



Near North

District School Board

Near North District School Board

963 Airport Road, Box 3110

North Bay, ON P1B 8H1

Date of meeting: Monday, March 21, 2010 6:30 p.m. – Budget Meeting

Trustees, please bring your Governance Manual

1.0 Private Session – 5:30 p.m. – 6:30 p.m.

2.0 Opening

2.1 Welcome and Call to Order

2.2 Adoption of the Agenda for Public Session meeting

That the Near North District School Board approve the Agenda as presented/amended for the Budget Meeting of Monday, March 21, 2011.

2.3 Attendance

2.4 Declaration of Conflict of Interest

2.5 Meeting Dates

2.6 Question Period

3.0 Ownership Linkage – N/A

4.0 Communication to the Board – N/A

5.0 Monitoring Reports – N/A

6.0 Items for Decision

7.0 Pending Items – N/A

8.0 Board Education – N/A

9.0 Information

- 9.1 Budget Process (enclosed)
- 9.2 Rolling of Instructional Budgets
- 9.3 Listing of Board laptop computers (listing to be distributed at meeting)
- 9.4 Capital Projects for year 2009/2010 Reporting – Status of Completed Projects (sample report enclosed)

10.0 Public Question Period

11.0 Ratification/Action

12.0 Adjournment

12.1 Motion to Adjourn

That the Near North District School Board Budget Meeting of Monday, March 21, 2011 adjourn at _____p.m.

Budget Process 2010-2011 (As presented for 2010-2011 Budget)

January 30, 2010	Enrolment projections sent to principals for feedback.
February 8, 2010	Meeting with Board of Trustees for budget deliberations and discussions.
February 15, 2010	Cut-off for confirmation of 2010-2011 elementary and secondary enrolment projections for feedback from principals and senior administration.
February 15, 2010	Enrolment finalized for 2010-2011 budget.
February , 2010	Deadline date for submission of preliminary budgets to Finance department of all expenditures (excluding staffing component to be completed by Human Resources department).
March 8, 2010	Meeting with Board of Trustees for budget deliberations and discussions.
February – March, 2010	Preliminary staffing completed by end of March 2010 to present to Board of Trustees of what administration believes staffing compliment should be to achieve student success . Feedback required from Board of Trustees with regard to staffing presented.
Mid-April 2010	Board of Trustees to approve staffing levels to commence staffing processes per collective agreements.
Mid-March 2010	Provincial budget released.
March 26, 2010	Announcement of Grants for Student Needs and release of EFIS funding forms.
March 30, 2010	Date for Finance department to have completed costing of all expenditure and revenue categories and inserted into Excel budget worksheets (or some other approved format such as utilization of current BAS2000 accounting software for budget process this year).
March or April 2010	Meeting with S.E.A.C and FNAC
April 15, 2010	Executive council to review preliminary revenues and expenditures.
April 19, 2010	Meeting with Board of Trustees for budget deliberations and discussions (two meetings in April if needed).
May 10, 2010	Meeting with Board of Trustees for budget deliberations and discussions (two meetings in May if needed).
June 14, 2010 June 22, 2010	Ratification of Budget at regularly scheduled board meeting.
June 2010	Convey budget to Ministry of Education and publish to stakeholders and community.

If you have feedback on the proposed (preliminary) budget process it would be appreciated. Thank you.

Draft Budget Process 2011-2012

February 4, 2011	Enrolment projections sent to principals for feedback – Elementary Panel.
January 4, 2011	At Finance Committee meeting of January 4, 2011 presented draft budget process of 2010/2011 and to discuss budget process (preliminary discussions).
February 18, 2011	Cut-off for confirmation of 2011-2012 elementary enrolment projections for feedback from principals and senior administration.
February 27, 2011	Enrolment finalized for 2011-2012 budget for elementary panel.
February 22, 2011	Preliminary deadline date for submission of preliminary budgets to Finance department of all expenditures (excluding staffing component to be completed by Human Resources department).
March 21, 2011	Meeting with Board of Trustees for budget deliberations and discussions.
March 2011	Preliminary staffing completed by end of March 2011 to present to Board of Trustees of what administration believes staffing compliment should be to achieve student success . Feedback required from Board of Trustees with regard to staffing presented.
Mid-April 2011	Board of Trustees to approve staffing levels to commence staffing processes per collective agreements.
Mid-March 2011	Provincial budget to be released (anticipated).
End of March 2011	Announcement of Grants for Student Needs and release of EFIS funding forms.
Mid – April 2011	Date for Finance department to have completed costing of all expenditure and revenue categories and inserted into Excel budget worksheets (or some other approved format such as utilization of current BAS2000 accounting software for budget process this year).
March or April 2011	Meeting with S.E.A.C and FNAC
Mid-April 2011	Executive council to review preliminary revenues and expenditures.
April 2011 meetings for budget (TBD)	Meeting with Board of Trustees for budget deliberations and discussions (two meetings in April if needed).
May 2011 meetings for budget (TBD)	Meeting with Board of Trustees for budget deliberations and discussions (two meetings in May if needed).
June 14, 2011 June 21, 2011	Ratification of Budget at regularly scheduled board meeting.
June 2011	Convey budget to Ministry of Education and publish to stakeholders and community.

If you have feedback on the proposed (preliminary) budget process it would be appreciated. Thank you.

APPROVED GOOD PLACES TO LEARN PHASE 1 and 2 - PROJECTS -

School	Project	Estimated Cost	Costs as of	Comment	Status
			14-Oct-10		completed/ongoing/pending
Passed at Budget Meeting, June 2, 2009					
Dr. MacDougall	Roofing Addition	118,919			Ongoing
Dr. MacDougall	Ext. Walls - repair & repointing	105,706			Ongoing
Dr. MacDougall	Int. Lighting - Original Building	66,066			Ongoing
Dr. MacDougall	Acoustic Tile Ceiling	15,856			Ongoing
Dr. MacDougall	Paved Playgrounds - Site	46,246			Pending
Dr. MacDougall	Paved Parking Lots	19,820			Pending
Dr. MacDougall	Site Improvements	52,853			Pending
Dr. MacDougall	Ventilation Fans	17,177			Ongoing
Dr. MacDougall	Windows - Addition	13,213			Pending
Dr. MacDougall	Ext. Lighting - Original Building	10,571	645,985		Ongoing
	Subtotal	466,427	645,985		
Passed at Budget Meeting, May 19, 2009					
Britt	Exterior Doors - Original Building	10,571			Ongoing
Britt	Ext. Paving/Stairs/Retaining Walls	220,000	269,148		Ongoing
Ferris Glenn	Vinyl Floor Tile	132,132			Ongoing
Ferris Glenn	Carpeting - Original Building	33,033			Pending
Ferris Glenn	Upgrade to T8 bulbs	66,066			Ongoing
Ferris Glenn	Replace Acoustic Panels	254,096	181,051		Ongoing
Mactier	Ext. Walls - repair & repointing	66,066			Pending
Mactier	Ext Doors - original Building	10,571			Ongoing
Mactier	Waterproofing foundation walls	19,820			Pending
Mactier	Replace Carpeting	19,820			Ongoing
Mactier	Vinyl Floor Tile	72,673			Ongoing
Mactier	Window Coverings	10,571			Ongoing
Mactier	Gym Roof HVAC	80,000	147,833		Ongoing
Mapleridge	Replace remainder floor tiles	72,673			Ongoing
Mapleridge	Replace Carpeting	151,952			Ongoing
Mapleridge	Replace remainder drop ceilings	171,772	249,717		Ongoing
Widdifield	Plumbing Piping Systems	462,462			Ongoing
Widdifield	Interior Stairs - Original Building	72,673	423,451		Ongoing
	Subtotal	1,926,951	1,271,200		
	TOTAL	2,393,378	1,917,185		

APPROVED GOOD PLACES TO LEARN PHASE 3 - PROJECTS -

School	Project	Estimated Cost	Costs as of 14-Oct-10	Comment	Status
Passed at Budget Meeting, May 19, 2009					
Centennial (Alliance)	Communication System - Original Building	66,066			Ongoing
Centennial (Alliance)	Boiler - Original Building	178,378			Ongoing
Centennial (Alliance)	Roofing Section B	38,318			Ongoing
Centennial (Alliance)	Stacks & Breaching - Original Building	26,426			Ongoing
Centennial (Alliance)	Control System Replacement	244,444			Ongoing
Centennial (Alliance)	2 Gym Air Handling Units Replacement	52,853			Ongoing
Centennial (Alliance)	Plumbing Fixtures - Original Building	264,264			Ongoing
Centennial (Alliance)	Replace Terminal Units	264,264			Ongoing
Centennial (Alliance)	Replace heating piping system	660,660	1,193,240		Ongoing
Chippewa	Emergency Lighting - Original Building	66,066			Ongoing
Chippewa	Interior Stairs - Original Building	59,459			Ongoing
Chippewa	Exterior Lighting - Original Building	112,312			Ongoing
Chippewa	Boilers - Original Building	396,396			Ongoing
Chippewa	Roofing - Original Building	759,759			Ongoing
Chippewa	Windows - Original Building	462,462			Ongoing
Chippewa	3 rooftop air handling units	79,279			Ongoing
Chippewa	Exterior Doors	39,640			Ongoing
Chippewa	Boiler Auxiliary System - Original Building	79,279			Ongoing
Chippewa	Interior Lighting - Original Building	500,000			Ongoing
Chippewa	Paved Walkways	19,820			pending
Chippewa	Paved Parking Lots - N, S and E	184,985			pending
Chippewa	Site Improvements - flagpole, baseball backstops	26,426			pending
Chippewa	Paved Roadway	52,853	1,922,861		pending
Humphrey	Original age deteriorated piping	79,279			Ongoing
Humphrey	Plumbing piping study	6,607			Ongoing
Humphrey	Replace aged plumbing fixtures	105,706	51,536		Ongoing
Parry Sound	Replace auxiliary boiler system - Original Building	125,525			pending
Parry Sound	Stacks & Breaching - Original Building	19,820	0		pending
Tweedsmuir	Replace windows	198,198			Ongoing
Tweedsmuir	Replace outdated interior lighting	66,066			Ongoing
Tweedsmuir	Replace ceiling tiles	151,952			Ongoing
Tweedsmuir	Replace window coverings - partial Original Building	13,213	334,476		Ongoing
TOTAL ON ORIGINAL BUDGET LIST		5,400,775	3,502,113		
EW Norman	Replace Plumbing Piping System			EW Norman projects not on original budget list	Ongoing
EW Norman	Plumbing piping study				Ongoing
EW Norman	Replace plumbing fixtures		428,860		Ongoing
TOTAL INCLUDING EW NORMAN			3,930,973		

APPROVED GOOD PLACES TO LEARN 4 - PROJECTS -

School	Project	Estimated Cost	Costs as of 14-Oct-10	Comment	Status
					completed/ongoing/pending
Passed at Budget Meeting, November 24, 2009					
Chippewa	Replace Secondary Switchgear	396,396	0		Pending
Mapleridge	Study to determine condition of hearing piping	6,607			Pending
Mapleridge	Replace Heating Pipes	105,706	0		Pending
Nobel	Interior Stairs - Original Building	10,571			Ongoing
Nobel	Replace roofing over addition 2	224,624			Ongoing
Nobel	Major repair exterior walls - Original Building	132,132			Pending
Nobel	Major repair of foundation/drainage - Original Bui	66,066	170,257		Pending
Northern	Study step cracking in stairwell walls	6,607			Pending
Northern	Repair step cracking in stairwells	26,426	0		Pending
Parry Sound	Replace Terminal units - radiators	198,198			Pending
Parry Sound	Replace Terminal units -= ventilators in west wing	105,706	0		Pending
Sundridge	Resurfacing in playground area	112,312	79,521		Ongoing
Tweedsmuir	Replace outdated communications system	59,459			Pending
Tweedsmuir	Replace Secondary Switchgear - Original Building	33,033			Pending
Tweedsmuir	Roofing - Original Building	441,799	149,544		Ongoing
Vincent Massey	Replace debonding interior stair rubber treads	3,964	20,687		Ongoing
West Ferris	Erosion Protection - front entrance area	66,066	210,188		Ongoing
Whitestone	Replace roofing - Original Building	220,778	151,907		Ongoing
Widdifield	Replace unit ventilators in 34 classrooms	462,462			Pending
Widdifield	Rooting - NW wing./SW section	173,170	165,879		Ongoing
	TOTAL ON ORIGINAL BUDGET LIST	2,852,082	947,983		

APPROVED SCHOOL RENEWAL PROJECTS - passed at Final Budget Meeting, June 16, 2009

School	Project	Estimated Cost	Costs as of October 14, 2010	Comment	Status
					compl/ongoing/delayed
ET Carmichael	Roof Repairs	30,000	53,255		Ongoing
Tweedsmuir	Terrazzo Floor Repairs	60,000	73,145		Ongoing
Northern	Track Resurfacing	300,000	0		Pending
Parry Sound	Gym Repairs/Lighting Upgrades	100,000	0		Pending
Sunset Park	Retaining/Wing Walls	30,000	0		Pending
Sunset Park	Washroom/Coat Room Flooring	90,000	73,567		Ongoing
Vincent Massey	Property Fencing	20,000	3,440		Ongoing
West Ferris	Track Repairs	150,000	0		Pending
West Ferris	Lab Millwork Repairs	100,000	0		
Widdifield	Recaulk Windows/Doors/Façade	80,000	0		Pending
Widdifield	Upgrade Gym Change Rooms	40,000	50,315		Ongoing
Various	Elementary Schools/Security Came	100,000	213,342		Ongoing
Various	Waste Audit	50,000	0		Pending
Various	Mold/Asbestos Abatement	250,000	80,919		Ongoing
Various	Designated Substance Survey Phas	50,000	0		Pending
Various	Back Up Power/Storage Bldgs	150,000	0		Pending
Various	Fire Alarm Upgrades	200,000	0		Pending
Various	H/C Accessibility	150,000	3,144		Ongoing
Various	GFCI	10,000	0		Pending
Various	Eyewash	10,000	8,895		Ongoing
Various	Guard Rails	30,000	0		Pending
Various	Surveillance Camera Repairs	10,000	2,506		Ongoing
Various	Secondary Track Repairs-CHI/WID	350,000			
Vincent Massey	Exterior Grading Repairs & Paving	45,000			
	SUB TOTAL:	2,405,000	562,528		
ADDITIONS 2009-2010					
Almaguin	Demo of portables		14,827		Ongoing
Chippewa	Emergency Cleanup Fire		48,547		Ongoing
Dr. MacDougall	F/A System Upgrade		40,815		Ongoing
ET Carmichael	Property Fencing		18,910		Ongoing
KingGeorge	F/A System Upgrade		47,522		Ongoing
Mapleridge	Mold Removal/Millwork/Countertops		28,263		Ongoing
MacTier	Basement Floor Repairs		0		Pending
Parry Sound	Mold/Track shed roof replacement		29,934		Ongoing
Parry Sound	Emergency Cleanup Fire		52,937		Ongoing
McDougall	Gym Roof Replacement		68,962		Ongoing
Sundridge	F/A System Upgrade		46,593		Ongoing
Tweedsmuir	F/A System Upgrade		39,623		Ongoing
WJ Fricker	F/A System Upgrade		2,591		Ongoing
EW Norman			46,288		Ongoing
Dr. MacDougall			18,372		Ongoing
EW Norman			33,255		Ongoing
Marshall Park	Coatroom/Washroom Upgrades		36,599		Ongoing
	TOTAL	2,405,000	599,127		