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David Thompson, Chairperson

Jackie Young, Director of Education

To: Trustees

From: James Beatty, Chair of Audit Committee

Date: December 20, 2016

Topic: Annual Report (Summary) to the Board of Trustees and Forwarded to the Ministry of Education for the Year Ended August 31, 2016

Background:

As per Ontario Regulation 361/10 for Audit Committees, every year, the Audit Committee is to present a second Annual Report to the Board of Trustees which will be submitted to the Ministry of Education no later than January 15th. The intent of the report is twofold:

- A list of the work actually performed by the internal auditor in the year, compared to planned work. This provides the Ministry with the information on the use of the internal audit funding allocation; and
- Based on the multi-year internal audit plan, to determine whether any enrolment audits are expected. This assists the Ministry in planning its own enrolment audits, with the objective to avoid enrolment audits by the Ministry and regional internal audit in the same year.

Discussion:

This report summarizes the Audit Committee's actions for the year ending August 31, 2016 for the Ministry of Education:

District School Board Name: Near North District School Board

Fiscal Year: 2015/2016

Re: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

During the 2015/2016 fiscal year, there were no new internal audits conducted. Follow up work and analysis on the 2014-2015, as well as the outstanding recommendations from previous audits was undertaken. The 2014-2015 audits that were diligently analyzed and had management responses and recommendations followed up on were:

- Human Resource: Attendance Support – Final Report Issued October 28, 2015
- Information Technology: Data Management and Back Up – Final Report Issued January 2016
- School Generated Funds: Process Review – Issued June 13, 2016

Based on the multi-year internal audit plan, we are not expecting any enrolment audits to be performed.

On behalf of the Audit Committee
James Beatty, Audit Committee Chairperson

Recommendation:

That the Near North District School Board receives the Annual Report (Summary) to the Board of Trustees and Forwarded to the Ministry of Education for the Year Ended August 31, 2016 from the Audit Committee.