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David Thompson, Chair

Jackie Young, Director of Education

October 23, 2018 – Regular Board Meeting

Public Session – 6:00 p.m. **Near North District School Board** **North Bay Board Room**

Welcome and Call to Order:

Chair Thompson called the meeting to order at _____

In Camera Items:

That the Board move into Private Session at _____.

Adoption of the Agenda for Public Session meeting:

That the Board approve the Agenda as presented/amended for the Public Session meeting of October 23, 2018.

Attendance:

Declaration of Conflict of Interest:

Minutes from previous meetings of the Near North District School Board – enclosures:

That the Board approve the minutes as presented/amended for the meetings held:

- **September 25, 2018**

Celebrating Near North District School Board Success:
Getting to Know our Student as 'Mathematicians' – Christopher Walkling and Melissa Peddie

Student Achievement and Well-Being:
Transforming FSL Resources – Greg Deschamps and Philippa Madigan

Meeting Dates – November

Committee Reports:

- Special Education Committee Meeting Minutes, September 20, 2018
- Audit Committee Meeting Minutes, October 1, 2018 (private & public)
- Committee of the Whole Meeting Minutes, October 9, 2018

Information Items:

- Monthly Tender Report – September 7, 2018 – October 12, 2018

Discussion Items:

- Trustee Initiative Fund Funding Request – FIRST 1305

Question Period:

Presentations by Public:

OPSBA Report - Trustee Beam

Trustee Comments:

Director's Update – Director Jackie Young

Items for Decision:

EL#7 Financial Condition – enclosure

That the Board approve EL#7 Financial Condition as presented on October 23, 2018

Executive Compensation Motion – enclosure

Notice of Motion:

Public Question Period:

Ratification of Business Transacted in Private Session:

That the Board ratify the following items from Private Session:

- **Property**
- **Legal**
- **Personnel**

Motion to Adjourn:

That the Board meeting of October 23, 2018 adjourn at _____p.m.



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David Thompson, Chair

Jackie Young, Director of Education

The September 25, 2018 **Public Session Meeting** of the Near North District School Board was held at 6:00 p.m. at the Head Office of the Near North District School Board, 963 Airport Road, North Bay, ON P1C 1A5.

Trustees Present:

David Thompson, Chair
Michelina Beam
Al Bottomley
Harry Fry
Paul Moffat
Louise Sargent
Joe Drinkwalter - Student Trustee

Trustees Present in Parry Sound:

Corine Green

Trustee Regrets:

Jim Beatty, Vice Chair

Trustee Absences

Carol Stevens

Public (North Bay)

Administrative Staff Present:

Jackie Young, Director of Education
Liz Therrien, Superintendent of Business
Roslyn Bowness, Superintendent of Education
Amanda Meighan, Acting Superintendent of Support Services
Gay Smylie, Acting Superintendent of Education
Rebecca Pape, Administrative Assistant

Administrative Staff Present in Parry Sound:

Melanie Gray, Acting Superintendent of Education

Administrative Staff Present in Almaguin:

Craig Myles, Superintendent of Education

Administrative Regrets:

Public (Parry Sound)

Glen Hodgson, OSSTF

Public (Almaguin)

Steve Tompkins, ETFO

Minutes of the Public Session Board Meeting of the Near North District School Board held September 25, 2018

Call to Order

Chair Thompson called the meeting to order at 5:00 p.m.

Attendance

Attendance indicated that 7 Trustees were present for this meeting.

Approval of the Agenda

18-09-08 Moved by Louise Sargent, seconded by Al Bottomley
That the Board approve the agenda as amended for the Public Session meeting of September 25, 2018.

CARRIED

Conflict of Interest

None declared.

Minutes from Previous Meetings of Near North District School Board

18-09-09 Moved by Al Bottomley, seconded by Michelina Beam
That the Board approve the minutes as amended for the meetings held:

- **June 26, 2018**
- **July 11, 2018**
- **August 14, 2018**

CARRIED

Meeting Dates: October 2018

- Added First Nation Advisory Council – Wednesday, October 3rd @ 10am
- Added Special Education Advisory Council – Thursday, October 18th @ 1:15pm
- Added Special Committee of the Whole – Tuesday, October 9th @ 4pm

Committee Reports:

- Special Education Advisory Committee – June 14, 2018
- Committee of the Whole Meeting Minutes – August 14, 2018 (private and public)
- Committee of the Whole Meeting Minutes – September 11, 2018

Information Items:

- Monthly Tender Report – May 14, 2018 – June 15, 2018
- Service Dog Administrative Guideline
- Letter from Parry Sound Area Active Transportation
- Education Law Memo

Minutes of the Public Session Board Meeting of the Near North District School Board held September 25, 2018

Trustee Fry mentioned there was a lot of information in the Education Law Memo, and was wondering if a summary would be provided. Director Young said that any summary would need to be provided by a lawyer due to the terminology of the memo.

Chair Thompson asked how the Service Animal Administration Guideline came about. Superintendent Bowness clarified that new legislation changes and our guideline has been updated to the updated legislation.

Discussion Items:

W.J. Fricker Update

A media release was issued relating to the news article. Chair Thompson asked if Trustees had any additional questions. No questions were asked.

Presentations by Public: None

Question Period: None

OPSBA Reports – Trustee Michelina Beam

OPSBA circulated a survey to trustees for response. The survey asked for three suggestions for areas of improvement, due date was September 21st

Question if there were restrictions on what you could comment on. Trustee Fry stopped filling it out due to restrictions. Trustee Beam thought they were looking for suggestions. It is politically motivated as the government said they were consulting with public.

OPSBA has been requesting a meeting with Minister of Education but has not happened yet. Trustee Bottomley also thought they could have done a better job with their questionnaire.

Trustee Comments:

Student Trustee Joe Drinkwalter:

- Students are kicking off the school year with pep rallies and sporting events
- First Student Senate is meeting this month

Trustee Sargent:

- Welcomed everyone back and welcomed student trustee

Trustee Moffat:

- Welcomed student trustee and staff for smooth opening

Trustee Fry

- Welcomed student trustee
- This week Ferris Glenn had annual fall fair – well attended. Judged a few things. Met new Principal and she was so excited to be there

Minutes of the Public Session Board Meeting of the Near North District School Board held September 25, 2018

- Attended SEAC last week, FNAC meeting is next week
- Attended a presentation about residential schools

Trustee Stevens:

- n/a

Trustee Green:

- Welcome to student trustee
- Thanks to Director Young for attending SAC at Parry Sound
- Looking forward to a few more months as trustee

Trustee Beatty:

- n/a

Trustee Bottomley:

- This Friday at Near North Enviro-Education Centre in Sundridge a professor is coming to speak about green initiatives and rural education. Admission he thinks is \$40. Put on by Glen Bernard Girls Camp.
- Went to visit Land of Lakes and saw the new bus lane. Much safer.
- Also went in to see the kids in the Land of Lakes early years room.
- Friday went to Emsdale and discussed with rate payers' association about our schools. Power went out for a little bit (due to storm). Had a chance to discuss the improvements at Evergreen Public School.
- Sent the message that new trustees need to work with their communities – will attempt to attend all of the town meetings in his area over the next 4 years.

Trustee Beam:

- Welcomed Joe to table – hopes he has a great experience as student trustee
- OPSBA meeting this Friday. Student trustees association presenting
- Attended two walk outs at area schools for the rollback of Health and Indigenous education curriculums. Over 40,000 students walked out across the province.

Chair Thompson:

- none

Director's Update – Director Jackie Young

Draft "Exploring our Potential" document was circulated. Director Young wanted to make sure we were working alongside trustees for this plan. This plan will feed the Director's Report that comes out in December. Looking forward to having a fulsome conversation once there is an appraisal committee.

Trustee Beam requests that the plan be brought forward at the October meeting.

Trustee Moffat brought up issues with the draft plan presented. He feels the trustees should have more information on each of the bullets and wants to know how to measure progress.

Minutes of the Public Session Board Meeting of the Near North District School Board held September 25, 2018

The Director concurred that this feeds into her assessment and she looks forward to meeting with the assessment team to help identify exactly what it is trustees are looking for.

The Director clarified that the appraisal framework is just being passed tonight, so there is a bit of a lag in the timing of this draft report. The Director's Appraisal Committee has not yet been established.

Items for Decision:

Director's Appraisal Framework – Enclosure

Discussion ensued around whether or not the director will be evaluated for the past year. This will be discussed at a Special Board Meeting on October 9th at 4pm.

18-09-10 Moved by Al Bottomley, seconded by Harry Fry
That the Board approve the Director's Appraisal Framework as presented on September 25, 2018

CARRIED

Trustee Initiative Fund 2017/18

Question was asked if there is still \$50,000 in funding for this initiative. Superintendent Therrien said that any additional information regarding government claw-backs will be communicated. The technical paper has been removed from the ministry's website, but she feels it will be posted in time for revised estimates.

18-09-11 Moved by Louise Sargent, seconded by Al Bottomley
That the Board approve support in the amount of \$8000 for Student Senate, and \$8000 for Near North District School Board System Wide Track Meet be funded from the 2018/2019 Trustee Initiative Fund

CARRIED

Board Governance Manual

18-09-12 Moved by Al Bottomley, seconded by Harry Fry
That the Board approve the Governance Manual, which includes the Director's Appraisal Framework, as presented on September 25, 2018.

CARRIED

Additional Question Period:

- Question about the context of the 3:2 discussion at the October 9th Committee of the Whole meeting, and if major decisions are still being made by this Board with the upcoming election.
 - Trustees have questions about the timeline extension, and that will be discussed.
- Question asked about timetables, course selection and 7/8 students from W.J. Fricker moving into Chippewa.

Minutes of the Public Session Board Meeting of the Near North District School Board held September 25, 2018

- At the time of the meeting these question had been deferred to staff to review; however, five anonymous questions were submitted, so without a contact name, or number staff are unable to reply directly to who asked them. General direction regarding these answers will be discussed at the October 9th public Committee of the Whole.
- Question about the completion of the Director's Appraisal Framework and if an appraisal will be completed before the new board of trustees are elected.
 - The framework was just passed tonight, and a meeting to discuss an appraisal has been set for October 9th at 4pm.

In Camera Items

18-09-13 Moved by Michelina Beam, seconded by Al Bottomley
That the Board resume Private Session at 7:00 p.m.

CARRIED

Arise and Report

18-09-15 Moved by Al Bottomley, seconded by Louise Sargent
That the Board arise and report from Private Session at 8:00 p.m.

CARRIED

Notice of Motion:

Ratification of Business Transacted in Private Session

18-09-16 Moved by Michelina Beam, seconded by Al Bottomley
That the Board ratify the following items from Private Session:

- **Property**
- **Legal**
- **Personnel**

CARRIED

Motion to Adjourn

18-09-17 Moved by Al Bottomley, seconded by Harry Fry
That the Board meeting of September 25, 2018 adjourn at 8:01 p.m.

CARRIED

David Thompson
Chair

Jackie Young
Director of Education

November

2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 Tentative – Orientation for New Board Trustees with Legal – 10 a.m.
4	5	6	7	8	9	10
11	12	13 Committee of the Whole – 5 p.m.	14	15 Special Education Advisory Committee 1:15 p.m.	16	17
18 Audit Committee Meeting – 5:00 p.m.	19	20	21	22	23	24
25	26	27 Regular Board Meeting – 6 p.m.	28	29	30	

1. Call to Order – 1:15 pm

2. Attendance:

<i>North Bay</i>	<i>South River</i>	<i>Parry Sound</i>
Louise Sargent Kim Gignac Susan Wilson Roslyn Bowness Lisa Paradis Alan Bottomley Harry Fry Tammy Allan Barb Laverock Jarah Coolidge		

Regrets: Sharon Walker, Wayde Smith, Teryn Booth, Carol Stevens, Linda Sarginson

3. Approval of Agenda:

September 20th, 2018 – Did not have quorum

Moved –

Seconded –

Carried. No Conflict of interest

4. Approval of Minutes:

June 14th, 2018 – Did not have quorum

Moved –

Seconded –

Carried.

5. Business Arising from the Minutes

Membership Review

- Communication will go out to members to confirm their representation on SEAC.

Nominating Letters for SEAC

- SEAC requires a letter from the organization/agency confirming SEAC representatives with contact information. This can be forwarded to Melanie.

Update on Videoconferencing

- Almaguin now has a video conference room available for meetings during the day. This will allow more access to meetings for people in this region
- SEAC meeting invites will be updated.

Action

Special Education Programs and Staffing

- No changes to special education classes this school year.
- No reductions to central staff.
- Sue can forward out the staffing chart if requested.
- 7 PD days in total, 4 in school and 3 regional days.
- PD for Education Assistants is responsive to staff input.
- PD connected to challenging behaviour, mental health and complex needs was requested
- Behaviour Management Systems - recertification will take place for EAs
- EAs will receive a session connected to Trauma Informed strategies – good for all, necessary for some.
- Learning connected to Truth and Reconciliation will also be included in the PD activities for Education Assistants.

Board PD Day activities for 2018-19

- PD Days specific to Elementary and Secondary shared.
- PD Days dedicated to Student Achievement and Well-Being priorities (K-12), outlined.
- The October 1st PD day – K-12, will follow the April PD online platform connecting all schools. Using a Padlet, all staffs will be able to share learning, feedback and ask questions in real time.

Book Study

- *The Whole-Brain Child* by Daniel Siegel and Tina Bryson.
- Committee members were asked to read the introduction and first chapter for next meeting.

MACSE Minutes

- No updated minutes/summaries are available online.

Standing Items

Items for next Agenda

Action

Financial report
PAAC on SEAC – review & compare
Book review
Membership review
Update – Understanding students with challenging behaviour

Special education program and staffing

Standing Items:

1. Correspondence received requiring action
2. Capital Plan and Accommodation Review
3. Special Education Plan
4. Special Education Budget
5. Question period

Next meeting date: October 18, 2018

Adjourned: 2:35pm

David Thompson, Chair

Jackie Young, Director of Education

Audit Committee Meeting – Public Session

October 1, 2018 – 5:00 p.m.

Head Office of the Near North District School Board

963 Airport Road, North Bay, ON

Committee Members Present

James Beatty, Committee Chair (Videoconference)
Michelina Beam, Trustee
Gary Jodouin, External Member
Judy Kleinhuis, External Member

Staff Present

Jackie Young, Director of Education
Liz Therrien, Superintendent of Business
Wende Proulx, Manager of Finance
Rebecca Pape, Administrative Assistant

Regrets

David Thompson, Trustee

Guests

Dean Decaire, BDO
Harry Fry, Trustee

1.0 Opening Session – Public Session

Jim Beatty called the meeting to order at 5:00 p.m.

1.1 Adoption of the Agenda for Public Session

Moved by Michelina Beam seconded by Gary Jodouin that the agenda for the October 1, 2018 Audit Committee Public Session be approved as presented.

CARRIED

1.1 Declaration of Conflict of Interest

No Conflict of Interest declared.

1.2 Adoption of the Previous Minutes of Private Session

Moved by Judy Kleinhuis seconded by Michelina Beam that the Committee approve the Audit Committee minutes as presented for the Public Session held on June 19, 2018.

CARRIED

2.0 Items for Information/Discussion and/or Action

2.1 Private and Public Items Discussion – Gary Jodouin

It was questioned what is appropriate to be in private or public session of a finance meeting? Could the Planning Report or Administrative Guidelines have been presented in public?

- Wende clarified that the Planning Report could have been presented in public; however, any questions related to the report would be related to private specific financial matters so discussion would need to be held in-camera. The attached Administrative Guidelines could have been presented in public, but again questions asked would be private in nature.
- Jim Beatty also cautions to put the report or guidelines into public session because they were not advertised to the public as public items.
- Michelina Beam suggests that next time a planning document should be presented in public session, but she appreciates that questions asked would be private in nature.
- Judy Kleinhuis then clarified that the report has a disclaimer that reads “This report has been prepared solely for the use of the Audit Committee and should not be distributed without prior consent.” So the auditor would need to provide prior consent to have discussed in public.

3.0 Private Session

3.1 Private Session

Moved by Michelina Beam seconded by Gary Jodouin that the Audit Committee move into Private Session at 5:07 p.m.

4.0 Ratification of Business Transacted in Private Session

4.1 Ratification of Business Transacted in Private Session

THAT the Audit Committee ratify the following item(s) from Private Session:

Moved by Michelina Beam, seconded by Judy Kleinhuis.

CARRIED

5.0 Adjournment

5.1 Motion to Adjourn

THAT the Audit Committee meeting of October 1, 2018 adjourn at 6:57 p.m.

Moved by Gary Jodouin, seconded by Judy Kleinhuis.

CARRIED



Committee of the Whole Meeting Minutes
October 9, 2018 – 5:00 p.m.
North Bay and Parry Sound Boardrooms
963 Airport Road, North Bay/111 Isabella Street, Parry Sound

Trustees Present: Chair David Thompson, Vice Chair Jim Beatty, Michelina Beam, Harry Fry, Corine Green, Louise Sargent

Administrative Staff Present: Jackie Young, Director of Education; Amanda Meighan, Acting Superintendent of Support Services; Liz Therrien, Superintendent of Business; Craig Myles, Superintendent of Education; Roz Bowness, Superintendent of Education; Melanie Gray, Acting Superintendent of Education; Mairghread Knought, Information and Communication Officer; Rebecca Pape, Administrative Assistant

Trustees Regrets:
Carol Stevens, Al Bottomley

Trustees Absent:
Paul Moffat

Call to Order
Chair Thompson called the meeting to order at 4:00 p.m.

In-Camera Item(s):
Personnel and Legal

Adoption of the Agenda
The Committee approve the agenda as presented.

3:2 Discussion

Chair Thompson reviewed the attached chart outlining the moving forward steps for the 3:2 Consolidation, and asked the trustees if they had any questions.

Question asked if Widdifield is receiving grade 9's in September 2018.

- Director Young replied that any students zoned within the Widdifield boundaries, or Arts Nipissing grade 9 students would go to Widdifield.

Question asked why regular stream Widdifield students could not just go to Chippewa?

- Director Young said that is an option that can be discussed further if that is what the trustees wish.

Director Young, Acting Superintendent Smylie and Information Officer Knought participated in a teleconference with the ministry regarding funding. They were informed that the ministry is in a holding pattern with regards to funding; therefore, so is the Board.

Discussion about the ARC processes language of offering “same or better” programming and how to provide that while in a holding pattern. Trustee Sargent said that the grade 11/12’s need better programming. With fewer schools you have more students. What can we provide given the funding?

- Director Young clarified that funding is unclear at this point, so until it becomes clear from a capital perspective we are in a holding pattern.

Trustee Green said that the hope was to have better (programming) and there would be some (ministry) funding or this transition. She said that North Bay is in a better position than rural areas because we can consolidate schools and that consolidation would be better because of the student numbers and programming options. However there needs to be a hold for funding to make sure facilities are up to date for programs.

Trustee Beam stated that some trustees were calling for a pause because they wanted more information. She felt the dates were too early to begin with. The move has started, but now we are pausing half way through. The issue was there was a hole at West Ferris and now we have just created a hole at another school (Chippewa). Three high schools are too much for North Bay, and she has always said that. Programs are not available right now, and it is obvious we need to do something about consolidating. She does not feel a complete pause will help. Adding 7/8’s to Widdifield only adds bodies to the building, it does not help with (senior) programming. Do we just pause for Arts Nipissing? She feels Arts Nipissing is a great program. She is wondering if there is any money right now that we can use.

Chair Thompson asked Superintendent Therrien about surplus funds that the Board has to move forward.

- Superintendent Therrien cautioned that the Board has to be careful, as we have limited operational surplus. Also balancing our budget into the future. There are proceeds of disposition but there is very specific legislation around spending that funding. There is a specific formula that requires ministry permission to spend these funds. There is also a new government in place, so the Board would need to check with them before committing to anything.

Chair Thompson stated the Board currently has a deficit budget and we need to be cautious about spending money we don't have.

- Superintendent Therrien clarified it is best practice to spend funds on one time needs and not operating costs.

Trustee Fry feels we need to be careful. We have four more years with this government and we have no idea what else they will cut back.

Chair asked a question about withholding (funding) by the ministry, and will that put pressure on future budgets.

- Superintendent Therrien added that it will contribute, not as a standalone, but it will put pressure on the budget. We have lost funding and some grants from the ministry, and costs for services keep increasing, like snow removal fees.

Trustee Beam feels the students need to know what is happening for course selection in December for courses next year.

- Director Young thinks we should have a conversation about what makes sense.

Question about drop dead date for course selection?

- Superintendent Myles clarified that schools start course selection around November/December timelines.

Question about final enrolment numbers?

- Numbers are confirmed by Oct 31st. Revised estimates, for any further known expenditures/revenues, need to be filed with the ministry by December 15th. Superintendent Therrien always gives the Board our updated financial position for the school year. She usually presents these numbers at the January Board meeting.

Trustees would like to know if we lost any kids?

- Director Young said that is something that she could look into and bring back to the table once enrolment numbers are confirmed.

Trustee Sargent feels there is a process laid out here (referring to the chart) that we should follow. She feels that the longer we wait the longer students will not have their programming.

Trustee Green feels we need to hold.

Trustee Beam doesn't think we (trustees) have enough information to make that decision. Is there a way that only Arts Nipissing could stay at Widdifield, but move all the other kids to Chippewa? Her worry is pausing everything results in declining students at all schools. She suggested to use Widdifield a satellite campus and get a transportation agreement for Arts Nipissing students.

It was noted that here are three trustees absent for this discussion.

Staff and trustees a need to sit down and figure out how we can make this work. Figure out creative solutions in the meantime. Are there creative operational solutions?

- Superintendent Myles feels we are doing a good job with e-learning and night school options but additional optional programming requires more planning and resources. There are pressing timelines and where does the funding come from to support these programs.

W.J. Fricker is also another consolidation that's happening, and those 7/8's need a place. The funding for that project is there. That building will be a JK-6 building, so we need to move those 7/8 students.

Chair Thompson is hearing from the group that the consolidation motion is staying as is, but we are in a holding pattern and how are we going to provide programming same or better?

Director Young is going to put the proper time and energy into programming options.

Question asked when we do get money how long until we can put that money into action?

- Superintendent Therrien clarified that the window for ministry funding applications were historically in the fall and turnaround from the ministry was late spring. Director Young clarified that it is impossible to know when a funding application window would happen. Some backward planning exercises could be done with historical timelines, but even those pieces may not be the same timeframe given the change in government. Director Young will sit down with staff and see what the timeline looks like and report back the trustees next Committee of the Whole.

Legal Clarification

Chair Thompson asked Information Officer Knought what she was looking for from trustees. She explained that the Executive Limitations, Governance Process and Board-Director linkage from the last Governance Manual was missing from the newest version when it was passed last month. There was also discussion about having the manual vetted by a lawyer, but the motion passed did not reference this, so she wanted clarification from the group before proceeding.

Trustee Fry said Trustee Bottomley addressed the missing sections in an email, and that the Executive Limitations are still worded in the old carver model and they were left out purposefully.

The new Governance Manual has been adopted, so currently those missing sections do not exist. Information Officer Knought suggested an option is to add them back in as appendices and the wording can be reviewed at a later date.

It was discussed that some of the Executive Limitations were to be completely removed, but the committee did not outline which ones. This will be addressed during review by legal.

Chair Thompson asked the turn-around time from legal. Information Officer Knought said that it could be quick, and she will report findings back to the committee.

Trustees voted to have Information Officer Knought send the Governance Manual to legal and report back to trustees.

Adjournment

The Committee of the Whole meeting of October 9, 2018, adjourned at 6:15 p.m.

TENDERS
September 7, 2018
TO
October 12, 2018

	A	B	C	D	E	F	G	H	I	J	K
1	Closing Date	Project	Location	Bidders submitting Bids	Awarded to	Award	Tax	Amount/Year	Budget (Without HST)	Contract for No Years	Rational
2	October 4, 2018	Provision of Propane	South Shore & Parry Sound High School	Moore Propane Ltd.	Pending						
3				Parkland Fuel Corporation o/a Sparling Propane							
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Application for funding from the NNDSB Trustee Initiative Fund

Name of Organization:	Near North Student Robotics Initiative, FIRST Team 1305
Contact Person:	
Phone:	
Email address:	
<p>The NNDSB is interested in funding those organizations and projects that encompass an expanse of students from across the Near North District School Board, as a unifying platform. Please outline below how your organization or project meets this expectation:</p>	
<ul style="list-style-type: none"> • Our FIRST Robotics team supports STEAM programming for students of all genders aged 6 years to end of high school from a variety of communities around the NNDSB: Sunridge, South Shore, Land of Lakes, Sturgeon Falls, Almaguin, North Bay, Callander, Corbeil, Bonfield, Astorville. • Often one on one mentorship of students by screened community volunteers from a variety of professions, including engineering, business, nursing, etc. • We have 275 students with a variety of learning needs directly involved with our programs We also present to hundreds more through outreach, across the Near North area and beyond 	
Funding amount requested:	\$15,000
<p>Please outline how this money will be spent, specifically:</p>	
<ul style="list-style-type: none"> • 2017 funding assisted 30 students in attending the Ontario Provincial Championships and the FIRST World Championships, build an award winning robot, and continue our program that impacts lives daily. In 2017, 8 students graduated from our program. 100% of alumni have attended post-secondary education. • 250 students from ages 6 to 14 years old were provided with a local opportunity to participate in FIRST Lego League, with 30 students qualifying for the Provincial Championship. • Robot build materials, registration fees and travel costs for up to 3 provincial events and possible World Championships, thus minimizing student costs and making STEAM accessible to more of our youth. • We came home champions of the Barrie and North Bay events, and were ranked 3rd in our division at the Provincial Championship 	
<p>What experience would our students gain or acquire that may not be available to them otherwise. We would like to hear how this funding will help you achieve your goals:</p>	
<p>We are a STEAM hub in the Near North, this funding will help establish the building blocks that enable team members to enhance our community and the world through STEAM, communications and extensive community outreach. Our goal is to provide real world leadership, scientific, creative, entrepreneurial/business, and technological challenges for students all through their school career, with FIRST Robotics being our main vehicle. This funding will also help develop well rounded Gracious Professionals. This funding will continue to contribute to the practical use of skills taught in academic classrooms. FIRST is a dynamic, fun, life-changing approach to learning.</p>	
Date funding required:	Registration of \$7,500 CAD due November 19, 2018

For Board Use Only

Approved by:	
Signature	
Date	
Date Final Report Submitted	



Director's Report – October 23, 2018

Presented To: Board of Trustees

The 2018/2019 school year is off to a great start and as in past years, the Near North District School Board (“NND SB”) continues to meet the priorities and commitments identified in the Multi-Year Plan. This Report will focus on the ways in which we are achieving the following two priorities:

- Excellent in the Teaching and Learning Environment; and
- Excellence in Creating a Culture of Caring.

Excellence in Teaching and in the Learning Environment:

The NND SB’s Multi-Year Plan identifies the following commitments with respect to the teaching and learning environment:

- *Become a learning and research driven board*
- *Continue to develop early years to graduation practices*
- *Develop and promote growth mindset in all staff and students early years to graduation*
- *Ensuring Equity: Provide access to resources, technology and experiences that meet student’s strengths and needs*
- *Set high standards for all students and address gaps as identified for targeted support*

Our programming staff have been working diligently to establish programs and resources that will support of staff and students in their leaning needs. This includes the development of French as a Second Language Resources and Math and Literacy Resources. For the October Board Meeting we have chosen to highlight two programs that demonstrate how we are meeting our commitments.

Transforming FSL Resources: This project aligns very well with our primary literacy project through the shared themes of authentic meaningful learning opportunities and the use of student work captured through pedagogical documentation to support language acquisition, in this case second language.

Getting to Know our Students as Mathematicians: The work of this project dips into a fair number of areas on the grid under Numeracy. These areas include EQAO leads, Math Assessment Resource, Focusing on the Fundamentals of Math - Educator

Learning, SWST and Math Facilitator School Support, as well as, Professional Development and Principal Learning Networks.

Focus on our North Bay Intermediate/Secondary Schools

Specialist High Skills Majors (“SHSM”) – Once again the NNDSB has outdone itself in the many offerings of these unique and focused programs designed to offer our Grade 11 and 12 students career path opportunities which match their skills and interests. Students receive the SHSM seal on their secondary diploma after completing 8-10 courses in the student’s selected field. Students earn valuable industry certification and may gain important skills on the job with actual employers. SHSMs offer our students the opportunity to explore, identify and hone in on career goals by making informed choices about their next steps beyond secondary school. We have nearly twice the footprint of the province for our SHSM programs and the graduation rate for SHSM students is an average of 5% higher than those who are not in SHSM!

School	Programs
Almaguin Highlands Secondary	<ul style="list-style-type: none"> • Environment • Health and wellness • Information Communication Technology
Parry Sound High School	<ul style="list-style-type: none"> • Health and Wellness • Hospitality and Tourism
Chippewa Secondary School	<ul style="list-style-type: none"> • Business • Sports
FJ McElligott	<ul style="list-style-type: none"> • Environment
Northern Secondary School	<ul style="list-style-type: none"> • Hospitality and Tourism
West Ferris Secondary	<ul style="list-style-type: none"> • Arts and Culture • Business • Construction • Manufacturing
Widdifield Secondary	<ul style="list-style-type: none"> • Arts and Culture • Construction • Environment • Health and Wellness

Excellence in Creating a Culture of Caring

The NNDSB's Multi-Year Plan identifies the following commitments with respect to the creation of a culture of caring:

- *Create and understand strategies to have students feel more included and understood*
- *Promote a culture based on trusting relationship, shared responsibility and thoughtful action*
- *Celebrate and recognize the achievement of staff and students*

These commitments are often achieved through the establishment of unique programming and learning opportunities in partnership with local organizations. Such opportunities provide our students and staff with the opportunity to engage in thoughtful and introspective learning in unique environments. For the October Board Meeting we have chosen to highlight two such programs that have allowed for interactive experiences outside the classroom that develop a sense of belonging and awareness in our students.

Biosphere: The NNDSB appreciates and thanks the Georgian Bay Biosphere Reserve for their ongoing support and educational resources including the curriculum-based Lessons in a Backpack. This program is designed for grades 1-9 with local ecology as the focus for the classroom and school yard. Classroom visits are available to explore: State of the Bay Ecosystem Health, Integrating Local Climate Knowledge and the Curriculum, Science Journals for Kids, Teaching Teens about Climate Change, and the Fall Green Teacher Webinar Series.

Learning Together: Learning Together/Apprenons ensemble is an interactive conference for families with young children (ages birth to approx. 8 years). It has been held annually for the past 13 years with the location rotating among the four school Boards. Nipissing University and Canadore College alongside the four Boards and many community agencies such as the YMCA, Early On, the Health Unit, Student Nutrition etc. are proud contributors and sponsors. This year it was held on Oct. 13 at Chippewa Intermediate Secondary School with more than 300 families and children in attendance. Together, children and families engaged in literacy and numeracy activities, outdoor nature crafts, moved through dance, yoga and Martial Arts, touched many a truck, observed reptiles, explored space and shared healthy snacks among many other activities. One of our EW families said that the Planetarium from Science North was a big hit. Their young lad loved the mini-triathlon and was very proud of completing it! This year an educator and student from Widdifield animated children and their families' hopes and dreams for our community. This piece of art will be displayed at City Hall.

Finally, please note that West Ferris hosted an evening to meet the trustee candidates October 18, 2018. Many thanks to our incredible North Bay School Councils for their efforts to offer this important event. We are very grateful for this important night and for highlighting this opportunity to all of those interested in furthering public education and the efforts of the NNDSB.

A handwritten signature in cursive script that reads "Jackie Young". The signature is fluid and elegant, with a large, sweeping flourish at the end of the name.

Jackie Young
Director of Education

September 2018 Month End Finance Report	Aug-2017	Current	Year-to-Date	Commitments	Budget	%
Expenditures (Budget as approved June 26, 2018)	Expenses	Budget	Actual		Remaining	Remaining
	(Audited)					
	(Note 1)					
Classroom Teachers	66,710,919	71,011,538	6,570,328	521	64,440,689	91%
Supply Staff	4,286,623	3,035,981	60,989		2,974,992	98%
Educational Assistants	8,430,120	8,859,554	622,246		8,237,308	93%
Early Childhood Educators	2,180,590	2,429,404	150,336		2,279,068	94%
Classroom Computers (Notes 2 and 7)	943,026	1,016,830	107,091	769,565	140,174	14%
Texts and Learning Materials (Note 2)	2,530,491	2,332,283	77,205	447,947	1,807,131	77%
Professionals and Paraprofessionals	4,352,367	5,209,141	297,612	23,261	4,888,268	94%
Library and Guidance	1,458,790	1,815,733	110,292	38,342	1,667,099	92%
Staff Development (Note 4)	945,752	654,064	3,531	6,265	644,268	99%
Coordinators & Consultants (Note 4)	2,766,448	3,817,985	141,330	92,857	3,583,798	94%
Principals & Vice-Principals	6,081,227	6,366,806	426,825	12,047	5,927,934	93%
Department Heads	138,483	145,467			145,467	100%
School Office - Secretaries & Supplies (Note 2)	3,470,170	3,864,237	295,473	344,553	3,224,211	83%
Transportation	10,875,410	11,669,006	1,167,231		10,501,775	90%
Operations & Maintenance - Schools (Note 2)	13,417,059	13,756,702	573,933	3,803,256	9,379,513	68%
Continuing Education	843,300	802,232	15,298	9,950	776,984	97%
Instructional Amortization	709,784	746,829			746,829	100%
Trustees	118,361	114,561	4,777	805	108,979	95%
Director & Supervisory Officers	1,181,340	980,137	72,415	4,686	903,036	92%
Board Administration (Note 2)	3,141,689	3,514,266	238,085	199,463	3,076,718	88%
Administration Amortization	52,091	40,141			40,141	100%
School Renewal/Condition Improvement (Note 3)	381,533	396,540			396,540	100%
Direct Capital and Approved Debt (Note 5)	2,106,202	2,255,916			2,255,916	100%
Pupil Accommodation Amortization	8,406,865	8,668,838			8,668,838	200%
Other Non-Operating Expenses (Note 8)	1,608,073	590,202	68,628		521,574	88%
Other Amortization and Write Downs	11,527					
	147,148,240	154,094,393	11,003,625	5,753,518	137,337,250	88%

September 2018 Month End Finance Report	Revenues	Current	Year-to-Date	Commitments	Budget	%
Revenues (Budget as approved June 26, 2018)	(Audited)	Budget	Actual		Remaining	Remaining
	(Note 1)					
MET Grants (Note 4)	87,623,996	97,449,630	12,247,314		85,202,316	87%
Other Provincial Grants (Note 4)	2,359,078	1,786,201			1,786,201	100%
Federal Grants and Fees (Tuition/Transportation)	2,325,277	2,360,376			2,360,376	100%
Municipal and Unorganized Taxes	41,851,692	41,536,106	5,998,261		35,537,845	86%
Other School Board Recoveries (Shared Facilities)	222,920	185,000			185,000	100%
Other Revenues (Note 6)	2,985,927	911,090	289,476		621,614	68%
Amortization of Deferred Capital Contributions	9,107,726	9,383,381			9,383,381	100%
	146,476,616	153,611,784	18,535,051		135,076,733	87%

Near North District School Board
September 2018 Month End Report
Notes to the Financial Report for the Period Ended September 30, 2018

Note 1 Prior Year Comparative Figures

The prior year comparative figures reflect the most recent audited financial statements for the year ended August 31, 2017. The 2017/2018 year-end audit is scheduled to commence October 29, 2018 and once the audit has been completed for the fiscal year ended August 31, 2018, these figures will be updated.

Note 2 Issuance of Blanket Purchase Orders for Annual Costs

At the beginning of the current fiscal year, finance has requested that blanket purchase orders be generated for such annual expenses as utilities of gas, oil and electricity, telephone costs, photocopier copy charges as well as classroom computer network costs in order to streamline accounting processes. For this reason current commitments representing annual anticipated costs are charged immediately to the budget committing budget dollars. Then as actual invoices and bills are received throughout the year, the expense will be recorded in the year-to-date actual expense column with the commitment relieved.

Note 3 School Renewal and School Condition Improvement Grants

A School Board's annual School Renewal Allocation is comprised of renewal monies for expenditures that are of a capital nature as well as renewal monies of an operating nature to address operating/maintenance type expenditures. Current capital in-year school expenditures and capital commitments are not recorded in this budget line as these represent capital expenditures for School Renewal and School Condition Improvement capital projects. As per Ministry guidelines, only a small portion of School Renewal annual funding is permitted to be spent on non-capital expenditures (operating expenditures). Capital expenditures for School Renewal, School Condition Improvements and other capital projects including planned Parry Sound JK-12 Build, Woodland Childcare and WJ Fricker Consolidation are funded by the Ministry, with funds flowed to School Boards after the filing of the March Report and the annual Financial Statements. The Ontario Financing Authority no longer finances long-term debt. The Ministry further provides funding for short-term interest expenditures.

Note 4 Other Provincial Grants

Provincial grants initially budgeted are only the grants whereby monies were confirmed at time of approving the 2018-2019 budget. These external grants include but are not limited to: French as a Second Language, Odyssey French Language Monitor Program, Renewed Math Strategy, Community Use of Schools – Outreach Coordinator, Specialist High Skills Major, Indigenous Support and Engagement Initiative, Innovation in Learning Fund, Highly Skilled Workforce Strategy K-12: Experiential Learning, Adult Basic Literacy, Ontario Youth Apprenticeship Program (OYAP), Transportation for Children and Youth in Care, Northern Support Initiative, Identify Based Data Collection, Well-Being: Safe, Accepting and Healthy Schools and Mental Health and English as a Second Language. Other significant external grants will be received within the current operating year that has not been originally budgeted for. However in these cases, expenditures are not to exceed revenues with separate budgets established for these other external grants received to monitor revenues and expenditures. Other provincial grants that are from the Ministry of Education are reported in MET Grants in month end finance report. 11 External Grants have been received to-date this year in the amount of \$1.786 million.

Note 5 Direct Capital and Approved Debt

The Ministry recognizes the debt on all capital programs such as NPP, Good Places to Learn (Phases 1, 2, 3 and 4), Capital Priorities, School Consolidation Capital, Prohibitive to Repair, etc. based on eligible capital expenditures. For those long term capital expenditures related to prior capital programs that were funded through the Ontario Financing Authority (OFA), the Board will receive a cash flow from the Ministry of Education to meet their annual debt repayments of principal and interest payments. The March 2017 Ontario Financing Authority issue was the final opportunity for Boards to request long-term financing through the OFA. Subsequent to March 2017, the Ministry will cash flow payments to Boards twice per year based on reported capital expenditures. The Ministry will continue to fund short-term interest costs related to these capital expenditures on a semi-annual basis.

**Near North District School Board
September 2018 Month End Report
Notes to the Financial Report for the Period Ended September 30, 2018**

Note 6 Other Revenues

Current year-to-date revenues include additional monies received not budgeted for. Refer to below schedule with regard to analysis of revenues budgeted, revenue received-to-date as well as prior year's revenues:

	August 2017 Revenues	Current Budget	Year-to-Date Actuals
Theatre Outreach ticket sales, donation, registration fees	23,842	20,000	-
Sale – Capital Recovery	19,075	-	-
Tuition Fees	403,465	484,322	13,646
Interest income	25,564	-	453
Release/Secondments (Wages/benefits recoverable income)	1,281,002	165,435	-
Inclment Weather Days	-	27,844	-
Hydro/Union Gas Rebates	81,120	-	-
Hydro One rebates and Solar Panel Revenues - Almaguin	-	41,904	-
Muskoka Language International	89,380	-	-
OSBIE 2017 surplus refund	98,855	-	-
WSIB claim refund	18,937	-	-
Ontario Arts Council	50,000	-	-
School College Work Study Initiative	-	-	-
Various rental incomes	88,897	51,658	1,219
Administration Fees	34,265	34,927	-
Consolidation – Transportation & Charity	198,831	-	-
C.O.D.E. – Technology and Learning Fund	152,886	-	-
C.O.D.E. – Student Injury Prevention Policy	-	-	-
Nipissing Parry Sound Catholic DSB (Psycho-educational Assessments)	76,600	60,000	-
Nipissing Parry Sound Transportation Consortium	18,228	-	-
IB Program Fees	26,900	-	-
Reversal of Previously Recorded Liability for Retirement Gratuities	145,192	-	-
Summer Literacy Program 2017	97,144	-	-
PSAB Accounting of Sale of MA Wittick	-	-	270,000
Collingwood TV Productions (recovery of utility costs King George)	6,278	-	-
Ministry of Infrastructure – Dr. MacDougall holding cost	-	-	-
Various other incomes	49,466	25,000	4,158
	<u>\$ 2,985,927</u>	<u>\$ 911,090</u>	<u>\$ 289,476</u>

Note 7 Classroom Computers

The current budget of \$1,016,830 includes only classroom computer operational expenditures without expenditures of a capital nature.

Note 8 Other Non-Operating Expenses

Other non-operating budget and actual expenses include agency fees paid to Muskoka Language International and Youth Education Services Canada Inc. and transfer payment to 55 School Board Trust.



Date: October 23, 2018

Resolution No.

Moved By: _____

Seconded By: _____

WHEREAS Public School Board executive compensation has been frozen by the Provincial Governments for the past eight years;

WHEREAS the Near North District School Board (“NND SB”) adopted the required Executive Compensation Program in January 2018 and was advised in February 2018 by the Ministry of Education, that the proposed maximum rate increase to the executive salary pay envelope had been approved;

AND WHEREAS the NND SB established the Executive Compensation Committee who presented recommendations for distribution of the funding to senior administration in June 2018 and August 2018;

AND WHEREAS on August 14, 2018 the NND SB issued motion 18-08-04 approving an Executive Compensation Plan which included a retroactive salary adjustments effective September 2017;

AND WHEREAS on August 13, 2018 the Provincial Government announced limits on executive compensation for designated employers, which included the senior administration staff at the NND SB and stipulated that there shall be no increase to salary for such positions after August 13, 2018;

AND WHEREAS the NND SB is the only Board in Ontario whose senior administration did not receive the approved salary increase for the 2017/2018 school year, due to the date the NND SB passed the motion to approve the executive compensation allocations.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

- A. The Near North District School Board respectfully requests that the Minister of Education authorize the retroactive distribution of the executive compensation funding envelope to the senior administrative staff for the 2017/2018 year; and
- B. The Near North District School Board authorizes the Director of Education and/or designate to prepare correspondence to the Ministry with respect to (A) above.

Chair

- Carried
- Defeated
- Withdrawn

Recorded Vote

	Yea	Nay
Michelina Beam		
James Beatty		
Alan Bottomley		
Harold Fry		
Corine Green		
Paul Moffat		
Louise Sargent		
Carol Stevens		
David Thompson		