

**1. Call to Order – 1:15 pm**

**2. Attendance:**

<i>North Bay</i>	<i>South River</i>	<i>Parry Sound</i>
Louise Sargent Kim Gignac Susan Wilson Roslyn Bowness Alan Bottomley Jarrah Coolidge Tammy Allan Bill Steer	Stephanie Zacharuk	

**Regrets:** Sharon Walker, Nichole King, Candy St. Onge, Barb Laverock, Lisa Paradis, Wayde Smith

**3. Approval of Agenda:**

**December 13<sup>th</sup>, 2018**

*Moved – Did not have quorum*

*Seconded –*

*Carried. No Conflict of interest*

**4. Approval of Minutes:**

**November 15<sup>th</sup>, 2018**

*Moved – Did not have quorum*

*Seconded-*

*Carried.*

**5. Business Arising from the Minutes**

<b>5. Business Arising from the Minutes</b>	
	Action
<p><b>SEAC membership – Letters</b></p> <ul style="list-style-type: none"> <li>• Confirming LDA and Community Living</li> <li>• Laura Hansman will represent VIEWS on SEAC.</li> <li>• The process for a community person to join SEAC would be to write a letter expressing their interest; addressed to the Director.</li> </ul>	<p>Melanie will follow up with Wayde.</p> <p>Melanie will send out a welcome letter to Laura.</p>
<p><b>SEAC Annual Agenda (finalize)</b></p> <ul style="list-style-type: none"> <li>• Reviewed and updated.</li> <li>• Presentation suggestions will be reviewed in January.</li> </ul>	
<p><b>Confirm Area of exceptionality for Presentation at SEAC</b></p> <ul style="list-style-type: none"> <li>• The area of exceptionality will be speech and language.</li> </ul>	

### **Ministry Updates**

- Jim White is retiring from the Ministry.
- Christine Misch will be the new field team lead for special education.
- Brief update on status of Special Equipment Amount(SEA)
- A plan has been developed to help support our students as well as our teachers to build capacity in the classroom.
- Update will be provided at the January meeting

A congratulations email or letter will be sent to Jim on behalf of SEAC.

### **This is Me! – Identity – Based Survey (NNSB)**

- Karen Waller is the lead principal for this project.
- The Board continues to work hard in creating safe and positive spaces for all and to celebrate diversity.
- Survey provides an opportunity for students/parents to share identity based student information to help better serve our students and eliminate any possible discriminatory practices, barriers or biases.
- The content of the survey has been set by the Ministry and aligns with anti-racism data standards.
- Participation rate will be important to the success of this project.
- Students will access supports/accommodations as needed to complete the survey.
- The information will be stored securely at the Board level and the reports generated will never single out a student.
- The data will be used solely for Board planning.
- The survey is expected to take place the spring.
- SEAC members provided positive feedback with no further input.

### **Book Study**

- Chapter 3 – Building the staircase of the mind.
- This chapter helps to understand the different parts of the brain and the applicable strategies.
- Aligns well with the work the Board is doing around the brain and behavior.

### **Board Report**

- Alan Bottomley and Louise Sargent will continue to be the trustee representatives on SEAC.
- Louise has extended out an invite to all trustees to attend these meetings to learn more.

### **Special Education Report**

- Available in the SEAC package
- Mobile teams are in place for the North and East/West regions. They consist of a teacher and educational assistant to help with the implementation of recommendations from the multidisciplinary team.

<ul style="list-style-type: none"> <li>This will take place in 6-8 -week blocks.</li> </ul>	
<b>Standing Items</b>	
<b>Items for next Agenda</b>	Action
<p>SEAC annual agenda for the year- presentations  Election of Chair and Vice-Chair  SEAC binders – highlight updates (online)  Sample IEP – review and discuss IEP  Presentation – Mental Health Literacy (SEL program)  Book Review – Chapter 4</p> <p>Standing Items:</p> <ol style="list-style-type: none"> <li>1. Correspondence received requiring action</li> <li>2. Capital Plan and Accommodation Review</li> <li>3. Special Education Plan</li> <li>4. Special Education Budget</li> <li>5. Question Period</li> </ol>	

**Next meeting date:** January 17, 2019

Adjourned: 2:20pm