



September 9, 2016

Subject: **Call for Nominations, OSBIE Board of Directors 2017
Northeast Region**

In accordance with the OSBIE Subscribers' Agreement we are calling for nominations for one directorship for the term of office commencing January 1, 2017 and ending December 31, 2019. This time only, the term of office will be for a three-year term, and arises due to the transition to four year terms going forward.

To qualify to serve on OSBIE's Board of Directors, an individual must be an employee or trustee of a Subscribing School Board. OSBIE's Board of Directors makes governance decisions about OSBIE's strategic plans and represents the interests of Member Boards in a Region. Attached you will find a description of the skills and competencies the Board is looking for.

Do you have an interested candidate?

If anyone from your Board is interested in running for the OSBIE Board of Directors, please complete Sections A & B of the attached Nomination Form and submit the signed form to OSBIE by **Friday October 21, 2016**.

Please Submit a voting delegate for your Board.

Please complete section C on the form to identify your board's voting delegate. **We require the name of the Board's voting delegate, even if the Board is not making a nomination. Please return the Nomination Form to us by Friday October 21, 2016.**

The election process, if required, will take place on November 17th and 18th, 2016. You will be advised of the details of the election process when the ballots are sent out in November.

If you have any questions regarding the OSBIE Board, please do not hesitate to contact me.

Yours sincerely,

Sandra Taylor, CPA CMA
Chief Financial Officer