



**Capital Plan Committee Meeting Minutes
July 5, 2016 – 4:00 p.m.
North Bay and Parry Sound Boardrooms
963 Airport Road, North Bay/111 Isabella Street, Parry Sound**

Present: Committee Chair Michelina Beam, Trustees David Thompson, Jim Beatty, Louise Sargent, Corine Green, Al Bottomley, Paul Moffat (4:39 p.m.), Carol Stevens, Director Jackie Young, Principal of Capital Projects Gay Smylie, Project Manager Marianne Speirs, Educational Technology Administrator Jeff Roynon, Executive Assistant Sue Walker

Regrets: Trustee Fry

Call to Order

Chair Beam called the meeting to order at 4:02 p.m.

Adoption of the Agenda for Public Session of Capital Plan Committee July 5, 2016

Moved by David Thompson, seconded by Al Bottomley

That the Committee approve the agenda as presented for the Public Session meeting of July 5, 2016.

CARRIED

Discussion of Timeline and Communication Plan

Principal of Capital Projects Gay Smylie spoke on the Capital Planning Timeline which was distributed to Trustees at the beginning of the meeting. All of the items on this timeline must be completed prior to striking an ARC:

- Approval of Capital Plan,
- Capital Plan posted to website and communication to all stakeholders,
- Motion to approve list of schools suitable for partnerships and capital construction projects,
- List of schools suitable for partnership and capital construction projects and list of eligible partners posted on website and communicated to stakeholders,
- Posting the name of staff contact to respond to questions regarding partnerships, and
- Annual meeting (in all 3 regions) to present Capital Plan, share the list of schools suitable for partnership and construction projects, partners share planning information.

Trustees were reminded that full financial reforms will be in effect as of September 1, 2017. As a result, there will be no more top-up funding.

Key dates to remember:

- October – School Consolidation Capital Submissions are due to the Ministry
- June/July – Capital Priority Submissions are due to the Ministry

Public consultation has recently taken place on two policies: Student Accommodation Policy, and Community Planning and Partnerships Policy. Both of these policies were slightly amended to reflect the consultations before being passed by formal motion at the June 28, 2016 regularly scheduled Board meeting.

There will be opportunities for feedback on the Capital Planning recommendations during the public meetings that will take place during an ARC.

In-Camera Item(s)

*Moved by Al Bottomley, seconded by David Thompson
That the Committee move into Private Session at 4:50 p.m.*

CARRIED

Resume Public Meeting

The Committee resumed Public Session at 6:27 p.m.

Next Committee meeting date – To be determined

Adjournment

*Moved by David Thompson, seconded by Louise Sargent
The Capital Plan Committee meeting of July 5, 2016 adjourned at 6:28 p.m.*

CARRIED