



To: Trustees
From: Jackie Young, Director of Education
Date: November 10, 2016
Topic: Policy Committee Terms of Reference

Committee Name

Policy Committee

Type of Committee

Ad Hoc (2014-2018)

Purpose

To review the Board's governance model and policies, adhering to GP#7 Board Committee Principles and GP#8 Board Committee Structure.

Authority

Decisions and recommendations will be made by members of the committee. All trustees are welcomed to participate in discussion.

Membership

David Thompson, Al Bottomley, Carol Stevens, Michelina Beam, Paul Moffat

Meeting Requirements

Meeting scheduled as required for making required recommendations. Agendas prepared by the Chair (in consultation with committee members) and distributed to members and staff for posting on the Board website. Minutes will be taken by a staff member from the Director's Office.

Meeting Locations

Parry Sound and North Bay Boardrooms

Resources and Budget

Existing staff as identified by the Director of Education. Funds as established in annual budget to support governance capacity.

Reporting

The Policy Chair will provide regular progress reports either verbal or written, to the Board of Trustees at regular Board meetings.

Decisions

The committee will operate on a consensus basis. If a consensus cannot be reached, it will be reflected in the minutes.

Deliverables

Updates or revisions to the governance model and updates to subsequent policies will be presented to the Board of Trustees for final approval.

Recommendation

That the Near North District School Board approve the Terms of Reference for the Policy Committee as presented on December 20, 2016.