

**1. Call to Order – 1:15 pm**

**2. Attendance:**

<i>North Bay</i>	<i>South River</i>	<i>Parry Sound</i>
Harry Fry Kim Gignac Louise Sargent Roslyn Bowness Tracy Hanzlik Chris Guillemette Albina Lavictoire Barb Laverock Alan Bottomley	Stephanie Zacharuk Lisa Paradis	Laura Hansman Nichole King Susan Wilson

**Regrets:** Sharon Walker, Wayde Smith, Candy St. Onge

**3. Approval of Agenda:**

**January 16<sup>th</sup>, 2020**

*Moved – Harry Fry*

*Seconded – Louise Sargent*

*Carried. No Conflict of interest*

**4. Approval of Minutes:**

**December 19<sup>th</sup>, 2019**

*Moved – Albina Lavictoire*

*Seconded- Barb Laverock*

*Carried.*

**5. Business Arising from the Minutes**

**Election of Chair and Vice Chair**

- Alan Bottomley nominated Harry Fry for Chair and he accepted.  
**Motion:** To accept and approve Harry Fry as Chair  
Moved: Alan Bottomley  
Seconded: Barb Laverock
- Alan Bottomley nominated Barb Laverock for Vice Chair and she accepted.  
**Motion:** To accept and approve Barb Laverock for Vice Chair  
Moved: Alan Bottomley  
Seconded: Tracy Hanzlik

Action

**Supporting Students who are Blind or have Low Vision**

- Cathy Richardson is a specialist itinerant teacher of students who are blind and low vision. She supports

students across the Board and is part of the special education team.

- Cathy works together with classroom teachers to put together a working plan for that student.
- Students who are blind/low vision require clinical documentation from ophthalmology to access services.
- A form is sent out in the JK early learning package that parents receive from schools to encourage an eye doctor visit.
- Cathy works from referrals.
- Cathy administers functional vision assessments and then makes educational recommendations that can be part of the students IEP.
- Cathy is involved in pre-school transition planning with community partners such as One Kids Place, CNIB and the infant development program. She can do home visits and help put accommodations in place before the student starts school.
- Some interventions are; at risk screening, large print, visually impaired Braille, blind Braille and multiple exceptionalities and CVI sensory.
- Three levels of support are; direct instruction, regular monitoring or consult.
- The committee discussed the wording of the PPM 76C and how using the word blind before anything else can scare parents before they even start the process.

### **Supports available from VIEWS**

- Laura Hansman is the SEAC representative for VIEWS.
- VIEWS is a non profit organization that advocates on behalf of visually impaired students and adults.
- The organization educates the public and policy makers of their needs such as support for the specialist teacher, educational assistants and transcribers.
- They encourage educational opportunities for professionals and para professionals.
- The group Supports short term programs, in partnership with W. Ross Macdonald School, to work on specific skills for children, youth, or young adults who have low vision or are blind.
- They work towards independence; developing self-awareness and self-advocacy skills.
- Laura discussed the yearly 7- day camp put on by VIEWS, that supports children with visual impairments.

### **Business arising from the minutes**

- Kim confirmed that Angele Paquette who is the Service Navigator for families who have children with Autism in the North Region will be presenting at the February meeting.

<ul style="list-style-type: none"> <li>• Chair Fry encouraged the committee to complete the PAAC on SEAC survey that was distributed to the group by email.</li> </ul> <p><b>Capital Planning</b></p> <ul style="list-style-type: none"> <li>• The 3-2 Secondary programming committee are currently reviewing the programming needs.</li> </ul> <p><b>Board Report</b></p> <ul style="list-style-type: none"> <li>• Trustee Bottomley, Trustee Sargent and Trustee King will continue serve on SEAC</li> <li>• Craig Myles is now the Director for the NNDSB.</li> </ul> <p><b>Special Education Report</b></p> <ul style="list-style-type: none"> <li>• Sue provided a copy of the draft Protocol for Partnerships with External Agencies and Private Providers which will be available for use in schools and placed on our Board Website.</li> <li>• A copy that is available in the SEAC package and we welcome any committee feedback. (Send this feedback to Melanie).</li> </ul>	
<b>Standing Items</b>	
<b>Items for next Agenda</b>	Action
<p>2019-2020 Budget Process Timeline  Special Education programs and services – review any proposed changes  Presentation – Autism services</p> <p>Standing Items:</p> <ol style="list-style-type: none"> <li>1. Correspondence received requiring action</li> <li>2. Capital Plan and Accommodation Review</li> <li>3. Special Education Plan</li> <li>4. Special Education Budget</li> <li>5. Question Period</li> </ol>	

**Next meeting date:** February 20<sup>th</sup>, 2019

Adjourned: 2:18

Moved: Alan Bottomley  
Seconded: Barb Laverock