

**1. Call to Order – 1:15 pm**

**2. Attendance:**

| <i>North Bay</i>   | <i>South River</i> | <i>Parry Sound</i> |
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| Louise Sargent<br>Tammy Allan<br>Kim Gignac<br>Sharon Walker<br>Susan Wilson<br>Roslyn Bowness<br>Barb Laverock<br>Lisa Paradis<br>Wayde Smith<br>Renee Restoule<br>Alan Bottomley |                    | Carol Stevens      |

**Regrets:** Linda Sarginson, Teryn Booth

**3. Approval of Agenda – September 21, 2017**

*Moved* – Alan Bottomley  
*Seconded* – Sharon Walker  
*Carried. No Conflict of interest*

**4. Approval of Minutes:**

**June 15, 2017**  
*Moved* – Barb Laverock  
*Seconded* - Louise Sargent  
*Carried.*

| <b>5. Business Arising from the Minutes</b>   |               |
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| <b>SEAC Annual Agenda</b>   | <b>Action</b> |
| <ul style="list-style-type: none"> <li>Reviewed the annual agenda</li> <li>The format will be reduced to one page and dates will be added</li> </ul> <p><b>SEAC Date setting</b></p> <ul style="list-style-type: none"> <li>The June date will be moved from the 28<sup>th</sup> to the 14<sup>th</sup></li> </ul> <p><b>Membership review</b></p> <ul style="list-style-type: none"> <li>Membership will follow model of MACSE, membership to represent each diagnosis</li> <li>Jarah Coolidge is the alternative representative for LDAO</li> </ul> | -             |

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| <p><b>Special Education Staffing and Program Update</b></p> <ul style="list-style-type: none"> <li>• There has been no change for special education staffing for the 2017-18 school year</li> <li>• Special education classes remain the same with 1 relocated from MA Wittick to Land of Lakes</li> </ul> <p><b>Boards PD Planning</b></p> <ul style="list-style-type: none"> <li>• 7 PD days, EAs- 4 school based days with EA's working in schools. 3 PD regional sessions, 1 on wellness, another ½ day behavior management ½ day health and safety and 1-day session on ABA strategies for behavior</li> <li>• Central and School Teams continuing the joint work with math and special education focused on students with learning disabilities</li> <li>• Behavior - tiered model is an ongoing focus</li> </ul> <p><b>Book Review</b></p> <ul style="list-style-type: none"> <li>• Special Education Policy and Resource Guide</li> <li>• Very comprehensive resource for staff and principals</li> <li>• Paper copies can be provided</li> </ul> <p><b>MACSE Minutes and letter</b></p> <ul style="list-style-type: none"> <li>• The minutes are not yet online</li> <li>• Reviewed the letter asking for northern representation</li> </ul> <p><b>Vote to send letter to MACSE:</b><br/>The group voted unanimously in favour of sending the letter</p> | -      |
| <b>Standing Items</b>   |        |
| <p><b>Capital Planning and Accommodation Updates</b></p> <ul style="list-style-type: none"> <li>• Still ongoing</li> <li>• The elementary ARC is complete - North Bay</li> <li>• The Secondary ARC will be passed at the next Board meeting</li> </ul>  |        |
| <p><b>Board Report</b></p> <ul style="list-style-type: none"> <li>• The governance manual will be reviewed and updated</li> </ul> <p><b>Special Education Report</b></p> <ul style="list-style-type: none"> <li>• Will be added to the meeting package every other month</li> </ul> <p><b>Special education budget</b></p> <ul style="list-style-type: none"> <li>• No change to staffing</li> </ul>  |        |
| <b>New Business</b>   | Action |
| <ul style="list-style-type: none"> <li>• Discussed the high needs strategy and service coordination</li> <li>• Single plan of care</li> <li>• Shared electronic records</li> <li>• Delivery of rehabilitation services</li> </ul>   |        |

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| <ul style="list-style-type: none"> <li>• Discussed the letter received from the Ministry on September 1st and reviewed the two phases</li> <li>• Boards are to cease final development of proposal</li> </ul>  |        |
| <b>Correspondence</b> <ul style="list-style-type: none"> <li>• LDAO representative letter</li> </ul>   | Action |
|  |        |
| <b>Items for next Agenda</b>   | Action |
| MACSE minutes – if available<br>Financial report – Superintendent of Business<br>Update on transition planning (Kim & Lisa)<br>PAAC on SEAC – review and compare to agenda (if available)<br>Book Review Chapter 7/8 – Lost and Found<br>Standing Items: <ol style="list-style-type: none"> <li>1. Correspondence received requiring action</li> <li>2. Capital Plan and Accommodation Review</li> <li>3. Special Education Plan</li> <li>4. Special Education Budget</li> <li>5. Question period</li> </ol> |        |
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**Next meeting date:** October 19, 2017

Adjourned      Moved: Alan Bottomley  
Seconded: Barb Laverock