



To: Trustees

From: Jackie Young, Director of Education

Date: March 23, 2017

Topic: Committee of the Whole Board Terms of Reference

Committee Name

Committee of the Whole Board

Type of Committee

Standing

Purpose

Committee of the Whole Board will be open to the public.

Committee of the Whole Board is an opportunity for trustees to engage in informal discussion necessary for quality decision making. Since this knowledge-based decision-making process does not limit the number of times a trustee may speak, sufficient latitude is allowed for an in-depth discussion on any issue presented on a particular agenda item. Recommendations from these discussions held in Committee of the Whole are brought forward for approval at the regular Board meetings.

Authority

Recommendations will be made by members of the committee. All trustees are welcomed to participate in discussion. Meetings will be chaired by the Board Chair or Vice Chair.

Membership

All Trustees and the Director of Education

Meeting Requirements

Meeting scheduled as required for making required recommendations. Agendas prepared by the Chair and the Director of Education (in consultation with committee members) and distributed to members and staff for posting on the Board website. Minutes will be taken by a staff member from the Director's Office.

Meeting Locations

Parry Sound, North Bay and Almaguin sites

Resources and Budget

Existing staff as identified by the Director of Education. Funds as established in annual budget.

Reporting

The Chair will provide regular progress reports either verbal or written, to the Board of Trustees at regular Board meetings.

Recommendations

The committee will operate on a consensus basis. If a consensus cannot be reached, it will be reflected in the minutes. No quorum is required.

Recommendation

That the Near North District School Board approve the Terms of Reference for the Committee of the Whole as presented on April 25, 2017.