

**1. Call to Order – 1:15 pm**

**2. Attendance:**

<i>North Bay</i>	<i>South River</i>	<i>Parry Sound</i>
Harry Fry Kim Gignac Louise Sargent Roslyn Bowness Tracy Hanzlik	Lisa Paradis Candy St. Onge Stephanie Zacharuk	Susan Wilson Laura Hansman

**Regrets:** Sharon Walker, Alan Bottomley, Wayde Smith, Chris Guillemet, Nichole King, Lacy Farrell

**3. Approval of Agenda:**

**September 19<sup>th</sup>, 2019**

*Moved – Louise Sargent*

*Seconded – Candy St Onge*

*Carried. No Conflict of interest*

**4. Approval of Minutes: As Amended**

**June 13<sup>th</sup>, 2019**

*Moved – Stephanie Zacharuk*

*Seconded- Louise Sargent*

*Carried.*

**5. Business Arising from the Minutes**

**Membership Review**

- As of last June, funding was lost for the North Bay LDAO chapter. LDAO Sudbury is supporting where they can. Mary-Liz will ensure that we receive the LDAO circulars but will not be nominating a representative to represent LDAO on SEAC at this time.
- Harry reviewed the membership and alternates.
- Kim will follow upon on possible representation from Autism Ontario.
- Discussed having a form available online for agency nominations.

**SEAC annual agenda**

- Available in the SEAC package.
- Organized by month and annual activities.

Action

- The book review will be a place holder for any new communication/Policy Program Memorandums from the Ministry.
- Presentations will be around what special education supports the Board and/or agencies provide.
- Discussed orientation and PD for new members.

### **Professional Activity Days**

- PPM 151 relates to educator P.A. days.
- Roz shared an overview of the Provincial Priorities and Board plans for professional activities.
- The September P.A. day will have a focus on *Everyday Mental Health* and *Occupational Health and Safety*.
- Funding has been received for PD for the revised Indigenous Studies curriculum.

### **Educational Assistants**

- EA's have been asked to complete a one-page profile to include professional development priorities.
- The Board uses this information to help plan PD sessions.
- Four PD days are in-school and three are regionally based.
- Sessions will reflect mental health & wellness, strategies for challenging behavior, understanding speech and language impairments, sensory and movement strategies and truth and reconciliation.

### **Budget Highlights**

- The 2019-2020 budget was passed at a July Board meeting.
- It is a balanced budget with some planned reductions including but not limited to declining enrolment, loss of external grants and reduction of GSN grants.
- The budget is available on the Board website.
- Additional funding to support students with Autism Spectrum Disorder including, additional Behaviour Expertise, professional learning opportunities and After School Skills Development has been received. SEAC will be updated.

### **Ministry updates/policy/program memoranda (PPM's)**

- Discussed PPM 163 – All school boards in Ontario are required to develop, implement, & maintain a policy on student use of service animals in schools.
- The current Board guideline as well as the recent PPM are available in the package.
- A working group will review our current guideline, revising if/where required to reflect PPM 163.

### **MACSE Minutes**

- An October meeting is scheduled.

<ul style="list-style-type: none"> <li>• There are no notes available from the spring meeting.</li> </ul> <p><b>Updated Special Education Classrooms</b></p> <ul style="list-style-type: none"> <li>• Reviewed the staffing allocation in each area</li> <li>• Discussed system classes</li> <li>• Updates around system classes will be provided further to the decision around North Bay Secondary schools</li> </ul> <p><b>Board Report</b></p> <ul style="list-style-type: none"> <li>• A decision will be made as to which Secondary school is closing at the September 24<sup>th</sup> Board meeting.</li> </ul>	
<b>Standing Items</b>	
<b>Items for next Agenda</b>	Action
<p>Budget presentation  PAAC on SEAC – review and compare to agenda  Financial Report – Superintendent of Business  Membership Review  Update – Special Education Priority Area</p> <p>Standing Items:</p> <ol style="list-style-type: none"> <li>1. Correspondence received requiring action</li> <li>2. Capital Plan and Accommodation Review</li> <li>3. Special Education Plan</li> <li>4. Special Education Budget</li> <li>5. Question Period</li> </ol>	

**Next meeting date:** October 17<sup>h</sup>, 2019

Adjourned: 2:16pm

Moved: Louise Sargent  
Seconded: Tracy Hanzlik