

**1. Call to Order – 1:15 pm**

**2. Attendance:**

<i>North Bay</i>	<i>South River</i>	<i>Parry Sound</i>
Louise Sargent Tammy Allan Lisa Paradis Sue Wilson Alice Barnett Sharon Walker Alan Bottomley Roslyn Bowness Barb Laverock		Carol Stevens

**Regrets:** Wayde smith, Linda Sarginson, Kim Gignac, Teryn Booth

**Excused:**

**Absent:**

**Guests:**

**3. Approval of Agenda – December 15, 2016 as amended.**

*Moved – Alan Bottomley*  
*Seconded – Tammy Allan*  
*Carried. No Conflict of interest*

**4. Approval of Minutes:**

**November 17, 2016**

*Moved – Barb Laverock*  
*Seconded – Louise Sargent*  
*Carried.*

<b>5. Business Arising from the Minutes</b>	
Reflections	
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<b>Financial Presentation</b>	<b>Action</b>
<ul style="list-style-type: none"> <li>The 2016-17 budget was passed in the spring with funding for special education no changes to the budget as presented in the spring.</li> <li>Wende Proulx, Manager of Finance shared the audited financial statements for 2015-2016</li> <li>Confirmed that the number of Education Assistants across the board has remained constant</li> </ul>	

- Some increased expenditures consistent with collective agreements

**Finalize SEAC annual agenda**

- Added to the January agenda is a review of an IEP for a behavior exceptionality
- An IBI presentation will be explored for January
- Community Living presentation will be in April
- The LDAO presentation is scheduled for March

**Update on Mental Health Strategy**

- Mental Health Lead, Susan Lessard will join the meeting in January
- Discussed mental health promotion
- All schools have teachers trained in the “Mind Up” program which is an evidence based program
- Schools are reporting the benefit of this program
- The committee reviewed a handout on all the Board’s mental health services
- Roslyn reviewed an electronic referral system to help streamline students to appropriate programs. The intake committee meets once a month
- Trends and patterns can be tracked through this program
- Community partners receive additional referrals when more appropriate to the demonstrated need

**MACSE information update**

- Nothing to update at this time

**Membership review**

- There are two interested families in the west

**Chair report**

- Information items such as workshops and resources are to be sent directly to Melanie Simmonds for the SEAC Package
- Potential agenda items should be sent to Sharon by the Friday before the meeting

**Gifts for speakers**

- Ideas for gifts will be discussed at January’s meeting

**Book Review – Lost and Found – Chapter 3**

- Postponed to January’s meeting

**Standing Items**

**Amalgamation and Accommodation Review**

**Board Report**

<ul style="list-style-type: none"> <li>• The Capital Plan has been presented to the Board which includes a potential ARC to consider consolidating 3 elementary schools and the three high schools in North Bay</li> <li>• This still has to follow process and be passed by the board.</li> </ul> <p><b>Special Education Report</b></p> <p>Roz started with a response to questions around school specific situations:</p> <ul style="list-style-type: none"> <li>• A reminder that it is not SEAC's role to address school specific situations</li> <li>• Often reports or narratives heard do not have the full context</li> <li>• Privacy legislation must be followed</li> <li>• Training can be offered to help committee members to provide responses to questions or reports of situations in schools or classrooms</li> <li>• The Special Education Report is included in the SEAC package</li> <li>• Discussed the three professional development sessions dedicated to deeper learning about students with Learning Disabilities as math learners that occurred for elementary and secondary principals and vice-principals.</li> </ul>	
<b>New Business</b>	Action
<b>Correspondence</b>	Action
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<b>Items for next Agenda</b>	Action
<p>Book review –Chapter 3  Election of Chair and Vice-Chair  Sample IEP – review and discuss behavior exceptionalities  IBI presentation  MACSE minutes (if available)</p> <p>Standing Items:</p> <ol style="list-style-type: none"> <li>1. Correspondence received requiring action</li> <li>2. Amalgamation and Accommodation Review</li> <li>3. Special Education Plan</li> <li>4. Special Education Budget</li> <li>5. Question period</li> </ol>	

**Next meeting date:** January 19, 2017

Adjourned at: 3:47pm. Moved: Alan Bottomley  
Seconded: Barb Laverock