500	\$ 9,350
	Consulting	\$ 36,500	\$ 9,350
Total		\$ 438,000	\$ 112,200
		Renovation	Program
Chippewa	Library/Learning Commons	\$ 200,000	\$ 30,000
	Auditorium	\$ 230,000	\$ 58,000
	Contingency	\$ 43,000	\$ 8,800
	Consulting	\$ 43,000	\$ 8,800
Total		\$ 516,000	\$ 105,600
Grand Total		\$ 954,000	\$ 217,800
		↓	↓
		paid from surplus	paid from current budget

2020-2021 – Proposed School Renewal Projects

West Ferris Parking Lot – estimated cost of \$1.6 million
 Chippewa Bus Loading Zone - estimated cost of \$500,000

Title:	Response to Letter from Nick Green – Alliance Buses and Transportation
Contact:	Liz Therrien – Superintendent of Business
Date Submitted:	To the Board – October 13, 2020
Mandate	To provide a report back to the Board with regard to Nick Green letter – Buses and transportation issues - Alliance
Background	Nick Green provided letter to the Board dated August 4, 2020. Letter was brought forward to both Committee of the Whole and Regular Board Meeting of September 15, 2020 with board staff tasked with providing follow up report to be brought to next board meeting of October 13, 2020.
Current Situation (Short-Term)	<p>Transportation and busing operations is under the purvue of the Transportation Consortium. During the 2019-2020 school year a realignment of pick-up/drop-off was conducted by the Transportation Consortium (“Consortium) whereby do not use Stones Street as a staging area for buses. Currently buses enter access to Alliance in two (2) waves. Wave 1 of buses enter access and come directly up in front of the school establishing two (2) rows of buses (approximately 8-9 buses). Only when an all clear is announced do the second Wave of buses, Wave 2, enter Stones Street. While Wave 2 is awaiting clearance to enter Stones Street, this second wave will wait out on High or Chippewa Streets, staying as far away as possible from Stones Street.</p> <p>Active/alternate transportation has also been part of a provincial strategy to reduce pressure on student transportation. The Consortium Transportation Plan and public communication strategy has raised this issue and repeated its recommendations that parents use pick-up/drop-off points a block or two away in order to ease the traffic congestion in the school zone. The current media strategy includes safe driving message for everyone, awareness of added hazards, and suggestions to avoid school zones where possible. This messaging is being repeated at every opportunity.</p> <p>Alliance and other schools have also been working with Local Health Unit and Consortium on communicating to parents some alternate pick-up/drop-off information along with active transportation establishing a “Walk-a-Block Map” to make school zone safer by reducing parent/guardian traffic at the school where it is being communicated that on days that families need to drive students to school, to park a little farther away and “Walk-a-Block”. A map has been developed illustrating</p>

	<p>areas that would be 5-minute walk as well as a 10-minute walk.</p> <p>Further, school administration at Alliance have organized a second location for pick-up/drop-off on Devonshire Avenue, where there exists a well-worn footpath of 50 metres located at the edge of respective school property at Devonshire Avenue up to Alliances school yard where students may walk up to school yard. This alternate access is supervised with a minimum of two (2) staff supervising students at this location.</p> <p>JK to Grade 1 students with their siblings continue to be picked-up and dropped-off at the location of the lower parking lot with students from Grade 2 to Grade 6 using the alternate location established for pick-up and drop-off.</p>
<p>Next Steps</p>	<p>To ensure existing 50 metre alternate access point be maintained throughout the year, the following is currently recommended:</p> <ul style="list-style-type: none"> ➤ Standard and consistent maintenance and inspection routines need to be established including such routines be recorded/documentated as part of either custodian’s maintenance activities and/or maintenance staff activities in log books which may require additional FTE custodial or maintenance allocation at Alliance given the associated workload of COVID on custodians; ➤ Signage be erected cautioning areas to watch for when students and staff walking on established footpath; ➤ Issue of winter use to be addressed with regard to maintaining clear footpath during winter months which will require removal of snow and snow banks, sanding and de-icing, consideration that this be contracted out similar to snow removal contracts ➤ Footpath be restricted to school operations only with appropriate signage for closing times and notices that no winter maintenance after school hours; ➤ Existing footpath be reviewed in more detail to further identify any grounds’ maintenance that should be undertaken with regard to site improvement under school renewal to more permanently support this alternate access to the school; ➤ Necessary discussions with other third parties <p>The above must be undertaken as soon as possible, otherwise would need to revert back to prior pick-up/drop-off points.</p>

WALK-A-BLOCK MAP

Alliance Public School



Let's make the school zone safer for all students by reducing parent/guardian traffic at the school. On days when your family really needs to drive, please park a little farther away and **Walk-A-Block**.

Everyone can help make our school zones safer.



Information produced using ESRI's ArcGIS software



Adapted from Ottawa Student Transportation Authority

Title:	Director of Education Performance Review
Contact:	Craig Myles, Director of Education
Date Submitted:	October 13, 2020 to the Board
Mandate:	<p>“The Director of Education Performance Appraisal (DPA) process is designed to help the NNDSB achieve its strategic and annual goals. This process is also designated to help foster and build a strong working relationship between the Director and the Board. The organization’s goals are essentially the goals of the Director. Therefore, performance management for the Director is key in ensuring overall Board success.”</p> <p>(Governance Procedure 208 approved June 2020)</p>
Timeline	<p>September</p> <ul style="list-style-type: none"> • Sept 15, 2020: Director presents the strategic plan to the Board (the plan provides the basis and context for the Director’s performance plan) • Sept 30 ,2020: Director develops DPR appraisal plan that is aligned with and supports goals of the Board <p>October</p> <ul style="list-style-type: none"> • Oct 8, 2020: Director’s performance plan is presented/reviewed to the DPA committee • Oct 13, 2020: DPA Committee reports to Board <p>February/March</p> <ul style="list-style-type: none"> • Mid-year strategic plan progress overview to Board by the Director <p>April</p> <ul style="list-style-type: none"> • DPA Committee conducts mid-year DPA progress review • DPA Committee report to Board sharing its review <p>September</p> <ul style="list-style-type: none"> • Year-end DPA survey to trustees and senior team • Year-end and new year strategic plan to board

Appraisal Plan

The Appraisal Plan began with the presentation of the ongoing process for the development of the Board's strategic plan at the September 15, 2020 board meeting with the presentation by Michael Ramsay. This work has also been provided to the Board via regular MYSP committee updates on February 25, March 25, April 28, May 25 June 22, and July 30, 2020.

MYSP Retreat

The next stage includes the virtual retreat in October to include trustees and Executive Council where we will strategize NNDSB core purpose, vision, mission and values; review stakeholder input and facilitate collaboration to ensure NNDSB consensus regarding key goals. The retreat should provide the groundwork for the Director and core team to complete a comprehensive strategic plan for the next five years.

Measurables to Date

Tangible results to date will be included and considered in the appraisal plan. They include, but are not limited to:

- the completion all but 2 of the recommendations of the Ombudsman and Wilson reports (2 remaining recommendations pending Ministry regulation)
- the completion of most recommendations of the Special Advisors' report and progress on organizational change
- the completion and timely submission of reports to Minister Lecce;
- update of Governance procedures and approval by Board;
- creation and implementation of what by all indications may be the first DPA Process ever established in the NNDSB
- final phase of 3:2 secondary school consolidation
- application to Excellence in Education and Accountability Fund;
- restructuring of superintendent roles including the reduction of two positions and consolidation of duties;
- restructuring of principals and vice-principals including system principals to support reduction of S.O's and better align funding;
- creation of a finance committee and budget manual approved by Board
- thorough review of NNPC Terms and Conditions
- completion of NANOS Research stakeholder surveys
- commencement of organizational review
- commencement of monthly managers meetings
- communication protocols in place
- regular and timely communication to trustees, executive, principals, vice principals, managers, all other staff, website, community

- commencement of the migration to Powerschool
- planning and commencement of MYSB process

The Board has been regularly apprised on these and other matters since Director Myles was appointed in January.

Other Results to Date

Significant results that will also be included are culture, communication and efficiencies. The physical board office was reorganized and updated. Updates include the corporate logo, tables that allow for an indigenous meeting circle when appropriate and images of the teachers' standards of practice as depicted by highly regarded indigenous artist Bruce K Beardy. Communication has been improved with the inclusion of consistent meetings with principals, vice principals and managers; updates to all staff; updates to Trustees and enhanced collaboration with union partners creation of a monthly newsletter to staff, Near North Matters.

December to January

Succession Planning

Launch of the Succession Planning Framework design team who will build the comprehensive program from teacher candidate through new teacher induction program, to aspiring and emerging leaders, first time leaders to leader mentors.

- Organizational Review_ Completion of the Organizational review which is the very in depth structural review of board office positions. This will culminate in finding efficiencies while supporting the work of the Board.
- With the Director, Michael Ramsay will provide external objective analysis of current work activity and identify opportunities for redeployment of effort. He will provide documentation necessary to support future job evaluation/salary administration efforts. To follow this work, the Director and Michael Ramsay will detail the roles, composition, objectives, standing agendas and activities of critical coordinating processes that facilitate with work of the organization and support the Director and SO's through the implementation of intended changes.
- Approach/Method
 - 1) Design of a job profile consistent with the requirements for job evaluation/ salary administration system:
 - 2) Survey design, implementation (data collection), analysis and presentation of a work activity analysis.
 - 3) Completion of 60 job profiles –under the direction of Ramsay

	<p>Partners.</p> <ol style="list-style-type: none"> 4) Identification and detailing of 10 critical management processes to support the organization design. 5) Detailing of a redeployment / implementation plan. 6) As required consulting support for the Director and SO's in staffing redeployment and in managing organizational change. <ul style="list-style-type: none"> • Output/Deliverables <ol style="list-style-type: none"> 1. Documentation for 60 job profiles. 2. Documentation for 10 critical management processes. 3. A resource redeployment plan. 4. Successfully managed organization change. 5. Organizational Flowchart 6. Introduction of a Comprehensive Succession Planning Framework (important to note that NNDSB has never had a succession plan) <p><u>Community</u></p> <p>NNDSB's positive profile in the community will be a focus. With the design of an appropriate information/communications team, we intend to improve public confidence. An Information/Communications Officer and coordinator have been hired to improve our positive image. Examples of this positive imaging can be found in the promotion of inspired programming; ongoing social media updates; numerous regular press releases; reorganization of the board website and the promotion of the NNDSB website as the main repository and access point for up to date information. The new information/communication team is working diligently to reorganize and update the NNDSB website and increase the social media profile. There have been several radio media blitz's regarding kindergarten registration, thank you to community partners and welcome back to school. We are also currently researching other technologies to support our ongoing work in transparent communication.</p> <p><u>Community Engagement</u></p> <p>Since January there has been much work done to improve and repair community connections with important stakeholders such as but not limited to: YES Employment, Labour Market Group, Nipissing University, Canadore College, Ministry of Trade and Skills Development and The City of North Bay. NNDSB has engaged in specialized projects like the collaboration with the YMCA to create the "Helping from Home" campaign in support of the emergency homeless shelter; The "Skills Catalyst" Project with Yes Employment, Canadore College, Voyageur Airways, Labour Market Group and the North Bay Regional Health Center; the Inspire Tech robotics initiative with Norther Secondary, Chippewa Secondary and West Ferris Secondary schools, and the Canadian Institute of Mining "Mining Matters" experiences for elementary</p>
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<p>Recommendation</p>	<p>students. In the works are the continuation of the highly successful OWLS Learning in partnership with the CEC and an application for 3rd year opportunity through the Ontario Active School Travel (OAST) grant in partnership with the North Bay Health Unit. Partnerships with the burgeoning film industry are being made and explored in support of Northern Economic Development and the City of North Bay and we are collaborating to support the District of Nipissing Social Services Administration Board. We continue to seek opportunities for valuable partnerships.</p> <p>That the Board approve the October Director's Performance Appraisal report.</p>

Title:	North Bay Secondary School Consolidation-Phase 1 Final Report
Contact:	Lucio Pavone, Executive Officer
Date Submitted:	To the Board – October 13, 2020
Mandate	North Bay Secondary School Consolidation-Phase 1 Final Report
Background	<p>At the meeting of the NNDSB on September 24, 2019 the Board of Trustees approved a motion that effective September 2020:</p> <ul style="list-style-type: none"> • West Ferris Secondary School and Chippewa Secondary School be designated the two operating North Bay Secondary Schools • That Widdifield Secondary School be closed <p>On October 9th, 2019, I was contracted as an Executive Officer (Secondary Programs Consolidation) by Interim Director Geof Botting to provide recommendations to the Board with respect to an implementation plan and business case to the closing of Widdifield Secondary School and operating two secondary schools in the City of North Bay at the current West Ferris Secondary School and Chippewa Secondary School sites. From the period of October to late December the North Bay Secondary Programming Committee was established consisting mainly of a principal representative from each of the North Bay Secondary Schools involved in the consolidation process and other relevant board staff to make recommendations to Executive Council of the board and subsequently to the NNDSB elected trustees regarding the implementation plan for the North Bay Secondary School Consolidation process (3-2).</p> <p>The North Bay Secondary Programming Planning Committee met on a weekly basis and worked on reviewing existing documents including the Transition Planning 3-2 Consolidation Draft Plan (April, 2018) and recommending changes and/or a process for undertaking such changes for the proposed implementation date of September 2020. Some of the key areas reviewed by the committee included:</p> <ul style="list-style-type: none"> • In consultation with staff and/or external resources, preparation and review of the secondary transition programming process documentation and associated NNDSB Board of trustee's motion to consolidate secondary schools in the City of North Bay. • Discussion with the Director of Education regarding the use of staff resources and impact of recommended changes to such resources. • Providing recommendations to the Board of Trustees with respect to the expenditure and allocation of funds as required. • Monitoring and reporting to the Board with respect to costing and projected timelines • Ensuring compliance with reporting and other requirements of the

	<p style="text-align: center;">Board of Trustees with respect to implementation.</p> <p>From the period of January, 2020 to early September,2020 the 3-2 Management Committee was established consisting mainly of a principal representative from each of the North Bay Secondary Schools involved in the consolidation process including the principal of WF Fricker along with the department managers from each of the business support services of the board. The 3-2 Management Committee met on a weekly basis to establish key roles, responsibilities and timelines to complete the implementation of the items established by the Program Committee to ensure that students, staff and programming at Chippewa Secondary School and West Ferris Secondary School are in place for a September 2020 school year start up as per the September 24, 2019 motion of the Board of Trustees. On January 28, 2020 Trustees approved the allocation of approximately \$1.4 million as part of the first phase to begin the necessary renovations to Chippewa and West Ferris facilities to continue offering existing and expanded programming for September 2020 as there were no funds allocated in the 2019-2020 board budget for the consolidation process.</p> <p>The January 28th allocation to begin the necessary renovations was the first step to support the consolidation budget planning process. As previously indicated the 2019-2020 budget did not allocate any funding to support the September 24th motion of the board including a very tight tender process and construction timeline. Thus, staff recommended only those projects that would ensure a September 2020 school start up. Further complicating the process during the 2019-2020 school year was the on-going Provincial Labor challenges with most of our employee group partners and subsequently the challenge of navigating operations during the COVID-19 world-wide Pandemic and the Provincial Emergency Order to close all public schools in March.</p>
<p>Current Situation</p>	<p>Both Chippewa and West Ferris Secondary Schools accommodate grades 7-12 including students from closed schools of WJ Fricker and Widdifield Secondary School for the September 2020 school start up as planned. The preliminary enrolment figures are very encouraging despite some of the concerns raised by those opposed to the consolidation process. The transition of students, staff and secondary programming from WJ Fricker and Widdifield Secondary School was completed by early March to ensure the deadline as set by trustees on September 24, 2019 motion was achieved. The school year began as planned however some scheduling and reopening measures were necessary as staff worked tirelessly to ensure the health and safety of students and staff remained a priority due to the continued challenges of the COVID-19 pandemic.</p>

As noted above, there were no funds allocated to the North Bay Secondary School consolidation process prior to the \$1.4 million approved by trustees on January 28th, 2020 to begin the renovations for Phase 1 completion for September 2020 start up. A recommendation is currently planned to the board of trustees from staff to begin a Phase 2 process and funds be allocated so that staff can appoint consultants, engineers and architects to prepare detailed plans and costing for the next phase of the consolidation process and ensure that students have access to the upgrades for September 2021. The following represents an update of the Capital Plan Renovations for Phase 1 of the North Bay Consolidation process:

Chippewa Secondary School

Special Education Secondary Classrooms Room 151

Converted the Hospitality Food Lab for a new Special Education instructional space that will offer a team-teaching concept classroom option to meet the needs of the current students. The renovated learning space provides students with enhanced access to a new gally kitchen with new appliances as well as a new laundry facility to encourage daily living tasks for students. A new Sensory Room was created along with an attached space that is used for required special education needs office/storage space. Included in this project was the creation of a new accessible washroom that includes a barrier free door, shower area, plinth bed, single toilet with single tracking for lifts.

The room is now completed as per the original design and students are currently scheduled in the room for Special Education programming. The Special Education department is reviewing the need to purchase specific special education furniture that will support the new Sensory Room. Some minor items remain outstanding including door knobs and handles as well as the fridge is backordered from the supplier. Some costs associated with this project was completed as part of School Renewal projects previously approved for the school.

Science Lab-STEM Room 176

Convert the existing (Room 176) into a flexible, multi-purpose learning Science, Technology, Engineering and Math center that will support several program opportunities within the new revamped school including STEM program for intermediate students and equity balance for students with mobility issues who intend to enroll in the IB science program at Secondary.

The room is now completed as per the original design and students are currently scheduled in the room for STEM programming. A dishwasher installation is still outstanding as well as a refrigerator.

Structural repairs to the roof of the entire tech wing area was completed as part of the School Renewal projects previously approved for the school.

Multipurpose Health & Wellness Room Room 178

Create a flexible, multi-purpose learning center that will support several program opportunities within the revamped school including the revised SHSM Health & Wellness program, fitness room/ weight room, cardio and yoga/Pilates.

The room is now completed as per the original design and both secondary and intermediate students are currently scheduled in the room as per intended programming. New equipment was purchased and delivered including an enhanced industry standard rubberized floor. Some equipment has not arrived due to the US supply chain challenges as part of Covid 19 Pandemic. The school is reviewing its needs to support equipment storage.

Prepare Classroom for Aesthetics Program Room 156

This new instructional space offers the traditional classroom option or open space for the new aesthetics program at the school. This learning space is made available to intermediate students along with the family of school's elementary students supporting transitional activities into secondary school or as a pathway for greater non-traditional program pathways for students especially those who may be 'at-risk' of not graduating with Ontario Secondary School Diploma.

The room is now completed as per the original design and students are currently scheduled in the room as per intended programming. The counter top and sinks for a section of the room has not yet arrived due to the American factory being closed as part of Covid 19 Pandemic.

Hospitality/Culinary Arts Room/Kitchen

This new instructional space will offer the traditional classroom option or open space for hospitality, business, coop and apprenticeship in culinary programs. The space is designed to provide practical food services opportunities for students to receive meals during their breakfast and lunch. The new program can provide cross curricular learning opportunities for all students.

The room is now completed as per the original design and students are currently scheduled in the room as per intended programming. The replacement of the planned grease pit / trap has yet to be completed due to supply chain challenges with Covid-19 Pandemic but is expected to be completed along with the planned electrical outlet installations by the end of October.

Auditorium

A renovated flexible, multi-purpose learning center in the auditorium will support several program and cultural opportunities within the revamped school concept. This instructional space will offer the traditional classroom

option with lecture style seating or open space for performance arts based programs including dance, drama and music.

The room is partially completed with enhanced lecture style seating that is currently being used as a lecture classroom to support senior level secondary programming such as IB Philosophy. The auditorium requires additional renovations that are included in the Phase 2 planning document.

Tech Shops

The Auto Shop current Room 175 was used for NNDSB Maintenance storage area due to low student course selection enrolment and staff teaching expertise at CSS however it is now fully operational as a learning area for students. The room has two inspected and new auto hoists that will be used by students for programming needs along with several upgraded equipment and learning desks from the auto shop at WSS. The Auto Shop room is now completed as per the original plan and students are currently scheduled in the room as the auto program is now fully subscribed due to an increase in student enrolment. It is currently being used as per intended programming for transportation with a surge of student enrolment and taught by a qualified auto shop teacher.

The Construction Shop current Room 179 was used sparingly in the past due to lack of student course selection enrolment and staff teaching expertise however it is now fully operational as a learning area for students. Student learning tables and upgraded construction equipment was moved from WSS to the Chippewa site. It is currently being used as per intended programming for construction and taught by a qualified auto shop teacher.

The Welding Shop current Room 177 was used sparingly in the past due to lack of student course selection enrolment however It is currently being used as per the intended programming for welding and taught by a qualified welding shop teacher.

Miscellaneous:

The Chippewa custodial staff and board maintenance staff worked tirelessly over the summer to provide fresh paint to many classrooms, halls and student lockers. The parking lot at both ends of the school was resurfaced and paved for school start up including several LED parking lighting upgrades. A new outdoor scoreclock for the current athletic field was procured and due to COVID supply chain challenges still remains outstanding. New flooring, painting and upgraded venting was completed for a revamped Indigenous Welcoming Center that is now located in the Learning Commons/Library area. CSS cafeteria received upgraded student lunch tables that were moved from WSS café along with numerous

upgraded chairs and student desks that were transferred from WSS to CSS classrooms for September school start up. The wireless infrastructure at CSS was enhanced to reflect an increase in student enrolment and use. A number of upgraded mobile devices and media devices were moved from WSS to CSS to support greater integration of technology in the curriculum. Many student and WSS alumni artistic and athletic memorabilia is currently on display in the library, halls, cafeteria, gym, main entrance showcases and courtyard of Chippewa. As part of the comprehensive 3-2 move management plan teacher resources such as books, science equipment, physical education equipment that were collaboratively identified by staff of all three schools were moved from Widdifield to Chippewa for September school start up. Due to an increase in school population at both the intermediate and secondary level Chippewa received additional investments in maintaining a safe learning environment for both students and staff through the enhancement of security video cameras and an enhancement of PA system for the building.

West Ferris Secondary School

Special Education Secondary Classrooms Renovate/Retrofit the block of office/meeting room spaces connected to Room-233

Renovate/Retrofit the block of office/meeting room spaces connected to Room-233 that was a large underutilized area, formerly used as a tech. room and leased by the West Ferris Daycare for storage was designed for a new Secondary Special Education instructional space. The area will now offer a team-teaching concept classroom option to meet the needs of the current students in the former Towards Independent Living Program (TIL). The renovated learning space provides students with enhanced access to a new gally kitchen with new appliances as well as a new laundry facility to encourage daily living tasks for students. A new Sensory Room was created along with an attached space that is used for required special education technology needs and teacher work area and storage space. Included in this project was the creation of a new accessible washroom to include a barrier free door, student shower area, plinth bed, single toilet with single tracking for lifts.

The room is now completed as per the original design and students are currently scheduled in the room for Secondary PLMP Special Education programming. The Special Education department is reviewing the need to purchase specific special education furniture that will support the new Sensory Room.

Intermediate Special Education Room

Renovate/Retrofit the current teacher work area on the first floor that is designated for intermediate students between Rooms #122,120,124,117. This renovated area received an upgraded kitchen area, storage, sensory space, large equipment storage, laundry facilities, meeting area, office

space, student lockers (inside the room for intermediate students), resource storage, and outfit with flex-mobile accessible furniture pieces. Students will have access to a special education dedicated and fully accessible washroom next to the staffroom on the first floor.

Prior to the 3-2 this intermediate special education program was located on the second floor and is now fully integrated with the intermediate program pathways for students.

The room is now completed as per the original design and students are currently scheduled in the room for Intermediate Special Education programming.

New Dance Studio Room 205

Renovate/Retrofit room 205 to an industry standard Dance Studio that used a unique spring flooring, with Danish innovation, and it is the first installation in Canada. The room received new paint, lighting, installed new dance mirrors and dance equipment. The room is designed to support the enhanced vision for the very successful Arts Nipissing program as next door to the dance studio there is a Pilates and yoga studio along with a music room.

The room was completed in January 2020 as per the original design and students are currently scheduled in the room for its intended programming.

Near North Sports-Trojan Complex -NEW NEAR NORTH SPORTS FOCUS

Enhance the current Trojan complex to reflect the needs of the new Near North Sports specialized program. It will further support community use and enhance the overall profile of the new 'Near North Sports' specialized program at WF. This will provide equity of access to those in the North Bay community living in the West Ferris area to a multipurpose fitness facility (like YMCA). New equipment was purchased and delivered including an enhanced industry standard rubberized floor.

The room is now completed as per the original design and students are currently scheduled in the room with positive enrolment trend for the new Near North Sports specialized program.

Media Arts (ARTS NIPISSING FOCUS) Room 229

Renovated room 229 that was previously used for 3-D Printing and the STEAM program. The room was converted into a flexible, multi-purpose learning center for Media Arts and STEAM. It will support several program opportunities within the new revamped school to include a synergy of Arts Nipissing and STEAM programs. Students will be able to crossover their skills used in each program to compliment the student outcomes in Arts

Nipissing and STEAM. A new sound recording booth area was created to support student programming for voiceovers, music accompaniment to video/movie product. Resurfaced the current tops of desks with laminate covers and integrate the necessary industry standard media fibre optic cabling. The room also received new media equipment to include an industry standard big screen high definition TV monitor, mobile TV & movie Green Screens and enhanced painting to reflect film and video production capabilities.

The room is now completed as per the original design and students are currently scheduled in the room. This exciting program opportunity for students will support the future growth of the Memorandum of Understanding agreement signed on January 28, 2020 between NNDSB and Canadore College that will facilitate the progression of WFSS students into Canadore media and entertainment educational programs through an Early College Secondary School Pathway Collaboration.

Miscellaneous:

The West Ferris custodial staff and board maintenance staff worked tirelessly over the summer to provide fresh paint to many classrooms, halls and student learning areas. As part of the move management plan for the 3-2, West Ferris received numerous upgraded chairs and student desks that were transferred from WSS to WFSS classrooms for September school start up. Some school renewal projects were completed to improve the noise dampening areas of the school that included additional acoustic tiles and the replacement of several outdated bifolding doors with solid walls in classrooms. The wireless infrastructure at WFSS was enhanced in the building and in the Sports Complex to reflect an increase in student enrolment and usage. Several upgraded mobile devices and media devices were moved from WSS to WFSS to support greater integration of technology in the curriculum. Many student and WSS alumni artistic and athletic memorabilia is currently on display in the library, halls, cafeteria, gym, main entrance showcases of West Ferris. As part of the comprehensive 3-2 move management plan teacher resources such as books, white boards, science equipment, physical education equipment that were collaboratively identified by staff of all three schools were moved from Widdifield to West Ferris for September school start up. The transportation consortium supported the 3-2 request to create express school bus routes to assist the movement of students from the WSS area to the WF area so that students could maintain their Arts Nipissing pathway and enroll in other specialized programming offered at West Ferris. Due to an increase in school population at both the intermediate and secondary level West Ferris received additional investments in maintaining a safe learning environment for both students and staff through the enhancement of security video cameras and an enhancement of PA system for the building.

1. Call to Order – 1:17 pm

2. Attendance via TEAMS online meeting platform

Harry Fry (Chair)	Melanie Gray
Nathalie Ouellette	Susan Wilson
Kimberley Gignac	Tracy Hanzlik
Barb Laverock	Nichole King
Laura Hansman	Albina Lavictoire
Lisa Paradis	Chris Guillemette
Louise Sargent	Candy St. Onge

Regrets: Alan Bottomley, Stephanie Zacharuk

3. Approval of Agenda: As amended

September 17th, 2020

Moved – Albina Lavictoire

Seconded – Louise Sargent

Carried. No Conflict of interest

4. Approval of Minutes:

June 18th, 2020

Moved – Chris Guillemette

Seconded- Tracy Hanzlik

Carried.

Introduction

- Superintendent Bowness has retired as of August 31st. The Board was pleased to announce that Melanie Gray has been appointed the role of Acting Superintendent. Her portfolio will include Special Education, Indigenous Education, Equity and Inclusion and Well-Being.
- Acting Superintendent Gray has held positions of principal at school and system levels, most recently at Nobel and Britt. She has also held the roles of Acting Superintendent of Education and Executive Officer.
- Acting Superintendent Gray has had many opportunities to work with and learn from Superintendent Bowness. She looks forward to this new challenge.

SEAC schedule for the year

- The SEAC schedule for the year has been included in the committee's package with only a few updates.
- It is organized by month and opportunities for learning will be based on the committee's requests moving forward. Presentations will focus around the Board's Special Education roles and resources.
- It is expected that there will be many Ministry communications and PPM's circulated this year so the book review will be a place holder for these discussions.
- An IEP exceptionality will be chosen in December for review and discussion in January.

- May will include a school tour. It was suggested that the two renovated high schools (Chippewa and West Ferris) be considered.
- SEAC is a Ministry mandated committee.

Membership Review

- Available in the committee's meeting package.
- Any updated contact information can be emailed to Melanie Allard.

Special Education Classes

- The core changes are a result of the 3-2 secondary amalgamation.
- The North region is streamlined by exceptionality.
- Chippewa has two secondary communication classes and West Ferris has two personal life management classes (what used to be called TIL).
- Most special education classes in the East and West are a combination of multiple exceptionalities, developmental disabilities and Autism.
- Land of lakes houses the primary and intermediate developmental disabilities, Autism and multiple exceptionalities that transition into Almaguin Highlands.
- Parry Sound Public Primary/Junior special needs class transition into Parry Sound High.
- Chippewa and West Ferris are now fully accessible to all students with the renovations being complete.
- The Board partners with the Geneva Centre for staff professional development and offers additional opportunities for staff to further develop their PD.

Central Special Education Supports

- There are some current vacancies that the special education department are working through.
- There are no additional changes to this year. Last year the Board added a Board certified Behaviour Analyst and two Behaviour Therapists.
- The committee reviewed how each department is organized.
- There are 169 EA's which includes 48 regional flex EA's.
- Virtual assessments were not able to take place during the shutdown, however the special education department is reviewing how to best move forward. Plexi glass and Ipads may be used.
- The secondary schools are on an Octomester model. Referrals to attendance counsellors now need to be made after 3 days, not the original 15 days.

Return to School update

- Superintendent Gray was asked over the summer to co-lead the return to school team. They worked with various partners, Ministry of Education and staff members.
- There have been many unique challenges however the health and safety of students and staff remain the top priority.
- All staff have completed training, prepared the schools and developed routines.
- Near North students have the option to return to school using the conventional model with enhanced public protocols or choose at-home learning.
- Elementary students are attending 5 days a week but staying within one cohort for the full day (including recess & lunch). An elementary cohort is 50 students.
- The secondary students have returned to an octomester model. All students will complete one course. They are also in one cohort and have a limited number of teachers. A secondary cohort is 100 students.
- The committee was encouraged to visit the Near North website and review the NNDSB return to school guidance document.

- Additional funding was received over the summer to support back to school transition activities. This was to help support special education and mental health needs. Teams of educators came into schools to support these visits. They reviewed the new COVID-19 protocols and introduced them to their teachers and EA's.
- There are varying amounts of PPE available to staff as required.
- Staff are following IEP's and program considerations. Sensory rooms are available with equipment that can be properly sanitized (ball pits were packed up). These rooms are also available to our local partners.
- Plans are being created in cooperation with the local Health Unit for our medically fragile students. Staff are working closely with these families on how to best transition them back to the classroom.

Schedule for the year

- The yearly meeting schedule is available in the SEAC package.
- The committee discussed face to face meetings. This would be challenging as both secondary buildings (PSHS and Almaguin) are closed to the public.
- Meetings will continue to use the TEAMS online platform at this time.

Special education report

- Will be available in next month's SEAC package.

Standing Items

Items for next Agenda

Budget Presentation
 PAAC on SEAC – review and compare to agenda (if available)
 Ministry communications/PPM
 Financial Report – Superintendent of Business
 Update – Special education staffing and programs

Standing Items:

1. Correspondence received requiring action
2. Capital Plan and Accommodation Review
3. Special Education Plan
4. Special Education Budget
5. Question Period

Next meeting date: October 15th, 2020

Adjourned: 2:15pm

Moved: Louise Sargent
 Seconded: Albina Lavictoire