



P.O. Box 3110, 963 Airport Road  
North Bay, ON P1B 8H1  
Phone: 705.472.8170, Fax: 705.472.9927  
Website: www.nearnorthschools.ca

David Thompson, Chair

Jackie Young, Director of Education

---

The December 20, 2016 **Public Session Meeting** of the Near North District School Board was held at 6:00 p.m. at the Near North District School Board Boardroom at Almaguin Highlands Secondary School, 21 Mountainview Road, South River, Ontario P0A 1X0.

**Trustees Present:**

David Thompson, Chair  
Jim Beatty, Vice Chair  
Al Bottomley  
Harry Fry  
Corine Green

**Administrative Staff Present:**

Jackie Young, Director of Education  
Liz Therrien, Superintendent of Business  
Roz Bowness, Superintendent of Schools  
Gay Smylie, Acting Executive Officer  
Craig Myles, Superintendent of Student Success  
Melanie Gray, Acting Executive Officer  
Carrie Girard, Executive Assistant

**Trustees Present in Parry Sound:**

Carol Stevens

**Administrative Staff Present in Parry Sound:**

Tim Graves, Superintendent of Schools

**Trustees Present in North Bay:**

Michelina Beam  
Paul Moffat  
Louise Sargent  
Ty Meighan, Student Trustee

**Administrative Staff Present in North Bay:**

Amanda Meighan, Acting Superintendent of Support Services

**Regrets:**

**Administrative Regrets:**

**Public (North Bay)**

Karen Matthews  
Parker Robinson

**Public (Parry Sound)**

Glen Hodgson

**Public (Almaguin)**

Judy Arai  
Steve Tompkins

**Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016**

**Call to Order**

Chairperson Thompson called the meeting to order at 6:02 p.m.

**Attendance**

Attendance indicated that 9 Trustees plus the Student Trustee were present for this meeting.

**Approval of the Agenda**

20-12-14 Moved by Jim Beatty, seconded by Corine Green  
**That the Board approve the agenda as presented for the Public Session meeting of December 20, 2016.**

CARRIED

**Conflict of Interest**

None declared.

**Minutes from Previous Meetings of Near North District School Board**

20-12-15 Moved by Michelina Beam, seconded by Al Bottomley  
**That the Board approve the minutes as amended for the meetings held:**

- **November 22, 2016**
- **December 5, 2016**

CARRIED

**Celebrating Near North District School Board Success:**

N/A

**Student Achievement and Well Being:**

N/A

**Information/Discussion Items:**

- FIRST Team 1305 Robotics Sponsorship Request, November 15, 2016
- Festival of the Sound Sponsorship Request, November 29, 2016
- OPSBA Thank You Letter, RE: Laurie French Visit, November 30, 2016
- Monthly Tender Report from November 3, 2016-December 12, 2016
- Trustee Expenditures for the Year Ended August 31, 2016
- Audit Committee Annual Report to the Board of Trustees for the Year Ended August 31, 2016 (Detailed Report)
- Audit Committee Annual Report to the Board of Trustees and Forwarded to the Ministry of Education for the Year Ended August 31, 2016 (Summary)

**Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016**

20-16-16 Moved by Jim Beatty, seconded by Harry Fry  
**That the Board approve the sponsorship request from the Near North Student Robotics Initiative in the amount of \$15,000 and from the Festival of the Sound in the amount of \$6,000 from the Trustee Initiative Fund.**

CARRIED

The Trustee Initiative Fund discussion will be looked at during the budget process this year. The Chair will communicate to both groups that their request has been approved for this year, but that a review of the Trustee Initiative Fund will take place.

**Meeting Dates:**

The following meeting dates were added to the calendar:

- Capital Planning Committee Meeting – January 10, 2017 – 5:00 p.m.
- Parent Involvement Committee Meeting – January 11, 2017 – 6:30 p.m.
- First Nations Advisory Committee Meeting (FNAC) – January 11, 2017 – 10:00 a.m.
- *Rescheduled* Multi-Year Planning Committee Meeting - January 12, 2017 – 5:00 p.m.
- Budget Workshop – January 16, 2017 – 5:00 p.m.
- Special Education Advisory Committee (SEAC) – January 19, 2017 – 1:15 p.m.
- Policy Committee Meeting - At the call of the chair.

**Question Period:**

**Presentations by Public:**

**Committee Reports:**

- Special Education Advisory Committee Meeting Minutes, November 17, 2016
- CPP Annual Notes of Meetings – November 21, 23, 24, 2016
- Transportation Appeals Committee Minutes (Private) – December 1, 2016
- Audit Committee Meeting Minutes (Private and Public) – December 5, 2016

Previous Referrals:

*Terms of Reference for the Committee of the Whole – referred April 26, 2016*

*Terms of Reference for the Trustee Initiative Fund – referred April 26, 2016*

**OPSBA Reports – Trustee Michelina Beam**

The Northern Boards Meeting took place on December 2, 2016. The Minister of Education joined the meeting. Secondary school graduation rates and the unique challenges facing Northern Boards (geographic size, delivering programming in small schools, transportation) were the focus of the

## Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016

discussion. The Minister took notes and asked questions. Some Directors and Chairs made presentations.

OPSBA met with participants of the meeting later that evening.

The Public Education Symposium (PES) takes place on January 19-21, 2017 in Toronto. The Minister of Education will be speaking. Trustees are encouraged to attend, especially newer trustees. It is a great networking opportunity and a chance to learn about what is happening in other boards.

### **Trustee Comments:**

Student Trustee Ty Meighan:

- The last Student Senate meeting was held at Parry Sound High School:
  - Ms. Johna Hupfield spoke about the culture of fellow indigenous students and their families.
  - Sandee Guindon of the North Bay Parry Sound District Health Unit presented to seek support regarding the promotion of the Nipissing Area Food Charter.
  - Speak Up grants were discussed and schools have been encouraged to apply for funding that will support student voice initiatives.
  - Senators proposed a continuation of the “Life Literacy” initiative to members of their student body and to their principals. Initial feedback is very positive and Senate is currently working on a proposal.
  - Next Student Senate meeting date is tentatively set for January 8, 2017
- Congratulations to Chippewa Principal Lucio Pavone for winning a music award which, in addition to recognizing his leadership, also earned \$1500 for the school.
- Chippewa was also busy hosting the annual Tomahawk Tournament and the Lego Robotics competition, with the Chippewa team advancing to the provincials.
- Laurentian Learning Centre has a new school store opening this week.
- Special congratulations to the Widdifield hockey team on winning the American Cup in Lake Placid.
- The Ferris Give Back campaign, in support of the Nipissing Transition House, is well underway and is expected to provide much needed toiletries and clothing to a deserved organization.
- F.J. McElligott Secondary School included Mattawa District Public School in many of their holiday plans, including skating and Christmas reading buddies.
- Best wishes for a great holiday.

Trustee Sargent:

- Trustee Sargent extended her wishes for a safe and healthy holiday.

Trustee Moffat:

- Trustee Moffat extended best wishes for a wonderful holiday.

Trustee Fry:

- On November 30, Trustee Fry attended a presentation on social media safety in Mattawa.

**Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016**

- He attended a School Advisory Council meetings at Ferris Glen and is continually impressed.
- Trustee Fry attended the Ferris Glen Christmas concert and the dress rehearsal at M.T. Davidson as well as a Christmas lunch at Phelps.
- Thanks to fellow trustees for the kind support in his first year as Trustee and happy holidays.

Trustee Stevens:

- Trustee Stevens served as electoral officer for the Anishnabek Education Agreement. In the final vote, 21 First Nations voted yes.
- Trustee Stevens noted it has been a pleasure to work with Parry Sound High School principal Jim Douglas.
- Trustees were invited to participate in a drum feast tomorrow at Parry Sound High School

Trustee Green:

- Trustee Green attended a Christmas concert at Parry Sound High School and commented on what an amazing music program they have.
- Trustee Green thanked parents who assisted with the Whitestone Lake Christmas dinner.
- Wishes for a safe and happy holiday.

Trustee Beatty:

- Trustee Beatty wished everyone a safe and happy holiday.

Trustee Bottomley:

- Trustee Bottomley reported that the Still Standing event that took place at Almaguin Highlands Secondary School had a turnout of 500 people or more. He noted how great this event was for the entire community.
- He commented on the amazing talent demonstrated at the Almaguin Highlands Secondary School Christmas concert.
- Trustee Bottomley wished everyone a safe and happy holiday.

Trustee Beam:

- Trustee Beam hosted OPSBA President Laurie French along with Chair Thompson as they toured quite a few schools and were treated to lunch hosted by Widdifield Secondary School hospitality students.
- She attended the FIRST Lego competition at Chippewa Secondary School. There are three teams advancing to Ottawa competition. Kudos to the custodial staff at Chippewa who were awesome.
- Trustee Beam wished everyone a safe and happy holiday.

Chair Thompson:

- Noted that Laurie French got a good feeling for the magnitude of challenges our Board faces and is taking these issues back to the Ministry of Education.
- Trustee Thompson wished everyone a safe and happy holiday.

**Director's Report: Director Jackie Young**

Many significant gains have been made over the past 21 months.

Regarding student achievement and well being:

- We continue with plans of action on both literacy and numeracy across the K-12 system. We are really addressing the leadership that exists amongst our formal leaders and informal leaders within our schools.
- Stronger transitioning planning and more communication avenues to address big transition years (grades 6-10) and alignment of practices.
- Continue to find more innovative ways to address learner needs through dual credits, co-op, exploration of the trades, SHSM programs (where we lead the province with our offerings).
- Exploration of addressing and developing an even deeper understanding of students with specific learning needs and continuing with Minds Up curriculum focus.

Regarding communication:

- Enabling a deeper trust over the past months we continue to refine our communication practices through advanced notification of events and important information shared through Synrevoice email and voicemail to all parents. This procedure is understood as best practice and while we may falter, we have made significant gains through this sharing out and transparency and we have received much feedback about these changes.
- We also developed a key messages communication tool.
- Through the Multi-Year Plan, various surveys regarding in-house procedures (such as Trillium VIA) and open feedback looping through the newly developed Director's Council. There is an honest desire to hear from all voices to ensure strong representation and transparency.
- The Board continues to act in regards to this feedback and actively is going out to schools to speak directly with staffs if communication breaks down.
- Utilization of Student Voice Hashtag Campaign #NEARNORTHUNITED. We are so proud of their work and what it represents to have had Student Senate take this on.
- We implemented a celebrating student success and achievement on this new portion of our agenda to really honour and understand the engaging work and opportunities provided throughout the system.
- Much work is being done through the newly developed project planner and implementation plans to align system work, key messages, open new dialogues about monitoring processes and engage all learners from Exec Council to principals to all staff members to explore their expertise and engage in pedagogical conversation.
- Thrilled to have completed the Initial Staff Report and Capital Plan on time, along with new policies that respect Ministry understandings and parameters.
- As well, our Multi-Year Plan is almost complete and is set for public unveiling in the next month or so. We well, there will be a new level of accountability surrounding the Plan and linking the Multi-Year Plan to a Director's Action Plan. We will continue to ensure monitoring data is shared with Trustees as implementation plans are understood against a finalized Multi-Year Plan.
- A special thank you to Minister Mitzie Hunter for meeting with Directors and representatives from OPSBA to hear directly from us about challenges of small Northern boards.

Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016

- We asked for innovative programs at the high school level and a special thank you to Superintendent Craig Myles and Secondary Principal Larry Lanctot who very quickly identified ground level problem solving to help address our graduation rates.
- Lastly, a special thank you to Executive Council including our two newest members, Melanie Gray and Gay Smylie as well as Marjorie Campbell and Carrie Girard. The last few months have been a whirlwind. I couldn't be prouder of the professionalism, diligence and ethical stance of this team.

**Items for Decision:**

**EL#7 Financial Condition**

20-12-17 Moved by Al Bottomley, seconded by Jim Beatty  
**That the Board approve EL#7 Financial Condition as presented on December 20, 2016.**

CARRIED

Surplus Property

20-12-18 Moved by Al Bottomley, seconded by Harry Fry  
**That the Near North District School Board offer the Dr. MacDougall Public School property for sale to preferred agencies under the provisions outlined in the Education Act of Ontario Regulation 444/98.**

CARRIED

20-12-19 Moved by Corine Green, seconded by Al Bottomley  
**That the Near North District School Board offer the J.W. Trusler Public School property for sale to preferred agencies under the provisions outlined in the Education Act of Ontario Regulation 444/98.**

CARRIED

20-12-20 Moved by Al Bottomley, seconded by Louise Sargent  
**That the Near North District School Board offer the King George Public School property for sale to preferred agencies under the provisions outlined in the Education Act of Ontario Regulation 444/98.**

CARRIED

**Initial Staff Report for Proposed Student Accommodation Review**

20-12-21 Moved by Michelina Beam, seconded by Louise Sargent  
**That the Near North District School Board receive the Initial Staff Report as presented on December 20, 2016.**

CARRIED

20-12-22 Moved by Al Bottomley, seconded by Michelina Beam

Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016

**That the Near North District School Board approve the commencement of a Student Accommodation Review for the North Bay Planning Area schools: E.T. Carmichael Public School, E.W. Norman Public School, W.J. Fricker Public School, Chippewa Secondary School, West Ferris Secondary School and Widdifield Secondary School.**

CARRIED

Board Committee Structure:

20-12-23 Moved by Michelina Beam, seconded by Harry Fry  
**That the Board approve the 2016-2017 Board Committee Structure.**

The following members will sit on Board committees:

SEAC – Al Bottomley, Louise Sargent and Carol Stevens

SAL – Al Bottomley, Michelina Beam, Jim Beatty, Carol Stevens

FNAC – Al Bottomley, Carol Stevens, Louise Sargent

Audit – Jim Beatty, Michelina Beam

PIC – Corine Green, Michelina Beam

Safe Schools – Carol Stevens, Corine Green, Harry Fry, Al Bottomley

Discipline Committee – All Trustees

Grievance Committee – Michelina Beam, David Thompson, Louise Sargent

Transportation Appeals – All Trustees

**OPSBA Reports – Delegate Selection:**

20-12-24 Moved by David Thompson, seconded by Jim Beatty  
**That the Board elect Michelina Beam as the OPSBA Director.**

CARRIED

20-12-25 Moved by Michelina Beam, seconded by Jim Beatty  
**That the Board elect Paul Moffat as the OPSBA Alternate Director.**

CARRIED

20-12-26 Moved by Jim Beatty, seconded by Corine Green  
**That the Board elect Michelina Beam as the OPSBA Voting Delegate.**

CARRIED

20-12-27 Moved by Michelina Beam, seconded by Jim Beatty  
**That the Board elect Paul Moffat as the OPSBA Alternate Voting Delegate.**

CARRIED

Appointment of two Trustees to sit on the Naming/Renaming of Schools Committee

20-12-28 Moved by Michelina Beam, seconded by Jim Beatty  
**That the Board appoint Al Bottomley and Harry Fry to the Naming/Renaming of Schools Committee for the refurbished property known as Land of Lakes Public School.**

CARRIED



Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016

Policy Committee Terms of Reference - Enclosure

20-12-29 Moved by Harry Fry, seconded by Al Bottomley

**That the Near North District School Board approve the Terms of Reference for the Policy Committee as presented on December 20, 2016.**

CARRIED

It was clarified that the Policy Committee is Ad Hoc and will meet as needed.

**Trustee Honouraria**

20-12-30 Moved by Harry Fry, seconded by Al Bottomley

**That the Near North District School Board approves the revised Trustee Honouraria Policy for December 2016 and beyond as follows:**

- a) **Annual honorarium for trustee (excluding Chair and Vice-Chair) for December 1, 2016 onwards \$7,817.32;**
- b) **Chair \$13,317.32 and Vice-Chair \$10,567.32;**
- c) **\$50.00 distance allowance per board meeting for each member eligible.**

CARRIED

It was noted that the Trustee Honouraria is calculated based on an Ontario Regulation.

Notice of Motion:

Public Question Period:

Ratification of Business Transacted in Private Session

20-12-31 Moved by Jim Beatty, seconded by Al Bottomley

**That the Board ratify the following items from Private Session:**

- **Personnel**
- **Property**

CARRIED

**Motion to Adjourn**

20-12-32 Moved by Al Bottomley, seconded by Corine Green

**That the Board meeting of December 20, 2016 adjourn at 7:16 p.m.**

CARRIED

**Minutes of the Public Session Board Meeting of the Near North District School Board held December 20, 2016**

David Thompson  
Chair

Jackie Young  
Director of Education